

Vacant
Mayor

Scott Dzurka
Vice Mayor

Eric Hufnagel
Commissioner

Jean Ruestman
Commissioner

Brad Gurski
Commissioner



Vacant
City Manager

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

Michael Homier
City Attorney

Justin Smith
Director of Public Services

**CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA**

**Monday, May 22, 2023, 6:00 p.m.
Room 2200 – Clinton County Courthouse**

***Listen to Meeting Via Telephonic Conference
Dial 1 929 205 6099**

<https://zoom.us/j/2050014286>

Meeting ID: 205 001 4286

[*Please note, you will not be able to make public comments through Zoom; only in-person attendants will be able to participate in public comments.](#)

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Regular meeting of April 24, 2023
 - Special meeting of May 1, 2023
 - Closed session of May 1, 2023
- b. Approval of Warrants
 - In the amount of \$758,325.23
- c. VC3 Agreement – IT Managed Services
 - Staff recommends that the city commission ratify the 3-year agreement with VC3 for IT managed services contingent on the city attorney’s review and authorize the vice mayor to sign.
- d. Michigan Wood Fibers – Grinding/Brush Removal & Screening of Compost
 - Staff recommends that the city commission approve Michigan Wood Fibers’ proposal to Screen Compost, Grind Brush Pile and Transport Brush Grindings.

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(989) 224-8944 Fax (989) 224-2204
E-mail: csj@stjohnsmich.com*

- e. Street Project Supplies – Etna Supply
 - Staff recommends that the city commission approve the purchase of water distribution supplies needed for the 2023 Street Program from ETNA Supply in the amount of \$22,294.80.
 - f. Joint venture agreement between City of St. Johns and Clinton County Arts Council/Music in the Park 2023 season
 - Staff recommends that the city commission ratify the joint venture contract for the concert in the park series and authorize the vice mayor and clerk to sign.
 - g. Fishbeck – Proposal for Professional Services – Development of Nondomestic User Permit for Septage Receiving Station
 - Staff recommends that the city commission ratify the professional services agreement with FTC&H in the amount of \$14,000 to develop the IPP permit for the septage receiving station and authorize the vice mayor to sign.
 - h. Permit for Fireworks – Night Magic Displays
 - Staff recommends that the city commission approve the permit for fireworks other than consumer or low impact for Night Magic Displays for the July 4, 2023 Rotary Club Fireworks Display and authorize the mayor to sign.
4. Approval of Agenda: *(6:05 pm – 6:07 pm)* Action Item

B. PUBLIC HEARINGS:

- 1. Proposed 2023/2024 Fiscal Year Budget & Resolution #13-2023 *(6:07 pm – 6:15 pm)*
Action Item
(Presenter: Kristina Kinde, Interim City Manager)

C. PERSONS WISHING TO PRESENT TESTIMONY:

- 1. Public comment - agenda & non-agenda items *(6:15 pm – 6:18 pm)* Discussion only
Each speaker is only entitled to one (1) three-minute time during each Public Comment period.

D. COMMUNICATIONS:

E. OLD BUSINESS:

- 1. Ordinance #673 – an Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Overnight Parking *(6:18 pm – 6:20 pm)* Action Item
(Presenter: Mindy Seavey, City Clerk)
- 2. Ordinance #674 - an Ordinance to Amend City’s Zoning Map *(6:20 pm – 6:22 pm)* Action Item
(Presenter: Chris Khorey, McKenna)
- 3. Ordinance #675 – an Ordinance to Amend Chapter 153 of City’s Code Regarding Signs *(6:22 pm – 6:24 pm)* Action Item
(Presenter: Chris Khorey, McKenna)

4. King Media communication & marketing plan - approval of plan and annual allocation (6:24 pm - 6:27 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager)
5. King Media contract – downtown parking plan (6:27 pm - 6:30 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager)
6. Spray Park Water Recirculation Conversion (6:30 pm – 6:35 pm) [Action Item](#)
(Presenter: Bill Schafer, Recreation Director)

F. NEW BUSINESS:

1. Interview Candidates for City Commission Vacancy (6:35 pm – 7:15 pm) [Action Item](#)
(Presenter: Mindy Seavey, City Clerk)
2. Selection of City Commissioner (7:15 pm – 7:20 pm) [Action Item](#)
(Presenter: Mindy Seavey, City Clerk)
3. Parks and Recreation Revenue Discussion (7:20 pm – 7:30 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager; Jason Butler, Parks and Recreation Board Chair)
4. M-21 Reconstruction Update (7:30 pm – 7:35 pm) [Discussion only](#)
(Presenter: Justin Smith, Director of Public Services)
5. Pension Grant – Resolution #14-2023 (7:35 pm – 7:40 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager)
6. Downtown Logo – Parking Signage (7:40 pm – 7:50 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager)
7. Pride Month Resolution Request - #15-2023 (7:50 pm – 7:55 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager)
8. Appointment of Commissioner to the Personnel Advisory Group (7:55 pm – 8:00 pm) [Action Item](#)
(Presenter: Kristina Kinde, Interim City Manager)
9. Commissioner Comments (8:00 pm – 8:10 pm) [Discussion only](#)

G. ADJOURNMENT: (8:10 pm)

(Next Regular Meeting Scheduled for **Monday, June 26, 2023, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodation.



CONSENT AGENDA

CITY OF ST. JOHNS

CITY COMMISSION MINUTES

APRIL 24, 2023

The regular meeting of the St. Johns City Commission was called to order by Mayor Cocco at 6:00 p.m. at the Clinton County Courthouse, 100 East State Street, 2nd Floor, Suite #2200, St. Johns, Michigan.

COMMISSIONERS PRESENT: Eric Hufnagel, Brad Gurski, Roberta Cocco, Scott Dzurka

COMMISSIONERS ABSENT: Jean Ruestman

STAFF PRESENT: Kristina Kinde, Interim City Manager/Treasurer; Mindy J. Seavey, City Clerk; Justin Smith, Director of Public Services; Anne Seurnyck, City Attorney

Mayor Cocco said she had a quick announcement to make. She discussed when she was elected as mayor, she considered it a great honor and privilege; hoped to work toward greater transparency and clear communication; wanted to build relationships; she experienced reluctance from staff to provide her information and share processes; inquiries were met with hostility; she realizes there isn't much more she can accomplish in this role due to lack of support, ongoing stress and issues with integrity. She announced her resignation as mayor and from the commission.

Vice Mayor Dzurka said he was sorry it has come to this. He thanked Roberta for her service.

The invocation and pledge of allegiance followed.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission accept the resignation of Roberta Cocco.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

Vice Mayor Dzurka said he has been in touch with legal counsel. He said it is unfortunate we have reached this point. He said the resignation of mayor and her as a commissioner doesn't automatic trigger a leadership change. Our Charter provides the vice mayor performs all duties of mayor until the vacancy is filled by the city commission. The Charter does not prevent appointment of a new mayor. With the vacancy, it will take 3 of 4 votes to appoint a commissioner. Also, there is a section in

the Charter (12b) that says the commission can call for a special election by resolution (3 of 4 votes) and that decision needs to be made within 20 days of the vacancy.

Vice Mayor Dzurka asked if any of the commissioners wished to discuss any of the items on the consent agenda.

Interim City Manager Kinde said for item d. in order for the contract to be reviewed we need a waiver since our attorney also works for Clinton County.

Attorney Seurnyck said they could prepare a waiver and they also need Clinton County to sign a waiver. She recommended it be pulled off the consent agenda.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the consent agenda be approved as amended.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

a. Approval of Minutes

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the minutes of the March 20, 2023 regular meeting and April 4, 2023 special meeting be approved as presented.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

b. Approval of Warrants

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that warrants be approved as presented in the amount of \$532,009.25.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

c. Operation Extrication Donation Summary

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission acknowledge receipt of the Operation Extrication Donation Summary.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

e. Spicer – 2023 Sidewalk GIS Assistance

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission ratify the proposal with Spicer with changes recommended by the city attorney in a not to exceed amount of \$4,000.00 and authorize the mayor and city clerk to sign.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

f. Spicer – 2022 Storm GIS Assistance – Mapping & Media Linking

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission ratify the proposal with Spicer with changes recommended by the city attorney in a not to exceed amount of \$5,000.00 and authorize the mayor and city clerk to sign.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

g. Approval of Merit Bonus

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission approve the merit bonus as presented.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

h. St. Johns Area Community Fund – Fundraising Agreement for Fantasy Forest

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission approve staff finalizing a similar Agreement Regarding Solicitation of Funds for Community Enrichment document with the SJACF, contingent on the city attorney's review and approve up to a 5% administration fee for all grants or foundation requests they apply for on behalf of the city.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

AGENDA

Vice Mayor Dzurka asked if there were any additions or deletions to the agenda. Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission approve the agenda as amended

AGENDA**A. OPENING:**

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Regular meeting of March 20, 2023
 - Special meeting of April 4, 2023
- b. Approval of Warrants
 - In the amount of \$532,009.25
- c. Operation Extrication Donation Summary
 - Staff recommends that the city commission acknowledge receipt of the Operation Extrication Donation Summary.
- d. ~~Clinton County Mobile Data User Communications User Agreement~~
 - ~~-Staff recommends that the city commission ratify the agreement with Clinton County pending the city attorney's review and authorize the mayor and police chief to sign.~~
- e. Spicer – 2023 Sidewalk GIS Assistance
 - Staff recommends that the city commission ratify the proposal with Spicer with changes recommended by the city attorney in a not to exceed amount of \$4,000.00 and authorize the mayor and city clerk to sign.
- f. Spicer – 2022 Storm GIS Assistance – Mapping & Media Linking
 - Staff recommends that the city commission ratify the proposal with Spicer with changes recommended by the city attorney in a not to exceed amount of \$5,000.00 and authorize the mayor and city clerk to sign.
- g. Approval of Merit Bonus
 - Staff recommends that the city commission approve the merit bonus as presented.
- h. St. Johns Area Community Fund – Fundraising Agreement for Fantasy Forest
 - Staff recommends that the city commission approve staff finalizing a similar Agreement Regarding Solicitation of Funds for Community Enrichment document with the SJACF, contingent on the city attorney's review and approve up to a 5% administration fee for all grants or foundation requests they apply for on behalf of the city.

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4. Approval of Agenda:

B. PUBLIC HEARINGS:

1. Proposed St. Johns Wastewater Treatment Plant Improvements Project & Resolution #9-2023

C. PERSONS WISHING TO PRESENT TESTIMONY:

1. Public comment - agenda & non-agenda items
2. Introduction of Deputy Police Chief Andrew Tobias & Pinning Ceremony

D. COMMUNICATIONS:

E. OLD BUSINESS:

1. 2023 Downtown Parking Plan – Timeline
2. Review and Determine Next Steps for Studio Intrigue Engagement Letter for Wilson Center Construction Documents

F. NEW BUSINESS:

1. King Media Communication & Marketing Plan – Approval of Plan & Annual Allocation
2. Appointment of Brianna Hardaker as City Assessor
3. Resolution #10-2023 - Introduce Ordinance #673 – an Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Overnight Parking
4. Staff Presentation of the Proposed 2023/2024 Fiscal Year Budget to the City Commission and Set Public Hearing for May 22, 2023
5. Reversion of Land from DeShano – 450 E. Townsend Road
6. Farmland Rental of Land (450 E. Townsend) to Larry Wineland
7. Planning Commission Recommendation – 709 E. Gibbs Street Re-zoning & Resolution #11-2023 - Introduce Ordinance #674
8. Planning Commission Recommendation – 101 W. Townsend (Cedar Creek Behavioral Health Center) Special Use Permit
9. Resolution #12-2023 - Introduce Ordinance #675 – an Ordinance to Amend Chapter 153 of City's Code Regarding Signs
10. Clinton County Mobile Data User Communications User Agreement
11. Commissioner Comments

G. ADJOURNMENT:

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

PUBLIC HEARINGS

1. Proposed St. Johns Wastewater Treatment Plant Improvements Project & Resolution #9-2023

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission open the public hearing.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

The public hearing was opened at 6:14 p.m.

Josh Redner from Fishbeck was present. He discussed this is for the wastewater treatment plant sanitary sewer system improvements; this is for clean water SRF funding through the state and a public hearing is required. He said the report has been posted on website and made available to the public for comment. At the end of the meeting, they will close the public comment period and ask you pass a resolution. He said some items are required to be discussed by the state. He discussed what they need to address at this meeting. He discussed the clean water program; it is administered by EGLE; address water quality issues; provides low interest loans and grant assistance; high level overview of the collection system; five lift stations and they are looking to make improvements to one lift station (force main); and the wastewater treatment system.

Mr. Redner discussed:

- A description of the water quality problems to be addressed by the project and the principal alternatives that were considered.
 - Issues at the Townsend road lift station: force main has history of some breaks; 12” pipe and no way to bypass the pipe right now; plan to replace that section and avoid those breaks in the future.
 - Alternatives: taking no action; optimize existing facilities; construction alternative – direct replacement of force main.
 - At wastewater plant: tertiary filters; during wet-weather events they are bypassed; difficult to backwash those filters during wet weather events.
 - Alternatives: taking no action; optimize the existing facilities with replacement of similar sand filters; construction alternatives: expansion of flow equalization facilities; replacement of existing system with alternative disk filter system; regional alternative.
 - Replace RBC mechanical equipment within tanks: replacement of existing equipment; observed bearing failures with aging of the systems.
 - Alternatives: taking no action; replace existing facilities; expand the secondary treatment process; replacement of RBC’s.

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- A description of the recommended alternative, including its capital costs and a cost breakdown by project components (e.g., treatment plant, sewer system).
 - Force main replacement approximately \$5 million capital cost; tertiary filters approximately \$5 million capital cost; RBC replacement approximately \$12.5 million capital cost. 20 year present worth: Force main approximately \$1.6 million; tertiary filter approximately \$3.2 million; RBC approximately \$9.4 million (Appendix 4 of project plan).
 - Social and environmental impacts: increased construction traffic, additional construction workers in town provide business to the area. Long term social impacts: user cost impacts. Environmental impact: look to mitigate environmental impact by soil erosion and sedimentation control. Reduce the risk of sanitary sewer overflows; improve effluent water quality; improve water quality in big ditch; positive impact to operations and sewer system reliability; doesn't pose impact to threatened or endangered species.
 - A discussion of the project financing and costs to users, including the proposed method of project financing and estimated monthly debt retirement; the proposed annual, quarterly, or monthly charge to the typical residential customer; and any special fees that will be assessed.
 - Capital cost of \$22.9 million; 30-year loan term; SRF program; completing overburdened community worksheet (interest rate differences); Interest rates if overburdened 1.875% without being overburdened it is 2.125%; I think you would be considered overburdened.
 - A description of the anticipated social and environmental impacts associated with the recommended alternative and the measures that will be taken to mitigate adverse impacts.
 - \$57.75 increase per quarter in user cost. He said that doesn't consider grant funding for the project, which could lower this.
 - Next steps – consider the resolution and authorizing a project representative. If it passes, they will finalize the project plan and submit it to the SRF program. If within fundable range, we will work with our EGLE project manager. Timeline: final design continues now through February 2024; have to complete a part 1 application; then a part 2 application; then bid the project; complete part 3 application; then move into construction in the summer of 2024; they estimate a 2-year construction schedule.

Vice Mayor Dzurka asked for any questions.

Commissioner Gurski asked if the \$22.9 includes contingency and/or design and engineering?

Mr. Redner said yes, it does. It is the total project cost.

Commissioner Gurski asked if he said a \$57 increase per quarter.

Mr. Redner said yes.

Commissioner Hufnagel asked if staff believes this is the need and appropriate solution you are seeking?

Director Smith said yes, feel this is an option for us (SRF Funding) trying to get projects finished up. Hats off to Josh, we kind of threw this at him a little late and he has done an outstanding job to get this done.

Vice Mayor Dzurka asked if anyone in the audience had questions?

There were none.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission close the public hearing.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

The public hearing was closed at 6:32 p.m.

Interim City Manager Kinde said an edited resolution is in front of you.

Vice Mayor Dzurka said yes, it has added “provided that the City obtains the funding identified in this resolution.”

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission adopt Resolution #9-2023.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

PERSONS WISHING TO PRESENT TESTIMONY

1. Public Comment

Vice Mayor Dzurka asked if there were any public comments.

Dan Walsh was present. He said thank you to the resigned mayor and thank you for your time. He said hopefully the town will take interest and there will be more transparency.

Adam Baudoux was present. He said he has a marketing company and he thought King Media did a great job presenting. He discussed he has not seen their plan; tactics are usually not included in plans; you should budget closer to \$160,000; ask them for deliverables included; encourage you to give them some autonomy; look at partnerships and collaborations.

2. Introduction of Deputy Police Chief Andrew Tobias & Pinning Ceremony

Police Chief Kirk said they recently selected a candidate for deputy chief of police. He said this is a first in the City of St. Johns. He discussed the process of selection; law enforcement involved in process of interview and Kristina Kinde and Mindy Seavey. He discussed the enthusiasm Andy has for the law enforcement profession; we are looking to get him on board on May 15th. He introduced Andy Tobias.

Andy Tobias was present. He thanked the commission for having him here. He said he brought his wife, son, daughter, parents and grandma. He said he is excited to be here and excited for the opportunity to work with the city and partner with the police. He said he worked with Meridian Township and has a relationship with law enforcement in Clinton County. He said he is blessed and appreciated them having him.

Chief Kirk said having the family support involved is wonderful to see. He introduced Retired Chief Tobias, Andy's father, and said the pin would go from his father to the deputy chief.

Vice Mayor Dzurka welcomed him to St. Johns.

COMMUNICATIONS

OLD BUSINESS

1. 2023 Downtown Parking Plan - Timeline

Interim City Manager Kinde said at our March 20th meeting a new downtown parking plan was approved and staff was asked to come back with a timeline which was requested from King Media. She said Chief Kirk has been working on the enforcement side and TCO's will be completed at the end of this project.

There was a discussion of the current contract with King Media.

Attorney Seurnyck recommended doing a stand-alone contract for this project or an addendum.

Vice Mayor Dzurka asked Chief Kirk about enforcement since the ability to chalk tires was removed.

Chief Kirk said the exclusivity of the parking lots (100% within lots) makes enforcement easy for us and the TCO's are formulated. He said with the change, they will have warnings to give education before citations. He said they don't want to drive people out of downtown with our enforcement. He discussed new signage and education. He said he thinks the plan is operational as presented.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission approve the parking plan timeline and have us work with the city attorney and King Media for a contract to bring back to the May meeting.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

2. Review and Determine Next Steps for Studio Intrigue Engagement Letter for Wilson Center Construction Documents

Interim City Manager Kinde said at the April 4th meeting this was on the agenda and additional items were discussed for the quote. Ken Jones has provided an updated quote and our attorney had a few changes to the contract that Ken was willing to make. She said there are some additional items in there and the commission may want to consider if we will want items in that contract.

Ken Jones, Studio Intrigue, was present. He said he is happy to include items or take them out tonight.

Vice Mayor Dzurka asked if there are certain items we may not want to consider.

Mr. Jones said a lot of discussions with staff originally for activation of things like the gymnasium and maybe some kitchen space or a break out space. Without the office area or a room like this adjacent he is not sure if you want to consider that.

There was a discussion of:

- City has been utilizing the facility for years as is; consider what is it going to take to get it operational; utilizing the space most cost efficiently.

- Windows are a desire; once the building goes under a full renovation some things are required due to code: ADA restrooms; access to space ADA; fire alarms, sprinkler system; and HVAC.
- This is an opportunity for us to get numbers; restrooms; front entrance; meeting space to get more use out of the space.
- The Arts Council prefers not to have real windows in the auditorium due to light and sound.
- Proposal is a fixed amount for services.

Motion by Commissioner Hufnagel that the city commission accept the engagement letter with the addition of the cost associated with a kitchen area and separate breakout room (meeting space).

The motion died due to lack of support.

Motion by Commissioner Gurski that the city commission look at a bare minimum scenario to get it operational and look beyond, if feasible, at that point in time.

The motion died due to lack of support.

Vice Mayor Dzurka asked to carry this over to the next meeting, potentially the May 1st special meeting.

Interim City Manager Kinde asked if there is anything requested of staff prior to that meeting.

Vice Mayor Dzurka said to bring this back.

NEW BUSINESS

1. King Media Communication & Marketing Plan – Approval of Plan & Annual Allocation

Interim City Manager Kinde said our contract expires June 30th. It allows for 20 hours at \$4,000 per month. There was a recommendation to spend \$80,000 - \$120,000 annually for the communication portion on the plan. Recommended moving forward on communication prior to doing the marketing portion. She said the city brings in \$50,000 in tax revenue related to Act 359 to be used for promotions and marketing. Staff recommends moving forward with drafting a contract and budget \$80,000 in our next fiscal year.

There was a discussion of:

- What we are spending currently.
- The budget being presented tonight that shows a deficit.
- Return on investment
- We don't have a full commission; best to have this discussion at our next meeting.
- Options available from King; alternatives with existing staff doing work.
- We typically work within the \$4,000; discussed projects they have done for us; a couple of times, 2-3 times, when it went up to about \$5,000; recently we have asked them to do quite a few more things as it relates to the Wilson Center and things like that have put us over this last month.
- Timing for more information; possibly get back for our May 1st special meeting.
- Stretch out implementation; do some of the pieces/priorities.

2. Appointment of Brianna Hardaker as City Assessor

Interim City Manager Kinde said in April 2021 the city entered into a two-year agreement with CSZ Services and their contract expires April 30th. Brianna Hardaker has obtained her level 3 license in March of 2023. We are able to maintain a relationship with CSZ and other assessors to assist when needed. We are recommending she be appointed as the city assessor as of May 1st.

There was a discussion of the contract with CSZ Services, training, and this has been planned.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission appoint Brianna Hardaker as the City Assessor.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

3. Resolution #10-2023 - Introduce Ordinance #673 – an Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Overnight Parking

Clerk Seavey said with the approval of the downtown parking plan that includes overnight parking on certain streets we need to update our ordinance to allow overnight parking on streets with a traffic control order. This resolution would introduce Ordinance #673 and we will bring the ordinance back to you for adoption at your May 22nd meeting.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission adopt Resolution #10-2023 - Introduce Ordinance #673.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

4. Staff Presentation of the Proposed 2023/2024 Fiscal Year Budget to the City Commission and Set Public Hearing for May 22, 2023

Interim City Manager Kinde discussed the budget summary document and highlights of each fund and the major projects. She said the finance committee met on Friday and went through it. She said tonight she hopes for comments or changes by the city commission and we will bring it back to our May 22nd meeting.

There was a discussion of:

- ARPA funding
 - This would utilize the rest of our ARPA funding.
- Fantasy Forest
 - It is probably an expense in the following fiscal year.
 - The city commission could make a commitment that we would include in future budget.
- Parking lot improvement
 - It is not bid yet; we don't own all of that lot; work with engineers; work with Consumers Energy to move electrical lines underground; will get attorneys involved.
- Reduced administration charges
 - MGT did our administrative expense allocation; contract with them for next 3 years to do on an annual basis.

Vice Mayor Dzurka asked if the commissioners can get a current year-to-date budget.

Interim City Manager Kinde said yes.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission set a public hearing on the 2023/24 budget for May 22, 2023.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

5. Reversion of Land from DeShano – 450 E. Townsend Road

Interim City Manager Kinde said in July of 2020 the city entered into a purchase agreement and it had a reversion option back to the city if the property was not developed within 18 months. She said the father who owned the company passed away. She said

staff is asking for approval of the city manager and clerk to work with attorneys to take all actions. She said attorney Scott Hogan is on Zoom if you have any questions.

There was a discussion of:

- If we are contractually bound, if the price is the same, and no additional costs incurred?
 - There are potential costs related to the title since it has been 18 months.
 - Attorney Hogan said there is a transfer tax of \$500 (typically the seller pays), but it is up for negotiation (\$1,000 - \$1,500 in costs associated). He said they can negotiate with DeShano.
- If the taxes are current.
 - Staff and Attorney Hogan believe they are, but they will check.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission direct the interim city manager and our legal counsel to cost settle the reversion of land from DeShano and associated costs including the taxes.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

6. Farmland Rental of Land (450 E. Townsend) to Larry Wineland

Interim City Manager Kinde said Larry Wineland is interested in farming this land again. She said staff is requesting to enter into a 1-year contract; 3.5 acres for \$350.00.

There was a discussion of the parcel.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission direct staff to enter into a one-year lease with Larry Wineland for 3.5 acres at a cost of \$350.00 for a year.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

7. Planning Commission Recommendation – 709 E. Gibbs Street Re-zoning & Resolution #11-2023 - Introduce Ordinance #674

Chris Khorey from McKenna was present on Zoom. He said you have a recommendation from the planning commission for a rezoning for 709 E. Gibbs from GC to R-3. We have a positive recommendation from the planning commission and he discussed the reasons: vacant piece of land, surrounded on two sides by residential already, does not abut old

127). He said the Master Plan calls out that parcel for switching from commercial to residential development. He said the maximum housing units would be 42, but we have heard the developer will propose far fewer than that.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission adopt Resolution #11-2023 - Introduce Ordinance #674.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

8. Planning Commission Recommendation – 101 W. Townsend (Cedar Creek Behavioral Health Center) Special Use Permit

Chris Khorey from McKenna was present on Zoom. He said this falls under the heading of hospitals and they require an SUP (special use permit). This is an amendment to their SUP. They are expanding and going through a number of zoning processes right now. He said the site plan has been conditionally approved by the planning commission and a variance was approved last Wednesday by the ZBA (Zoning Board of Appeals). There is a provision in the zoning ordinance that limits medical facilities to no more than 20% psychological or incarcerated patients. Cedar Creek is 100% psychological; they are not related to the corrections department of the state they are a behavioral health facility. They have had very few instances with the neighbors. There is a positive recommendation from the planning commission to approve this expansion to their SUP.

There was a discussion of the facility.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission approve the special use permit at 101 W. Townsend.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

9. Resolution #12-2023 - Introduce Ordinance #675 – an Ordinance to Amend Chapter 153 of City's Code Regarding Signs

Chris Khorey from McKenna was present on Zoom. He said this is an ordinance to amend the sign ordinance. He said it is a clean-up actually. The city adopted an amendment to the zoning ordinance that consolidated R3L & H that made changes to chapter 155. He said the sign ordinance still refers to R3L and R3H and they should consolidate in the sign ordinance as well since there is only one R3 district. We ask for introduction of this ordinance tonight.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission adopt Resolution #12-2023 - Introduce Ordinance #675 – an Ordinance to Amend Chapter 153 of City’s Code Regarding Signs.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

10. Clinton County Mobile Data User Communications User Agreement

Attorney Seurnyck said they also represent Clinton County. She said they can’t review this unless the city and the county waive the conflict. She asked that you approve the waiver and have the vice mayor to sign it. She said if both waive, they can go ahead and review it.

Commissioner Hufnagel asked if the county already did a waiver.

Attorney Seurnyck said no, the county is not aware of the issue.

Motion by Commissioner Hufnagel seconded by Commissioner Gurski that the city commission approve the waiver regarding the Clinton County Mobile Data User Communications User Agreement.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

11. Commissioner Comments

Commissioner Hufnagel congratulated incoming Deputy Chief Tobias. He said he is pleased to see he is coming on board and is looking forward to getting fully staffed. He congratulated everyone in attendance who have learned a lot about the wastewater treatment system. He said it was a thoughtful and thorough presentation by Josh. He acknowledged his appreciation of staff and the work they have put in a number of areas including the budget, he thanked Kristina and the finance committee. He acknowledged the hard work staff has put in over the last several months and the commitment they have made and continue the work we have ahead of us. He said we have a long way to go. He said a lot of things are going on: looking at hiring of a city manager, this will be helpful, staff has picked up the slack, particularly Kristina. He said we have a lot of exciting things going on. He said the presentation from King Media is helpful in kind of resetting, there are lots of good things happening and a lot of opportunities ahead we can build on.

Commissioner Gurski said with the SRF funds and sewer projects the city is not committed to anything. He said we will see what shakes out through their scoring process. We have a lot of decisions to make, it is a steep hill, and being creative in financing and make sure our rates remain responsible. He thanked Roberta Cocco for her time and her effort in the city commission. He said he is looking forward to new days and new times with a new commissioner and a new manager.

Vice Mayor Dzurka said he wanted to recognize that Kristina and I had a chance to connect with Bob Trezise from LEAP and his team. They had a lot of great things to say about our community and opportunities around town and glad to see LEAP's added interest in St. Johns and the greater Clinton County area. He expressed his thanks to Roberta Cocco for her time and attention to city matters. He thanked the city staff. He said when you get a 273-page packet in your e-mail you know there is a lot of work going on. There has been a lot of great progress giving our limited staff. He discussed yard waste season with the warmer weather and there were a lot of questions on our yard waste program. He said he is hoping our DPW director can take a look at that and if there are any recommendations to improve bag pick up it would be greatly appreciated.

ADJOURNMENT

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the meeting be adjourned.

YEA: Hufnagel, Gurski, Dzurka

NAY: None

Motion carried.

The meeting was adjourned at 7:53 p.m.

CITY OF ST. JOHNS

CITY COMMISSION MINUTES

SPECIAL MEETING

MAY 1, 2023

The special meeting of the St. Johns City Commission was called to order by Vice Mayor Dzurka at 5:00 p.m. at the Clinton County Courthouse, 100 East State Street, 2nd Floor, Suite #2200, St. Johns, Michigan.

COMMISSIONERS PRESENT: Eric Hufnagel, Jean Ruestman, Brad Gurski, Scott Dzurka

COMMISSIONERS ABSENT: None

STAFF PRESENT: Mindy J. Seavey, City Clerk; Kristina Kinde, Treasurer; David Kirk, Police Chief; Justin Smith, Director of Public Services; Anne Seurnyck, Attorney (Zoom)

OTHERS PRESENT: Frank Walsh, Walsh Municipal Services

APPROVAL OF AGENDA

Vice Mayor Dzurka asked if there were any changes to the agenda. He asked to add commissioner comments after public comments.

Motion by Commissioner Gurski seconded by Commissioner Hufnagel that the city commission approve the agenda as amended.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

CLOSED SESSION TO REVIEW AND CONSIDER THE CONTENTS OF APPLICANTS WHO HAVE REQUESTED CONFIDENTIALITY AS PERMITTED UNDER THE MICHIGAN OPEN MEETINGS ACT MCL 15.268 SECTION 8 (F) FOR THE POSITION OF ST. JOHNS CITY MANAGER

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission go into closed session.

Roll call vote:

YEA: Gurski

YEA: Hufnagel

YEA: Ruestman

**CITY COMMISSION MINUTES
SPECIAL MEETING**

MAY 1, 2023

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YEA: Dzurka
Motion carried.

The commission went into closed session at 5:02 p.m.

Motion by Commissioner Ruestman seconded by Commissioner Gurski that the city commission go into open session.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

The meeting went back into open session at 6:38 p.m.

Motion by Commissioner Ruestman seconded by Commissioner Gurski that the commission adjourn the meeting for a 5-minute break.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

The meeting recessed at 6:39 p.m.

The meeting reconvened at 6:44 p.m.

SELECTION OF CITY MANAGER CANDIDATES TO INTERVIEW

Vice Mayor Dzurka said during closed session they had an opportunity to meet with Frank Walsh, who is leading the city manager selection. He said they had a chance to review each of the candidates and look at credentials and discuss whether they met the qualifications we were looking for. He said we are maintaining confidentiality for candidates and referencing numbers of the candidates. He said a round of interviews will be set.

Commissioner Ruestman said she felt #17 had really strong experience relevant to what we do here in the city; she felt #23 also had good qualifications in a slightly smaller community, but the experience was relevant; #26 had a lot of relevant experience inside and outside of the city; she felt #35 had a lot of city experience and a lot of management experience.

Commissioner Hufnagel said #4 didn't have some of the elements that were qualifying them in the way that the others were.

**CITY COMMISSION MINUTES
SPECIAL MEETING**

MAY 1, 2023

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Commissioner Gurski said it is a much stronger group than we had a year ago. He said he had #17, #26, #35, and #23 in no particular order.

Vice Mayor Dzurka said with #4 and #27 he didn't feel the skill sets translated well. He said #35 stood out for him and #23 as well. He said they are trying to get 4 individuals. He said he thought the others mentioned met the qualifications as well.

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission interview candidates #17, #23, #26 & #35.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

Vice Mayor Dzurka asked if we had identified a date to interview.

City Clerk Seavey said the special meeting is set for May 18th from 5 – 10 pm.

Vice Mayor Dzurka said the location is here in this room.

STUDIO INTRIGUE ENGAGEMENT LETTER FOR WILSON CENTER CONSTRUCTION DOCUMENTS

Interim City Manager Kinde said at our last meeting we had discussion regarding the scope of project with Studio Intrigue. We had been provided two different quotes in past and asked them to put together a third quote. She said there was a removal of items that would be part of condominium documents and negotiations and would be shared costs. She said these would be just the city costs. She discussed the 3 different quotes; the newest quote is for \$54,000.

There was a discussion of the quote.

Motion by Commissioner Ruestman seconded by Commissioner Gurski that the city commission accept the April 27th proposal from Studio Intrigue.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

KING MEDIA COMMUNICATION & MARKETING PLAN - APPROVAL OF PLAN AND ANNUAL ALLOCATION

**CITY COMMISSION MINUTES
SPECIAL MEETING**

MAY 1, 2023

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Vice Mayor Dzurka said our legal counsel has not had a chance to review this agreement. He said it would be helpful to discuss the direction of the proposal and content and come back at our next meeting. He said at our previous meeting they suggested \$80,000 to \$120,000; this comes in at \$50,000.

There was a discussion of:

- Cutting back from the recommendation of \$80,000 to \$120,000.
- Communication needs; important to continue.
- In the future, we could possibly have a more robust marketing plan.
- King came back with a scaled back proposal.
- The contract is time limited and scope limited.
- Leaves some space for a new city manager to be involved with this.
- Some of this could be done in-house with existing staff.

Interim City Manager Kinde said she will use \$50,000 for the amount in the budget.

KING MEDIA CONTRACT – DOWNTOWN PARKING PLAN

Vice Mayor Dzurka-said this contract is for the downtown parking plan.

Interim City Manager Kinde said we will bring this back to the May meeting since our attorneys did not get a chance to review the contract. She said that may push the implementation out to August.

Vice Mayor Dzurka said we voted previously to amend the downtown parking and lots. This would provide signage, pamphlets and other information to educate residents and visitors.

Commissioner Ruestman said we will have to think about prioritizing certain parking lots for the Mint Festival and having a clear name for the lots.

CITY COMMISSION VACANCY

Vice Mayor Dzurka said the commission has a choice to make, per our charter, we need to decide within 20 days on a special election or appointing a person.

There was a discussion of:

- Scheduling a special election and the cost of a special election.
- Potentially two special elections if 3 or more candidates.
- Next scheduled election is the February 27, 2024 Presidential Primary.

**CITY COMMISSION MINUTES
SPECIAL MEETING**

MAY 1, 2023

PAGE 5

- Concern regarding the waiting time if an election is held.
- Appointment
 - Design a process to solicit and identify candidates.
 - Accept applications like we do for other boards.
 - Put together a timeline, criteria, agreed upon questions, application, identify candidates for public interviews and posing questions.
 - Work with our attorneys and required information.
 - Process in the past of filling vacancies.
 - Application
 - Experience of government or municipal; financial experience; engineering. Having a good mix of different experiences on commission; priority issues.
 - Staff reach out to MML for best practices and templates.
 - Reach out to other communities.

Vice Mayor Dzurka asked to direct staff to put together an application form, look at MML, to forward back to us for any comments. We need to talk about timelines for staff. He said we should have an application by next week (May 8th) from staff.

There was a discussion of:

- Commissioners individually giving staff comments on the draft application.
 - Give commissioners a day or two to comment on the draft application.
- Publicize on our website and give people two weeks to apply.
 - Two weeks would be around May 24th for applications to be due.
- A process to narrow down candidates if a lot of applications are received.
 - Get advice from legal counsel and the MML for the standard.
- Holding public interviews and make sure that is included in the information that gets put out.

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission appoint a commissioner to fill vacancy rather than hold a special election.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

PUBLIC COMMENTS

Vice Mayor Dzurka asked for public comments.

**CITY COMMISSION MINUTES
SPECIAL MEETING**

MAY 1, 2023

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Roberta Cocco, resident of St. Johns and previous mayor, was present. She said she has been asked a lot of questions around her resignation. She discussed asking questions in her role here; was met with resistance and hostility by interim city manager; frustration and apathy from commission; told to trust the staff; demeaned publicly and privately; felt there was a system here based off of personal connections, longtime relationships and history; the Wilson Center project: bond; the total cost; recklessness or lack of oversight from the commission or planning from the city manager needs to be noted; decisions can limit ability to take advantage of future opportunities, maintain current services or cause additional taxes.

Susan DeRosia, Clinton County resident, was present. She said she looked at the scope of work for integrated communicated services and it says July 1, 2023 through June 30, 2023, a correction is in order. She said she hopes the city will consider partnering with county and townships to reach residents who don't live in city, but are affected by decisions made by the city. She would like to see a link added to the city calendar and documents and special meeting announcements on the Facebook page.

Adam Baudoux, county resident and downtown business owner, was present. He discussed the King Media contract: the companies he has worked with that don't spend \$80,000; encouraged commissioners to send out an RFP; there are smaller agencies, even locally, that would do a fantastic job; his understanding is with the previous contract you spent over \$100,000 this year; sticking with the budget is a concern; not outside of the scope to request to go to a monthly retainer instead of a year contract.

COMMISSIONER COMMENTS

Commissioner Hufnagel said he is glad we have a commissioner comment section that we added at the beginning of the meeting. He said it wasn't always a part of the special meeting agenda and there should be an opportunity to make comments back. He said hopefully in all meetings going forward there will be an opportunity to speak. He said there are often things that are said that are not accurate and it undermines the work that is being done and that is unfortunate. Our role in the public comment is to listen. He said it is important to put information out to people the way they should be hearing it in the context of a meeting and expect that going forward.

Commissioner Ruestman echoed what Eric said. She said she is glad to see so many people here and she hopes people continue to participate and ask questions and question what they hear. She said too often people rely on social media for facts and many times opinions are sold as facts. She encouraged people to continue participating. She said we held many public meetings about the Wilson Center. She said she appreciated the

**CITY COMMISSION MINUTES
SPECIAL MEETING**

MAY 1, 2023

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recommendation about putting links to special meetings on Facebook. She said we need communications assistance because haven't always gotten communication right. She said she looks forward to more people engaging and trying to get to the truth of matters and hopefully continue to move forward in that vein.

Vice Mayor Dzurka thanked everyone for coming this evening. He said they determined the process for a new commissioner and are seeking an individual active in the community. Encourage yourselves and others to apply. He said we have a robust committee process and are always looking for nominees; get involved in our committee process. He said the Wilson Center was mentioned earlier and we still have a long way to go in the process. He said the attorneys for the city and developer have met once for negotiating the condo agreements. He said he and Commissioner Ruestman serve on the property committee. In recent meetings, the scope was reduced significantly. He said with the financing piece, the board has approved bonding but with the change in scope there may be different ways to finance that.

ADJOURNMENT

Motion by Commissioner Gurski seconded by Commissioner Ruestman that the meeting be adjourned.

YEA: Hufnagel, Ruestman, Gurski, Dzurka

NAY: None

Motion carried.

The meeting was adjourned at 7:32 p.m.



MEMORANDUM CITY OF ST. JOHNS

To: St. Johns City Commission
Kristina Kinde, Interim City Manager

From: Mindy J. Seavey, City Clerk
SuAnn Prince

Date: May 11, 2023

Subject: I.T. Managed Services Provider

Our 3-year agreement with VC3 (previously IT Right) expires on June 30, 2023. We sent out an RFP for IT Managed Services and we received 5 responses. We had a public opening of the RFP's on May 11, 2023 at 11:00 a.m. Below is a summary of the responses for year 1 (we asked for an option for years 2 & 3):

VC3	\$32,640.00 annually
All About IT, Inc	\$35,400 annually & \$95/hr. for onsite support
Enertron LLC	\$100,764.00 annually
Dewpoint LLC	\$79,752.00 annually
Pace Systems	\$158,583.12 annually
Sentinel Technologies	\$47,970.72 annually

VC3 (previously IT Right) had the low quote. They have been the city's vendor since July of 2017 and staff is comfortable with their service and recommend using them as the city's IT Managed Services Provider. The annual amount will go up by 4% or CPI index for years 2 and 3. However, the city is not locked into VC3. That is their promised pricing, but the city will have a 90-day easy out clause.

Recommendation: Staff recommends that the city commission ratify the 3-year service agreement with VC3 contingent on the city attorney's review and authorize the vice mayor to sign.

This agreement is made effective as of _____ by and between _____, and VC3 inc. whose Michigan Offices are at 5815 Clark Rd, Bath Michigan 48808. In this agreement, the party who is contracting to receive services shall be referred to as “The Client”, and the party who will be providing the services shall be referred to as “VC3.” VC3 has a background in computer technology and is willing to provide services to The Client based on this background. The Client desires to have services provided by VC3. Therefore, the parties agree as follows:

1. **Description of Services.** Beginning on 07/01/2023 VC3 will provide the following services (collectively, the “Services”): Repair and maintenance of computer equipment and the computer network. This includes existing computers and related network equipment within The Client’s office(s).
2. **Services Not Covered.** VC3 reserves the right to charge an hourly rate for labor related to the design and implementation of new equipment or technologies. The Client will be notified ahead of time of any extra charges involved before the work is started. Projects expected to exceed Eight (8) hours of labor including but not limited to replacement of servers are considered new technology, are not covered under this contract and will be billed separately.
3. **Services Not Provided.** VC3 will not provide structured cabling services. VC3 will not climb into ceilings, attics, or crawlspaces. VC3 will not climb upon roofs, trees, or polls; or use equipment like tall ladders or bucket trucks to service or replace equipment.
4. **Third Party Support Agreements.** To the extent that VC3 is asked to support third party software or hardware; The Client agrees to maintain appropriate support agreements with the manufacturers or resellers of those products such as software support contracts and/or onsite extended warranties for applicable hardware.
5. **Payment.** The Client will pay an annual fee to VC3 for the Services in the amount listed in the payment schedule (Appendix A). This fee shall be payable in full within 30 days unless otherwise notated in this document.
6. **Performance of Services.** VC3 shall determine the manner in which the services are to be performed and the specific hours to be worked by VC3. The Client will rely on VC3 to work as many hours as may be reasonably necessary to fulfill VC3’s obligations under this agreement.
7. **Liability Limitations.** The Client agrees that in no event shall VC3, its officers or directors, be liable for any damages of any kind including but not limited to any direct, indirect, incidental, special or punitive damages. The exclusive remedy for any breach of this agreement is limited to an amount equivalent to three monthly payments. In the event of extreme error or negligence, damages will be limited to

the limits of the liability insurance referred to in section eight. Further, VC3 also agrees that damages from The Client may in no circumstances exceed an amount equivalent to three monthly payments of the contract. Thus, under no circumstances will either party be liable to the other for damages that exceed the value of three-monthly payments.

- 8. Insurance.** During the Term, VC3 shall procure and maintain the following insurance coverage: (a) worker's compensation and employer's liability insurance as required by the laws of the State in which the Service are being performed, (b) comprehensive general liability insurance in the amount that is commercially reasonable with respect to the Services, and (c) cyber-liability insurance in the amount that is commercially reasonable with respect to the services. The Client shall not rely exclusively on VC3 for insurance or as an insurance provider; but shall procure and maintain its own insurance coverage (or agree to accept risk itself) as follows: cyber-liability insurance in the amount that is commercially reasonable with respect to The Client's servers, hardware, software, data and/or computer networks.
- 9. The Section Intentionally Left Blank**
- 10. Client New Project Approval.** VC3 and The Client recognize that VC3's Services will include working on various projects for The Client. VC3 shall obtain approval of The Client prior to the commencement of a new project.
- 11. Primary Contact.** During The Term, The Client Agrees to assign one employee or

elected official to be the primary contact person to VC3. The roll of the Primary Contact shall be to , (a) Meet and discuss with VC3 the status of projects and initiatives, (b) Communicate to VC3 the decisions of The Client including but not limited to technology policies and their enforcement, (c) Approve quotes or communicate the same to VC3. Should The Client fail to appoint a Primary Contact, The Client agrees that VC3 may work with any department head or elected official in these capacities.

- 12. Other Client Appointed Contacts.** VC3 recognizes The Client may for compliance, legal, or other reasons appoint individuals other than the primary contact to positions of responsibility concerning line of business rolls or technologies. These positions include but are not limited to "CJIS Officer" and "FOIA Officer." VC3 will work with these individuals as it pertains to their reasonably assigned duties. The Client represents that VC3 can depend on these individuals for guidance pertaining to their respective areas of responsibility.
- 13. Term and Termination.** This agreement shall be effective for THREE year(s). Continuation of and payment for services beyond this agreement stated term will constitute a renewal of 1 year under the existing terms. Either party reserves the right to terminate this contract at any time provided 90 days' notice is given. The remaining time will be prorated and paid to The Client within 120 of receipt of the termination notice.

14. Employees. VC3's employees, if any, who perform services for The Client under this agreement shall also be bound by the provisions of this agreement.

15. Employment Restrictions. The Client shall not solicit to hire, hire, or engage any of VC3's employees (or anyone employed by VC3 in the prior twelve calendar months) while this Agreement is in effect and for the twelve-calendar month period immediately after termination or completion of this agreement for any reason. If The Client does solicit to hire, hire, or engage any of the VC3's employees, The Client shall immediately pay VC3 an amount equal to 100% of the the-current or most recent annual salary or wages paid by VC3 to such employees.

16. Notices. All notices required or permitted under this agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, and addressed as follows:

IF for The Client

IF for VC3:

VC3
Dan Eggleston
Regional Manager
Box 160
Bath, Michigan 48808

Either party may change such addresses from time to time, by providing written notice to the other in the manner set forth above.

- 17. CPI-Index.** At the expiration of this contract period and each year thereafter, the rates described in "Appendix A" will be adjusted by 4% or by a CPI factor, whichever is greater. For the purposes of this document the CPI shall be defined by and will not exceed the USBLS unadjusted annual rate for the most recently reported 12-month period.
- 18. Entire Agreement.** This agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.
- 19. Amendments.** This agreement may be modified or amended if the amendment is completed in writing and signed by both parties.
- 20. Applicable Law.** The laws of the State of Michigan shall govern this agreement.



Party receiving services:

Accepted By: _____

Title: _____

Party providing services: VC3

Proposed By: _____

Dan Eggleston, Regional Manager

RA

Appendix A: Price

Year	Amount	Term/Option
2023	\$32,640	Regular Term
2024	+4% or CPI Index	Regular Term
2025	+4% or CPI Index	Regular Term



MEMORANDUM
CITY OF ST. JOHNS
Department of Public Services

Date April 19, 2023

To: Kristina Kinde, Interim City Manager
Justin Smith, Director of Public Services

From: Jeremy Ritter, Public Works Supervisor

Subject: Compost Site – Grinding & Screening

Bids were solicited from Hammond Farms, Michigan Wood Fibers and Michigan Wood Recycling for the annual process of grinding the brush pile and screening of compost. The brush pile and compost are located at our Kinley Road refuse site.

Michigan Wood Recycling did not return a proposal.

Hammond Farms proposal includes Compost screening along with chipping of the brush pile. Finished product from brush grinding can remain onsite or transported away at an additional cost.

Michigan Wood Fibers proposal includes Compost screening along with chipping of the brush pile. Finished product from brush grinding can remain onsite or transported away at an additional cost.

The Bids are as Follows

<u>Hammond Farms - Brush grinding</u>	<u>\$15,300.00</u>
<u>Hammond Farms - Transport away finished grindings</u>	<u>\$2,800.00</u>
<u>Hammond Farms - Screening compost</u>	<u>\$10,990.00</u>
<u>Total-\$29,090.00</u>	

<u>Michigan Wood Fibers - Brush grinding</u>	<u>\$11,895.00</u>
<u>Michigan Wood Fibers - Transport away finished grindings</u>	<u>\$800.00</u>
<u>Michigan Wood Fibers - screening compost</u>	<u>\$10,200.00</u>
<u>Total-\$22,895.00</u>	

Recommendation: Approval of Michigan Wood Fiber’s proposal to Screen Compost, Grind Brush Pile and Transport Brush Grindings. Budgeted funds for this project are outlined in line # 515-528-818.027 and line # 515-528-818.059. The City Attorney has reviewed the proposal and deemed it acceptable.



MULCH | BARK | WOOD CHIPS | SAWDUST | WOOD FUEL | WOOD RECYCLING

9426 Henry Court, Zeeland, Michigan 49464

800-81-MULCH | 616-875-2241 | Fax: 616-875-2245

www.MichiganWoodFibers.com

City of St. Johns
Attn: Jeremy Ritter
100 East State St. Suite 110
St. Johns, MI 48879

3/16/23

RE: Grinding and Brush Removal

Dear Jeremy,

Thank you for considering Michigan Wood Fibers for your grinding and recycling needs. We have been servicing our clients with recycling needs for over 25 years. Our services offer high volume waste wood grinding and recycling along with a state certified composting site to process yard waste. We offer portable grinding services to all industries to help reduce the waste volume and to create a useful product. This pricing is based on the amount of material currently at the jobsite at 1805 W Kinley Rd Saint Johns, MI.

1. Grinding and removal of brush material
\$10,395.00
2. Mobilization of equipment
\$1500.00
3. Removal of chip material. (Approximately 400 yds)
\$2.00 per yard

Estimated time for removal of material upon arrival 7-10 days.

Terms are Net 30 days after the date of job completion. Jobs can be completed within 30 days of notification prior to or after seasonal road restrictions.

Kind regards,

Grant Weaver
VP of Operations



MULCH | BARK | WOOD CHIPS | SAWDUST | WOOD FUEL | WOOD RECYCLING

9426 Henry Court, Zeeland, Michigan 49464

800-81-MULCH | 616-875-2241 | Fax: 616-875-2245

www.MichiganWoodFibers.com

City of St. Johns
Attn: Jeremy Ritter
100 East State St. Suite 110
St. Johns, MI 48879

3/16/23

RE: Screening Compost

Dear Jeremy,

Thank you for considering Michigan Wood Fibers for your screening and recycling needs. We have been servicing our clients with recycling needs for over 25 years. Our screening services offer high volume processing of material. This pricing is based on screening a minimum of 2000yds of compost material currently at the jobsite at 1805 W Kinley Rd Saint Johns, MI.

1. Screening of compost
\$4.25 per cubic yard of material to be screened.
2. Mobilization of equipment
\$1700.00

Terms are Net 30 days after the date of job completion. Jobs can be completed within 30 days of notification prior to or after seasonal road restrictions.

Kind regards,

Grant Weaver
VP of Operations



MEMORANDUM
CITY OF ST. JOHNS
Water Division

To: Kristina Kinde, Interim City Manager
Justin Smith, Director of Public Services

From: Calvin Galecka, Water System Supervisor

Date: May 2, 2023

Subject: Street Project Supplies

The Water Division has been taking advantage of the opportunity that the street millage project provides us to complete needed upgrades to our Water Distribution System. These upgrades have allowed us to limit the areas effected during routine maintenance and emergency's when water service to residents is or will be temporally disrupted.

Water division Staff has inspected the areas for the 2023 street millage and compiled a list of distribution supplies needed City of St Johns construction standards specify the use of Waterous Fire Hydrants and American Flow Control Valves. Only one bid was solicited by reason of ETNA supply being the sole Michigan distributor for Waterous and American Flow Control.

Total cost for all supplies needed

ETNA Supply--- \$22,294.80

Recommendation: Approve purchase of water distribution supplies needed for 2023 Street Program from ETNA Supply. Funds were budgeted for and available in 592-560-972.000



ETNA SUPPLY - GRAND RAPIDS
 4901 CLAY AVENUE SW
 GRAND RAPIDS, MI 49548-3038
 616 241 5414
 Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
03/13/2023	S105001924
ETNA SUPPLY 4901 CLAY AVE SW GRAND RAPIDS, MI 49548 P-616 248 9182 F-616 245 9940	PAGE NO.
	1 of 2

QUOTE TO:

SHIP TO:

CITY OF ST JOHNS
 PO BOX 477
 ST JOHNS, MI 48879-0477

ST JOHNS CITY OF
 815 N OTTAWA
 ST JOHNS, MI 48879-0477

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
3895			Rolly Olney	
WRITER	SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Chad Hart		NET 25TH	03/16/2023	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	SHIPPING INSTRUCTIONS DELIVERY DATE: ANY DELIVERY TIME: ANY CONTACT NAME: CONTACT #: ADD'L INSTR: JUSTIN 517-749-8793			
3ea	AFC WAT WB67 3WAY OL 6'6" 10"BF MJ 2-21/2" NS 1-41/2" NS 1-1/8" PENT RED 51/4" VO 6" ALPHA CONN *Nonstock - Restock Policy Applies* Pn: 663311		3308.000/ea	9924.00
4ea	AFC 6 ALPHA RW GATE VALVE OL LESS ACC BLACK TOP NUT Pn: 452939		929.000/ea	3716.00
1ea	AFC 10 ALPHA MJ RW GATE VALVE OL LESS ACC BLACK TOP NUT *Nonstock - Restock Policy Applies* Pn: 722404		2900.000/ea	2900.00
** Continued on Next Page *			Subtotal	
			S&H Charges	
			Amount Due	

Prices are firm for 3 days. Price subject to change after 3 days.



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 4901 CLAY AVENUE SW
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Chad Hart		NET 25TH	03/16/2023	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
4ea	MACRO 6.60-7.60 TWO-BOLT WIDE RANGE ROMAC Pn: 65419		428.000/ea	1712.00
2ea	MACRO 10.70-11.90 TWO-BOLT WIDE RANGE COUPLING Pn: 142095		627.000/ea	1254.00
8ea	TYLER VB #6 BASE Pn: 5666		105.000/ea	840.00
8ea	TYLER VB 30 BOTTOM SECTION Pn: 44829		96.600/ea	772.80
8ea	TYLER VB 26T TOP SECTION LESS LID Pn: 41009		125.000/ea	1000.00
8ea	TYLER VB WATER LID DROP IN Pn: 58230		22.000/ea	176.00

This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale. All other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE!

Subtotal	22294.80
S&H Charges	0.00
Amount Due	22294.80

Prices are firm for 3 days. Price subject to change after 3 days.

CITY OF ST. JOHNS
JOINT VENTURE CONTRACT FOR MUSICAL PERFORMANCES
“CONCERT IN THE PARK” SERIES/2023

THIS JOINT VENTURE AGREEMENT is made this ____ day of _____, 2023 by and between the CITY OF ST. JOHNS, A Michigan Municipal Corporation, 100 State Street, St. Johns, Michigan, 48879, hereinafter referred to as the “City”, and THE CLINTON COUNTY ARTS COUNCIL, a non-profit corporation, 215 N. Clinton Ave., St Johns, Michigan 48879 and any agents, employees or sub-contractors of the CLINTON COUNTY ARTS COUNCIL, hereinafter referred to as “CCAC”. The City and CCAC shall be referred to jointly as “the Parties”.

WHEREAS, the parties, through this agreement, wish to combine efforts and resources to create a joint venture involving a musical program for the community on City land using a city-owned and operated facility entitled “Concert in the Park” and;

WHEREAS, “Concert in the Park” shall be a series of concert-type events at the St. Johns City Park located in the City where musical artists will perform at the City’s William E. Tennant Performance Shell; and

WHEREAS, the City and CCAC are willing to undertake the duties and obligations as set forth in this Agreement in furtherance of “Concert in the Park.”

NOW THEREFORE, in consideration of the premises and the mutual covenants herein contained, the parties agree as follows:

I. SCOPE OF JOINT VENTURE

A. CITY RESPONSIBILITIES: It is mutually understood and agreed that upon execution of this JOINT VENTURE Contract, and according to the terms set forth herein, the City shall:

1. Provide use of the City of St. John's City Park and William E. Tennant Performance Shell for the musical program described within this agreement.
2. Permit the use of the City Park grounds and the Main Pavilion for seating and a space for a concessionaire in the immediate vicinity.
3. Provide general liability insurance coverage for the event per its policy with Meadowbrook Insurance.
4. Provide \$7,000.00 per year to CCAC to support costs of the events, to include the booking and payment for musical artists for the Music in the Park series. All other costs of the event are the responsibility of CCAC. Payment will be paid in full upon execution of the contract.

B. CLINTON COUNTY ARTS COUNCIL RESPONSIBILITIES: The CCAC shall undertake to arrange musical events for the benefit of the City and its residents as well as residents of the outlying area. Responsibilities will include but are not limited to:

1. Arrange for musical performances in the St. Johns City Park **June – September 2023** using the William E. Tennant performance shell and surrounding area within the St. John's City Park. These performances shall be part of the "Concert in the Park" series and shall consist of no fewer than 8 events. It is understood between the parties that these events shall be free of charge for the public.
2. Do all booking of musical acts and musicians, schedule and calendar the events, solicit contributions from concert goers, and perform all other tasks and responsibilities concomitant with the scheduled musical performances.
3. Provide additional general liability coverage for exposure.

II. FINANCIALS

CCAC agrees to provide City, at its request, the opportunity to review CCAC's annual audits, proposed and actual budgets and quarterly reports.

III. TERM AND MODIFICATIONS

This is a one-year joint venture contract which the parties may renew annually through a subsequent written, executed contract.

It is understood and agreed by and between the parties that this agreement can only be modified by mutual agreement, and that any modification must be reduced to a writing signed by duly authorized representatives of both parties.

IV. STATUS OF CCAC

It is further understood and agreed that the CCAC, its agents, employees, or other sub-contractors shall at all times be deemed independent contractors of the City and shall not be considered in any way employees or agents of the CITY OF ST. JOHNS for any purpose whatsoever.

V. GENERAL PROVISIONS

- A. This Agreement shall be interpreted under the laws of the State of Michigan.
- B. Neither party may assign this Agreement, or the rights hereunder, without the prior written consent of the other party.
- C. To the fullest extent permitted by law, the Parties agree to hold each other harmless against any claims brought or actions filed against either party for injury to, death of, or damage to the property of any persons arising from the fire services provided under this Agreement.

D. If any provision of this Agreement is held to be in conflict with any applicable statute or rule of law or is otherwise held to be unenforceable for any reason whatsoever, such circumstance shall not have the effect of rendering any other provision or provisions of this Agreement invalid, inoperative, or unenforceable to any extent whatsoever and this Agreement shall otherwise remain in full force and effect.

E. This Agreement may be executed in any number of counterparts and each such counterpart shall be considered a valid original.

VI. ENTIRE CONTRACT

It is understood and agreed that this contract comprises the entire agreement and understanding between the parties.

CITY OF ST. JOHNS

_____ DATE: _____, 2023
By: Scott Dzurka, Vice Mayor

_____ DATE: _____, 2023
By: Mindy J. Seavey, City Clerk

CLINTON COUNTY ARTS COUNCIL/CCAC

x _____ DATE: _____, 2023
By (print name): _____, Executive Director

May 18, 2023

Jordan Whitford
Wastewater Division Supervisor
City of St. Johns
100 East State Street, Suite 1100
St. Johns, MI 48879

Proposal for Professional Services
Development of Nondomestic User Permit for Septage Receiving Station

Dear Mr. Whitford:

Fishbeck is pleased to provide this proposal to the City of St. Johns (City) to develop a Nondomestic User Discharge Permit for a proposed septage receiving station. This proposal has been developed based on our recent conversations and includes our understanding of the project and fee to complete the work.

Statement of Understanding

Fishbeck understands that the WWTP is expecting the discharge from a proposed septage receiving station as early as fall of 2023. The primary operations planned for the septage receiving station include grit removal, screening, equalization, polymer addition, dewatering, discharge, and an odor control system.

Scope of Services

Fishbeck will prepare a Nondomestic User Discharge Permit for the septage receiving station to ensure compliance with applicable pretreatment standards and requirements and St. Johns City Code, Title V, Chapter 53, 54. Activities will include the following:

1. The City will provide Fishbeck with the most recent Nondomestic User Survey containing contact and operational information.
2. The City will provide Fishbeck with the most recent Industrial Waste Questionnaire containing detailed information on facility operations, water usage, wastewater quantity/quality, pretreatment, chemical storage, and offsite waste disposal.
3. The City will provide Fishbeck with 12-months of MOR data for the WWTP.
4. Fishbeck will evaluate the data provided and draft a Nondomestic User Discharge Permit for review by the City and the nondomestic user.
5. The City will be responsible for issuing and enforcing the Nondomestic User Discharge Permit.

Fishbeck is prepared to begin immediately upon your approval to proceed.

Professional Services Fees

The proposed fee for the indicated Scope of Services is a not-to-exceed fee of Fourteen Thousand Five Hundred Dollars (\$14,500), based on our best estimate of the effort required. If the actual effort to provide these services is such that this fee will be exceeded, we will work with you to amend the Scope of Services and/or fee,

accordingly. Conversely, if the effort to provide the Scope of Services is such that this fee is not exceeded, the excess funds will not be spent.

Authorization

Attached is our Professional Services Agreement. If you concur with our scope of services, please sign in the space provided and return the executed contract to the attention of Jody Libka (jlibka@fishbeck.com). This proposal is made subject to the attached Terms and Conditions for Professional Services. Invoices will be submitted every four weeks and payment is due upon receipt.

If you have any questions or require additional information, please contact me at 616.464.3934 or cmhaybarker@fishbeck.com.

Sincerely,



Corrine M. Haybarker
Environmental Engineer

By email
Attachments

Professional Services Agreement

PROJECT NAME Development of Nondomestic User Permit for Septage Receiving Station
FISHBECK CONTACT Corrine M. Haybarker
CLIENT Wastewater Division Supervisor
CLIENT CONTACT Jordan Whitford
ADDRESS 100 East State Street, Suite 1100, St. Johns, MI 48879

Client hereby requests and authorizes Fishbeck to perform the following:

SCOPE OF SERVICES: Professional engineering services as described in Fishbeck's letter proposal dated May 18, 2023.

AGREEMENT. The Agreement consists of this page and the documents that are checked:

- Terms and Conditions for Professional Services, attached.
- Proposal dated May 18, 2023.
- Other:

METHOD OF COMPENSATION:

- Lump Sum for Defined Scope of Services
- Hourly Billing Rates plus Reimbursable Expenses
- Other:

Budget for Above Scope of Services: Fourteen Thousand Five Hundred Dollars (\$14,500).

ADDITIONAL PROVISIONS (IF ANY):

Terms and Conditions for Professional Services, Item 3: Delete.

Terms and Conditions for Professional Services, Item 4: Delete and replace with:

4. REIMBURSABLE EXPENSES. Those costs incurred on or directly for Client's Project. Reimbursement shall be at Fishbeck's current rate for mileage for service vehicles and automobiles, special equipment, and copying, printing, and binding. Reimbursement for commercial transportation meals, lodging, special fees, licenses, permits, insurance, etc., shall be on the basis of actual charges. Reimbursement for outside technical or professional services shall be on the basis of actual charges plus 10 percent.

Terms and Conditions for Professional Services, Item 11: Delete "... limited to the greater of \$250,000 or the amount of the fee earned under this Agreement," and replace with "... limited to \$250,000."

Terms and Conditions for Professional Services, Item 14: Delete and replace with:

14. INDEMNIFICATION. Fishbeck will defend, indemnify, and hold Client harmless from any claim, liability, or defense cost for injury or loss sustained by any party to the extent caused by Fishbeck's negligence or willful misconduct. These indemnities are subject to specific limitations provided for in this Agreement.

Terms and Conditions for Professional Services, Item 16: Delete and replace with:

16. LEGAL EXPENSES. If either Client or Fishbeck makes a claim against the other as to issues arising out of the performance of this Agreement, the prevailing party will be entitled to recover its reasonable expenses of litigation, including reasonable attorney’s fees. If Fishbeck brings a lawsuit against Client to collect invoiced fees and expenses and is the prevailing party in such litigation, then Client agrees to pay Fishbeck’s reasonable collection expenses including attorney fees. However, if Fishbeck is not the prevailing party in such collection action, then Fishbeck agrees to pay Client’s reasonable attorney’s fees and costs in defending such action.

Terms and Conditions for Professional Services, Item 17: Delete and replace with:

17. OWNERSHIP OF WORK PRODUCT. Fishbeck shall remain the owner of all drawings, reports, and other material provided to Client, whether in hard copy or electronic media form. Client shall be authorized to use the copies provided by Fishbeck only in connection with the Project. Any other use or reuse by Client or others for any purpose whatsoever, shall be at Client’s risk and full legal responsibility, without liability to Fishbeck. Client shall defend, indemnify, and hold harmless, Fishbeck from all claims, damages, losses, and expenses, including attorney’s fees arising out of or resulting from any other use or reuse. To the extent required by law, Client may disclose any and all drawings, reports, and other materials to the public.

Terms and Conditions for Professional Services, Item 19: Delete “...principal place of business of Fishbeck.” and replace with “State of Michigan.”

APPROVED FOR:

Wastewater Division Supervisor

BY: _____

TITLE: _____

DATE: _____

ACCEPTED FOR:

Fishbeck

BY:  _____

TITLE: Senior Vice President

DATE: May 18, 2023

1. **METHOD OF AUTHORIZATION.** Client may authorize Fishbeck to proceed with work either by signing a Professional Services Agreement or by issuance of an acknowledgment, confirmation, purchase order, or other communication. Regardless of the method used, these Terms and Conditions shall prevail as the basis of Client's authorization to Fishbeck. Any Client document or communication in addition to or in conflict with these Terms and Conditions is rejected.
2. **CLIENT RESPONSIBILITIES.** Client shall provide all criteria and full information as to requirements for the Project and designate in writing a person with authority to act on Client's behalf on all matters concerning the Project. If Fishbeck's services under this Agreement do not include full-time construction observation or review of Contractor's performance, Client shall assume responsibility for interpretation of contract documents and for construction observation, and shall waive all claims against Fishbeck that may be in any way connected thereto.
3. **HOURLY BILLING RATES.** Unless stipulated otherwise, Client shall compensate Fishbeck at hourly billing rates in effect when services are provided by Fishbeck employees of various classifications.
4. **REIMBURSABLE EXPENSES.** Those costs incurred on or directly for Client's Project. Reimbursement shall be at Fishbeck's current rate for mileage for service vehicles and automobiles, special equipment, and copying, printing, and binding. Reimbursement for commercial transportation, meals, lodging, special fees, licenses, permits, insurances, etc., and outside technical or professional services shall be on the basis of actual charges plus 10 percent.
5. **OPINIONS OF COST.** Any opinions of probable construction cost and/or total project cost provided by Fishbeck will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures, Fishbeck cannot warrant that bids or ultimate construction or total project costs will not vary from such estimates.
6. **PROFESSIONAL STANDARDS; WARRANTY.** The standard of care for services performed or furnished by Fishbeck will be the care and skill ordinarily used by members of Fishbeck's profession practicing under similar circumstances at the same time and in the same locality. Fishbeck makes no warranties, express or implied, under this Agreement or otherwise, in connection with Fishbeck's services.
7. **TERMINATION.** Either Client or Fishbeck may terminate this Agreement by giving ten days' written notice to the other party. In such event, Client shall pay Fishbeck in full for all work previously authorized and performed prior to the effective date of termination, plus (at the discretion of Fishbeck) a termination charge to cover finalization work necessary to bring ongoing work to a logical conclusion. Such charge shall not exceed 30 percent of all charges previously incurred. Upon receipt of such payment, Fishbeck will return to Client all documents and information which are the property of Client.
8. **SUBCONTRACTORS.** Fishbeck may engage subcontractors on behalf of Client to perform any portion of the services to be provided by Fishbeck hereunder.
9. **PAYMENT TO FISHBECK.** Invoices will be issued every four weeks, payable upon receipt, unless otherwise agreed. Interest of 1 percent per four-week period will be payable on all amounts not paid within 28 days from date of invoice, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by Client.

Client agrees to pay on a current basis, in addition to any proposal or contract fee understandings, all taxes including, but not limited to, sales taxes on services or related expenses which may be imposed on Fishbeck by any governmental entity.

If Client directs Fishbeck to invoice another, Fishbeck will do so, but Client agrees to be ultimately responsible for Fishbeck's compensation until Client provides Fishbeck with that third party's written acceptance of all terms of this Agreement and until Fishbeck agrees to the substitution.

In addition to any other remedies Fishbeck may have, Fishbeck shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.

10. **HAZARDOUS WASTE.** Fishbeck has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic, irritant, pollutant, or otherwise dangerous substance or condition at any site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposure to such substances or conditions. Fishbeck shall not be responsible for any alleged contamination, whether such contamination occurred in the past, is occurring presently, or will occur in the future, and the performance of services hereunder does not imply risk-sharing on the part of Fishbeck.
11. **LIMITATION OF LIABILITY.** To the fullest extent permitted by law, Fishbeck's total liability to Client for any cause or combination of causes, which arise out of claims based upon professional liability errors or omissions, whether based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to the greater of \$250,000 or the amount of the fee earned under this Agreement.

To the fullest extent permitted by law, Fishbeck's total liability to Client for any cause or combination of causes, which arise out of claims for which Fishbeck is covered by insurance other than professional liability errors and omissions, whether based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to the total insurance proceeds paid on behalf of or to Fishbeck by Fishbeck's insurers in settlement or satisfaction of Client's claims under the terms and conditions of Fishbeck's insurance policies applicable thereto.

Higher limits of liability may be considered upon Client's written request, prior to commencement of services, and agreement to pay an additional fee.

12. **DELEGATED DESIGN.** Client recognizes and holds Fishbeck harmless for the performance of certain components of the Project which are traditionally specified to be designed by the Contractor.
13. **INSURANCE.** Client shall cause Fishbeck and Fishbeck’s consultants, employees, and agents to be listed as additional insureds on all commercial general liability and property insurance policies carried by Client which are applicable to the Project. Client shall also provide workers’ compensation insurance for Client’s employees. Client agrees to have their insurers endorse these insurance policies to reflect that, in the event of payment of any loss or damages, subrogation rights under this Agreement are hereby waived by the insurer with respect to claims against Fishbeck.

Upon request, Client and Fishbeck shall each deliver to the other certificates of insurance evidencing their coverages.

Client shall require Contractor to purchase and maintain commercial general liability and other insurance as specified in the contract documents and to cause Fishbeck and Fishbeck’s consultants, employees, and agents to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project. Contractor must agree to have their insurers endorse these insurance policies to reflect that, in the event of payment of any loss or damages, subrogation rights under this Agreement are hereby waived by the insurer with respect to claims against Fishbeck.
14. **INDEMNIFICATION.** Fishbeck will defend, indemnify, and hold Client harmless from any claim, liability, or defense cost for injury or loss sustained by any party from exposures to the extent caused by Fishbeck’s negligence or willful misconduct. Client agrees to defend, indemnify, and hold Fishbeck harmless from any claim, liability, or defense cost for injury or loss sustained by any party from exposures allegedly caused by Fishbeck’s performance of services hereunder, except for injury or loss to the extent caused by the negligence or willful misconduct of Fishbeck. These indemnities are subject to specific limitations provided for in this Agreement.
15. **CONSEQUENTIAL DAMAGES.** Client and Fishbeck waive consequential damages for claims, disputes, or other matters in question relating to this Agreement including, but not limited to, loss of business.
16. **LEGAL EXPENSES.** If either Client or Fishbeck makes a claim against the other as to issues arising out of the performance of this Agreement, the prevailing party will be entitled to recover its reasonable expenses of litigation, including reasonable attorney’s fees. If Fishbeck brings a lawsuit against Client to collect invoiced fees and expenses, Client agrees to pay Fishbeck’s reasonable collection expenses including attorney fees.
17. **OWNERSHIP OF WORK PRODUCT.** Fishbeck shall remain the owner of all drawings, reports, and other material provided to Client, whether in hard copy or electronic media form. Client shall be authorized to use the copies provided by Fishbeck only in connection with the Project. Any other use or reuse by Client or others for any purpose whatsoever shall be at Client’s risk and full legal responsibility, without liability to Fishbeck. Client shall defend, indemnify, and hold harmless Fishbeck from all claims, damages, losses, and expenses, including attorney’s fees arising out of or resulting therefrom.
18. **ELECTRONIC MEDIA.** Data, reports, drawings, specifications, and other material and deliverables may be transmitted to Client in either hard copy, digital, or both formats. If transmitted electronically, and a discrepancy or conflict with the electronically transmitted version occurs, the hard copy in Fishbeck’s files used to create the digital version shall govern. If a hard copy does not exist, the version of the material or document residing on Fishbeck’s computer network shall govern. Fishbeck cannot guarantee the longevity of any material transmitted electronically nor can Fishbeck guarantee the ability of the Client to open and use the digital versions of the documents in the future.
19. **GENERAL CONSIDERATIONS.** Client and Fishbeck each are hereby bound and the partners, successors, executors, administrators, and legal representatives of Client and Fishbeck are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

Neither Client nor Fishbeck shall assign this Agreement without the written consent of the other.

Neither Client nor Fishbeck will have any liability for nonperformance caused in whole or in part by causes beyond Fishbeck’s reasonable control. Such causes include, but are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.

This Agreement shall be governed by the law of the principal place of business of Fishbeck.

This Agreement constitutes the entire agreement between Client and Fishbeck and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

End of Terms and Conditions for Professional Services

2023 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes)		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.	
<input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
NAME OF PERSON PERMIT ISSUED TO Barb Ferguson		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
ADDRESS OF PERSON PERMIT ISSUED TO 817 9th Street, NW, Grand Rapids, Mi 49504			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Night Magic Displays			
ADDRESS 3999 Hupp Road, Building R-3-1, LaPorte, IN 46350			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)			
376 pcs, 2½ and 3-inch display shells 10 pcs, multi shot boxes 1 pc, American Flag Set Piece			
EXACT LOCATION OF DISPLAY OR USE Main Park Pavilion, St Johns, Michigan			
CITY, VILLAGE, TOWNSHIP		DATE 7/4/2023	TIME Dusk
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT \$10,000,000.00	

Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____	
_____ <small>(Signature and Title of Legislative Body Representative)</small>	

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



AGENDA

CONFIRMATION

Lansing State Journal
300 S Washington Square, Ste 300
Lansing MI, 48933

CITY OF ST JOHNS/LEGALS
PO BOX 477
SAINT JOHNS MI 48879-

PO#:

<u>Account</u>	<u>AD#</u>	<u>Ordered By</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
LSJ-L08041	0005680742	Mindy J. Seavey	\$0.00	\$105.95	Invoice	\$0.00	\$105.95

Sales Rep: ANPrice

Order Taker: ANPrice

Order Created 04/25/2023

Product	Placement	Class	# Ins	Start Date	End Date
LSJ-LSJ-Lansing State Journal	LSJ-Public Notices	Legal Notices	1	04/28/2023	04/28/2023
LSJ-LSJ-Lansing State Journal C	LSJW-Public Notices	Legal Notices	7	04/28/2023	05/04/2023

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 04/25/2023

**CITY OF ST. JOHNS
NOTICE OF PUBLIC HEARING
On Proposed 2023-2024 Budget**

There will be a public hearing for the City of St. Johns' proposed 2023-2024 Fiscal Year Budget in the Commission Chambers, Room #2200 (2nd Floor), of the Clinton County Courthouse, 100 East State Street, St. Johns, Michigan on Monday, May 22, 2023 at 6:00 p.m., or as soon thereafter as the matter may be heard.

The Commission may not adopt its proposed 2023-2024 budget until after the public hearing. A copy of the proposed 2023-2024 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours at St. Johns City Offices (1st Floor), of the Clinton County Courthouse, 100 East State Street, Suite 1100, St. Johns, Michigan.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

All persons desiring to express an opinion about the proposed city budget, the tax rate, or proposed capital improvements are invited to attend this public hearing or submit written comments.

Mindy J. Seavey
City Clerk

NOTICE: People with disabilities needing accommodations for effective participation in the meeting should contact the City Clerk at (989) 224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

LSJ-5680742

4/28/2023

RESOLUTION OF ADOPTION 2023-2024 FISCAL YEAR BUDGET
#13-2023

Motion by Commissioner ___ supported by Commissioner ___ that the City Commission resolves to adopt the 2023-2024 fiscal year budget at the departmental level for the General and Water & Sewer Funds and at the total expenditure level for all other funds as presented by the Interim City Manager. Further, that the City levy 9.8103 mills for General Operations, 0.1848 mills for Act 359, 0.7000 mills for Solid Waste, and 3.0000 mills for the dedicated street projects, for a total levy of 13.6951 mills.

Further, that the City Commission authorize appropriations for the following expenditures:

General Fund

\$ 510,702.03	Legislative Department
\$ 1,083,401.69	Administrative Department
\$ 90,000.00	Municipal Building Department
\$ 1,782,881.92	Police Department
\$ 253,797.42	Fire Department
\$ 457,597.12	Department of Public Works
\$ 167,577.07	Parks Department
\$ 194,405.69	Recreation Department
\$ 1,513,230.45	Capital Improvement

Special Revenue Funds

\$ 996,789.44	Major Street
\$ 777,942.84	Local Street
\$ 769,369.69	Garbage

Capital Project Funds

\$ 598,961.60	Street Millage Projects
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Debt Service Funds

\$ 143,089.00	2007 Capital Improvement Debt
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Water & Sewer Fund

\$ 927,771.58	Water Production
\$ 705,528.84	Water Distribution
\$ 1,238,642.01	Wastewater Treatment
\$ 1,791,000.00	Capital Improvements
\$ 614,706.00	Administration
\$ 302,755.67	Water & Sewer Bonds

Internal Service Fund

\$ 459,704.59 Motor Pool

Component Unit – Special

Revenue Fund

\$ 44,949.00 LDFA
\$ 94,703.00 Downtown Development Authority
\$ 73,200.00 Principal Shopping District

And further, that any amendments or alterations to total departmental expenditures for the General and Water & Sewer Funds, or to total fund expenditures for all other funds, must receive specific prior approval by the city commission.

And further, that the fee and rate schedule be adopted as an appendix to the budget.

YEAS:

NAYS:

ABSENT:

Resolution declared adopted this 22nd day of May, A.D., 2023.

SCOTT DZURKA, Vice Mayor

MINDY J. SEAVEY, City Clerk

I hereby certify that the above resolution is an excerpt of the City Commission Meeting Minutes of May 22, A.D., 2023.

MINDY J. SEAVEY, City Clerk

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes CLINTON	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 2023 Taxable Value (ALL) 270,442,250 Taxable minus RenZones 270,161,390
Local Government Unit Requesting Millage Levy City of Saint Johns	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	11/3/20	10.0000	9.8103	1.0000	9.8103	1.0000	9.8103	9.8103		None
Ex-Vote	Streets/Sidewalks	11/22	3.0000	n/a	1.0000	3.0000	1.0000	3.0000	3.0000		2028
MCL 123.26	Solid Waste	Adopted	3.0000	2.8463	1.0000	2.8463	1.0000	2.8463	0.7000		None
Act 359	ECD								0.1848		None

Prepared by Kristina Kinde	Telephone Number (989) 224-8944	Title of Preparer Treasurer	Date 05/22/2023
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Mindy Seavey	05/22/2023
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Scott Dzurka	05/22/2023

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Instructions For Completing Form 614 (L-4029) 2023 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2023 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2022 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2022 permanently reduced rate can be found in column 7 of the 2022 Form L-4029. For operating millage approved by the voters after April 30, 2022, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2023 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2023 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2023. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2023 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2023 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2023. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

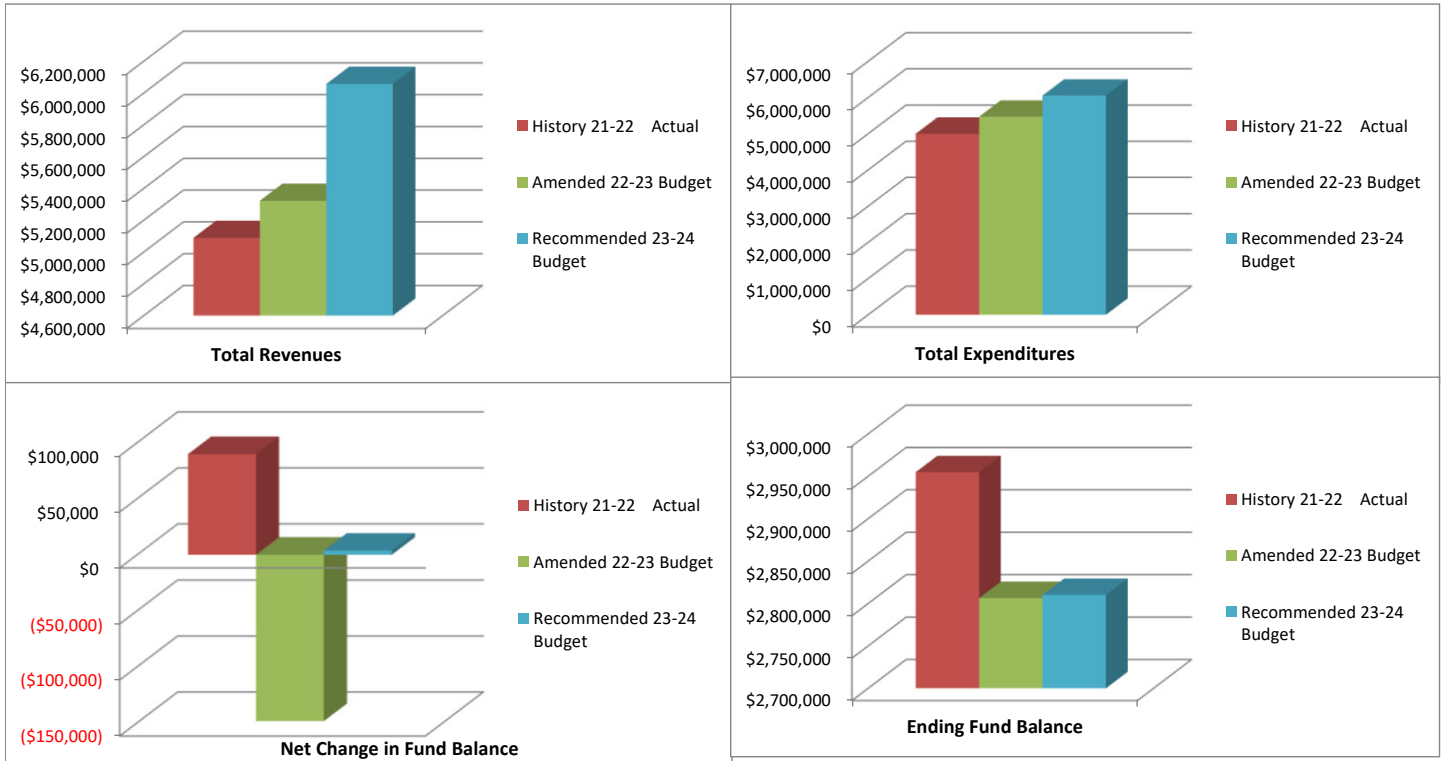
Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2023 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2023. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

**City of St. Johns
Budget Summary Report
General Fund
2023 - 2024**

Revenues and Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$5,089,611	\$5,322,975	\$6,057,273
Total Expenditures	\$4,999,782	\$5,471,413	\$6,053,593
Net Change in Fund Balance	\$89,829	(\$148,438)	\$3,680
Beginning Fund Balance	2,865,007	\$2,954,836	\$2,806,398
Ending Fund Balance	\$2,954,836	\$2,806,398	\$2,810,078

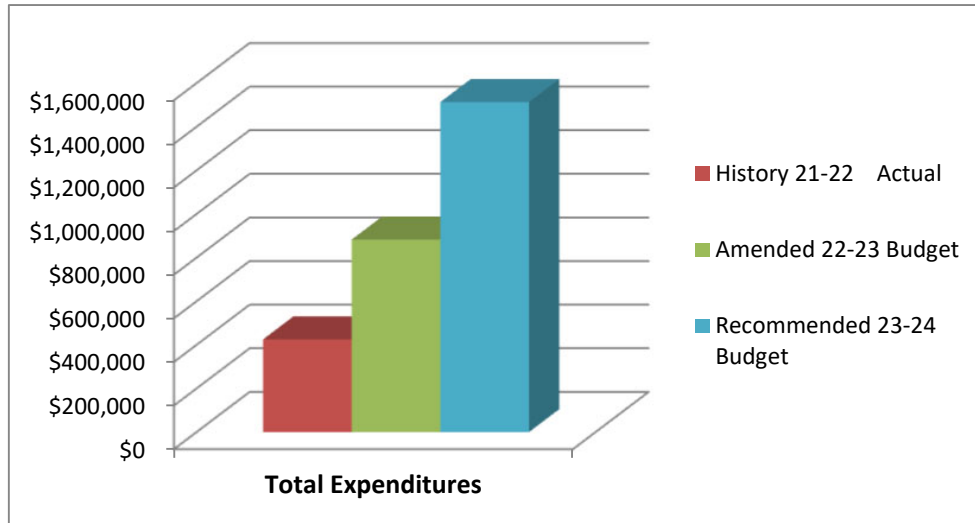


Key Highlights

1. Estimated Property Tax Revenue increase of approximately \$150,000
2. Estimated Revenue Sharing increase of approximately \$120,000.
3. Federal and State Grants - Recreation Pickleball Courts (\$250,000); Electric Vehicle Charting Station (\$20,000)
4. Use of ARPA Funds - Match for Pickball Court Grant (\$250,000); Parking Lot Improvements behind Kurts Appliance (\$309,000)
5. Use of Fund Balance - Pick Up Truck #84 (\$60,000); Recirculation Tank Budgeted in Prior Year (\$200,000)

**City of St. Johns
 Budget Summary Report
 General Fund - Capital Expense/Reserves
 2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$425,112	\$882,908	\$1,513,230



Key Highlights

General Government

- > Higham/Brush Parking Lot Improvements (Behind Kurt's) - (\$400,000)
- > Electric Vehicle Charging Station - (\$20,000)

Fire

- > Building Sealing - (\$5,500)
- > Hoses & Nozzles for New Fire Truck - (\$15,000)
- > New Rescue Struts - (\$5,000)

Public Works

- > Public Works Office & Vehicle Storage Architectural Design - (\$25,000)
- > Power Washer - (\$5,000)

Recreation & Culture

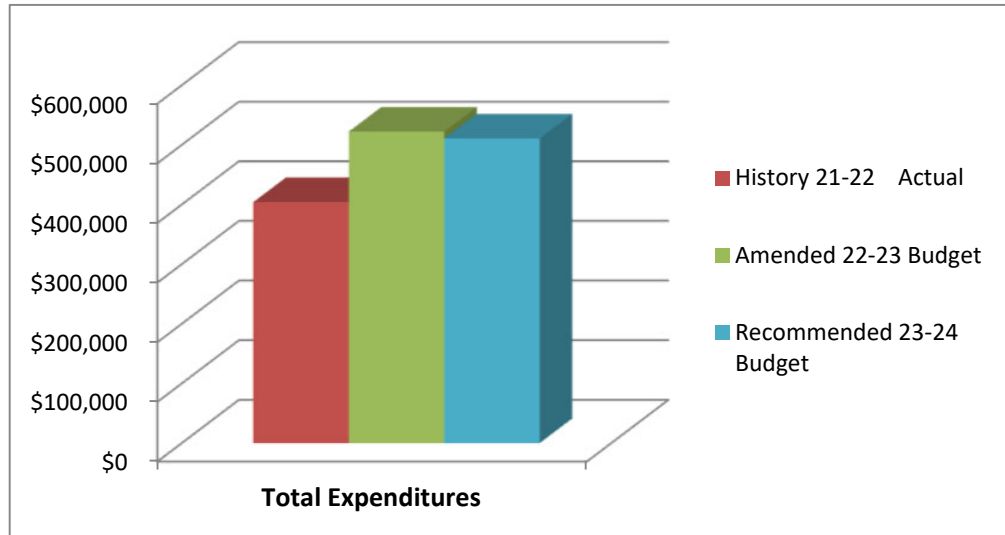
- > Recirculation Tank at Splash Pad (\$205,000)
- > Main Park Lighting (\$75,000)
- > Main Park Entrance Sign (\$5,000)
- > Park House Improvements (\$25,000)
- > Basketball/Tennis/Pickleball Court Improvements (\$500,000)

Police

- > Generator and Transfers with Installation (\$20,000)

**City of St. Johns
 Budget Summary Report
 General Fund - Legislative
 2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$404,084	\$522,276	\$510,702



Key Highlights

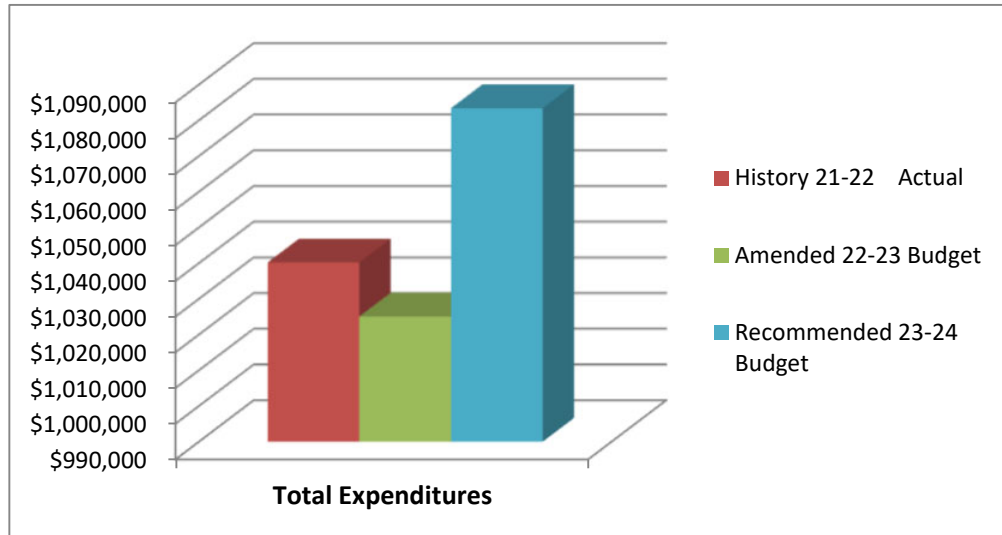
Increase in Contractual Services for McKenna Planning and Zoning Services

King Media Contract (\$50,000)

Rental Housing Program - estimated 225 inspections (\$30,720)

**City of St. Johns
 Budget Summary Report
 General Fund - Administration
 2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$1,040,211	\$1,025,073	\$1,083,402



Key Highlights

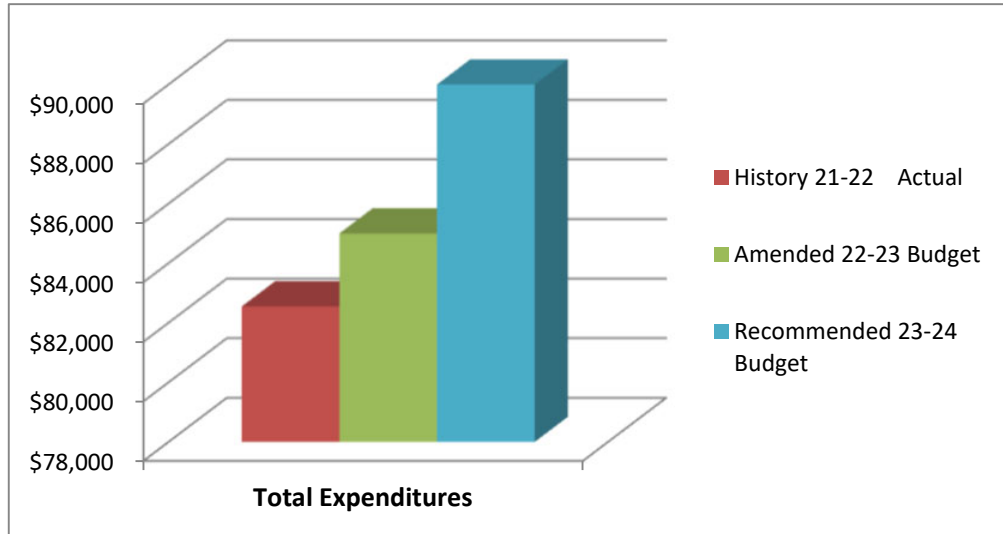
Change in Code Enforcement position moving to full time.

Bidding out IT Services

Small office furniture upgrades (\$5,000)

**City of St. Johns
 Budget Summary Report
 General Fund - Municipal Building
 2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$82,548	\$85,000	\$90,000

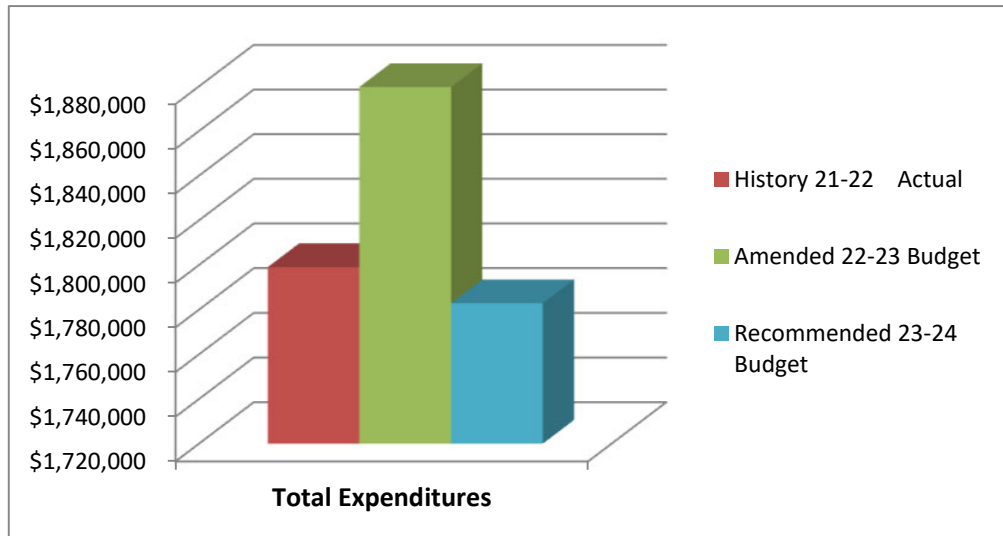


Key Highlights

Indirect Costs paid to the county in correlation to their cost allocation plan done annually.

**City of St. Johns
 Budget Summary Report
 General Fund - Police
 2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$1,799,054	\$1,879,734	\$1,782,882



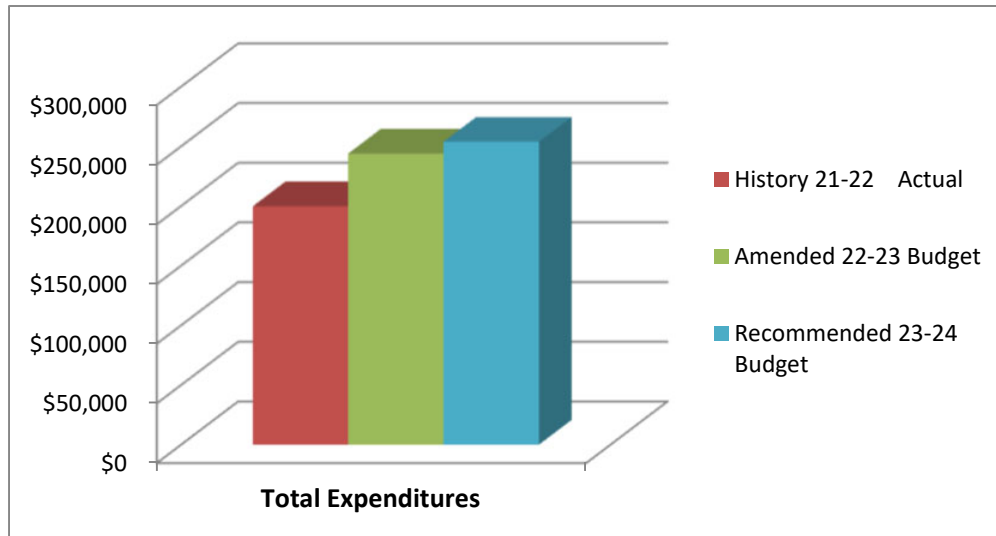
Key Highlights

Increase in wages for a new full time administrative personnel.

New RMS System (\$5,000)

**City of St. Johns
Budget Summary Report
General Fund - Fire
2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$199,699	\$243,854	\$253,797

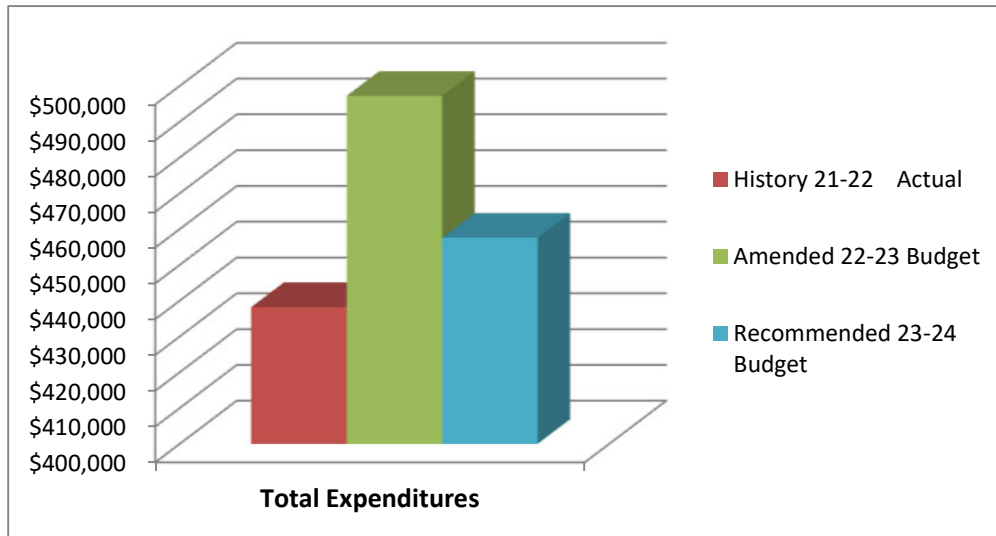


Key Highlights

- Equipment and Fire hall maintenance:
- > New valves, Suction, Strainer for #31
 - > Ranger Doors
 - > Additional Equipment for New #34 Truck
 - > Lighting Upgrade for Brush Truck #33
 - > New Plumbing in Apparatus Bay
 - > New Appliances
 - > LED Sign out front
 - > Additional apparatus bay lights

**City of St. Johns
Budget Summary Report
General Fund - DPW
2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$438,220	\$497,253	\$457,597



Key Highlights

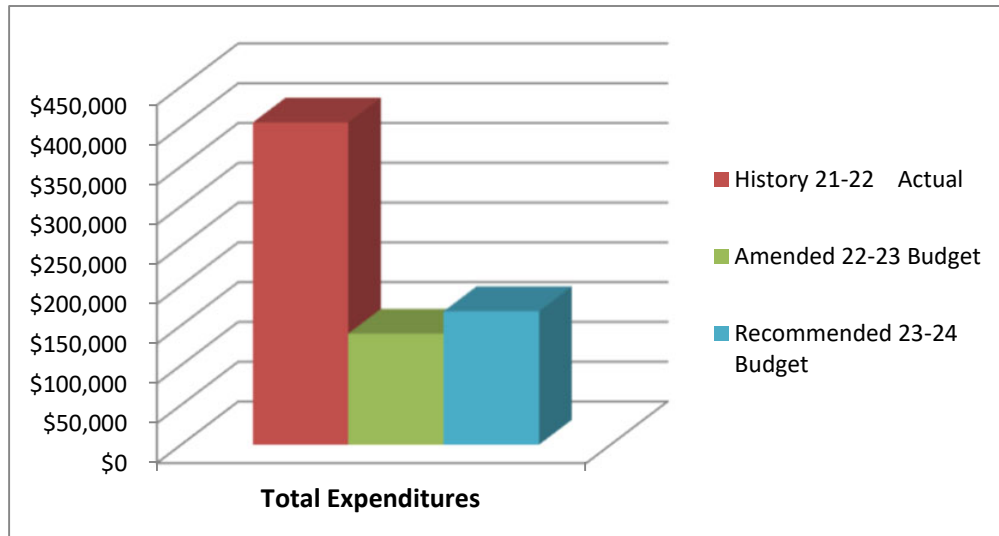
Additional DPW Employee (Spread between General Fund, Streets Funds, and Garbage Fund)

Replacement of West Side Doors in Depot (\$10,000)

Downtown Light Pole Base Replacement - 2nd & 3rd Blocks (\$45,000)

**City of St. Johns
Budget Summary Report
General Fund - Parks
2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$404,950	\$139,524	\$167,577

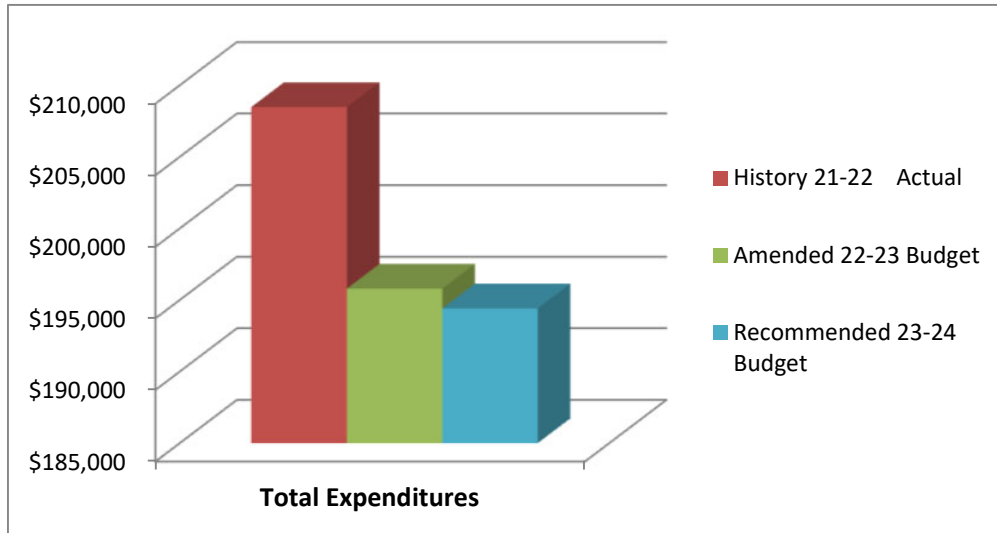


Key Highlights

Older Restroom Ceiling and Vents on North and Side Roof (\$6,000)

**City of St. Johns
Budget Summary Report
General Fund - Recreation
2023 - 2024**

Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Expenditures	\$208,480	\$195,791	\$194,406

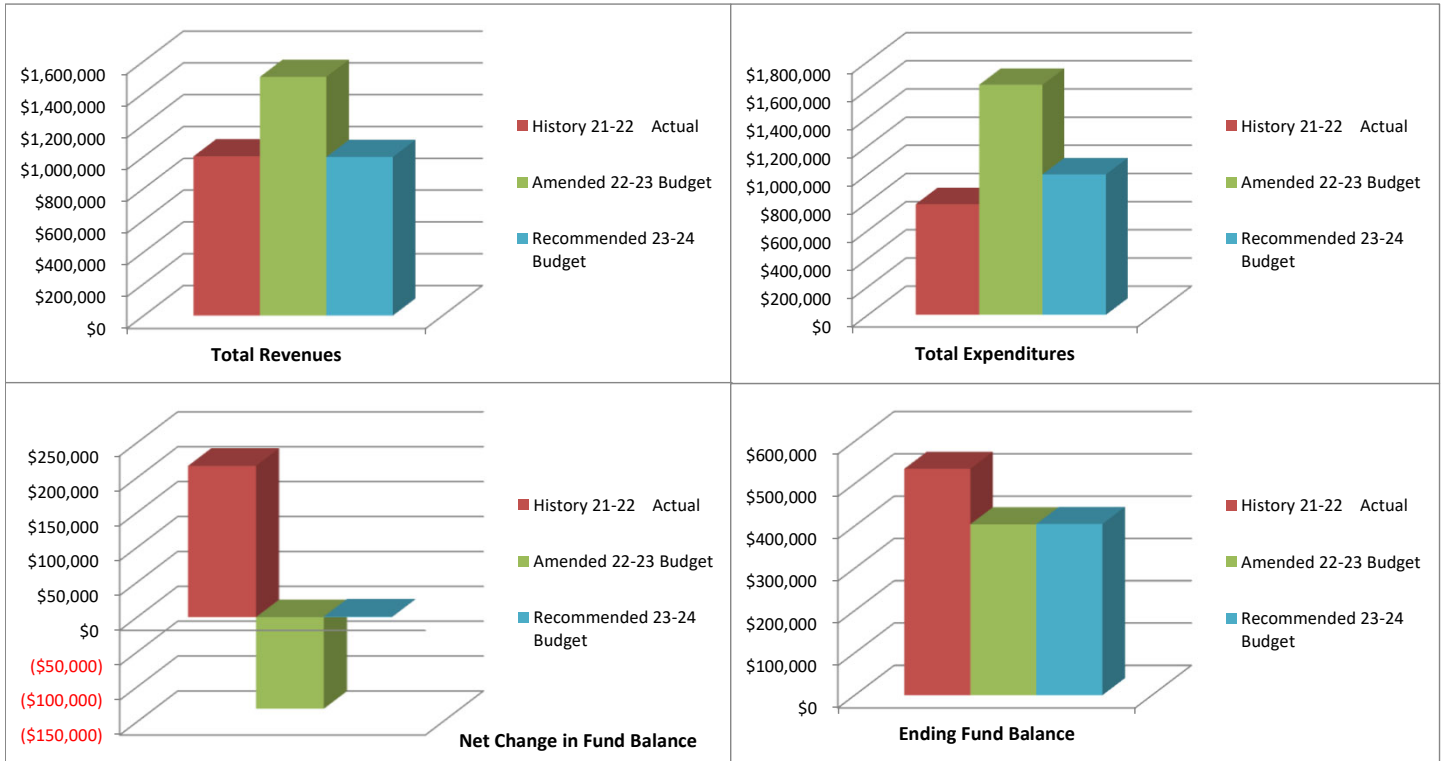


Key Highlights

No major changes. Reduction in expenditures due to no Wilson Center programs budgeted

**City of St. Johns
Budget Summary Report
Major Streets Fund
2023 - 2024**

Revenues and Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$1,002,225	\$1,501,936	\$997,639
Total Expenditures	\$785,387	\$1,633,155	\$996,789
Net Change in Fund Balance	\$216,838	(\$131,219)	\$850
Beginning Fund Balance	318,253	\$535,091	\$403,872
Ending Fund Balance	\$535,091	\$403,872	\$404,722



Key Highlights

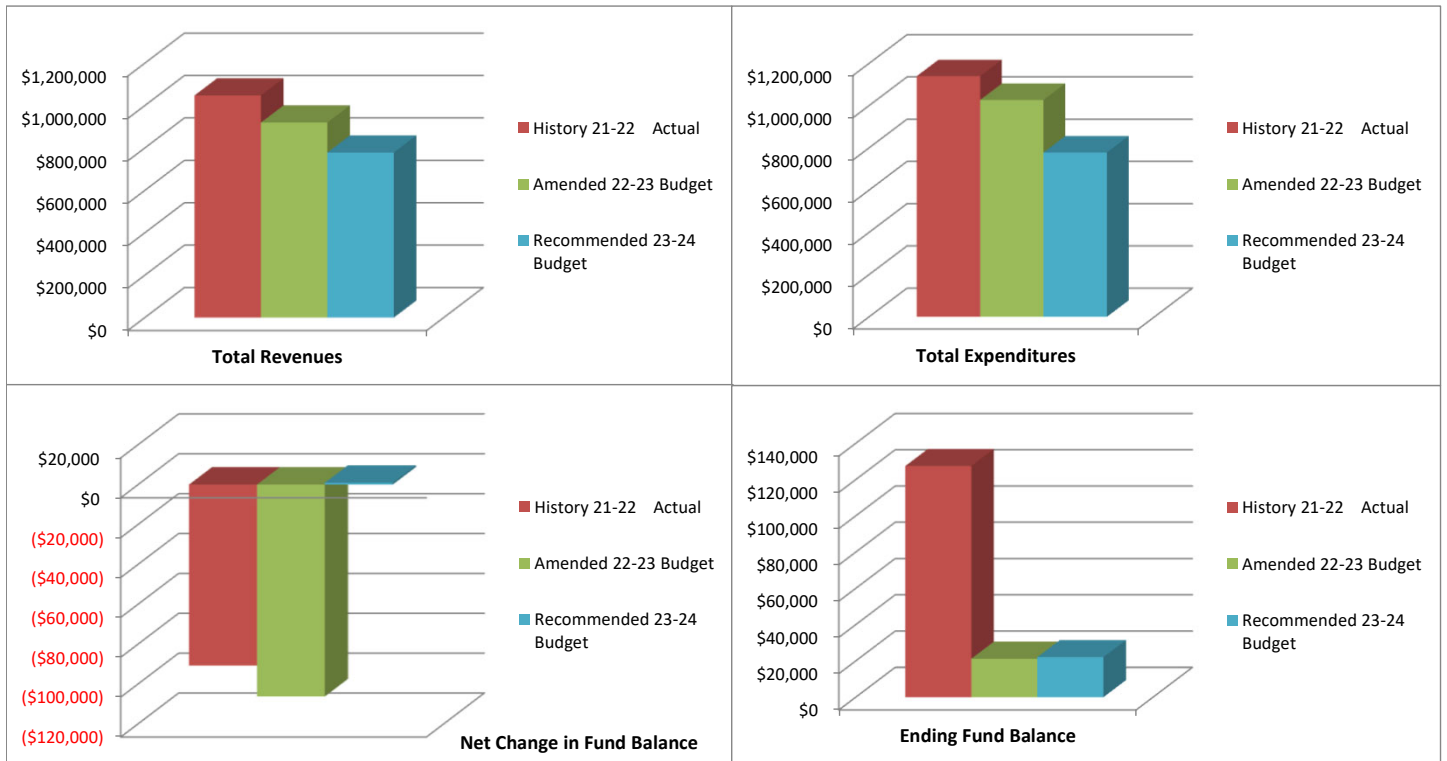
Estimated increase in Act 51 revenue of approximately \$15,000

Capital Project Expenditures

- > Chip Seal Scott Rd, 27 to Searles Subdivision (\$65,000)
- > Annual Street Projects
 - Oakland Street (Sturgis to Buchanan) - (\$133,056)
 - Sidewalks (\$50,000)

**City of St. Johns
Budget Summary Report
Local Streets Fund
2023 - 2024**

Revenues and Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$1,048,366	\$920,250	\$778,831
Total Expenditures	\$1,139,143	\$1,026,512	\$777,943
Net Change in Fund Balance	(\$90,778)	(\$106,262)	\$888
Beginning Fund Balance	218,249.00	\$127,472	\$21,209
Ending Fund Balance	\$127,472	\$21,209	\$22,097



Key Highlights

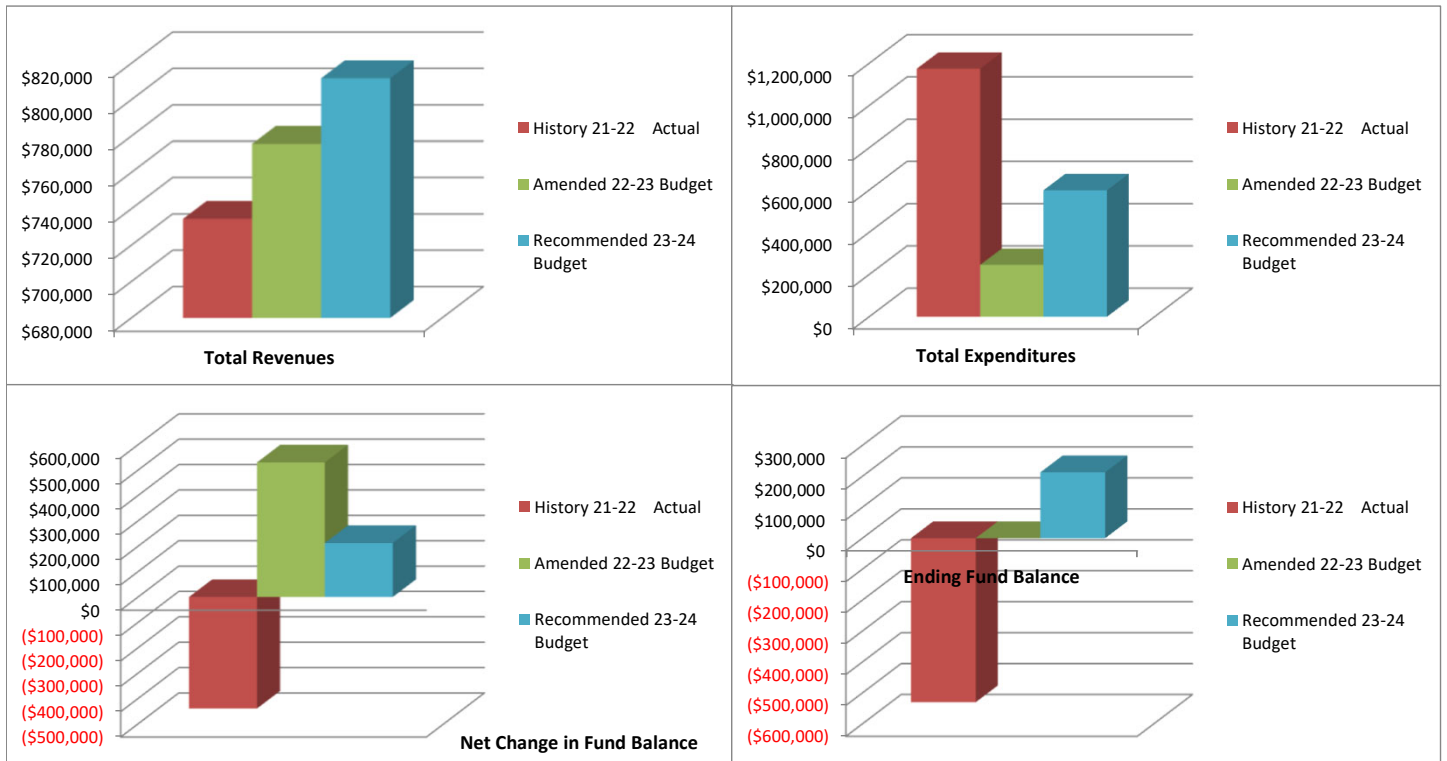
Estimated increase in Act 51 of approximately \$5,000

Capital Project Expenditures

- > Annual Street Maintenance (\$600,000)
 - Franklin Street (\$99,000)
 - Traver Street (\$171,072)
 - Spring Street North of Gibbs (\$75,504)
 - Steel Street (\$70,330)

**City of St. Johns
Budget Summary Report
Street Millage Fund
2023 - 2024**

Revenues and Expenditures Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$734,515	\$775,747	\$811,818
Total Expenditures	\$1,174,184	\$245,592	\$598,962
Net Change in Fund Balance	(\$439,669)	\$530,155	\$212,857
Beginning Fund Balance	(\$90,486)	(\$530,155)	\$0
Ending Fund Balance	(\$530,155)	\$0	\$212,857



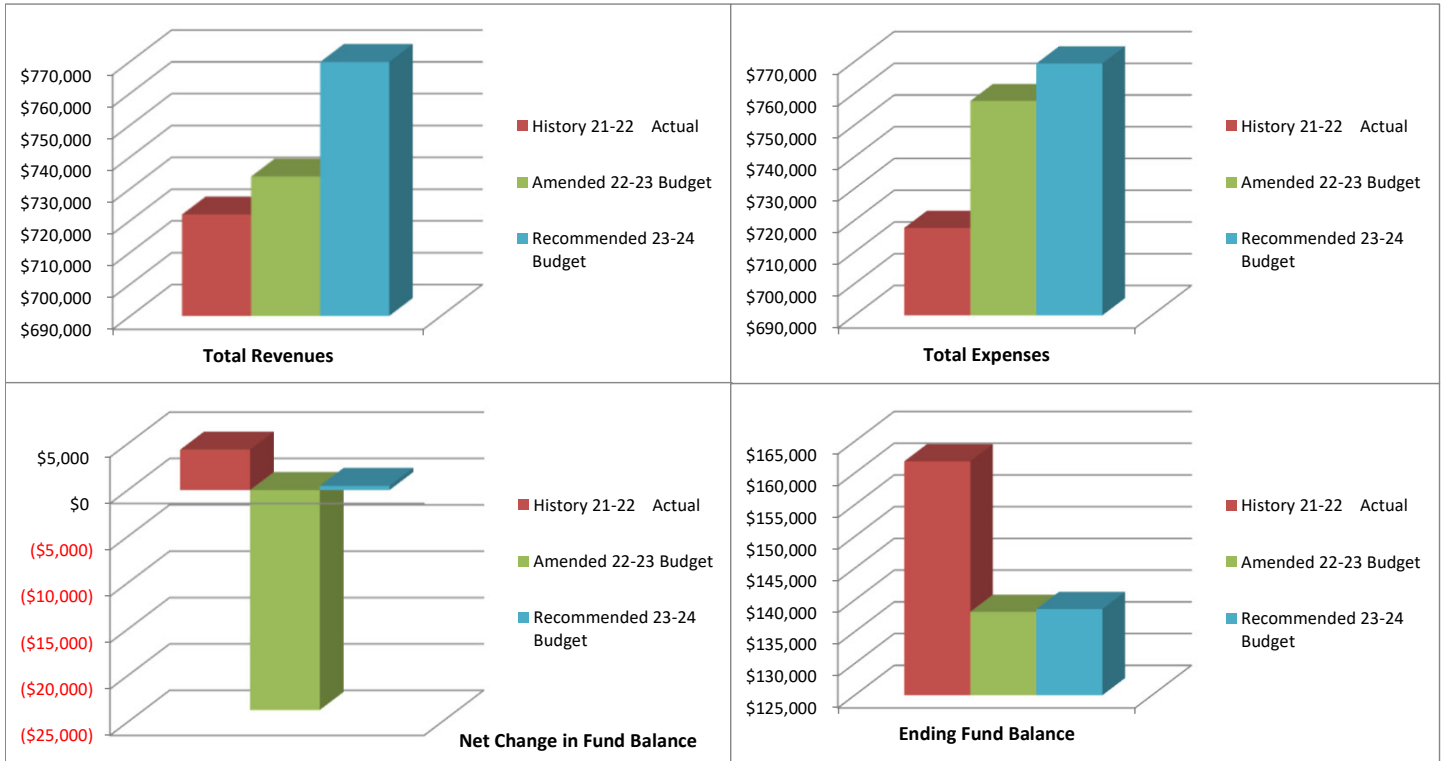
Key Highlights

Estimated increase in property taxes of \$30,000

- Capital Transfers
 - > Major Streets (\$183,056)
 - > Local Streets (\$415,906)

**City of St. Johns
Budget Summary Report
Garbage Fund
2023 - 2024**

Revenues and Expenses Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$721,906	\$733,825	\$769,818
Total Expenses	\$717,549	\$757,537	\$769,370
Net Change in Fund Balance	\$4,357	(\$23,712)	\$448
Beginning Fund Balance	157,499	\$161,856	\$138,144
Ending Fund Balance	\$161,856	\$138,144	\$138,592



Key Highlights

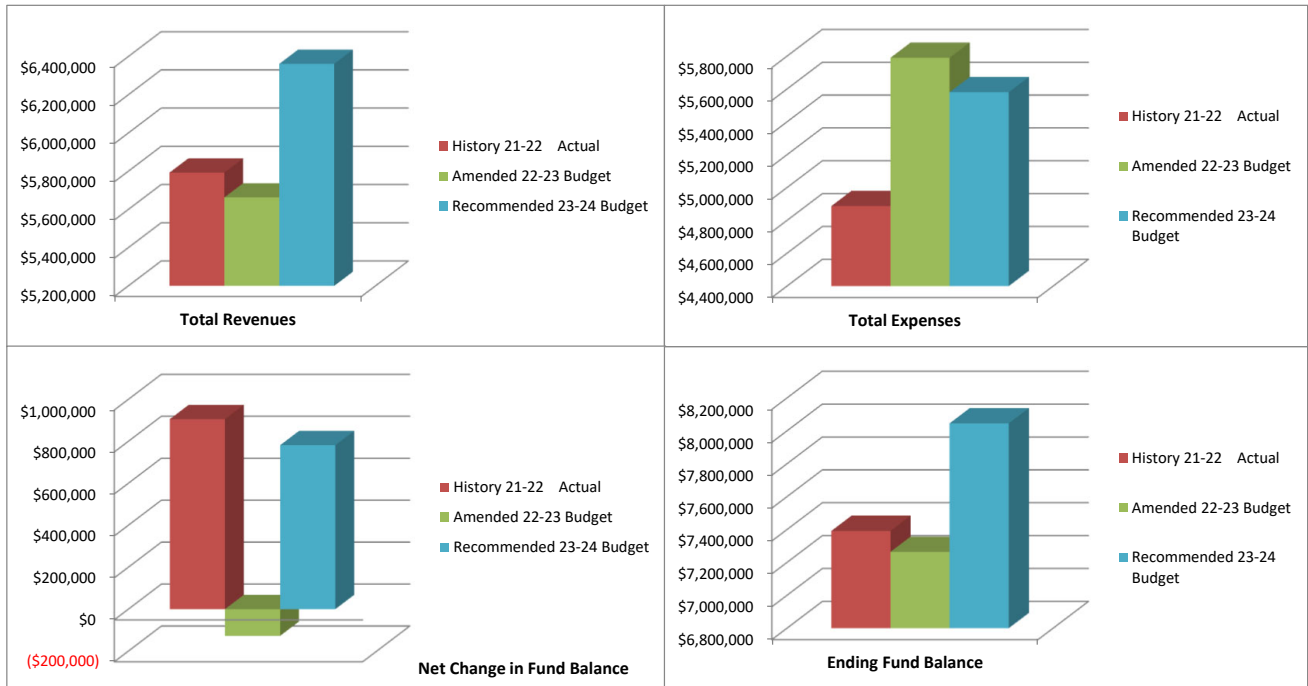
Increase in Millage Rate from 0.60 - 0.70 Mills (approx. \$27,000)

No change in Special Assessment (\$215 per household)

No change in services from prior year

**City of St. Johns
Budget Summary Report
Water/Wastewater Fund
2023 - 2024**

Revenues and Expenses Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$5,792,792	\$5,663,006	\$6,361,809
Total Expenses	\$4,887,442	\$5,790,284	\$5,580,404
Net Change in Fund Balance	\$905,350	(\$127,278)	\$781,405
Beginning Fund Balance	6,486,223	\$7,391,573	\$7,264,295
Ending Fund Balance	\$7,391,573	\$7,264,295	\$8,045,700



Key Highlights

Water Revenue increase in budget of approximately \$575,000
Sewer Revenue increase in budget of approximately \$100,000

Capital Projects - Water

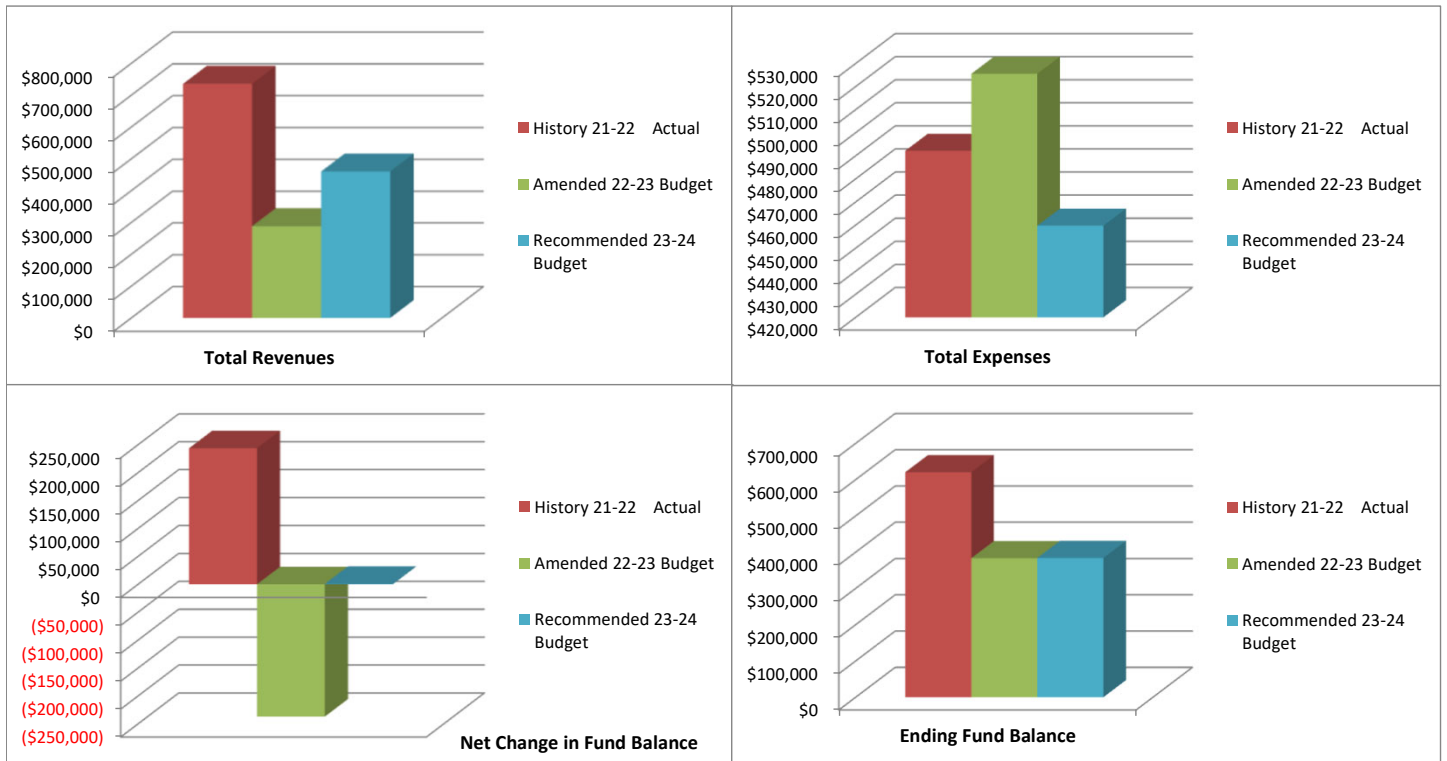
- > Scada System Upgrade (\$65,000)
- > Spring Street Water Replacement - North of Gibbs Street to Dead End (\$130,000)
- > Lead & Copper Rule - Service Line Replacement (\$100,000)
- > Water Main Replacement - Morton Street (Gibbs to Vauconsant) - (\$350,000)
- > Well #9 Installation - Pump, Well House, Generator, Utilities, Scada (\$350,000)
- > Water Plant Building - Exterior Painting (\$50,000)
- > Utility Truck Replacement (\$100,000)
- > Bingham Township Interconnect (\$150,000)
- > Replace Truck #53 (\$40,000)

Capital Project - Wastewater

- > Collection System Assessment (\$25,000)
- > Sanitary Sewer Replacement - 800 Block N Spring (\$100,000)
- > Collection System - Pipe Lining/Maintenance (\$100,000)
- > Pickup Truck (2006-3/4 Ton) (\$80,000)
- > Scada System Upgrade (\$50,000)
- > T.E. Pump #3 VFD Replacement (\$8,000)
- > Influent Pump VFD Replacement (\$13,000)
- > "Smoke" Room Roof Replacement (\$30,000)
- > Maintenance Building Overhead Door Replacement (\$10,000)
- > Two RBC Pillow Blocks (\$12,000)
- > Sanitary Manhole Assessments (\$8,000)
- > T.E. Pump #1 VFD Replacement (\$8,000)
- > Air Conditioner/Heater Unit for Townsend Road Lift Station (\$7,000)

**City of St. Johns
Budget Summary Report
Motor Pool Fund
2023 - 2024**

Revenues and Expenses Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$735,780	\$288,500	\$460,373
Total Expenses	\$492,153	\$525,517	\$459,705
Net Change in Fund Balance	\$243,627	(\$237,017)	\$668
Beginning Fund Balance	376,729	\$620,356	\$383,339
Ending Fund Balance	\$620,356	\$383,339	\$384,007



Key Highlights

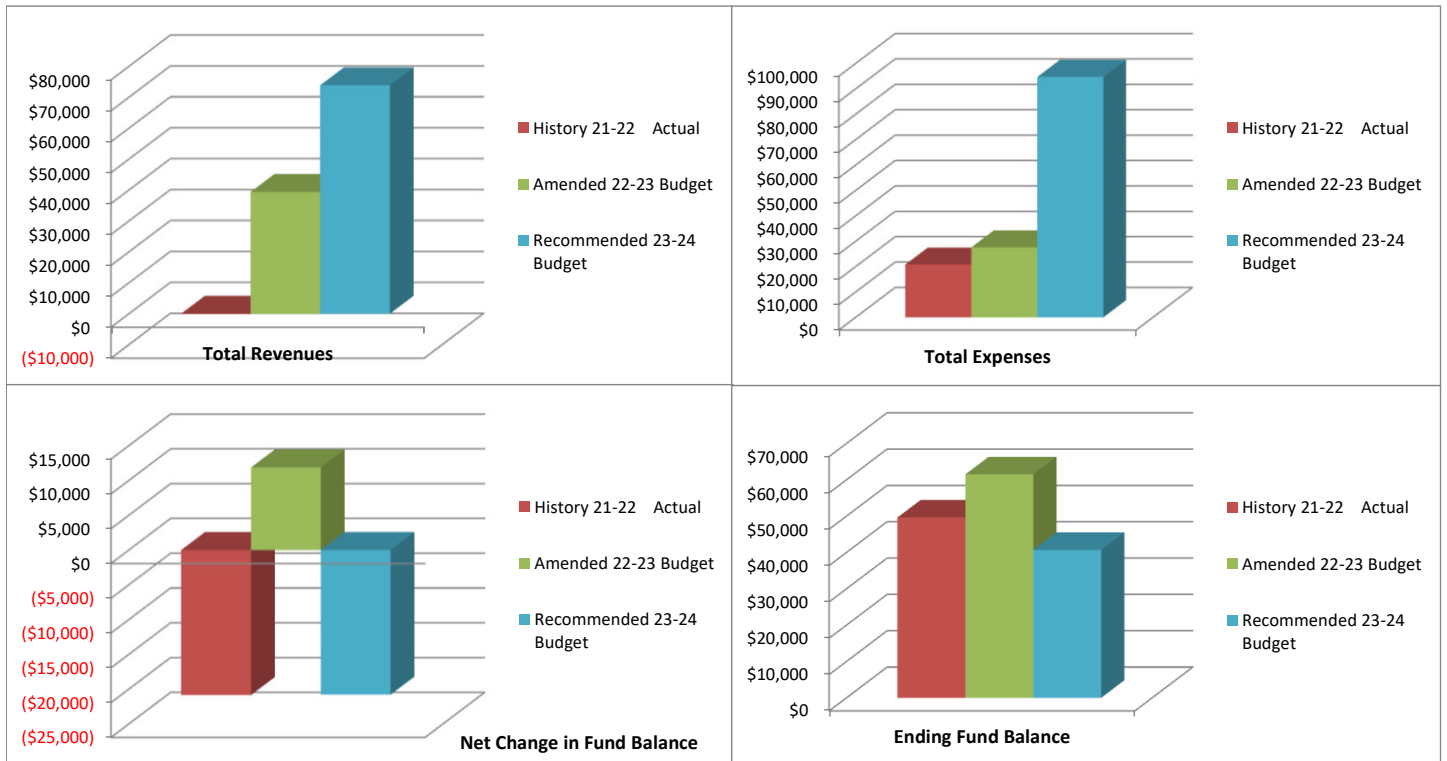
Revenue increase for transfer from General Fund for New Pick Up

Capital purchases:

- > New Tires for Loader (\$11,000)
- > Leasing Front-End Loader vs. purchasing new (\$37,000)
- > Replace Truck #84 (\$60,000)
- > Dump Truck Diagnostics Program (\$9,000)
- > Dump Trailer (\$15,000)

City of St. Johns
Budget Summary Report
DDA Fund
2023 - 2024

Revenues and Expenses Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	(\$87)	\$39,400	\$73,905
Total Expenses	\$20,768	\$27,540	\$94,703
Net Change in Fund Balance	(\$20,855)	\$11,860	(\$20,798)
Beginning Fund Balance	70,477	\$49,622	\$61,482
Ending Fund Balance	\$49,622	\$61,482	\$40,685

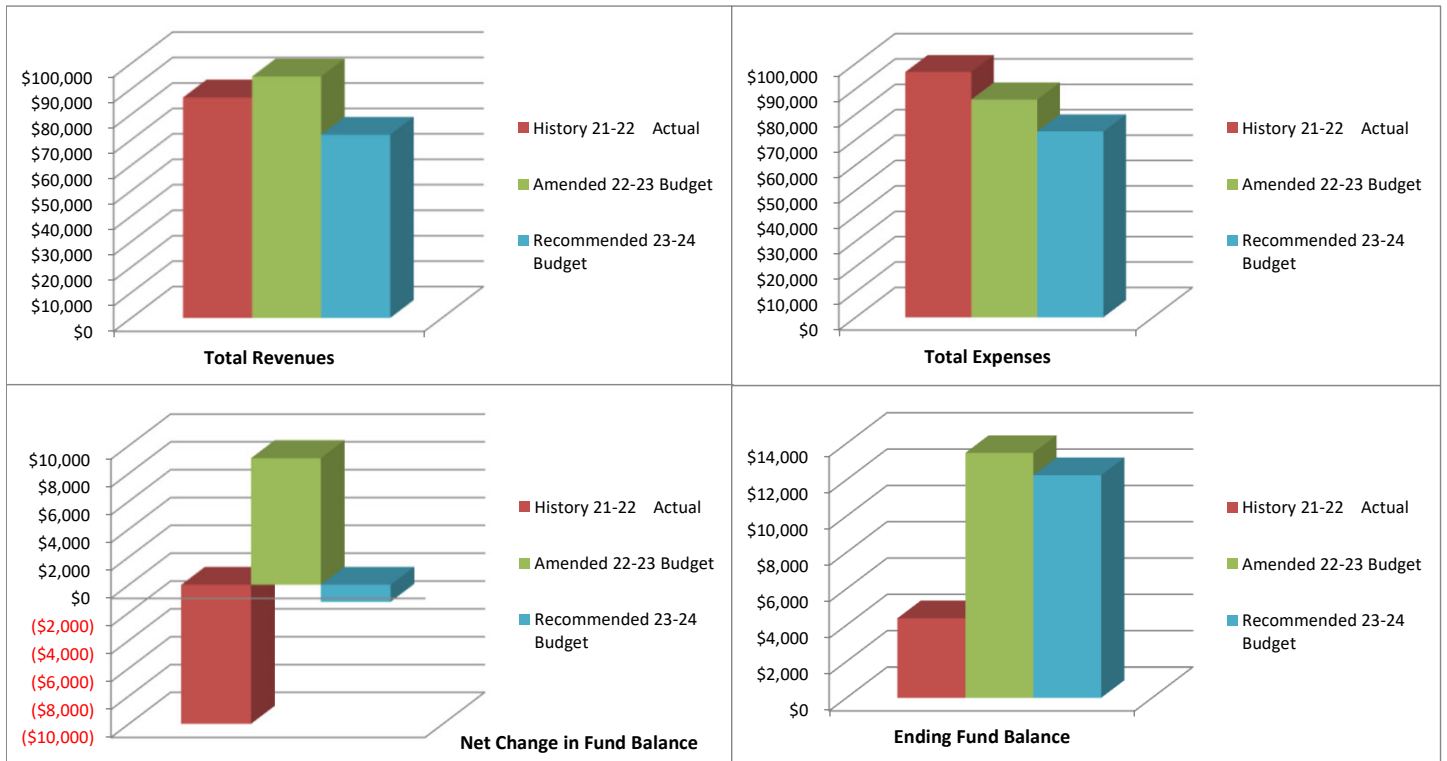


Key Highlights

- Estimate Capture of \$73,000
- Parking Lots (\$20,000)
- Façade grants (\$30,000)
- Benches/Trash Cans (\$30,000)

**City of St. Johns
Budget Summary Report
Principal Shopping District
2023 - 2024**

Revenues and Expenses Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$86,622	\$94,875	\$71,975
Total Expenses	\$96,615	\$85,775	\$73,200
Net Change in Fund Balance	(\$9,993)	\$9,100	(\$1,225)
Beginning Fund Balance	14,373	\$4,380	\$13,480
Ending Fund Balance	\$4,380	\$13,480	\$12,255



Key Highlights

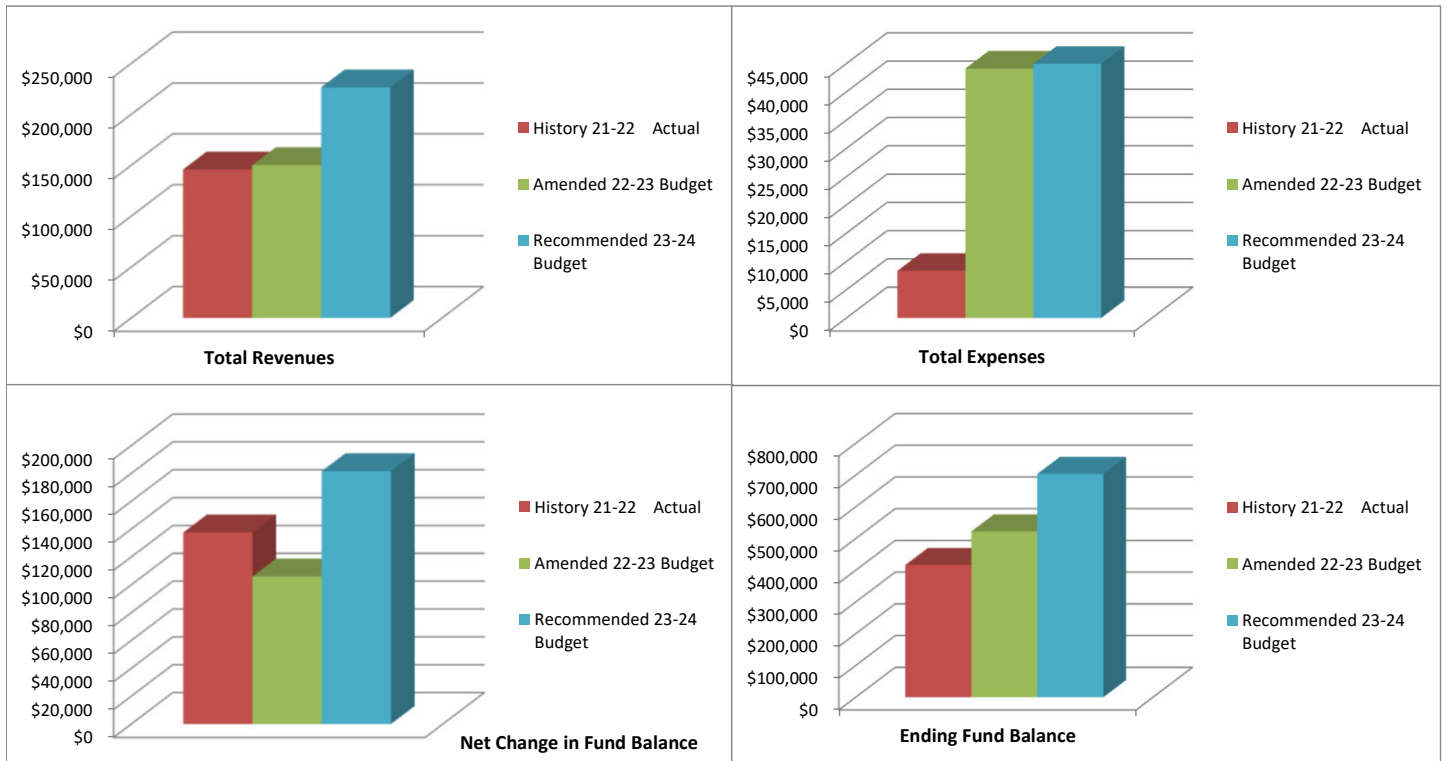
Special Assessment to increase by \$25 per business (\$38,975)

Similar events as in the past.

New Purchase of a Hot Dog Stand (\$4,000)

City of St. Johns
Budget Summary Report
LDFA
2023 - 2024

Revenues and Expenses Snapshot	History 21-22 Actual	Amended 22-23 Budget	Recommended 23-24 Budget
Total Revenues	\$145,838	\$150,000	\$226,463
Total Expenses	\$8,324	\$44,110	\$44,949
Net Change in Fund Balance	\$137,514	\$105,890	\$181,514
Beginning Fund Balance	278,874	\$416,388	\$522,278
Ending Fund Balance	\$416,388	\$522,278	\$703,792



Key Highlights

- Increase in tax revenue of \$70,000
- New entrance sign for industrial park (\$15,000)
- Clinton County Catalyst Membership (\$25,000)
- Leap Membership (\$3,000)

202~~23~~-202~~34~~ TAX LEVY

Operating	9.8103 Mill
Act 359	0.1848936 Mill
Garbage Disposal	0.67000 Mill
Dedicated Street Millage	3.00002.9150 Mill (through 202 2 tax levy)
Total Levied	13.69515189 Mill

Garbage Service Fee	\$215.00	*22
Spring Clean Up Non-Compliance Fee	Cost plus 15%	*90
Industrial Facilities Exemption Fee	\$0.00	*08

**WATER AND WASTEWATER RATES
CITY OF ST. JOHNS RATES**

(consumption of 399,999 gallons per quarter or less – Quarterly Billing)
(consumption of 400,000 gallons per quarter or more – Monthly Billing)

Late penalty to be added to account if not paid by due date

*2015

WATER RATES - 07/01/202~~32~~

Meter Size Inches	Meter Ratios 2020/21	Meter Ratios (Standard)	Quarterly Ready-to-Serve Charge	Monthly Ready-to-Serve Charge	Commodity Charge
5/8 & 3/4	1.00	1.00	\$45.05 \$43.74	\$15.01 \$14.58	\$4.82/1,000 gals. + RTS
1	2.24	2.50	\$112.63 \$109.35	\$37.54 \$36.45	
1 1/2	4.31	5.00	\$225.26 \$218.70	\$75.08 \$72.90	<u>\$4.96/1,000</u>
2	6.79	8.00	\$360.42 \$349.92	\$120.14 \$116.64	
3	13.41	16.00	\$720.84 \$699.84	\$240.28 \$233.28	
4	20.86	25.00	\$1126.30 \$1,093.50	\$375.43 \$364.50	
6	41.54	50.00	\$2225.61 \$2,187.00	\$750.87 \$729.00	
8	80.00	80.00	\$3604.17 \$3,499.20	\$1201.39 \$1,166.40	

Sprinkler meters-not billed the 1st quarter (Jan. Feb. Mar), but will be billed the remaining 3 quarters even if there is no usage.

WASTEWATER RATES - 07/01/2023²

Meter Size Inches	Meter Ratios (Standard)	Quarterly Ready to Serve Charge	Monthly Ready to Serve Charge	Commodity Charge
5/8 & 3/4	1.00	\$103.89 \$100.87	\$34.63 \$33.62	\$5.14/1,000 gals. + RTS
1	2.50	\$259.74 \$252.18	\$86.58 \$84.06	<u>\$5.29/1000 gals.</u>
1 1/2	5.00	\$519.48 \$504.35	\$173.16 \$168.12	
2	8.00	\$831.16 \$806.96	\$277.05 \$268.99	
3	16.00	\$1162.33 \$1,613.92	\$554.11 \$537.97	
4	25.00	\$2597.40 \$2,521.75	\$865.80 \$840.58	
6	50.00	\$5194.80 \$5,043.50	\$1731.60 \$1,681.17	

West M-21 Water Main Service Area
West of City Limits in Bingham Twp.

(consumption of 399,999 gallons per quarter or less-Quarterly Billing)
 (consumption of 400,000 gallons per quarter or more-Monthly Billing)

Late penalty added to account if not paid by due date

*2015

WATER RATES – 07/01/2023²

Meter Size Inches	Meter Ratios (Standard)	Quarterly Ready to Serve Charge	Monthly Ready to Serve Charge	Commodity Charge
5/8 & 3/4	1.00	\$54.06 \$52.49	\$18.02 \$17.50	\$5.78/1,000 gals. +RTS
1	2.50	\$135.16 \$131.23	\$45.05 \$43.74	<u>\$5.95/1000 gals.</u>
1 1/2	5.00	\$270.32 \$262.45	\$90.10 \$87.48	
2	8.00	\$432.51 \$419.92	144.17 \$139.97	
3	16.00	\$865.03 \$839.84	\$288.34 \$279.95	
4	25.00	\$1351.61 \$1,312.25	\$450.53 \$437.42	
6	50.00	\$2703.77 \$2,624.50	\$901.25 \$874.83	

Sprinkler meters-not billed the 1st quarter (Jan. Feb. March), but will be billed the remaining 3 quarters even if there is no usage.

UTILITY TAP AND CAPITAL CHARGE DEFINITIONS:

TAP FEE – This fee is the actual tap (connection) in to the system, the privilege (fee) to tap the system.

CAPITAL CHARGE FEE – This fee is the “buy in to the system” for new users. Rationale is that residents have funded the improvements to the system over the years by paying property taxes on improved property as well as water/sewer fees whereas a vacant lot has not.

NOTES:

The Tap Fee is not charged to each new lot in new developments such as a subdivision as the developer installed the utilities. The developer pays one Tap Fee to the City for the entire development as he is tapping into the City’s system once to extend utilities to the individual sites, but no Cap Fee at this point. The Cap Fee is charged with each new house as part of the building permit process, with no Tap Fee.

Both the Tap and Cap fees are charged for property splits that create vacant lots to build on.

UTILITY TAP FEES

UTILITY TAP FEE – WATER

The following fees are related to the installation of water service line from the City owned water main to the property line (materials/labor/administration).

Inches	Service Charge	
1”	\$700.00 + street, sidewalk & yard repairs	*15
1.5”	\$1,000.00 + street, sidewalk & yard repairs	*15
2”	\$1,200.00 + street, sidewalk & yard repairs	*15
Above 2” (shall be contracted)	Cost + 15%	*15

UTILITY TAP FEE – SEWER

The sewer lateral line is privately owned (from dwelling to sewer main, including the connection) and will be the financial responsibility of the contractor/owner to connect.

Sanitary Sewer Connection/Tap	\$500	*97
Township Capital Fee	Meter Size	*05

UTILITY CAPITAL CHARGE/FEEs

RESIDENTIAL, COMMERCIAL AND OTHER BUILDINGS:

The City reserves the right to regulate Meter size(s) and quantities dependent on anticipated flows from each building based on size and/or use. All meters must be purchased through the City of St. Johns. Installed meters are the property of the City Water Department.

UTILITY CAPITAL FEE – WATER

Meter Size	Meter Equivalent	Charge	
5/8" x 3/4"	1	\$850.00	*06
1"	2.5	\$2,125.00	*06
1.5"	5	\$4,250.00	*06
2"	8	\$6,800.00	*06
3"	15	\$12,750.00	*06
4"	25	\$21,250.00	*06
6"	50	\$42,500.00	*06
8"	80	\$68,000.00	*18

UTILITY CAPITAL FEE – SEWER

Meter Size	Meter Equivalent	Charge	
5/8" x 3/4"	1	\$2,525.00	*06
1"	2.5	\$6,312.00	*06
1.5"	5	\$12,625.00	*06
2"	8	\$20,200.00	*06
3"	15	\$37,875.00	*06
4"	25	\$63,125.00	*06
6"	50	\$126,250.00	*18

METER COSTS/FEEs

<u>Normal Flows</u>	<u>Meter City Cost</u>	<u>15% Handling</u>	<u>Labor Unit Cost*</u>	<u>Total</u>	
5/8" x 3/4" Water Meter	\$270.00 \$256.00	\$40.50 \$38.00	\$50.00	\$360.50 \$344.00	*230
1" Water Meter	cost	+ 15%	\$50.00		*22
1 1/2" Water Meter	cost	+ 15%	\$50.00		*22
2" Water Meter	cost	+ 15%	\$50.00		*22
<u>High/Low Flows</u>					
2" Compound Water Meter	cost	+15%	\$50.00		*21
3" Compound Water Meter	cost	+15%	\$50.00		*21
4" Compound Water Meter	cost	+15%	\$50.00		*21

6" Compound Water Meter	cost	+15%	\$50.00		*21
8" Compound Water Meter	cost	+15%	\$50.00		*19
High Flows					
2" Turbo Water Meter	cost	+15%	\$50.00		*21
3" Turbo Water Meter	cost	+15%	\$50.00		*21
4" Turbo Water Meter	cost	+15%	\$50.00		*21
6" Turbo Water Meter	cost	+15%	\$50.00		*21

Meter pricing includes the water tail system on all 5/8" x 3/4" and 1" meters. Additional fees may apply if flanges are requested for larger meters.

Water Meter Testing (first test n/c up to 1" meter), then actual testing cost based on time/material					*07
Restocking Fee (change in meter size), on the meter has been paid for, ordered & installed			\$150.00		*20
Water Turned On/Off (each)			\$25.00		*04
Final Reading (per account) (includes sprinkler)			\$25.00		*07
After Hours Water Turn On/Off (each)			\$75.00		*04
Delinquent Bill to Tax Fee			\$135.00		*14
Water/Sewer Deposit for Tenants			\$250.00		*19

UTILITY INSPECTION FEES

Water Inspection Fee – New			\$125.00		*18
Water Inspection Fee – Repair			\$75.00		*18
After Hours Water Inspection Fee - New			\$200.00		*19
After Hours Water Inspection Fee - Repair			\$150.00		*19
Emergency Water Inspection Fee – New/Repair			\$175.00		*19
Sanitary Sewer Inspection Fee – New			\$125.00		*18
Sanitary Sewer Inspection Fee – Repair			\$75.00		*18
After Hours Sewer Inspection Fee - New			\$200.00		*19
After Hours Sewer Inspection Fee - Repair			\$150.00		*19
Emergency Sewer Inspection Fee – New/Repair			\$175.00		*19
Storm Sewer Inspection – New			\$125.00		*18
Storm Sewer Inspection – Repair			\$75.00		*18
After Hours Storm Sewer Inspection Fee - New			\$200.00		*19
After Hours Storm Sewer Inspection Fee - Repair			\$150.00		*19
Emergency Storm Sewer Inspection Fee – New/Repair			\$175.00		*19

LABORATORY FEE SCHEDULE

WASTEWATER LABORATORY

Parameter					
BOD-5			\$35.00		*06
Chlorine Residual			\$22.00		*06
Fecal Coliform			\$35.00		*06
Dissolved Oxygen			\$25.00		*06

Ammonia Nitrogen	\$22.00	*06
PH	\$20.00	*06
Total Phosphorous	\$30.00	*06
Total Suspended Solids	\$25.00	*06
Volatile Suspended Solids	\$25.00	*06

WATER LABORATORY

Paramenter		
PH	\$20.00	*04
Hardness	\$22.00	*06
Iron	\$22.00	*06
Fluoride	\$22.00	*06
Chlorine Free	\$22.00	*06
Chlorine Total	\$22.00	*06
Phosphate	\$22.00	*06
Bacteriological (after hours – price increases to 1½ times)	\$14.00	*07

ADDITIONAL UTILITY SERVICE FEES

Water Main Pressure Test (includes one employee and equipment, maximum of 3 hours). Additional hours \$75.00 each. Water main must have two (2) negative fecal test results and a 1” copper tap prior to test	\$200.00	*06
Frozen Meters Fee: City to replace/repair meter one time. Property Owner to purchase meter on second response		*04

STREET REPAIR AND RIGHT-OF-WAY FEES

Storm Sewer Connection (zoning permit required)	\$125.00	*06
Replacement Sidewalks	\$7.00/s.f.	*16
Sidewalk/Approach Reimbursement	\$2.50/s.f.	*21
Miscellaneous Work in the Right-of-Way	\$30.00	*09
Screened Compost Selling Non-Residents (written agreement)	\$3.50/yard	*07
Unscreened Compost Selling Non-Residents (written agreement)	\$3.00/yard	*07
Sidewalk Snow Removal Charges (based on actual cost plus 15% admin each occurrence)	\$50.00 min.	*07

SEWER USE PENALTY FEES

Industrial Pretreatment Discharge Permit	\$125.00 Reimburse city for expense +15% for admin fee	* 2304
Non-Domestic User Discharge Permit	\$75.00 Reimburse city for expense +15% admin fee	* 2304
Sewer Use Penalty (per violation)	\$1,100.00 (not to exceed)	*04
IPP Admin Fine (per violation, per day) (Plus the violator will cover any costs incurred by the city because of the	\$1,000.00 (not to exceed)	*90

violation)		
IPP Falsifying Information	\$1,000.00 (not to exceed)	*90
Appeal Fee	\$100.00	*90
Review Fee (plus out-of-pocket expenses)	\$100.00	*90
Surveillance Fee	Reimburse city one complete analysis per year + 15% admin fee	*02
IPP Inspection Fee (per inspection)	\$100.00	*04
Contracted IPP Monitoring	Reimburse city for expenses + 15% admin fee	*89
Render Services not in city ROW	Reimburse city for expenses + 15% admin fee	*05

SANITARY SEWER SURCHARGES (per lb):

BOD-5	\$0.320	*91
Phosphorous	\$1.115	*91
Suspended Solids	\$1.168	*91

CONSTRUCTION BOARD OF APPEALS FEES

Construction Hearing Fee	\$500.00	*20
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PLANNING COMMISSION FEES

Special Meeting Requests	\$500.00	*11
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PROFESSIONAL PLANNING REVIEW FEES (FEE STATEMENT)

***(Fees charged on a per-review basis - Reviews of revised submissions will be reviewed at 50% of the original fee)**

Rezoning Request Review*	\$700.00	*22
Site Plan Review*	\$800.00	*21
Special Land Use Review*	\$700.00 + site plan fee	*22
Storm Water Management Plan Review*	\$300.00	*21
Subdivision Plat:		
Tentative Preliminary*	\$1000.00	*22
Final Preliminary*	\$800.00	*22
Final Plat*	\$600.00	*22
Planned Unit Development Plan Review*	\$1000.00	*22

	+ site plan fee	
Condominium (site or general) Plan*	\$800.00	*21
Mobile Home Park Plan*	\$800.00	*21
Land Division/Enhancement Parcel	\$40.00	*21
Zoning Board of Appeals*:		
Variance	\$500.00	*22
Interpretation	\$500.00	*22
Appeal	\$500.00	*22

ZONING/MISCELLANEOUS PERMIT FEES

Zoning Permits (fence, accessory buildings, pools, building additions, driveways, home occupations, change of use)	\$40.00	*21
Sign Permits	\$40.00	*21
Demolition or House Moving Permit Fee plus Inspection of Terminated Utilities	\$40.00	*21
Parcel Mass Grading Permit	\$40.00	*21
Inspections	Actual cost of all utility, street cut and other after hour city inspections required will be reimbursed to city by permit holder	*87
Tax and Water Search Beyond Two Years per Freedom of Information Act	\$0.00	*87
Property Record Card (other than owner):		
Computer Print Out	\$2.00	*92
Copy	\$1.00	*92

RECREATION DEPARTMENT FEES

Team Fees:	Early Registration		Regular Registration	
Softball	\$270.00 \$250.00 /10 games or \$500.00 /20 games	*2306	\$285.00 \$265.00/10 games or \$515.00/20 games	*2319
Church League Softball	\$165.00 \$150.00	*2312	\$180.00 \$165.00	*2319
Fall Softball	\$125.00	*04	\$140.00	*19
Volleyball	\$185.00	*07	\$200.00	*19
Co-ed Volleyball	\$110.00	*19	\$125.00	*19
Sand Volleyball (4 on 4)	\$110.00	*07	\$125.00	*19
Fall Volleyball	\$110.00	*19	\$125.00	*15
Basketball	\$250.00	*12	\$165.00	*19
Flag Football	\$250.00	*04	\$265.00	*19
Kickball	\$135.00 \$125.00	*2306	\$150.00 \$140.00	*2319
Soccer 6-on-6	\$175.00	*08	\$190.00	*19
Team Player Fees:				
Softball (12 players or less)	\$225.00	*13		
Each additional player	\$25.00	*13		
Church League Softball (12 players or less)	\$130.00	*16		
Each additional player	\$15.00	*16		

Individual User Fees – Youth	Non-Resident		Resident	
T-ball/Softball	\$18.00 \$16.00	*2319	\$14.00 \$12.00	*2319
Youth Tennis	\$18.00 \$16.00	*2319	\$14.00 \$9.00	*2317
Youth Flag Football	\$18.00 \$16.00	*2314	\$14.00 \$9.00	*2317
Little Hoopsters (\$5.00 less for each add'l child)*09	\$40.00 \$37.00	*2319	\$33.00 \$31.00	*2306
Youth Basketball Camp	\$18.00 \$16.00	*2319	\$14.00 \$12.00	*2319
Teen 3-on-3 League	\$18.00 \$16.00	20	\$14.00 \$12.00	*2320
Words and Wiggles	\$5.00	*19	\$5.00	*19
Words and Wiggles Drop-in	\$2.00	*19	\$2.00	*19
Stroll Fit	\$18.00	*19	\$16.00	*19
Dolly Dance Party	\$8.00	*19	\$8.00	*19
Youth Soccer	\$18.00 \$16.00	*2319	\$14.00 \$12.00	*2319
Nature Day Camp	\$25.00 \$22.00	*2319	\$18.00 \$15.00	*2302
Open Gym	\$3.00 \$2.00	*2319	\$3.00 \$2.00	*2319
Sports Sampler Camp	\$18.00 \$16.00	*19	\$14.00 \$12.00	*2319
Hunter's Safety	\$8.00	*08	\$8.00	*08
½ Day Camps:				
Morning	\$56.00	*19	\$51.00	*19
Afternoon	\$71.00	*19	\$66.00	*19
Basketball Clinic (each date)	\$9.00 \$8.00	*2311	\$8.00 \$7.00	*2311
Drop In (each date)	\$13.00 \$12.00	*2311	\$11.00 \$10.00	*2311

Youth Volleyball	<u>\$18.00</u> <u>\$16.00</u>	<u>*2319</u>	<u>\$14.00</u> <u>\$12.00</u>	<u>*2317</u>
<u>Parent/Toddler Activity Hour</u>	<u>\$16.00</u>	<u>*19</u>	<u>\$12.00</u>	<u>*17</u>
Dino Adventure	\$28.00	*19	\$22.00	*19
NFL Flag Football League	<u>\$44.00</u> <u>\$41.00</u>	<u>*2319</u>	<u>\$39.00</u> <u>\$36.00</u>	<u>*2319</u>
Outdoor Explorers/Wilderness Camp	\$28.00	*19	\$22.00	*19
Science Adventure	\$28.00	*19	\$22.00	*19
Photography	\$30.00	*15	\$25.00	*15
Kids Zumba	\$25.00	*15	\$20.00	*15
Survival Camp	\$28.00	20	\$22.00	*20
Discovering Atlantis Camp	\$28.00	20	\$22.00	*20
Wild West Camp	\$28.00	20	\$22.00	*20
Wacky Wizardry	\$28.00	20	\$22.00	*20
Through the Looking Glass	\$28.00	20	\$22.00	*20
Super Hero Camp	\$28.00	20	\$22.00	*20
Move With Me Yoga	\$16.00	20	\$12.00	*20
Pirate Camp	<u>\$28.00</u> <u>\$27.00</u>	<u>*2317</u>	<u>\$22.00</u> <u>\$21.00</u>	<u>*2317</u>
Nerf Battles (Pre-registered)	<u>\$6.00</u> <u>\$5.00</u>	<u>*2318</u>	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>
Nerf Battles (At the Door)	<u>\$10.00</u> <u>\$9.00</u>	<u>*2319</u>	<u>\$10.00</u> <u>\$9.00</u>	<u>*2319</u>
Warrior Princess Challenge – Pre-Register	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>
Warrior Princess Challenge – At Door	<u>\$10.00</u> <u>\$9.00</u>	<u>*2319</u>	<u>\$10.00</u> <u>\$9.00</u>	<u>*2319</u>

Individual User Fees – Adults	Non-Resident		Resident	
Volleyball League	<u>\$21.00</u> <u>\$20.00</u>	<u>*23*19</u>	<u>\$11.00</u> <u>\$10.00</u>	<u>*23*07</u>
Basketball League	<u>\$21.00</u> <u>\$20.00</u>	<u>*23*19</u>	<u>\$11.00</u> <u>\$10.00</u>	<u>*23*07</u>
Football League	<u>\$21.00</u> <u>\$20.00</u>	<u>*23*19</u>	<u>\$11.00</u> <u>\$10.00</u>	<u>*23*19</u>
Fall Softball League	<u>\$21.00</u> <u>\$20.00</u>	<u>*23*19</u>	<u>\$11.00</u> <u>\$10.00</u>	<u>*23*19</u>
3-on-3 League	<u>\$17.00</u> <u>\$16.00</u>	<u>*23*20</u>	<u>\$13.00</u> <u>\$12.00</u>	<u>*23*20</u>
Open B-ball/V-Ball/Pickleball/Futsal	<u>\$5.00</u> <u>\$4.00</u>	<u>*2319</u>	<u>\$5.00</u> <u>\$4.00</u>	<u>*2319</u>
Kickball League	<u>\$21.00</u> <u>\$20.00</u>	<u>*23*19</u>	<u>\$11.00</u> <u>\$10.00</u>	<u>*23*19</u>
<u>Hunter's Safety</u>	<u>\$8.00</u>	<u>*13</u>	<u>\$8.00</u>	<u>*13</u>
Soccer	\$20.00	*19	\$10.00	*19
Yoga – <u>510</u> classes	<u>\$45.00</u> <u>\$20.00</u>	<u>*2319</u>	<u>\$45.00</u> <u>\$16.00</u>	<u>*2319</u>
Yoga – Drop In	\$5.00	*19	\$5.00	*19
Cardio Drumming – <u>5 week class</u> session	<u>\$22.50</u> <u>\$16.00</u>	<u>*2319</u>	<u>\$22.50</u> <u>\$16.00</u>	<u>*2319</u>
Cardio Drumming – Drop In	\$5.00	*19	\$5.00	*19
Dance Lessons Session	\$45.00	*13	\$35.00	*13
Drop In	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>
Zumba (session) - 5 classes	<u>\$22.50</u> <u>\$16.00</u>	<u>*2319</u>	<u>\$22.50</u> <u>\$16.00</u>	<u>*2319</u>
Drop In	<u>\$5.00</u>	<u>*2319</u>	<u>\$4.00</u>	<u>*19</u>
Boot Camp (session) - 5 classes	<u>\$22.50</u> <u>\$20.00</u>	<u>*2319</u>	<u>\$22.50</u> <u>\$16.00</u>	<u>*2319</u>
Drop In	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>	<u>\$6.00</u> <u>\$5.00</u>	<u>*2319</u>
Open Gym Pass – 6 visits	\$20.00	*19	\$20.00	*19
<u>Open Gym Drop In</u>	<u>\$5.00</u>	<u>*23</u>	<u>\$5.00</u>	<u>*23</u>
<u>Mom Strong - Monthly Pass</u>	<u>\$100.00</u>	<u>*23</u>	<u>\$100.00</u>	<u>*23</u>
<u>Mon Strong – Individual Session</u>	<u>\$10.00</u>	<u>*23</u>	<u>\$10.00</u>	<u>*23</u>

Swim Fees:	Non-Resident		Resident	
Summer Swim Lessons (\$5.00 less for each additional child) *09	\$60.00 \$55.00	*2319	\$52.00 \$47.50	*2307
Water Babies/Parent Tot	\$30.00 \$27.50	*2319	\$25.00 \$22.50	*2316
Spring Swim Lessons	\$34.00 \$31.00	*2319	\$30.00 \$27.00	*2319
<u>Summer Open Swim:</u>				
Adult			\$3.00	*19
Age 7 – 17			\$2.50	*19
Under age 7			\$2.00	*19
<u>Winter Open Swim:</u>				
Adult			\$4.00	*15
Youth 3 – 17			\$3.00	*15
Family Pass			\$85.00	*11
Family Pass (per day)			\$12.00	*09
Lap Swim/Aqua Therapy – Drop In			\$5.00	*15
<u>Lap Swim Pass – 12 visits</u>			<u>\$50.00</u>	<u>*19</u>
<u>Lap Swim – Monthly Pass – 2 day a week class</u>	<u>\$32.00</u>	<u>*23</u>	<u>\$32.00</u>	<u>*23</u>
<u>Lap Swim – Monthly Pass - 3 day a week class</u>	<u>\$50.00</u>	<u>*23</u>	<u>\$50.00</u>	<u>*23</u>

WILSON CENTER RENTAL

<u>Gym Rental</u>				
Gym Rental	\$30.00/hr	*22		
Add On (Flat fee)				
Miscellaneous equipment	\$10.00	*22		
Volleyball Nets	\$10.00	*22		
Batting Cage/Hitting Net	\$10.00	*22		
Nerf Battle	\$25.00	*22		
Bleachers	\$35.00	*22		
Birthday Party – 2-hour rental	\$115.00	*19		
Deposit	\$50.00	*18		
<u>Auditorium Rental</u>				
Monday – Thursday	\$45.00/5 hours	*22	\$120.00/all day	*22
Friday – Sunday	\$60.00/5 hours	*22	\$150.00/all day	*22
Production Rehearsals Only, Monday-Thursday Max 12 days	\$22.00/5 hours	*22	\$60.00/all day	*22
Deposit	\$300.00/equipment	*22	\$50.00/no equipment	*22

MAIN SOFTBALL FIELD RENTAL

	Practice		Game/Event	
City Residents per hour	\$10.00	*19	\$30.00	*19
City Residents (whole day up to 8 hours)	\$50.00	*19	\$70.00	*19
Non-City Residents per hour	\$15.00	*19	\$45.00	*19
Non-City Residents (whole day up to 8 hours)	\$75.00	*19	\$105.00	*19

Late Fees

All registrations received after the registration deadline will incur a \$5.00 late fee.

PAVILION RENTAL FEES

(Pavilions and Depot can be reserved up to 12 months in advance)

Main Pavilion		
City Residents (entire pavilion)		
Monday through Friday	\$30.00	*19
Saturday and Sunday	\$60.00	*19
Non-City Residents (entire pavilion)		
Monday through Friday	\$60.00	*19
Saturday and Sunday	\$90.00	*19

Rotary, Hainer & Zeeb Pavilion		
City Residents (per day)		
Monday through Friday	\$20.00	*19
Saturday and Sunday	\$40.00	*19
Non-City Residents (per day)		
Monday through Friday	\$40.00	*19
Saturday and Sunday	\$60.00	*19

PERFORMANCE SHELL FEES

Non-Profit Organization (must show documentation)	\$0.00	*04
All Others	\$35.00/hour	*19
Security Deposit (refundable if all equipment is okay)	\$300.00	*14
Depot Rotary Pavilion (downtown)		
City Residents (4 hours)	\$30.00	*19
Non-City Residents (4 hours)	\$60.00	*19

DEPOT BUILDING FEES

City Residents (4 hours plus 1 hour for set up & clean up)	\$60.00	*19
Non-City Residents (4 hours plus 1 hour for set up & clean up)	\$90.00	*19
Security Deposit	\$50.00	*15

A \$5/\$10 rental discount will be applied to 4/8 hour rental if you rental the Depot and Pavilion together.

COUNTER SALES

Assessing Database	\$52.85	*15
Zoning Map	\$1.00	*04
Planning Map	\$1.00	*04
Zoning Book	\$35.00	*04
Charter Book	\$15.00	*10
Code Book	\$50.00	*04
Uniform Traffic Code	\$15.00	*04
Master Plan	\$50.00	*01
Copies	\$1.00	*04

City Flag	\$100.00	*14
Non-Sufficient Check/Rollback Fee	\$30.00	*03
Mailed Receipt Copies	\$0.00	
Voter Data:		
List	\$50.00	
Partial List (per page)	\$1.00	*06
Labels	\$65.00	*06
Notary Services – City Resident	\$0.00	*16
Notary Services – Non-City Resident (<i>per document charge</i>)	\$ 53.00	* 23 16

ENGINEERING MAPS & DRAWINGS

Size	Drawings	Copies	
Up to 11 x 17	\$10.00	\$3.00	*11
Up to 24 x 36	\$18.00	\$5.00	*11

Bid Packet			
1 – 25 pages		\$7.00	*11
26 – 50 pages		\$12.00	*11
51 – 100 pages		\$17.00	*11
101 – 150 pages		\$22.00	*11

TREE PROGRAM

Planting Costs of Street/Non-Street Trees (when available)	As listed in each year's program statement	
Damage Caused to City Trees	Actual Cost plus 15%	
Chipping of Private Tree	Time, benefits and ½ plus equipment plus 15%	*95

PARKING PERMIT FEES

All Municipal Parking Lots (daytime or overnight) (pro-rated to \$ 125.00 less each per month after January to a minimum of \$ 1820.00)	\$ 150 00.00	* 23 0
<u>Street Parking (overnight)</u> (pro-rated to \$4.00 per month after January to a minimum of \$6.00)	\$50.00	*23

Purchased from police department

PEDDLERS, CANVASSERS, AND TRANSIENT MERCHANT FEES

<u>Peddlers and Canvassers</u>		
Investigation Fee	\$20.00	*22
Per Day	\$10.00	*08
Per Week	\$35.00	*08
Per Month	\$75.00	*08
Per Year	\$250.00	*08
<u>Transient Merchants</u>		

Investigation Fee	\$20.00	*22
Per Day	\$50.00	
<u>Food Trucks</u>		
Investigation Fee	\$20.00	*22
Food Truck or Cart – Per Month	\$50.00	*16
Food Truck or Cart – Per Year	\$500.00	*16

GOING OUT OF BUSINESS LICENSE FEES

Thirty Day License	\$50.00	
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COLLECTION BOX FEES

Application Fee	\$125.00	*15
Renewal Fee (submitted at least 30 days prior to expiration)	\$100.00	*15
Sticker Replacement	\$10.00	*15

POOL/ARCADE ROOM LICENSE FEES

Annual Fee	\$150.00	*05
Pool Tables (per table)	\$15.00	*05
Pin Ball Machines (per machine)	\$15.00	*05
Arcade Machines (per machine)	\$20.00	*05
Juke Boxes (per machine)	\$30.00	*05

POLICE DEPARTMENT - TRAFFIC CODE VIOLATION FEES

Parking Too Far from Curb	\$20.00	*21
Angle Parking Violations	\$20.00	*21
Obstructing Traffic	\$20.00	*21
Commercial Vehicle in Prohibited Zone (signs required)	\$100.00	*18
Prohibited Parking (signs unnecessary)		
On Sidewalk	\$20.00	*21
In Front of Drive	\$20.00	*21
Within Intersection	\$20.00	*21
Within 15 Feet of Hydrant	\$25.00	*10
On Cross Walk	\$20.00	*21
Within 20 Feet of Cross Walk or 15 Feet of Corner Lot Lines	\$20.00	*21
Within 30 Feet of Street Side Traffic Sign or Signal	\$20.00	*21
Within 50 Feet of Railroad Crossing	\$20.00	*21
Within 20 Feet of Fire Station Entrance	\$20.00	*21
Within 75 Feet of Fire Station Entrance on Opposite Side of Street (signs required)	\$20.00	*21
Double Parking	\$20.00	*21
Blocking Emergency Exit	\$30.00	*21
Blocking Fire Escape	\$20.00	*21
In Prohibited Zone (signs required)	\$20.00	*21
In Alley	\$20.00	*21
Wrong Side of Roadway	\$20.00	*21
Loading Zone Violation	\$20.00	*21
Parking During Prohibited Hours	\$20.00	*21
Overtime Parking in Areas as Designated by Traffic Control Orders and Signs on Roadways	\$20.00 \$15.00	*23 21
Overtime Parking in Parking Lots Owned, Leased or Operated by the City of St. Johns:		
Daytime	\$20.00 \$15.00	*23 15
Overnight	\$20.00	*21
After 5 Business Days – turned over to district court		*99
Failure to Set Brakes	\$20.00	*21
Parked on Grade, Wheels Not Turned to Curb	\$20.00	*21
Bicycle Parking Violations	\$20.00	*21
Parking Vehicle Unattended with Key Left in Car and Motor Running	\$20.00	*21
Parking Between Curb and Sidewalk or Imaginary Line of Curb or Sidewalk	\$20.00	*21
Parking in Handicap Zone	\$100.00	*22
Bicycle License (non-expiring)	\$5.00	*12
Bicycle, Skateboard or Coaster Wheel Device Impound Fee	\$20.00	*11
PBT Fee:		
City Resident	\$5.00	*18
Non-City Resident	\$5.00	*15
Answering False Alarms (police only) First Offense	\$0.00	
Second Offense	\$0.00	*05
Third Offense	\$100.00	*21

Fourth & Subsequent Offense	\$150.00	*21
Funeral Escorts	\$0.00	
Bank Escorts	\$0.00	
Lock Outs	\$0.00	
Private Accidents	\$0.00	
Cost Recovery of Drunk Driving	Actual Cost	*03
Copy of Any Report (up to 2 pages) \$0.50 per page after 2 pages	\$5.00	*18

CIVIL INFRACTION FEES

1 st Offense	\$75.00	*11
2 nd Offense	\$125.00	*11
3 rd Offense	\$225.00	*11

FIRE DEPARTMENT

Reimbursement for Local Fire Runs (up to two hours)	\$500.00	*06
Each Additional Hour	\$500.00	*06
Reimbursement for False Alarms (in a calendar year)		
First Offense	No Charge	*04
Second Offense	\$250.00	*22
Third Offense and Subsequent Offense	\$500.00	*22
Reimbursement for Unwarranted Request for Emergency Assistance	\$150.00	*05
Reimbursement Fee for Burning of Structure (residence or commercial owner's request)	\$300.00 /hour	*05
Reimbursement Fee for Burning of Structure (outbuilding owner's request)	\$200.00 /hour	*05
Commercial Fire Inspections	\$0.00	
Cost Recovery of Environmental Spills	Per Ordinance	*99

ADMINISTRATIVE FEE

A 15% administrative fee will be charged in addition to the actual cost of any service provided by the City, not heretofore listed.

Freedom of Information Request: Freedom of Information Act requests will be charged according to current policy adopted by the St. Johns City Commission. *16

*Last known date of fee or rate change

APPROVED BY THE CITY COMMISSION ON MAY 23, 20223 TO BE EFFECTIVE JULY 1, 20232.

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
101-000-404.000	CURRENT PROPERTY TAX	2,451,012.00	2,311,863.05	2,464,974.00
	AD VALOREM			2,653,119.61
	OPRA FROZEN			1,607.00
	DDA CAPTURE			(46,688.46)
	LDFA CAPTURE			(143,064.15)
	GL # FOOTNOTE TOTAL:			2,464,974.00
101-000-404.001	ACT 359	49,986.08	48,175.40	49,977.73
	AD VALOREM			49,977.73
101-000-404.002	ACT 359-IFT		81.03	
101-000-414.000	DELINQUENT PROPERTY TAX		997.70	
101-000-414.001	DELQ ACT 359		19.68	
101-000-424.000	TRAILER PARK TAX	500.00	595.00	500.00
101-000-437.000	IND FACILITIES TAX		77.01	
101-000-445.000	INTEREST-PENALTY/DELINQ TAX	15,000.00	12,428.76	15,000.00
101-000-448.000	COLLECTION FEE	100,000.00	112,647.34	110,000.00
101-000-477.000	PARKING PERMITS		380.00	15,000.00
101-000-478.000	CITY LICENSES AND PERMITS	10,000.00	13,030.00	12,000.00
101-000-510.002	ARTS & CULTURE GRANT		22,486.50	
101-000-528.000	OTHER FEDERAL GRANTS	415,796.00	834,929.88	559,000.00
	ARPA REVENUE (RECOGNIZE WHEN USED)			250,000.00
	BASKETBALL/TENNIS/PICKLEBALL COURT IMPROVEMENTS			309,000.00
	HIGHAM/BRUSH PARKING LOT IMPROVEMENTS			559,000.00
	GL # FOOTNOTE TOTAL:			559,000.00
101-000-543.000	STATE GRANTS	49,900.00		270,000.00
	BASKETBALL/TENNIS/PICKLEBALL COURT IMPROVEMENTS			250,000.00
	ELECTRIC VEHICLE CHARGING STATION GRANT (COSUMERS??)			20,000.00
	GL # FOOTNOTE TOTAL:			270,000.00
101-000-544.004	MID-STATE HEALTH NTKW GRANT		6,671.00	
101-000-573.000	Local Community Stabilization Sha	45,000.00	54,252.85	70,000.00
101-000-576.001	CONSTITUTIONAL	734,808.00	561,777.00	838,759.00
101-000-576.002	STATUTORY	113,187.00	80,512.00	130,367.00
101-000-577.000	STATE REVENUE SHAR LIQ LIC	6,000.00	6,502.10	6,000.00
101-000-578.000	METRO ACT REVENUE	30,000.00	500.00	30,000.00
101-000-579.000	FRANCHISE FEE	97,000.00	51,825.41	92,000.00
101-000-626.002	ADM CHARGES/WATER-SEWER FUND	685,224.00	685,224.00	566,906.00
101-000-626.005	ADMIN CHARGES-MOBILE EQUIP			67,373.00
101-000-626.006	ADMIN CHARGES-GARBAGE	105,979.00	105,979.00	62,162.00
101-000-626.007	ADMIN CHARGES-LDFA	1,110.00	1,110.00	949.00
101-000-626.008	ADMIN CHARGES - PSD	3,940.00	3,940.00	4,600.00
101-000-626.009	ADMIN CHARGES-MAJOR STREET	82,780.00	82,780.00	60,924.00
101-000-626.010	ADMIN CHARGES-LOCAL STREET	32,032.00	32,032.00	100,273.00
101-000-626.011	ADMIN CHARGES-DDA	1,040.00	1,040.00	3,203.00
101-000-627.000	RENTAL INSPECTION FEES	52,500.00	39,150.00	39,725.00
	227 INSPECTIONS X 175 PER INSPECTION			39,725.00
101-000-632.000	RURAL FIRE SERVICE	104,000.00	82,009.75	105,000.00
101-000-632.001	CITY FIRE SERVICE	6,000.00	7,850.00	7,000.00
101-000-656.000	PARKING VIOLATIONS	2,000.00	3,330.00	2,000.00
101-000-660.001	DISTRICT COURT REFUNDS	15,000.00	7,436.14	15,000.00
101-000-660.002	CIVIL INFRACTION FINES		1,750.00	
101-000-665.000	INTEREST EARNED/INVESTMENTS	2,000.00	3,987.86	5,000.00
101-000-667.006	FELL FARM LAND RENT	4,380.64	4,730.64	4,380.64
101-000-671.000	MISCELLANEOUS REVENUE	10,000.00	7,451.20	10,000.00
101-000-671.001	RECREATION RECEIPTS	20,000.00	29,089.06	37,200.00
101-000-671.002	ACT 302 FUNDS-STATE OF MICH	1,300.00	2,231.80	1,300.00
101-000-671.003	FACILITIES RENTAL	10,000.00	13,167.00	15,700.00
101-000-671.006	CONTRIBUTIONS REVENUE-FIRE		3,035.25	3,000.00
101-000-671.009	CONTRIBUTIONS REVENUE-POLICE	1,000.00	500.00	1,000.00
101-000-671.023	MISC REVENUE-RECREATION-SCHOOL PRG		6,040.60	
101-000-671.025	WILSON CENTER PROGRAMS	15,000.00	2,849.50	
101-000-671.027	WILSON CENTER FACILITY RENTAL	2,500.00	1,765.00	
101-000-671.029	DESIGNATED CONTRIBUTIONS - POLICE	2,000.00	3,150.00	2,000.00
101-000-671.030	RECREATION GIFT CERTIFICATES	3,000.00	2,645.00	3,000.00
101-000-673.002	SALE OF GFA			30,000.00
	SALE OF FIRE TRUCK TO WATER AND WASTEWATER			30,000.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
101-000-676.000	REIMBURSEMENTS	1,000.00	709.25	1,000.00
101-000-676.002	INSURANCE REIMBURSEMENT	41,000.00	62,249.36	45,000.00
101-000-699.034	USE OF FUND BALANCE			200,000.00
	FOOTNOTE AMOUNTS:			60,000.00
	PICKUP TRUCK #84 - DPW-0002			
	FOOTNOTE AMOUNTS:			140,000.00
	RECIRCULATION TANK BUDGETED IN PRIOR YEAR			
	GL # FOOTNOTE TOTAL:			200,000.00
Totals for dept 000 - REVENUE		5,322,974.72	5,316,984.12	6,057,273.37
TOTAL ESTIMATED REVENUES		5,322,974.72	5,316,984.12	6,057,273.37
APPROPRIATIONS				
Dept 101 - LEGISLATIVE DEPARTMENT				
101-101-702.000	SALARIES AND WAGES	97,902.00	86,997.16	102,639.00
101-101-702.089	CITY COMMISSION	15,050.00	14,250.00	15,050.00
101-101-712.000	FRINGE BENEFITS	24,923.00	48,997.55	22,248.06
101-101-713.001	EMPLOYER SOCIAL SECURITY	7,229.00	6,298.76	7,534.00
101-101-713.002	MEDICARE/EMPLOYER PORTION	1,691.00	1,473.09	1,762.00
101-101-714.002	PENSION -DEFINED BENEFIT	72,621.00	30,910.00	66,173.97
101-101-714.003	PENSION-DEFINED CONTRIBUTION		147.76	
101-101-722.000	SICK LEAVE	3,642.00	3,642.46	3,825.00
101-101-806.000	TAX APPEALS	3,500.00	81.87	2,500.00
101-101-818.000	CONTRACTUAL SERVICES		6,000.00	
101-101-826.086	AUDIT FEES	18,800.00	25,900.00	27,750.00
101-101-826.087	ATTORNEY FEES	98,000.00	48,740.38	80,000.00
101-101-870.091	CITY CLERK	150.00	58.65	100.00
101-101-900.001	COMMISSION PROCEEDINGS	600.00	496.75	600.00
101-101-900.002	NOTICE OF HEARINGS	1,000.00		1,000.00
101-101-900.003	ORDINANCE PRINTING	2,500.00	1,178.25	2,500.00
101-101-900.004	OTHER		249.00	
101-101-900.006	CODIFICATION/CITY ORDINANCE	3,000.00	450.00	3,000.00
101-101-956.000	MISCELLANEOUS	2,500.00	3,973.82	3,750.00
	FOOTNOTE AMOUNTS:			1,350.00
	CHRISTMAS BONUSES			
	FOOTNOTE AMOUNTS:			1,000.00
	CHRISTMAS PARTY			
	FOOTNOTE AMOUNTS:			1,400.00
	SERVICE AWARDS			
	GL # FOOTNOTE TOTAL:			3,750.00
101-101-956.001	CHAMBER OF COMMERCE DUES	850.00	495.00	
101-101-956.002	MUNICIPAL LEAGUE DUES	4,500.00	6,123.00	4,600.00
	FOOTNOTE AMOUNTS:			4,600.00
	MML DUES			
101-101-956.005	CLERK/BLDG INSPECTOR DUES	275.00	205.00	250.00
101-101-956.007	PA 425/TAX ALLOCATION TO TWP	5,500.00	2,893.47	3,000.00
101-101-956.015	RECORDS MANAGEMENT	1,000.00		1,000.00
	FOOTNOTE AMOUNTS:			1,000.00
101-101-960.000	SHREDDING SERVICE			
	EDUCATION AND TRAINING	5,500.00	7,588.80	2,600.00
	FOOTNOTE AMOUNTS:			600.00
	MAM SUMMER WORKSHOP			
	FOOTNOTE AMOUNTS:			1,000.00
	MML CONVENTION - 1 COMMISSIONER			
	FOOTNOTE AMOUNTS:			1,000.00
	MML CAP CON - 2 COMMISSIONERS			
	FOOTNOTE AMOUNTS:			2,000.00
	STRATEGIC PLANNING SESSIONS			
	GL # FOOTNOTE TOTAL:			4,600.00
101-101-961.003	OTHER ASSOCIATION DUES/MAPS	1,000.00	275.00	275.00
	FOOTNOTE AMOUNTS:			180.00
	MI DEAL MEMBERSHIP			
	FOOTNOTE AMOUNTS:			95.00
	MI ASSOCIATION OF MAYORS			
	GL # FOOTNOTE TOTAL:			275.00
101-101-962.000	COMMUNITY DEVELOPMENT	127,806.25	136,095.01	140,720.00
	FOOTNOTE AMOUNTS:			30,720.00
	RENTAL HOUSING PROGRAM AND ZONING INSPECTIONS (384 HRS @ \$80)			
	FOOTNOTE AMOUNTS:			60,000.00
	MCKENNA CONTINUING SERVICES			
	FOOTNOTE AMOUNTS:			50,000.00
	KING MEDIA CONTRACT			
	GL # FOOTNOTE TOTAL:			140,720.00
101-101-962.001	PRINT AND PUBLISHING	500.00	1,814.61	1,000.00
101-101-964.000	ZONING APPEALS BOARD		293.65	

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 101 - LEGISLATIVE DEPARTMENT				
101-101-966.000	ELECTIONS	16,500.00	13,735.05	10,000.00
	FOOTNOTE AMOUNTS:			10,000.00
	POSSIBLE 9DAYS EARLY VOTING 02.27.24 PRES PRIMARY			
101-101-967.000	BOARD OF REVIEW	825.00	990.35	825.00
101-101-987.000	VOTING MACHINES AND SUPPLIES	4,912.00	3,677.31	6,000.00
	FOOTNOTE AMOUNTS:			1,272.00
	MAINTENANCE FEE-VERITY SCAN 3@\$424			
	FOOTNOTE AMOUNTS:			1,140.00
	MAINTENANCE FEE-VERITY TOUCH WRITER 3@\$380			
	GL # FOOTNOTE TOTAL:			2,412.00
Totals for dept 101 - LEGISLATIVE DEPARTMENT		522,276.25	454,031.75	510,702.03
Dept 173 - ADMINISTRATION DEPARTMENT				
101-173-702.000	SALARIES AND WAGES	406,064.00	346,250.28	490,974.00
101-173-712.000	FRINGE BENEFITS	91,576.79	125,251.66	115,658.68
101-173-713.001	EMPLOYER SOCIAL SECURITY	25,963.00	21,504.13	31,209.00
101-173-713.002	MEDICARE/EMPLOYER PORTION	6,072.00	5,029.12	7,299.00
101-173-714.002	PENSION -DEFINED BENEFIT	171,038.00	3,030.93	147,716.01
101-173-714.003	PENSION-DEFINED CONTRIBUTION	36,800.00	35,137.22	48,700.00
101-173-714.004	PENSION DEFINED BENEFIT-CM	11,244.00		10,512.00
101-173-715.003	INSURANCE PACKAGE	112,000.00	109,277.00	112,000.00
101-173-716.000	UNEMPLOYMENT COMP INSURANCE	500.00	238.66	250.00
101-173-722.000	SICK LEAVE	12,691.00	15,509.76	12,404.00
101-173-729.000	POSTAGE	10,000.00	7,490.67	9,000.00
101-173-730.000	OFFICE SUPPLIES/ADM	7,000.00	7,429.02	8,000.00
101-173-814.002	WEBSITE	7,350.00	3,700.00	3,000.00
101-173-814.003	HARDWARE MAINTENANCE	22,000.00	18,860.00	22,000.00
	FOOTNOTE AMOUNTS:			22,000.00
	VC3/IT RIGHT-POSSIBLY BID OUT OR NEW CONTRACT			
101-173-814.004	SOFTWARE MAINTENANCE	26,000.00	6,133.01	23,500.00
	FOOTNOTE AMOUNTS:			12,000.00
	BS&A ANNUAL SUPPORT			
	FOOTNOTE AMOUNTS:			3,800.00
	ONLINE SERVICES			
	FOOTNOTE AMOUNTS:			1,400.00
	TAX & DPP SUPPORT			
	FOOTNOTE AMOUNTS:			1,200.00
	CAD			
	FOOTNOTE AMOUNTS:			150.00
	CISCO SMARTNET			
	FOOTNOTE AMOUNTS:			50.00
	SSL CERTIF			
	FOOTNOTE AMOUNTS:			240.00
	APEX			
	FOOTNOTE AMOUNTS:			1,415.00
	SHORECARE			
	FOOTNOTE AMOUNTS:			2,790.00
	MICROSOFT EXCHANGE			
	GL # FOOTNOTE TOTAL:			23,045.00
101-173-814.005	COMPUTER SUPPLIES	4,062.85	2,828.69	4,000.00
101-173-818.000	CONTRACTUAL SERVICES	30,000.00	39,477.63	2,000.00
101-173-853.004	MONTHLY & LONG DISTANCE SERV	13,000.00	9,412.97	1,200.00
	FOOTNOTE AMOUNTS:			1,000.00
	CELL PHONES			
101-173-870.000	MILEAGE	200.00	230.95	300.00
101-173-870.092	ASSESSOR / MILEAGE	200.00	225.50	300.00
101-173-934.001	COPY MACHINE MAINTENANCE	1,500.00	1,418.52	1,500.00
101-173-940.001	POSTAGE METER	750.00	545.67	750.00
	FOOTNOTE AMOUNTS:			750.00
	5 YEAR LEASE PITNEY BOWES-SIGNED 11/2021			
101-173-940.003	POST OFFICE BOX	296.00	318.00	325.00
101-173-956.000	MISCELLANEOUS	2,000.00	2,048.71	2,000.00
101-173-957.000	BOOKS/PERIODICALS/RENTAL/ETC	125.00	42.40	100.00
101-173-958.000	CASH OVER AND SHORT		1.81	
101-173-960.000	EDUCATION AND TRAINING	6,500.00	11,808.98	500.00
	FOOTNOTE AMOUNTS:			500.00
	MGFOA CONFERENCES			
101-173-961.000	PROFESSIONAL DUES	1,000.00	2,020.00	1,000.00
	FOOTNOTE AMOUNTS:			60.00
	MACEO ANNUAL DUES - AUSTIN			
	FOOTNOTE AMOUNTS:			99.00
	MMTA - KINDE			
	FOOTNOTE AMOUNTS:			170.00
	GFOA - KINDE			
	FOOTNOTE AMOUNTS:			120.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 173 - ADMINISTRATION DEPARTMENT				
	MGFOA - KINDE			
	FOOTNOTE AMOUNTS:			460.00
	GFOA - CERTIFICATE OF ACHIEVEMENT			
	GL # FOOTNOTE TOTAL:			909.00
101-173-961.092	ASSESSOR CERT AND DUES	300.00	680.00	400.00
	FOOTNOTE AMOUNTS:			285.00
	CCAA - HARDAKER			
	FOOTNOTE AMOUNTS:			95.00
	MI ASSESSORS ASSOCIATION			
	GL # FOOTNOTE TOTAL:			380.00
101-173-977.011	COMPUTER EQUIPMENT	6,640.00	4,467.39	15,500.00
	FOOTNOTE AMOUNTS:			7,500.00
	6 WORKSTATION REPLACEMENTS @\$1250			
	FOOTNOTE AMOUNTS:			6,000.00
	REPLACE PHONE SYSTEM (\$500 PER MONTH FOR GF) (\$650TOTAL)			
	FOOTNOTE AMOUNTS:			2,000.00
	OTHER ITEMS			
	GL # FOOTNOTE TOTAL:			15,500.00
101-173-977.015	COMPUTER SOFTWARE	7,200.00	6,042.32	6,304.00
	FOOTNOTE AMOUNTS:			4,940.00
	BS&A EMPLOYEE SELF-SVC			
	FOOTNOTE AMOUNTS:			764.00
	ADOBE-\$191 EACH			
	FOOTNOTE AMOUNTS:			600.00
	BLUEBEAM-\$300/LICENSE			
	GL # FOOTNOTE TOTAL:			6,304.00
101-173-980.000	OFFICE EQUIPMENT/FURNITURE	5,000.00	10,608.40	5,000.00
Totals for dept 173 - ADMINISTRATION DEPARTMENT		1,025,072.64	797,019.40	1,083,401.69
Dept 265 - MUNICIPAL BUILDING				
101-265-702.000	SALARIES AND WAGES		37.89	
101-265-713.001	EMPLOYER SOCIAL SECURITY		2.23	
101-265-713.002	MEDICARE/EMPLOYER PORTION		0.52	
101-265-714.002	PENSION -DEFINED BENEFIT		(4,682.53)	
101-265-931.004	COUNTY CONTRACT	85,000.00	69,188.00	90,000.00
101-265-943.000	MOBILE EQUIPMENT RENTAL		46.46	
Totals for dept 265 - MUNICIPAL BUILDING		85,000.00	64,592.57	90,000.00
Dept 301 - POLICE DEPARTMENT				
101-301-702.000	SALARIES AND WAGES	784,316.00	710,682.93	805,469.00
101-301-702.011	Crossing Guard Wages	5,625.00	4,152.50	5,625.00
101-301-712.000	FRINGE BENEFITS	181,050.71	85,177.77	134,931.92
101-301-713.001	EMPLOYER SOCIAL SECURITY	51,623.00	46,976.51	53,542.00
101-301-713.002	MEDICARE/EMPLOYER PORTION	12,073.00	10,986.50	12,522.00
101-301-714.001	HARTFORD/OFFICERS	10,000.00	1,798.00	
101-301-714.002	PENSION -DEFINED BENEFIT	562,240.00	34,871.52	416,918.00
101-301-714.003	PENSION-DEFINED CONTRIBUTION	70,852.00	79,226.44	89,320.00
101-301-722.000	SICK LEAVE	17,095.00	17,418.90	22,724.00
101-301-723.000	HOLIDAY PAY / POLICE	25,586.00	27,122.19	29,755.00
101-301-732.000	OPERATING SUPPLIES/POLICE	5,100.00	3,656.23	5,800.00
	FOOTNOTE AMOUNTS:			500.00
	TRAFFIC LOGIX			
	FOOTNOTE AMOUNTS:			5,300.00
	OTHER OPERATING SUPPLIES			
	GL # FOOTNOTE TOTAL:			5,800.00
101-301-732.008	AMMUNITION	2,232.00	332.00	2,500.00
101-301-732.009	CUSTODIAL SUPPLIES	450.00	444.87	550.00
101-301-732.014	OFFICE SUPPLIES	3,500.00	1,678.38	3,000.00
101-301-750.002	GASOLINE	23,100.00	25,102.70	28,500.00
101-301-768.001	UNIFORM	8,200.00	4,260.47	8,200.00
101-301-768.010	VEST	5,100.00	799.00	5,000.00
101-301-804.086	LEGAL/AUDIT	2,500.00	88,763.57	50,000.00
101-301-818.004	RADIO CONTRACT/COMPUTER ACCESS	14,000.00	13,608.42	14,000.00
101-301-818.005	CLEANING / UNIFORMS	1,000.00	431.25	750.00
101-301-818.035	SEAL LOGOS	750.00		750.00
101-301-818.052	INVESTIGATIVE SERVICES	1,000.00	450.00	1,000.00
101-301-818.071	JANITORIAL SERVICES	9,000.00	5,200.00	9,000.00
101-301-819.000	FLEET AND LIABILITY INSURANC	5,200.00	4,256.00	5,500.00
101-301-870.000	MILEAGE	300.00	233.56	300.00
101-301-880.000	COMMUNITY PROMOTION	6,645.00	6,501.78	6,700.00
101-301-880.001	GRANT-RELATED EXPENSES	3,000.00	3,000.48	3,050.00
101-301-880.004	DESIGNATED EXPENDITURES - POLICE	2,000.00		2,000.00
101-301-900.000	PRINT AND PUBLISHING	750.00	46.55	500.00
101-301-920.001	NATURAL GAS	2,500.00	3,223.97	4,000.00
101-301-920.002	ELECTRIC	6,850.00	4,405.23	6,850.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 301 - POLICE DEPARTMENT				
101-301-920.003	TELEPHONE		7,051.38	7,600.00
101-301-920.006	WATER/SEWER CHARGE	1,000.00	629.71	1,000.00
101-301-931.000	BUILDING MAINTENANCE SNOW REMOVAL ON ROOF	7,500.00	9,640.06	11,000.00
101-301-933.000	EQUIPMENT MAINTENANCE		5,306.24	5,000.00
101-301-933.004	COPIER MAINTENANCE CONTRACT	2,500.00	2,389.55	2,625.00
101-301-943.000	MOBILE EQUIPMENT RENTAL	4,500.00		
101-301-956.003	PARKING LOT LEASE	250.00	250.00	250.00
101-301-960.000	EDUCATION AND TRAINING		871.94	
101-301-960.009	MICH ASSOC CHIEF/POLICE MTGS	1,500.00	1,363.49	1,500.00
101-301-960.010	TRAINING	5,000.00	13,467.62	5,500.00
101-301-960.012	OTHER DUES	600.00	605.00	600.00
101-301-960.015	COLLEGE INCENTIVE PAY	5,400.00	5,436.63	
101-301-960.016	TRAINING / ACT 302 FUNDS	1,300.00	425.00	1,300.00
101-301-977.001	MISCELLANEOUS	750.00	316.81	750.00
101-301-977.005	HAND GUNS & ACCESSORIES	5,295.96	124.40	4,000.00
101-301-977.010	RADAR UNIT	2,200.00	2,688.00	2,700.00
101-301-977.011	COMPUTER EQUIPMENT	4,500.00	2,589.02	2,500.00
	FOOTNOTE AMOUNTS:			1,250.00
	SERGEANT COMPUTER REPLACEMENT			
	FOOTNOTE AMOUNTS:			1,250.00
	OTHER			
	GL # FOOTNOTE TOTAL:			2,500.00
101-301-977.015	COMPUTER SOFTWARE	3,500.00		5,000.00
	FOOTNOTE AMOUNTS:			5,000.00
	NEW RMS SYSTEM			
101-301-977.037	RADIO EQUIPMENT	1,800.00	1,005.99	1,800.00
101-301-977.061	GENERATOR MAINTENANCE	500.00		
101-301-980.000	OFFICE EQUIPMENT/FURNITURE	1,000.00	5.50	1,000.00
Totals for dept 301 - POLICE DEPARTMENT		1,879,733.67	1,238,974.06	1,782,881.92
Dept 336 - FIRE DEPARTMENT				
101-336-702.000	SALARIES AND WAGES	116,475.00	74,150.85	120,414.00
101-336-702.032	ADMINISTRATIVE ASST.	14,342.00	10,570.12	14,772.00
101-336-712.000	FRINGE BENEFITS	7,610.67	1,809.65	4,725.42
101-336-713.001	EMPLOYER SOCIAL SECURITY	8,111.00	5,231.05	8,382.00
101-336-713.002	MEDICARE/EMPLOYER PORTION	1,897.00	1,223.37	1,960.00
101-336-714.002	PENSION -DEFINED BENEFIT	3,308.00	4,090.48	2,422.00
101-336-714.003	PENSION-DEFINED CONTRIBUTION	166.00		202.00
101-336-715.002	FIRE DEPARTMENT / ACCIDENT	1,000.00	1,446.44	1,500.00
101-336-732.011	BATTERIES	500.00	103.49	500.00
101-336-733.000	OPERATING SUPPLIES/FIRE DEPT	8,100.00	6,791.45	10,500.00
	FOOTNOTE AMOUNTS:			1,000.00
	TOOLS/MOUNTING HARDWARE NEW #34			
	FOOTNOTE AMOUNTS:			1,000.00
	ADDT ICE RESCUE EQUIP			
	FOOTNOTE AMOUNTS:			3,000.00
	NEW AED			
	FOOTNOTE AMOUNTS:			5,500.00
	OTHER OPERATING EQUIPMENT			
	GL # FOOTNOTE TOTAL:			10,500.00
101-336-733.004	MISCELLANEOUS		(56.97)	
101-336-750.002	GASOLINE	4,000.00	3,758.39	4,000.00
101-336-768.000	UNIFORMS	3,600.00	3,531.84	3,600.00
101-336-786.011	TURNOUT GEAR	7,000.00	3,060.35	10,000.00
	TWO SETS GEAR/HELMETS/BOOTS			
	NEW EXTRICATION GLOVES			
	NEW NOMEX HOODS			
101-336-818.028	OUTSIDE SERVICES	9,000.00	7,830.00	13,650.00
	FOOTNOTE AMOUNTS:			1,100.00
	ANNUAL FIT TESTING			
	FOOTNOTE AMOUNTS:			3,400.00
	ANNUAL HOSE & LADDER TESTING			
	FOOTNOTE AMOUNTS:			1,800.00
	ANNUAL ESO SUBSCRIPTION			
	FOOTNOTE AMOUNTS:			800.00
	ANNUAL JAWS SERVICE			
	FOOTNOTE AMOUNTS:			1,000.00
	ANNUAL SCBA COMPRESSOR SVC			
	FOOTNOTE AMOUNTS:			3,200.00
	ANNUAL LEXIPOOL POLICY MGR ONLINE			
	FOOTNOTE AMOUNTS:			150.00
	ANNUAL FURNACE & A/C SERVICE			
	FOOTNOTE AMOUNTS:			2,200.00
	NEW TRUCK GRAPHICS & RELETTERING			

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 336 - FIRE DEPARTMENT				
GL # FOOTNOTE TOTAL:				13,650.00
101-336-818.071	JANITORIAL SERVICES	6,250.00	4,350.03	6,250.00
101-336-819.000	FLEET AND LIABILITY INSURANC	6,500.00	5,484.00	6,500.00
101-336-870.000	MILEAGE	200.00		200.00
101-336-880.000	COMMUNITY PROMOTION	3,700.00	3,473.84	3,100.00
101-336-920.001	NATURAL GAS	3,100.00	4,746.43	3,500.00
101-336-920.002	ELECTRIC	3,500.00	4,098.60	4,000.00
101-336-920.003	TELEPHONE	3,000.00	3,778.79	3,000.00
101-336-920.006	WATER/SEWER CHARGE	4,000.00	4,473.20	4,000.00
101-336-933.000	EQUIPMENT MAINTENANCE	3,500.00	10,867.57	14,000.00
	FOOTNOTE AMOUNTS:			4,800.00
	NEW VALVES, SUCTION, STRAINER FOR #31			2,000.00
	RANGER DOORS			2,200.00
	ADDT EQUIP FOR NEW #34			3,000.00
	LIGHTING UPGRADE FOR BRUSH TRK #33			2,000.00
	OTHER			
GL # FOOTNOTE TOTAL:				14,000.00
101-336-935.001	FIRE HALL MAINTENANCE	14,000.00	12,369.84	6,000.00
	NEW PLUMBING IN APPARATUS BAY			2,000.00
	NEW APPLIANCES			2,500.00
	DENIED PAINT KITCHEN CABINETS			1,500.00
	OTHER			
GL # FOOTNOTE TOTAL:				6,000.00
101-336-956.000	MISCELLANEOUS	1,000.00	776.54	1,000.00
101-336-960.000	EDUCATION AND TRAINING	5,000.00	6,042.24	1,000.00
101-336-961.000	PROFESSIONAL DUES	300.00	175.00	520.00
	ACTIVE 911 SUBSCRIPTION			345.00
	MICHIGAN STATE FIREMAN'S ASSOCIATION			75.00
	THE HUNDRED CLUB OF GREATER LANSING			100.00
GL # FOOTNOTE TOTAL:				520.00
101-336-977.001	MISCELLANEOUS	1,100.00	491.69	
101-336-977.037	RADIO EQUIPMENT	3,000.00	2,904.47	3,500.00
	FOUR NEW PAGERS			3,500.00
101-336-977.061	GENERATOR MAINTENANCE	594.00	594.00	600.00
Totals for dept 336 - FIRE DEPARTMENT		243,853.67	188,166.75	253,797.42
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
101-441-702.000	SALARIES AND WAGES	135,883.00	112,542.89	134,447.00
101-441-712.000	FRINGE BENEFITS	55,396.31	43,997.18	55,575.89
101-441-713.001	EMPLOYER SOCIAL SECURITY	8,912.00	7,804.07	8,868.00
101-441-713.002	MEDICARE/EMPLOYER PORTION	2,084.00	1,825.11	2,074.00
101-441-714.002	PENSION -DEFINED BENEFIT	33,830.00	8,593.37	29,642.23
101-441-714.003	PENSION-DEFINED CONTRIBUTION	10,180.00	9,442.68	12,700.00
101-441-722.000	SICK LEAVE	7,858.00	4,489.24	8,590.00
101-441-734.000	OPERATING SUPPLIES/DPW	10,000.00	12,241.38	12,000.00
101-441-768.008	UNIFORM-SERVICE	6,000.00	8,602.46	8,000.00
101-441-818.000	CONTRACTUAL SERVICES	5,000.00	4,410.00	5,000.00
101-441-818.034	CIVIL DEFENSE	2,000.00	1,829.21	2,000.00
101-441-818.051	ENVIRONMENTAL SERVICES	2,000.00		
101-441-818.054	ALARM MONITORING SERVICE	1,000.00	440.00	700.00
101-441-853.004	MONTHLY & LONG DISTANCE SERV	1,400.00	2,472.96	3,000.00
101-441-920.001	NATURAL GAS	3,000.00	3,766.88	4,500.00
101-441-920.004	BUILDING AND YARD LIGHT	8,000.00	4,793.48	8,000.00
101-441-920.005	STREET LIGHTS	90,000.00	77,759.17	93,000.00
101-441-920.006	WATER/SEWER CHARGE	1,400.00	1,453.06	1,500.00
101-441-920.009	DOWNTOWN LIGHTS	5,275.18	22,929.94	6,000.00
101-441-931.003	DEPOT BUILDING MAINTENANCE	11,500.00	10,722.92	10,000.00
	REPLACE 2 DOORS ON WEST SIDE OF DEPOT			10,000.00
	DENIED NEW FLOORING AND PAINTING			
101-441-933.000	EQUIPMENT MAINTENANCE	1,500.00	91.45	
101-441-943.000	MOBILE EQUIPMENT RENTAL		232.30	500.00
101-441-956.000	MISCELLANEOUS	2,500.00	628.32	2,500.00
101-441-960.000	EDUCATION AND TRAINING		250.00	500.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
101-441-974.015	STREET LIGHT INSTALLATION	51,000.00	41,000.00	45,000.00
	FOOTNOTE AMOUNTS:			45,000.00
101-441-974.019	DOWNTOWN LIGHT POLE BASE REPLACEMENT - 2ND & 3RD BLOCK - CBD-0011 PARKING LOT REPAIRS	18,850.00	8,446.00	
	DENIED REPAIRS TO LOTS FROM WALKER STREET			
101-441-975.000	BUILDING IMPROVEMENT	16,885.00	101.26	
101-441-977.000	EQUIPMENT PURCHASE	4,000.00	826.00	1,500.00
101-441-977.046	SAFETY BOOT ALLOWANCE	1,800.00	717.73	2,000.00
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		497,253.49	392,409.06	457,597.12
Dept 756 - PARKS DEPARTMENT				
101-756-702.000	SALARIES AND WAGES	66,523.00	36,897.76	89,632.00
101-756-712.000	FRINGE BENEFITS	5,551.78	547.73	7,234.96
101-756-713.001	EMPLOYER SOCIAL SECURITY	4,124.00	2,279.89	5,557.00
101-756-713.002	MEDICARE/EMPLOYER PORTION	965.00	533.24	1,300.00
101-756-714.002	PENSION -DEFINED BENEFIT	9,363.00	93.95	8,204.11
101-756-714.003	PENSION-DEFINED CONTRIBUTION	2,634.00	549.85	2,629.00
101-756-735.000	OPERATING SUPP/PARKS DEPT	4,000.00	6,425.38	5,500.00
101-756-814.000	COMPUTER SERVICE/ETC	1,750.00	3,036.22	2,500.00
101-756-818.012	PARK IMPROVEMENT		365.00	
101-756-818.044	BAND SHELL	2,500.00		2,500.00
101-756-920.001	NATURAL GAS	1,000.00	789.72	1,200.00
101-756-920.002	ELECTRIC	8,500.00	6,489.12	8,500.00
101-756-920.003	TELEPHONE	525.00	341.98	420.00
101-756-920.006	WATER/SEWER CHARGE	2,500.00	4,407.16	5,400.00
101-756-936.000	PARK MAINTENANCE	8,500.00	4,245.22	8,500.00
101-756-956.000	MISCELLANEOUS	2,000.00	8.19	1,000.00
101-756-974.008	BALL DIAMOND REPAIRS	500.00	233.00	500.00
101-756-975.000	BUILDING IMPROVEMENT			6,000.00
	FOOTNOTE AMOUNTS:			6,000.00
101-756-975.001	OLDER RESTROOM CEILING AND VENTS ON NORTH AND SIDE ROOF			
101-756-977.021	CITY PARK GRANT COSTS		3,075.00	
101-756-977.022	PARK IMPROVEMENT	10,000.00	7,340.81	10,000.00
101-756-977.022	HAND MOWER & LEAF	5,000.00	886.78	
101-756-977.026	PARK IMPROVEMENT - PARK HOUSE	3,588.20	2,532.79	1,000.00
Totals for dept 756 - PARKS DEPARTMENT		139,523.98	81,078.79	167,577.07
Dept 760 - RECREATION DEPARTMENT				
101-760-702.000	SALARIES AND WAGES	79,883.00	64,159.43	73,399.00
101-760-702.004	POOL WAGES	11,500.00	8,881.19	12,500.00
101-760-712.000	FRINGE BENEFITS	27,124.86	23,921.71	22,951.34
101-760-713.001	EMPLOYER SOCIAL SECURITY	5,806.00	4,441.79	5,467.00
101-760-713.002	MEDICARE/EMPLOYER PORTION	1,358.00	1,038.81	1,278.00
101-760-714.002	PENSION -DEFINED BENEFIT	7,357.00	7,480.00	10,022.35
101-760-722.000	SICK LEAVE	2,262.00	2,035.72	2,273.00
101-760-732.009	CUSTODIAL SUPPLIES	500.00		
101-760-736.000	PLAYGROUND SUPPLIES/REC DEPT	600.00	206.58	600.00
101-760-750.002	GASOLINE	100.00	871.54	900.00
101-760-810.000	PROCESSING FEE	1,500.00	911.89	1,200.00
101-760-870.000	MILEAGE	250.00		
101-760-886.001	SUMMER SOFTBALL	1,500.00	1,296.50	1,500.00
101-760-886.005	CONCERTS	7,000.00		7,000.00
101-760-886.009	T BALL PROGRAM	250.00		
101-760-886.015	FLAG FOOTBALL	2,000.00	1,782.62	2,000.00
101-760-886.016	BASKETBALL PROGRAMS	2,000.00	2,984.04	2,300.00
101-760-886.017	COMMUNITY ED PROGRAMS	8,500.00	5,155.37	18,770.00
	FOOTNOTE AMOUNTS:			7,200.00
	POOL RENT			8,250.00
	MOM STRONG			2,520.00
	YOGA			800.00
	OTHER			
GL # FOOTNOTE TOTAL:				18,770.00
101-760-886.018	WILSON CENTER EXPENDITURES	13,000.00	34,426.95	
101-760-920.001	NATURAL GAS		285.78	
101-760-920.002	ELECTRIC		1,685.64	1,000.00
101-760-920.006	WATER/SEWER CHARGE	15,000.00	21,662.47	23,000.00
101-760-920.007	HEAT/ SPRAY PARK	500.00	516.98	800.00
101-760-920.008	ELECTRIC/SPRAY PARK	600.00	1,765.38	2,000.00
101-760-929.001	MISCELLANEOUS & MAINTENANCE	450.00	292.68	450.00
101-760-929.005	OPERATING SUPPLIES	300.00	23.99	250.00
101-760-956.000	MISCELLANEOUS	1,000.00	1,506.14	1,500.00
101-760-960.000	EDUCATION AND TRAINING	1,200.00	82.00	250.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 760 - RECREATION DEPARTMENT				
101-760-977.015	COMPUTER SOFTWARE	4,250.00	2,995.00	2,995.00
Totals for dept 760 - RECREATION DEPARTMENT		195,790.86	190,410.20	194,405.69
Dept 851 - INSURANCE AND RETIREMENT				
101-851-715.001	HEALTH INSURANCE		261,280.71	
101-851-715.004	LIFE INSURANCE		26,799.37	
101-851-715.007	DENTAL		41,781.06	
101-851-715.008	VISION		2,701.72	
Totals for dept 851 - INSURANCE AND RETIREMENT			332,562.86	
Dept 901 - CAPITAL EXPENSE/RESERVES				
101-901-753.101	DEPOT/SUPPLIES/MATERIALS		719.55	
101-901-753.102	HICKS PROPERTY IMPROVEMENTS		1,386.84	10,000.00
101-901-818.300	CONTRACTUAL SERVICES - ARPA	310,296.00	3,394.05	
101-901-920.006	WATER/SEWER CHARGE		2,405.05	
101-901-970.001	CAPITAL OUTLAY - GENERAL GOVERNMENT	5,000.00	59,546.97	420,000.00
	DENIED STREET LIGHT EXPANSION PROJECT (WALKER/HIGHAM/RAILROAD) - CBD - 0001			400,000.00
	FOOTNOTE AMOUNTS:			
	HIGHAM/BRUSH PARKING LOT IMPROVEMENTS (BEHIND KURT'S) - CBD - 0003			
	DENIED CIS TRAIL/US 127 CROSSING LIGHTING & SECURITY - CBD - 0007			
	DENIED CROSSWALK IMPROVEMENTS - CBD-0010			
	DENIED INSTALL NEW ELECTRICAL INFRASTRUCTURE (WALKER/HIGHAM/RAILROAD/BRUSH/SPRING) - CBD-0013			
	DENIED PHASED LIGHT BOLLARD REPLACEMENT ON CLINTON AVE AND VET MEMORIAL - CBD-0015			20,000.00
	FOOTNOTE AMOUNTS:			
	ELECTRIC VEHICLE CHARGING STATION - CBD-0016			
	DENIED OTT LOT PARKING SPACE & RETENTION WALL CONSTRUCTION - CBD-0017			
	DENIED DOWNTOWN SECURITY CAMERAS - CBD-0018			
	DENIED EVENT FENCING AND BARRICADES - CBD-0019			
	GL # FOOTNOTE TOTAL:			420,000.00
101-901-970.002	CAPITAL OUTLAY - FIRE	16,500.00	36,873.47	25,500.00
	DENIED NEW GENERATOR - FD-003			5,500.00
	FOOTNOTE AMOUNTS:			
	BUILDING SEALING			15,000.00
	FOOTNOTE AMOUNTS:			
	HOSE & NOZZLES FOR NEW FIRE TRUCK			5,000.00
	FOOTNOTE AMOUNTS:			
	NEW RESCUE STRUTS			
	GL # FOOTNOTE TOTAL:			25,500.00
101-901-970.003	CAPITAL OUTLAY - PUBLIC WORKS			30,000.00
	FOOTNOTE AMOUNTS:			25,000.00
	PUBLIC WORKS OFFICE & VEHICLE STORAGE - DPW-0001			5,000.00
	FOOTNOTE AMOUNTS:			
	POWER WASHER			
	DENIED STORM WATER SYSTEM - GIS MAPPING & ASSESSMENT - DPW-0003			
	DENIED CITY ENTRANCE SIGNS (M-21 * US 127 BR - FOUR SIGNS - ST-0007			
	GL # FOOTNOTE TOTAL:			30,000.00
101-901-970.004	CAPITAL OUTLAY - RECREATION & CULTURE	170,000.00		810,000.00
	FOOTNOTE AMOUNTS:			205,000.00
	RECIRCULATION TANK - PR-0001			75,000.00
	FOOTNOTE AMOUNTS:			
	MAIN PARK LIGHTING (STREETS AND PAVILIONS) - PR-0003			
	DENIED FANTASY FOREST UPDATE (COMMUNITY FUND) - PR-0004			5,000.00
	FOOTNOTE AMOUNTS:			
	MAIN PARK ENTRANCE SIGN - PR-0005			25,000.00
	FOOTNOTE AMOUNTS:			
	PARK HOUSE IMPROVEMENTS - PR-0010			
	DENIED REPLACE SPRAY PARK FIXTURES - PR-0011			
	DENIED PARK RESTROOM - DIGITAL DOOR LOCKS - PR-0014			
	DENIED DRINKING FOUNTAINS - PR-0016			500,000.00
	FOOTNOTE AMOUNTS:			
	BASKETBALL/TENNIS/PICKLEBALL COURT IMPROVEMENTS - PR-0018			
	DENIED SOFTBALL FIELD IRRIGATION - PR-0017			
	GL # FOOTNOTE TOTAL:			810,000.00
101-901-970.005	CAPITAL OUTLAY - POLICE	15,000.00		20,000.00
	DENIED POLICE DEPARTMENT GARAGE - PD-0001			
	DENIED INTERIOR DOOR REPLACEMENT (SECURITY UPGRADE) PD-0006			
	FOOTNOTE AMOUNTS:			20,000.00
	PD BUILDING - GENERATOR AND TRANSFERS WITH INSTALLATION PD-0008			
	DENIED DUTY LOCKER REPLACEMENT - PD-0009			
101-901-970.006	CAPITAL OUTLAY - WILSON CENTER		264,219.00	
101-901-977.035	POLICE CAR	104,431.93	89,910.00	
101-901-989.002	TRANSFER TO MAJOR STREET	155,500.00		
101-901-989.004	CAPITAL IMPROVE/CITY DRAINS		3,920.78	
101-901-989.006	TRANSFER TO MOBILE	38,833.19		91,833.19
	FOOTNOTE AMOUNTS:			31,833.19

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 901 - CAPITAL EXPENSE/RESERVES				
	PUMPER TANKER LOAN			
	FOOTNOTE AMOUNTS:			60,000.00
	PICKUP TRUCK #84			
	GL # FOOTNOTE TOTAL:			91,833.19
101-901-989.013	TRANS TO 2007 CAP IMP BOND	13,461.00		13,521.26
101-901-989.023	AMBULANCE/CITY SHARE	53,886.00		92,376.00
Totals for dept 901 - CAPITAL EXPENSE/RESERVES		882,908.12	462,375.71	1,513,230.45
TOTAL APPROPRIATIONS		5,471,412.68	4,201,621.15	6,053,593.39
NET OF REVENUES/APPROPRIATIONS - FUND 101		(148,437.96)	1,115,362.97	3,679.98
	BEGINNING FUND BALANCE	2,954,836.91	2,954,836.91	4,070,199.88
	ENDING FUND BALANCE	2,806,398.95	4,070,199.88	4,073,879.86

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
202-000-543.000	STATE GRANTS	305,500.00		
202-000-551.001	GAS TAX REFUND (ACT 51)	784,297.00	523,744.98	799,677.00
202-000-551.002	BUILD MICHIGAN (ACT 51)	13,639.00	8,846.16	13,906.00
202-000-665.000	INTEREST EARNED/INVESTMENTS		(19.20)	
202-000-676.002	INSURANCE REIMBURSEMENT	1,000.00	1,854.83	1,000.00
202-000-699.007	TRANSFER FROM STREET MILLAGE	242,000.00		183,056.00
202-000-699.009	GENERAL FUND APPROPRIATION	155,500.00		
	Totals for dept 000 - REVENUE	1,501,936.00	534,426.77	997,639.00
TOTAL ESTIMATED REVENUES		1,501,936.00	534,426.77	997,639.00
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
202-451-989.006	TRANSFER TO MOBILE	185,000.00		220,131.33
	FOOTNOTE AMOUNTS:			91,833.33
	TRANSFER FOR RESERVES FOR FUTURE CAPITAL PURCHASE			
	FOOTNOTE AMOUNTS:			53,898.00
	80% CONTRIBUTION OF ADMINISTRATIVE EXPENSES			
	FOOTNOTE AMOUNTS:			7,200.00
	80% FOR DUMP TRUCK DIAGNOSTICS			
	FOOTNOTE AMOUNTS:			67,200.00
	ANNUAL TRANSFER TO MOBILE			
	GL # FOOTNOTE TOTAL:			220,131.33
202-451-989.013	TRANS TO 2007 CAP IMP BOND	164,358.00		102,524.74
202-451-999.002	TRANSFER TO LOCAL STREET	30,000.00		67,000.00
	Totals for dept 451 - NEW CONSTRUCTION	379,358.00		389,656.07
Dept 463 - STREET MAINTENANCE				
202-463-702.000	SALARIES AND WAGES	24,066.00	32,691.21	45,617.00
202-463-712.000	FRINGE BENEFITS	7,875.72	5,567.04	11,411.88
202-463-713.001	EMPLOYER SOCIAL SECURITY	1,492.00	1,949.96	2,828.00
202-463-713.002	MEDICARE/EMPLOYER PORTION	349.00	456.06	661.00
202-463-714.002	PENSION -DEFINED BENEFIT	12,292.00		10,770.61
202-463-714.003	PENSION-DEFINED CONTRIBUTION	2,438.00	3,524.64	4,082.00
202-463-737.001	SAND	2,000.00	65.00	1,000.00
202-463-737.002	GRAVEL	4,000.00	2,880.00	2,000.00
202-463-737.003	STORM SEWER MAINTENANCE	30,000.00	23,315.43	20,000.00
	FOOTNOTE AMOUNTS:			10,000.00
	TV			
	FOOTNOTE AMOUNTS:			10,000.00
	REPAIRS			
	DENIED DITCH M-21 TO CASS ST - 0010			
	GL # FOOTNOTE TOTAL:			20,000.00
202-463-737.004	CURB AND GUTTER MATERIAL			7,000.00
	DENIED HIGHAM ST. 9 DRIVEWAY REPLACEMENTS			
	FOOTNOTE AMOUNTS:			7,000.00
	OTHER CURB AND GUTTER			
202-463-741.003	COLD PATCH	5,500.00	5,490.21	2,750.00
202-463-818.000	CONTRACTUAL SERVICES	173,000.00	300.00	
	DENIED WALKER RD - IMPROVEMENTS - JOHNELLA ESTATES TO CITY LIMITS - ST-0013			
202-463-818.019	TREE AND SHRUB MAINTENANCE	24,230.14	17,646.81	25,000.00
202-463-818.020	CONTRACTUAL MAINTENANCE	12,000.00	12,000.00	
202-463-818.038	CURB AND GUTTER REPAIR	7,000.00	9,845.00	7,000.00
202-463-818.042	TREE PLANTING	2,000.00	2,000.00	2,500.00
202-463-818.050	PREVENTATIVE MAINTENANCE	15,000.00	11,973.00	20,000.00
	FOOTNOTE AMOUNTS:			20,000.00
	OVER BAND CRACK SEAL			
202-463-818.200	CONTRACTUAL SERVICES - SCOTT ROAD			65,000.00
	FOOTNOTE AMOUNTS:			65,000.00
	CHIP SEAL SCOTT RD, 27 TO SEARLES SUBDIVISION - ST-0003			
202-463-818.201	CONTRACTUAL SERVICES - TOWNSEND RI	50,000.00	53,407.59	
202-463-818.202	CONTRACTUAL SERVICES - LANSING ST	167,000.00	7,630.37	
202-463-818.203	CONTRACTUAL SERVICES - ANNUAL ST I	142,910.78	117,370.05	183,056.00
	FOOTNOTE AMOUNTS:			133,056.00
	OAKLAND STREET (STURGIS TO BUCHANAN)			
	FOOTNOTE AMOUNTS:			50,000.00
	SIDEWALKS			
	GL # FOOTNOTE TOTAL:			183,056.00
202-463-818.300	CONTRACTUAL SERVICES - ARPA	311,000.00	6,718.75	
202-463-931.002	STREET CUT REPAIR	22,500.00	20,169.67	20,000.00
	FOOTNOTE AMOUNTS:			25,000.00
	BASE REPLACEMENT/ASPHALT REPAIRS/HAULING SPOILS			
202-463-972.015	STREET CUT REPAIR	10,770.00	10,544.67	15,000.00
	FOOTNOTE AMOUNTS:			15,000.00
	UTILITY REPAIRS			

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 463 - STREET MAINTENANCE				
202-463-974.001	SIDEWALKS	32,000.00	6,780.00	20,000.00
202-463-974.004	SIDEWALK REIMBURSEMENT PGM	6,000.00		3,000.00
Totals for dept 463 - STREET MAINTENANCE		1,065,423.64	352,325.46	468,676.49
Dept 475 - TRAFFIC SERVICE MAINTENANCE				
202-475-702.000	SALARIES AND WAGES	7,610.00	3,498.46	3,312.00
202-475-712.000	FRINGE BENEFITS	1,434.92	880.75	1,007.82
202-475-713.001	EMPLOYER SOCIAL SECURITY	472.00	204.83	205.00
202-475-713.002	MEDICARE/EMPLOYER PORTION	110.00	47.89	48.00
202-475-714.002	PENSION -DEFINED BENEFIT	3,901.00		3,418.38
202-475-714.003	PENSION-DEFINED CONTRIBUTION	781.00	350.75	338.00
202-475-738.001	SIGNS AND SIGNALS MATERIALS	7,000.00	6,399.76	7,000.00
202-475-738.003	SAFETY BARRICADES	5,000.00	2,510.95	3,000.00
202-475-818.018	LANE MARKING	26,239.00	8,118.46	5,000.00
Totals for dept 475 - TRAFFIC SERVICE MAINTENANCE		52,547.92	22,011.85	23,329.20
Dept 479 - SNOW AND ICE CONTROL				
202-479-702.000	SALARIES AND WAGES	8,243.00	9,397.34	9,295.00
202-479-712.000	FRINGE BENEFITS	1,443.44	2,375.85	2,076.28
202-479-713.001	EMPLOYER SOCIAL SECURITY	511.00	562.60	576.00
202-479-713.002	MEDICARE/EMPLOYER PORTION	120.00	131.58	135.00
202-479-714.002	PENSION -DEFINED BENEFIT	2,477.00	52.57	2,170.40
202-479-714.003	PENSION-DEFINED CONTRIBUTION	824.00	846.57	951.00
202-479-743.001	SALT	20,000.00	19,970.90	20,000.00
202-479-943.000	MOBILE EQUIPMENT RENTAL		133.32	
Totals for dept 479 - SNOW AND ICE CONTROL		33,618.44	33,470.73	35,203.68
Dept 483 - ADMINISTRATION AND ENGINEERING				
202-483-804.000	ADMINISTRATION CHARGES	82,780.00	82,780.00	60,924.00
202-483-818.013	ENGINEERING	2,855.00	2,946.00	10,000.00
202-483-818.062	Asset Management	14,572.25		9,000.00
	FOOTNOTE AMOUNTS:			7,500.00
	MAPPING STORM			
	FOOTNOTE AMOUNTS:			1,500.00
	GIS PURCHASE			
	GL # FOOTNOTE TOTAL:			9,000.00
202-483-826.086	AUDIT FEES	2,000.00		
Totals for dept 483 - ADMINISTRATION AND ENGINEERIN		102,207.25	85,726.00	79,924.00
TOTAL APPROPRIATIONS		1,633,155.25	493,534.04	996,789.44
NET OF REVENUES/APPROPRIATIONS - FUND 202		(131,219.25)	40,892.73	849.56
	BEGINNING FUND BALANCE	535,091.04	535,091.04	575,983.77
	ENDING FUND BALANCE	403,871.79	575,983.77	576,833.33

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
203-000-551.001	GAS TAX REFUND (ACT 51)	284,306.00	189,859.22	289,884.00
203-000-551.002	BUILD MICHIGAN (ACT 51)	4,944.00	3,206.72	5,041.00
203-000-676.002	INSURANCE REIMBURSEMENT	1,000.00	1,061.90	1,000.00
203-000-699.007	TRANSFER FROM STREET MILLAGE	600,000.00		415,905.60
203-000-699.008	TRANSFER FROM MAJOR STREET	30,000.00		67,000.00
Totals for dept 000 - REVENUE		920,250.00	194,127.84	778,830.60
TOTAL ESTIMATED REVENUES		920,250.00	194,127.84	778,830.60
APPROPRIATIONS				
Dept 463 - STREET MAINTENANCE				
203-463-702.000	SALARIES AND WAGES	24,025.00	26,742.35	45,165.00
203-463-712.000	FRINGE BENEFITS	7,513.59	3,565.70	12,407.57
203-463-713.001	EMPLOYER SOCIAL SECURITY	1,490.00	1,618.23	2,800.00
203-463-713.002	MEDICARE/EMPLOYER PORTION	348.00	378.45	655.00
203-463-714.002	PENSION -DEFINED BENEFIT	12,243.00		10,727.20
203-463-714.003	PENSION-DEFINED CONTRIBUTION	2,384.00	2,846.40	4,480.00
203-463-741.001	CHLORIDE	3,310.00	825.00	3,000.00
203-463-741.002	GRAVEL	4,000.00		1,000.00
203-463-741.003	COLD PATCH	5,500.00		2,750.00
203-463-741.005	SAND	4,000.00		2,000.00
203-463-818.000	CONTRACTUAL SERVICES	1,735.39		
203-463-818.019	TREE AND SHRUB MAINTENANCE	25,000.00	32,260.82	25,000.00
203-463-818.022	STORM DRAINS	25,000.00	12,011.55	20,000.00
	FOOTNOTE AMOUNTS:			10,000.00
	TV			
	FOOTNOTE AMOUNTS:			10,000.00
	REPAIRS			
	GL # FOOTNOTE TOTAL:			20,000.00
203-463-818.038	CURB AND GUTTER REPAIR	7,000.00	8,885.00	9,000.00
203-463-818.042	TREE PLANTING	2,000.00	2,000.00	2,500.00
203-463-818.050	PREVENTATIVE MAINTENANCE	27,000.00	19,617.00	20,000.00
	FOOTNOTE AMOUNTS:			20,000.00
	OVER BAND CRACK SEAL			
203-463-818.203	CONTRACTUAL SERVICES - ANNUAL ST I	667,164.37	118,862.10	415,905.60
	FOOTNOTE AMOUNTS:			99,000.00
	FRANKLIN STREET			
	FOOTNOTE AMOUNTS:			171,072.00
	TRAVER STREET			
	FOOTNOTE AMOUNTS:			75,504.00
	SPRING STREET (NORTH OF GIBBS)			
	FOOTNOTE AMOUNTS:			70,329.60
	STEEL STREET			
	GL # FOOTNOTE TOTAL:			415,905.60
203-463-818.208	CONTRACTUAL SERVICES - M21 TO CAS	15,000.00		
203-463-818.209	CONTRACTUAL SERVICES - COUNTY FARM	10,000.00		
203-463-972.015	STREET CUT REPAIR	21,450.00	20,169.66	20,000.00
	FOOTNOTE AMOUNTS:			20,000.00
	BASE REPAIRS/ASPHALT/HAULING SPOILS			
203-463-974.001	SIDEWALKS	48,000.00	28,143.94	20,000.00
203-463-974.002	DRIVEWAY APPROACHES		1,765.00	2,000.00
203-463-974.004	SIDEWALK REIMBURSEMENT PGM	5,500.00	325.00	3,000.00
Totals for dept 463 - STREET MAINTENANCE		919,663.35	280,016.20	622,390.37
Dept 475 - TRAFFIC SERVICE MAINTENANCE				
203-475-702.000	SALARIES AND WAGES	7,464.00	2,968.08	3,195.00
203-475-712.000	FRINGE BENEFITS	1,361.26	555.09	966.87
203-475-713.001	EMPLOYER SOCIAL SECURITY	463.00	175.63	198.00
203-475-713.002	MEDICARE/EMPLOYER PORTION	108.00	41.08	46.00
203-475-714.002	PENSION -DEFINED BENEFIT	4,155.00		3,640.85
203-475-714.003	PENSION-DEFINED CONTRIBUTION	766.00	296.81	326.00
203-475-742.003	REPLACEMENT SIGNS	7,000.00	255.00	5,000.00
203-475-818.018	LANE MARKING	10,000.00		
Totals for dept 475 - TRAFFIC SERVICE MAINTENANCE		31,317.26	4,291.69	13,372.72
Dept 479 - SNOW AND ICE CONTROL				
203-479-702.000	SALARIES AND WAGES	10,449.00	6,942.53	7,877.00
203-479-712.000	FRINGE BENEFITS	1,584.58	1,449.38	1,762.21
203-479-713.001	EMPLOYER SOCIAL SECURITY	648.00	417.18	488.00
203-479-713.002	MEDICARE/EMPLOYER PORTION	152.00	97.57	114.00
203-479-714.002	PENSION -DEFINED BENEFIT	2,130.00		1,866.54
203-479-714.003	PENSION-DEFINED CONTRIBUTION	1,036.00	612.53	799.00
203-479-743.001	SALT	20,000.00	18,874.42	20,000.00
Totals for dept 479 - SNOW AND ICE CONTROL		35,999.58	28,393.61	32,906.75

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 483 - ADMINISTRATION AND ENGINEERING				
203-483-702.000	SALARIES AND WAGES		779.19	
203-483-713.001	EMPLOYER SOCIAL SECURITY		48.31	
203-483-713.002	MEDICARE/EMPLOYER PORTION		11.30	
203-483-714.003	PENSION-DEFINED CONTRIBUTION		77.92	
203-483-804.000	ADMINISTRATION CHARGES	32,032.00	32,032.00	100,273.00
203-483-818.062	Asset Management	7,500.00		9,000.00
	FOOTNOTE AMOUNTS:			7,500.00
	STORM SYSTEM GIS			
	FOOTNOTE AMOUNTS:			1,500.00
	GIS PURCHASE			
	GL # FOOTNOTE TOTAL:			9,000.00
Totals for dept 483 - ADMINISTRATION AND ENGINEERIN		39,532.00	32,948.72	109,273.00
TOTAL APPROPRIATIONS		1,026,512.19	345,650.22	777,942.84
NET OF REVENUES/APPROPRIATIONS - FUND 203		(106,262.19)	(151,522.38)	887.76
BEGINNING FUND BALANCE		127,472.46	127,472.46	(24,049.92)
ENDING FUND BALANCE		21,210.27	(24,049.92)	(23,162.16)

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
248-000-404.000	CURRENT PROPERTY TAX	39,400.00	64,792.47	73,905.43
	FOOTNOTE AMOUNTS:			46,688.46
	CITY OPERATING			
	FOOTNOTE AMOUNTS:			27,216.97
	COUNTY OPERATING			
	GL # FOOTNOTE TOTAL:			73,905.43
248-000-543.010	GRANTS		700.00	
248-000-665.000	INTEREST EARNED/INVESTMENTS		(8.16)	
Totals for dept 000 - REVENUE		39,400.00	65,484.31	73,905.43
TOTAL ESTIMATED REVENUES		39,400.00	65,484.31	73,905.43
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
248-451-804.000	ADMINISTRATION CHARGES	1,040.00	1,040.00	3,203.00
248-451-818.000	CONTRACTUAL SERVICES	10,500.00	9,083.32	11,500.00
248-451-818.040	DOWNTOWN IMPROVEMENT	6,000.00	13,349.24	50,000.00
	FOOTNOTE AMOUNTS:			20,000.00
	PARKING LOTS			
	FOOTNOTE AMOUNTS:			30,000.00
	BENCHES/TRASH CANS			
	GL # FOOTNOTE TOTAL:			50,000.00
248-451-880.007	FACADE GRANTS	10,000.00		30,000.00
Totals for dept 451 - NEW CONSTRUCTION		27,540.00	23,472.56	94,703.00
TOTAL APPROPRIATIONS		27,540.00	23,472.56	94,703.00
NET OF REVENUES/APPROPRIATIONS - FUND 248		11,860.00	42,011.75	(20,797.57)
	BEGINNING FUND BALANCE	49,622.12	49,622.12	91,633.87
	ENDING FUND BALANCE	61,482.12	91,633.87	70,836.30

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
265-000-665.000	INTEREST EARNED/INVESTMENTS		(0.30)	
Totals for dept 000 - REVENUE			(0.30)	
TOTAL ESTIMATED REVENUES				
NET OF REVENUES/APPROPRIATIONS - FUND 265			(0.30)	
	BEGINNING FUND BALANCE	4,252.69	4,252.69	4,252.39
	ENDING FUND BALANCE	4,252.69	4,252.39	4,252.39

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
355-000-665.000	INTEREST EARNED/INVESTMENTS		(0.05)	
355-000-699.008	TRANSFER FROM MAJOR STREET	164,358.00		102,524.00
355-000-699.009	GENERAL FUND APPROPRIATION	13,461.00		13,522.00
355-000-699.025	TRANSFER FROM WATER/SEWER	26,923.00		27,043.00
Totals for dept 000 - REVENUE		204,742.00	(0.05)	143,089.00
TOTAL ESTIMATED REVENUES		204,742.00	(0.05)	143,089.00
APPROPRIATIONS				
Dept 906 - DEBT ADMINISTRATION				
355-906-993.000	BOND-PRINCIPAL	199,000.00	199,000.00	141,000.00
355-906-998.000	BOND/INTEREST	5,742.00	5,742.00	2,089.00
Totals for dept 906 - DEBT ADMINISTRATION		204,742.00	204,742.00	143,089.00
TOTAL APPROPRIATIONS		204,742.00	204,742.00	143,089.00
NET OF REVENUES/APPROPRIATIONS - FUND 355			(204,742.05)	
BEGINNING FUND BALANCE		667.87	667.87	(204,074.18)
ENDING FUND BALANCE		667.87	(204,074.18)	(204,074.18)

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
401-000-665.000	INTEREST EARNED/INVESTMENTS		(0.41)	
Totals for dept 000 - REVENUE			(0.41)	
TOTAL ESTIMATED REVENUES				
NET OF REVENUES/APPROPRIATIONS - FUND 401			(0.41)	
	BEGINNING FUND BALANCE	5,805.03	5,805.03	5,804.62
	ENDING FUND BALANCE	5,805.03	5,804.62	5,804.62

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
403-000-665.000	INTEREST EARNED/INVESTMENTS		(0.39)	
Totals for dept 000 - REVENUE			(0.39)	
TOTAL ESTIMATED REVENUES			(0.39)	
NET OF REVENUES/APPROPRIATIONS - FUND 403			(0.39)	
BEGINNING FUND BALANCE				(0.39)
ENDING FUND BALANCE			(0.39)	(0.39)

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
405-000-404.000	CURRENT PROPERTY TAX	765,747.00	727,112.17	
405-000-437.000	IND FACILITIES TAX		22.88	
405-000-445.000	INTEREST-PENALTY/DELINQ TAX		528.66	
405-000-573.000	Local Community Stabilization Sha	10,000.00	15,607.09	
Totals for dept 000 - REVENUE		<u>775,747.00</u>	<u>743,270.80</u>	
TOTAL ESTIMATED REVENUES		775,747.00	743,270.80	
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
405-451-999.002	TRANSFER TO LOCAL STREET	600,000.00		
405-451-999.007	TRANSFER TO MAJOR STREET	242,000.00		
Totals for dept 451 - NEW CONSTRUCTION		<u>842,000.00</u>		
TOTAL APPROPRIATIONS		842,000.00		
NET OF REVENUES/APPROPRIATIONS - FUND 405		(66,253.00)	743,270.80	
BEGINNING FUND BALANCE		(530,154.49)	(530,154.49)	213,116.31
ENDING FUND BALANCE		(596,407.49)	213,116.31	213,116.31

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
406-000-404.000	CURRENT PROPERTY TAX			811,818.17
	FOOTNOTE AMOUNTS:			811,326.75
	AD VALOREM STREETS MILLAGE			
	FOOTNOTE AMOUNTS:			491.42
	OPRA FROZEN STREET MILLAGE			
	GL # FOOTNOTE TOTAL:			811,818.17
Totals for dept 000 - REVENUE				811,818.17
TOTAL ESTIMATED REVENUES				811,818.17
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
406-451-999.002	TRANSFER TO LOCAL STREET			415,905.60
406-451-999.007	TRANSFER TO MAJOR STREET			183,056.00
Totals for dept 451 - NEW CONSTRUCTION				598,961.60
TOTAL APPROPRIATIONS				598,961.60
NET OF REVENUES/APPROPRIATIONS - FUND 406				212,856.57
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				212,856.57

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
515-000-404.000	CURRENT PROPERTY TAX	154,915.00	149,756.72	189,407.86
	AD VALOREM			189,309.58
	OPRA FROZEN			98.28
	GL # FOOTNOTE TOTAL:			189,407.86
515-000-414.000	DELINQUENT PROPERTY TAX		61.02	
515-000-437.000	IND FACILITIES TAX		4.71	
515-000-445.000	INTEREST-PENALTY/DELINQ TAX	1,000.00	709.28	1,000.00
515-000-573.000	Local Community Stabilization Sha	2,000.00	3,946.77	3,500.00
515-000-635.001	CURRENT SERVICE FEE	574,910.00	560,560.81	574,910.00
	215 PER HOUSEHOLD (2674 HOUSEHOLDS)			574,910.00
515-000-665.000	INTEREST EARNED/INVESTMENTS		67.28	
515-000-676.002	INSURANCE REIMBURSEMENT	1,000.00	1,320.23	1,000.00
Totals for dept 000 - REVENUE		733,825.00	716,426.82	769,817.86
TOTAL ESTIMATED REVENUES		733,825.00	716,426.82	769,817.86
APPROPRIATIONS				
Dept 528 - SANITATION ACTIVITIES				
515-528-702.000	SALARIES AND WAGES	62,490.00	40,921.85	69,294.00
515-528-712.000	FRINGE BENEFITS	14,834.25	4,948.19	21,377.64
515-528-713.001	EMPLOYER SOCIAL SECURITY	3,874.00	2,461.35	4,296.00
515-528-713.002	MEDICARE/EMPLOYER PORTION	906.00	575.71	1,005.00
515-528-714.002	PENSION -DEFINED BENEFIT	25,266.00		22,138.08
515-528-714.003	PENSION-DEFINED CONTRIBUTION	5,933.00	4,252.40	6,464.00
515-528-804.000	ADMINISTRATION CHARGES	105,979.00	105,979.00	62,162.00
515-528-818.000	CONTRACTUAL SERVICES	25,000.00	11,828.75	
515-528-818.023	GARBAGE CONTRACT	335,487.73	306,848.52	343,874.92
515-528-818.024	SPRING CLEAN UP	49,849.72		49,849.72
515-528-818.027	MISCELLANEOUS	38,250.00	15,638.56	24,000.00
	BRUSH GRINDING			
515-528-818.059	COMPOST SCREENING	18,500.00	8,500.00	10,000.00
515-528-943.000	MOBILE EQUIPMENT RENTAL	54,667.00		
515-528-977.001	MISCELLANEOUS	1,500.00		1,500.00
515-528-989.006	TRANSFER TO MOBILE	5,000.00		143,408.33
	DUMP TRAILER			15,000.00
	YEARLY CONTRIBUTION TO FUND BALANCE FOR FUTURE EQUIPMENT PURCHASES			33,333.33
	FRONT LOADER LEASE PAYMENT			37,000.00
	TIRES FOR LOADER			11,000.00
	20% FOR DUMP TRUCK DIAGNOSTICS			1,800.00
	DUMP TRAILER			15,000.00
	ANNUAL TRANSFER			16,800.00
	GL # FOOTNOTE TOTAL:			143,408.33
515-528-999.003	COMPOST SITE IMPROVE/RENTAL	10,000.00		10,000.00
	HAUL OUT SPOILS			
Totals for dept 528 - SANITATION ACTIVITIES		757,536.70	501,954.33	769,369.69
TOTAL APPROPRIATIONS		757,536.70	501,954.33	769,369.69
NET OF REVENUES/APPROPRIATIONS - FUND 515		(23,711.70)	214,472.49	448.17
	BEGINNING FUND BALANCE	161,854.44	161,854.44	376,326.93
	ENDING FUND BALANCE	138,142.74	376,326.93	376,775.10

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
592-000-639.001	WATER/CAPITAL FEE	1,000.00	3,250.00	1,000.00
592-000-639.002	SEWER/CAPITAL FEE	10,000.00	28,275.00	10,000.00
592-000-639.003	FINAL/TURN ON-OFF	2,000.00	1,850.00	2,000.00
592-000-641.000	TOWNSHIP SEWER CHARGES		27,751.71	
592-000-642.000	SUPPLY SALES	5,000.00	7,344.00	5,000.00
592-000-643.000	CITY WATER CHARGES	2,690,772.00	2,732,064.41	3,270,094.00
592-000-643.001	TOWNSHIP WATER CHARGES		5,264.80	
592-000-644.000	CITY SEWER CHARGES	2,871,502.00	2,601,644.16	2,983,415.00
592-000-657.000	CITY WATER CHG PENALTY	15,000.00	18,636.01	15,000.00
592-000-657.001	TWNSHIP WATER PENALTY		29.75	
592-000-658.000	CITY SEWER CHG PENALTY	30,000.00	28,686.38	30,000.00
592-000-658.001	TWNSHIP SEWER PENALTY		423.63	
592-000-658.002	NSF FEE	300.00	360.00	300.00
592-000-665.000	INTEREST EARNED/INVESTMENTS		14,397.21	10,000.00
592-000-667.008	LAB REVENUE			20,000.00
592-000-671.000	MISCELLANEOUS REVENUE	20,000.00	26,515.55	
592-000-676.000	REIMBURSEMENTS	2,432.00	5,781.80	
592-000-676.002	INSURANCE REIMBURSEMENT	15,000.00	25,549.53	15,000.00
Totals for dept 000 - REVENUE		5,663,006.00	5,527,823.94	6,361,809.00
TOTAL ESTIMATED REVENUES		5,663,006.00	5,527,823.94	6,361,809.00
APPROPRIATIONS				
Dept 536 - WATER AND SEWER REVENUE BONDS				
592-536-989.013	TRANS TO 2007 CAP IMP BOND	26,923.00		27,042.90
592-536-998.101	BOND INTEREST/2013 ISSUE	48,746.25	48,746.25	40,792.50
592-536-998.102	BOND INTEREST/2016 ISSUE	142,040.00	142,040.00	133,758.75
592-536-998.103	BOND INTEREST/2019 ISSUE	96,445.50	96,445.50	92,292.75
592-536-998.104	INTEREST PAYMENT	9,984.43	9,984.43	8,868.77
Totals for dept 536 - WATER AND SEWER REVENUE BONDS		324,139.18	297,216.18	302,755.67
Dept 540 - WATER PRODUCTION				
592-540-702.000	SALARIES AND WAGES	186,080.00	155,433.49	160,390.00
592-540-712.000	FRINGE BENEFITS	68,141.34	50,158.69	80,523.82
592-540-713.001	EMPLOYER SOCIAL SECURITY	12,155.00	9,906.41	10,644.00
592-540-713.002	MEDICARE/EMPLOYER PORTION	2,843.00	2,316.86	2,489.00
592-540-714.002	PENSION -DEFINED BENEFIT	226,419.00	61,626.34	181,900.84
592-540-714.003	PENSION-DEFINED CONTRIBUTION	3,377.00	2,926.81	2,053.00
592-540-722.000	SICK LEAVE	9,972.00	9,249.32	11,294.00
592-540-746.000	MATERIALS/SUPPLIES/WTR PROD	26,510.00	15,646.40	32,000.00
592-540-746.002	CHLORINE	40,000.00	29,053.47	45,000.00
592-540-746.006	CLEANING SUPPLIES	350.00	175.49	400.00
592-540-746.008	LAB SUPPLIES	6,500.00	4,892.04	6,500.00
592-540-746.011	PHOSPHATE	30,000.00	14,250.00	30,000.00
592-540-768.008	UNIFORM-SERVICE	3,500.00	4,062.98	5,200.00
592-540-818.000	CONTRACTUAL SERVICES	7,500.00	3,586.80	7,500.00
592-540-818.026	LAB SERVICES	3,500.00	1,890.39	4,500.00
592-540-818.028	OUTSIDE SERVICES	2,500.00	789.00	2,500.00
592-540-818.031	WELL MAINTENANCE	88,270.00	88,270.00	88,270.00
592-540-818.047	LAB CERTIFICATION FEES	6,100.00	3,614.60	6,500.00
592-540-870.000	MILEAGE	1,400.00	653.27	1,400.00
592-540-900.000	PRINT AND PUBLISHING	1,300.00	1,777.50	2,000.00
592-540-920.001	NATURAL GAS	5,500.00	4,589.79	6,500.00
592-540-920.003	TELEPHONE	4,100.00	6,395.14	5,000.00
592-540-920.006	WATER/SEWER CHARGE	6,000.00	3,150.27	6,000.00
592-540-920.010	ELECTRIC - WELLS	120,000.00	131,708.24	135,000.00
592-540-920.011	ELECTRIC - WATER TANK	2,500.00	2,124.23	2,700.00
592-540-931.000	BUILDING MAINTENANCE	13,000.00	12,762.80	13,000.00
592-540-933.000	EQUIPMENT MAINTENANCE	5,485.00	2,232.19	12,000.00
NEW CHEMICAL PUMP & REPAIR PARTS				
592-540-933.009	WELL MAINTENANCE	3,500.00	35.27	3,500.00
592-540-933.010	GENERAL PLANT MAINTENANCE	6,000.00	5,682.20	7,500.00
592-540-933.012	WELL HOUSE MAINTENANCE	1,500.00	498.95	1,500.00
592-540-933.013	CONTROL PANEL MAINT	7,500.00		7,500.00
592-540-943.000	MOBILE EQUIPMENT RENTAL		11,670.44	15,000.00
592-540-956.000	MISCELLANEOUS	4,000.00	2,030.02	4,000.00
592-540-960.000	EDUCATION AND TRAINING	2,600.00	1,876.23	2,600.00
592-540-960.001	AMERICAN WATER WORKS ASSOC	1,200.00		1,500.00
592-540-977.001	MISCELLANEOUS		465.55	
592-540-977.007	WATER GROUND STORAGE MAINT	16,006.02	16,006.02	18,406.92
592-540-977.011	COMPUTER EQUIPMENT	1,500.00	240.97	3,000.00
FOOTNOTE AMOUNTS:				1,500.00
COMPUTER REPLACEMENT				
FOOTNOTE AMOUNTS:				1,500.00
OTHER COMPUTER EQUIPMENT				

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 540 - WATER PRODUCTION				
GL # FOOTNOTE TOTAL:				3,000.00
592-540-977.061	GENERATOR MAINTENANCE	2,000.00	491.35	2,000.00
592-540-994.000	DEPRECIATION EXPENSE	1,000,000.00		
Totals for dept 540 - WATER PRODUCTION		1,928,808.36	662,239.52	927,771.58
Dept 541 - WATER DISTRIBUTION				
592-541-702.000	SALARIES AND WAGES	187,715.00	149,215.54	268,057.00
592-541-712.000	FRINGE BENEFITS	55,972.27	39,270.85	62,197.69
592-541-713.001	EMPLOYER SOCIAL SECURITY	11,638.00	8,878.46	16,620.00
592-541-713.002	MEDICARE/EMPLOYER PORTION	2,722.00	2,076.38	3,887.00
592-541-714.002	PENSION -DEFINED BENEFIT	158,607.00	46,220.25	128,110.48
592-541-714.003	PENSION-DEFINED CONTRIBUTION	6,571.00	6,576.72	12,709.00
592-541-747.000	MATERIALS/SUPPLIES/WTR DIST	32,422.11	29,084.80	35,000.00
WATER MAIN INVENTORY				
592-541-747.011	METER REPAIR PARTS	3,600.00	2,287.14	3,600.00
592-541-747.015	GRAVEL AND SAND	10,000.00	7,349.30	12,000.00
592-541-747.016	CONCRETE	3,000.00	2,404.00	15,000.00
FOOTNOTE AMOUNTS:				12,000.00
22' X 45' CONCRETE PARKING LOT				
FOOTNOTE AMOUNTS:				3,000.00
OTHER CONCRETE				
GL # FOOTNOTE TOTAL:				15,000.00
592-541-747.019	SMALL TOOLS	1,200.00	461.90	5,000.00
FOOTNOTE AMOUNTS:				3,700.00
NEW 3" TRASH PUMP FOR DIG TRAILER				
592-541-818.028	OUTSIDE SERVICES	27,500.00	14,869.70	35,000.00
592-541-818.029	MISS DIGG	2,000.00	1,453.98	3,000.00
MISS DIG PAINT & FLAGS				
592-541-818.037	ELEVATED WATER TOWE MAINTENANC	29,084.93	29,084.93	33,447.67
592-541-933.000	EQUIPMENT MAINTENANCE	7,600.00	2,409.28	5,000.00
592-541-943.000	MOBILE EQUIPMENT RENTAL		11,693.76	15,000.00
592-541-972.008	METER SYSTEM IMPROVEMENT	34,000.00	29,235.27	37,000.00
592-541-972.009	TRENCH REPAIR/RECAP		575.18	2,000.00
592-541-977.000	EQUIPMENT PURCHASE	6,500.00	6,063.93	9,000.00
FOOTNOTE AMOUNTS:				3,000.00
NEW GIS EQUIPMENT				
592-541-977.046	SAFETY EQUIPMENT	3,000.00	1,863.42	3,200.00
592-541-977.061	GENERATOR MAINTENANCE	1,700.00	300.00	700.00
Totals for dept 541 - WATER DISTRIBUTION		584,832.31	391,374.79	705,528.84
Dept 550 - WASTEWATER TREATMENT PLANT				
592-550-702.000	SALARIES AND WAGES	364,417.00	331,636.90	351,289.00
592-550-712.000	FRINGE BENEFITS	134,642.52	92,101.76	178,086.26
592-550-713.001	EMPLOYER SOCIAL SECURITY	23,376.00	20,894.85	22,620.00
592-550-713.002	MEDICARE/EMPLOYER PORTION	5,467.00	4,886.63	5,290.00
592-550-714.002	PENSION -DEFINED BENEFIT	198,900.00	74,053.12	158,535.75
592-550-714.003	PENSION-DEFINED CONTRIBUTION	16,300.00	16,416.78	18,255.00
592-550-722.000	SICK LEAVE	12,623.00	16,104.81	13,556.00
592-550-748.001	CHLORINE	5,800.00	4,663.70	6,000.00
592-550-748.002	COAGULANT	20,000.00	23,580.21	24,000.00
592-550-748.003	POLYELECTROLITE	8,000.00	6,596.46	8,400.00
592-550-748.006	LAB EQUIPMENT	5,000.00	3,145.60	5,000.00
592-550-748.008	LAB SUPPLIES	10,000.00	8,405.30	10,000.00
592-550-748.009	JANITORIAL SUPPLIES	350.00	61.17	250.00
592-550-748.010	LUBRICANTS AND FUEL	3,000.00	3,981.04	3,500.00
592-550-748.011	TOOLS AND SUPPLIES	4,000.00	3,488.31	4,000.00
592-550-748.012	SAFETY EQUIPMENT	2,000.00	2,595.01	2,400.00
592-550-748.013	OFFICE AND COMPUTER SUPPLIES	3,000.00	2,624.64	3,000.00
FOOTNOTE AMOUNTS:				1,500.00
COMPUTER REPLACEMENT				
FOOTNOTE AMOUNTS:				1,500.00
OTHER OFFICE AND COMPUTER SUPPLIES				
GL # FOOTNOTE TOTAL:				3,000.00
592-550-748.015	SULFUR DIOXIDE	5,500.00	2,577.00	5,000.00
592-550-768.008	UNIFORM-SERVICE	3,500.00	4,499.70	6,500.00
592-550-818.000	CONTRACTUAL SERVICES	29,000.00	5,406.40	28,000.00
FOOTNOTE AMOUNTS:				15,000.00
CONCRETE WORK				
FOOTNOTE AMOUNTS:				5,000.00
GIS ASSISTANCE				
GL # FOOTNOTE TOTAL:				20,000.00
592-550-818.007	LABORATORY SERVICES	6,000.00	4,844.16	6,000.00
592-550-818.020	CONTRACTUAL MAINTENANCE	12,040.00	4,506.87	20,000.00
FOOTNOTE AMOUNTS:				5,500.00
FERROUS TANK CLEAN OUT				

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 550 - WASTEWATER TREATMENT PLANT				
	FOOTNOTE AMOUNTS:			4,000.00
	ELEC IMPROVEMENTS IN BLOWER BLDG			
	GL # FOOTNOTE TOTAL:			9,500.00
592-550-818.028	COLLECTION SYS MAINTENANCE	25,000.00	1,789.35	25,000.00
592-550-818.029	MISS DIGG	600.00	120.00	600.00
592-550-818.030	SLUDGE PROGRAM	40,000.00	40,167.54	43,000.00
	NEW HOSE FOR TANK WASHDOWN			
592-550-818.054	ALARM MONITORING SERVICE	1,000.00	618.20	1,000.00
592-550-870.000	MILEAGE	1,400.00	500.00	1,200.00
592-550-920.001	NATURAL GAS	15,000.00	15,268.05	18,000.00
592-550-920.003	TELEPHONE	1,500.00	2,232.84	1,500.00
592-550-920.006	WATER/SEWER CHARGE	13,000.00	14,955.08	13,000.00
592-550-920.012	ELECTRIC / LIFT STATION	15,000.00	9,579.76	15,000.00
592-550-920.013	ELECTRIC / PLANT	125,000.00	108,492.32	135,000.00
592-550-931.000	BUILDING MAINTENANCE	2,500.00	3,482.34	12,500.00
	FOOTNOTE AMOUNTS:			6,000.00
	PAINTING BLD EXT AND ROOF, BLOWING IN ATTIC			
592-550-933.000	EQUIPMENT MAINTENANCE	1,500.00	1,127.61	1,500.00
592-550-933.014	PLANT EQUIPMENT	34,756.40	24,427.95	30,000.00
592-550-933.015	BOILER AND SPECIAL EQUIPMENT	16,000.00	15,306.03	5,000.00
592-550-933.017	LIFT STATION	14,460.00	9,811.40	5,000.00
592-550-933.021	ELECTRICAL MAINT	2,000.00	2,353.60	2,000.00
592-550-943.000	MOBILE EQUIPMENT RENTAL		2,472.04	
592-550-956.000	MISC COLL SYS PURCHASES	5,000.00	208.24	7,000.00
	FOOTNOTE AMOUNTS:			3,000.00
	ARROW XT GIS UNIT			
592-550-956.014	FEES	5,760.00	5,760.00	5,760.00
592-550-960.000	EDUCATION AND TRAINING	3,000.00	2,708.05	3,000.00
592-550-960.021	PROFESSIONAL MEMBERSHIPS	400.00	175.00	400.00
592-550-972.008	METER SYSTEM IMPROVEMENT	26,250.00	25,055.87	29,000.00
592-550-977.001	MISC PLANT PURCHASES	8,000.00	7,130.13	1,000.00
592-550-977.011	COMPUTER EQUIPMENT	1,000.00	535.00	1,000.00
592-550-977.061	GENERATOR MAINTENANCE	2,073.00	3,711.00	2,500.00
Totals for dept 550 - WASTEWATER TREATMENT PLANT		1,233,114.92	935,057.82	1,238,642.01
Dept 560 - CAPITAL IMPROVEMENTS				
592-560-818.000	CONTRACTUAL SERVICES-WATER	783,173.50	291,443.14	1,010,000.00
	FOOTNOTE AMOUNTS:			65,000.00
	SCADA SYSTEM UPGRADE - DPS-W-0002			
	FOOTNOTE AMOUNTS:			130,000.00
	SPRING STREET WATER REPLACEMENT - NORTH OF GIBBS STREET TO DEAD END - DPS-W-0004			
	FOOTNOTE AMOUNTS:			100,000.00
	LEAD & COPPER RULE - SERVICE LINE REPLACEMENT - DPS-W-0007			
	FOOTNOTE AMOUNTS:			25,000.00
	WATER MAIN REPLACEMENT - MORTON STREET (GIBBS TO VAUCONSANT) ? CEMENT ASBESTOS - DPS-W-0012			
	FOOTNOTE AMOUNTS:			350,000.00
	WELL #9 INSTALLATION - PUMP, WELL HOUSE, GENERATOR, UTILITIES, SCADA - DPS - W- 0013			
	FOOTNOTE AMOUNTS:			50,000.00
	WATER PLANT BUILDING - EXTERIOR PAINTING - DPS-W-0015			
	FOOTNOTE AMOUNTS:			100,000.00
	UTILITY TRUCK REPLACEMENT - DPS-W-0016			
	FOOTNOTE AMOUNTS:			150,000.00
	BINGHAM TOWNSHIP INTERCONNECT-DPS-W-0017			
	FOOTNOTE AMOUNTS:			40,000.00
	REPLACE TRUCK #53			
	GL # FOOTNOTE TOTAL:			1,010,000.00
592-560-818.077	CONTRACTUAL SERVICES-WASTEWATER	349,287.62	55,549.31	451,000.00
	FOOTNOTE AMOUNTS:			25,000.00
	COLLECTION SYSTEM ASSESSMENT - DPS-WW-002			
	FOOTNOTE AMOUNTS:			100,000.00
	SANITARY SEWER REPLACEMENT - 800 BLOCK N SPRING - DPS-WW-003			
	TERTIARY FILTRATION IMPROVEMENT (BONDING) - DPW-WW-005 \$4,000,000			
	FOOTNOTE AMOUNTS:			100,000.00
	COLLECTION SYSTEM - PIPE LINING/MAINTENANCE - DPS-WW-0014			
	FOOTNOTE AMOUNTS:			80,000.00
	PICKUP TRUCK (2006-3/4 TON) - DPS-WW-0017			
	FOOTNOTE AMOUNTS:			50,000.00
	SCADA SYSTEM UPGRADE - DPS-WW-0018			
	FOOTNOTE AMOUNTS:			8,000.00
	T.E.PUMP #3 VFD REPLACEMENT - DPS-WW-0019			
	FOOTNOTE AMOUNTS:			13,000.00
	INFLUENT PUMP VFD REPLACEMENT - DPS-WW-0020			
	FOOTNOTE AMOUNTS:			30,000.00
	"SMOKE" ROOM ROOF REPLACEMENT - DPS-WW-0021			
	FOOTNOTE AMOUNTS:			10,000.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 560 - CAPITAL IMPROVEMENTS				
	MAINTENANCE BUILDING OVERHEAD DOOR REPLACEMENT - DPS-WW-0022			12,000.00
	FOOTNOTE AMOUNTS:			
	TWO RBC PILLOW BLOCKS - DPS-WW-0023			8,000.00
	FOOTNOTE AMOUNTS:			
	SANITARY MANHOLE ASSESSMENTS - DPS-WW-0024			8,000.00
	FOOTNOTE AMOUNTS:			
	T.E. PUMP #1 VFD REPLACEMENT - DPS - WW-0026			7,000.00
	FOOTNOTE AMOUNTS:			
	AIR CONDITIONER/HEATER UNIT FOR TOWNSEND ROAD LIFT STATION - DPW-WW-0028			
	GL # FOOTNOTE TOTAL:			451,000.00
592-560-818.201	CONTRACTUAL SERVICES - CS MAINTEN	100,000.00		100,000.00
592-560-818.202	CONTRACTUAL SERVICES - LANSING ST	25,000.00		
592-560-818.203	CONTRACTUAL SERVICES - ANNUAL ST I	65,000.00		65,000.00
592-560-818.205	CONTRACTUAL SERVICES - WATER FENCE			15,000.00
592-560-818.206	CONTRACTUAL SERVICES-ASSET MGMT PI	200,000.00	120,176.75	100,000.00
592-560-818.207	CONTRACTUAL SERVICES - SCOTT RD	325,000.00	190,190.00	
592-560-972.000	WATER PROD/DIST IMPROVEMENT	56,227.00	16,241.00	50,000.00
592-560-977.015	COMPUTER SOFTWARE	2,500.00	1,989.47	
	Totals for dept 560 - CAPITAL IMPROVEMENTS	1,906,188.12	675,589.67	1,791,000.00
Dept 561 - ADMINISTRATION				
592-561-804.002	WATER CONTRIBUTION/ADM EXP	342,612.00	342,612.00	272,960.00
592-561-804.003	SEWER CONTRIBUTION/ADM EXP	342,612.00	342,612.00	293,946.00
	FOOTNOTE AMOUNTS:			140,737.00
	WASTEWATER			
	FOOTNOTE AMOUNTS:			153,209.00
	WATER/SEWER ADMIN			
	GL # FOOTNOTE TOTAL:			293,946.00
592-561-804.004	POSTAGE	4,800.00	3,626.46	4,800.00
592-561-818.000	CONTRACTUAL SERVICES	5,000.00	12,044.56	6,000.00
592-561-818.013	ENGINEERING	12,432.00	10,918.00	12,000.00
592-561-818.078	H2O SPRING ST - WATER PLANS	10,000.00	7,000.00	
592-561-818.079	H2O COUNTY FARM - WATER PLANS	20,000.00		
592-561-818.080	H2O MORTON ST - GIBBS TO VAUCONSAN	25,000.00	10,000.00	25,000.00
592-561-818.081	NORTH SPRING ST - SEWER PLANS	10,000.00	1,000.00	
592-561-818.082	COUNTY FARM RD - SEWER PLANS	6,000.00		
592-561-818.083	SEWER PLANS M-21 (SCOTT TO BAKER)	20,000.00		
592-561-818.084	H2O BUCHANAN	5,500.00		
592-561-826.086	AUDIT FEES	2,245.00		
592-561-956.000	MISCELLANEOUS	2,000.00	569.06	
592-561-989.006	TRANSFER TO MOBILE	5,000.00		
	Totals for dept 561 - ADMINISTRATION	813,201.00	730,382.08	614,706.00
TOTAL APPROPRIATIONS		6,790,283.89	3,691,860.06	5,580,404.10
NET OF REVENUES/APPROPRIATIONS - FUND 592		(1,127,277.89)	1,835,963.88	781,404.90
	BEGINNING FUND BALANCE	7,391,571.23	7,391,571.23	9,227,535.11
	ENDING FUND BALANCE	6,264,293.34	9,227,535.11	10,008,940.01

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
661-000-669.001	TRANSFER FROM WATER DEPT	5,000.00		
661-000-669.002	TRANS FM GENERAL FUND DEPTS	38,833.19		91,833.19
	FOOTNOTE AMOUNTS:			31,833.19
	PUMPER TANKER LOAN			
	FOOTNOTE AMOUNTS:			60,000.00
	TRANSFER FOR PICK UP #84			
	GL # FOOTNOTE TOTAL:			91,833.19
661-000-669.003	TRANSFERS FROM OTHER DEPTS	190,000.00		348,539.66
	FOOTNOTE AMOUNTS:			33,333.33
	TRANSFER FROM GARBAGE FOR YEARLY FUND BALANCE RESERVE			
	FOOTNOTE AMOUNTS:			91,833.33
	TRASNFER FROM MS FOR YEARLY FUND BALANCE RESERVE - FUTURE EQUIP			
	FOOTNOTE AMOUNTS:			13,475.00
	GARBAGE 20% CONTRIBUTION OF ADMINISTRATIVE EXPENSES			
	FOOTNOTE AMOUNTS:			53,898.00
	STREETS 80% CONTRIBUTION OF ADMINISTRATIVE EXPENSES			
	FOOTNOTE AMOUNTS:			37,000.00
	GARBAGE FRONT LOADER LEASE PAYMENT			
	FOOTNOTE AMOUNTS:			11,000.00
	TRANSFER FROM GARBAGE FOR LOADER TIRES			
	FOOTNOTE AMOUNTS:			1,800.00
	20% FROM GARBAGE FOR DUMP TRUCK DIAGNOSTICS			
	FOOTNOTE AMOUNTS:			7,200.00
	80% FROM STREETS FOR DUMP TRUCK DIAGNOSTICS			
	FOOTNOTE AMOUNTS:			15,000.00
	DUMP TRAILER			
	FOOTNOTE AMOUNTS:			16,800.00
	ANNUAL TRANSFER - GARBAGE			
	FOOTNOTE AMOUNTS:			67,200.00
	ANNUAL TRANSFER - STREETS			
	GL # FOOTNOTE TOTAL:			348,539.66
661-000-673.000	SALE OF FIXED ASSETS		12,000.00	
661-000-676.001	RENTAL REIMBURSEMENT	54,667.00	26,230.33	20,000.00
	FOOTNOTE AMOUNTS:			5,000.00
	REPAIRS - POLICE			
	FOOTNOTE AMOUNTS:			5,000.00
	REPAIRS - WATER			
	FOOTNOTE AMOUNTS:			5,000.00
	REPAIRS - WW			
	FOOTNOTE AMOUNTS:			5,000.00
	REPAIRS - FIRE			
	GL # FOOTNOTE TOTAL:			20,000.00
661-000-676.002	INSURANCE REIMBURSEMENT		7.51	
Totals for dept 000 - REVENUE		288,500.19	38,237.84	460,372.85
TOTAL ESTIMATED REVENUES		288,500.19	38,237.84	460,372.85
APPROPRIATIONS				
Dept 270 - MOBILE EQUIPMENT EXPENDITURES				
661-270-702.000	SALARIES AND WAGES	54,012.00	51,816.62	56,522.00
661-270-712.000	FRINGE BENEFITS	5,578.36	842.36	5,755.40
661-270-713.001	EMPLOYER SOCIAL SECURITY	3,421.00	3,252.44	3,629.00
661-270-713.002	MEDICARE/EMPLOYER PORTION	800.00	760.65	849.00
661-270-714.002	PENSION -DEFINED BENEFIT	21,888.00		19,178.19
661-270-714.003	PENSION-DEFINED CONTRIBUTION	5,494.00	5,542.42	5,791.00
661-270-722.000	SICK LEAVE	1,164.00	649.59	2,007.00
661-270-750.000	OPERATING SUPPLIES	8,000.00	9,382.26	9,000.00
661-270-750.002	GASOLINE	20,000.00	24,963.81	25,000.00
661-270-750.003	DIESEL FUEL	10,000.00	24,069.96	25,000.00
661-270-750.011	TIRES	10,000.00	4,065.80	11,000.00
	FOOTNOTE AMOUNTS:			11,000.00
	NEW TIRES FOR LOADER			
	ADMINISTRATION CHARGES			67,373.00
661-270-814.008	TRAINING	1,500.00		
661-270-818.001	LEASE PAYMENTS		26,583.86	
661-270-818.066	CDL TESTING	1,500.00	1,280.00	1,300.00
661-270-819.000	FLEET AND LIABILITY INSURANC	7,300.00	17,064.00	18,000.00
661-270-920.001	NATURAL GAS	2,500.00	935.25	2,000.00
661-270-920.002	ELECTRIC	2,500.00	1,015.18	2,500.00
661-270-930.004	HOIST INSPECTION	3,500.00	965.00	2,000.00
661-270-933.000	EQUIPMENT MAINTENANCE		6.05	
661-270-933.018	IN-HOUSE EQUIPMENT MAINT	45,000.00	37,685.35	50,000.00
661-270-933.019	OUTSIDE SERVICE	15,000.00	25,227.52	15,000.00
661-270-977.002	FRONT-END LOADER			37,000.00
	FOOTNOTE AMOUNTS:			37,000.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS				
Dept 270 - MOBILE EQUIPMENT EXPENDITURES				
FOR 6 YEARS THEN \$137,000 BUY OUT AFTER LEASE PERIOD ENDS				
661-270-977.003	FIRE TRUCK	7,737.88	7,737.88	
661-270-977.024	FRONT PLOW	13,306.00	8,165.00	12,000.00
661-270-977.029	MISCELLANEOUS EQUIPMENT	2,500.00	749.84	2,500.00
661-270-977.034	DUMP TRUCK	1,275.24	2,374.36	
661-270-977.036	PICK-UP	42,694.00	42,694.00	60,000.00
	FOOTNOTE AMOUNTS:			60,000.00
	REPLACE #84 3/4TON WORK BOXES			
661-270-977.037	RADIO EQUIPMENT	2,000.00		2,000.00
661-270-977.042	TOOL ALLOWANCE	300.00		300.00
	FOOTNOTE AMOUNTS:			600.00
	INCREASE IN TOOL COSTS			
661-270-977.045	TOOLS			9,000.00
	FOOTNOTE AMOUNTS:			9,000.00
	DUMP TRUCK DIAGNOSTICS PROGRAM			
661-270-977.067	TRAILER	30,000.00		15,000.00
	FOOTNOTE AMOUNTS:			15,000.00
	DUMP TRAILER			
661-270-994.000	DEPRECIATION EXPENSE	200,000.00		
661-270-998.104	INTEREST PAYMENT	6,546.08	6,546.08	
Totals for dept 270 - MOBILE EQUIPMENT EXPENDITURES		525,516.56	304,375.28	459,704.59
TOTAL APPROPRIATIONS		525,516.56	304,375.28	459,704.59
NET OF REVENUES/APPROPRIATIONS - FUND 661		(237,016.37)	(266,137.44)	668.26
BEGINNING FUND BALANCE		620,356.87	620,356.87	354,219.43
ENDING FUND BALANCE		383,340.50	354,219.43	354,887.69

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
679-000-665.000	INTEREST EARNED/INVESTMENTS		(1.02)	
679-000-672.000	SPECIAL ASSESSMENTS	2,000.00	2,343.00	2,250.00
Totals for dept 000 - REVENUE		2,000.00	2,341.98	2,250.00
TOTAL ESTIMATED REVENUES		2,000.00	2,341.98	2,250.00
NET OF REVENUES/APPROPRIATIONS - FUND 679		2,000.00	2,341.98	2,250.00
BEGINNING FUND BALANCE		13,444.14	13,444.14	15,786.12
ENDING FUND BALANCE		15,444.14	15,786.12	18,036.12

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
681-000-544.005	GRANTS	25,000.00	26,500.00	
681-000-665.000	INTEREST EARNED/INVESTMENTS		38.29	
681-000-671.007	FARMERS' MARKET	1,300.00	1,906.00	1,500.00
681-000-671.010	CAR SHOWS	2,000.00	1,968.07	2,000.00
681-000-671.018	MINT FESTIVAL	20,000.00	26,611.96	25,000.00
681-000-671.024	WINTER FESTIVAL	4,750.00	4,038.75	2,000.00
681-000-671.031	MARKETING CO-OP	5,000.00	3,000.00	2,500.00
681-000-672.006	DOWNTOWN BUSINESS DISTRICT	36,225.00	33,100.00	38,975.00
681-000-675.005	CORPORATE SPONSORS	600.00		
Totals for dept 000 - REVENUE		94,875.00	97,163.07	71,975.00
TOTAL ESTIMATED REVENUES		94,875.00	97,163.07	71,975.00
APPROPRIATIONS				
Dept 173 - ADMINISTRATION DEPARTMENT				
681-173-730.000	OFFICE SUPPLIES/ADM	100.00		100.00
681-173-751.000	EVENT COLLABORATION	1,200.00	808.07	1,000.00
681-173-751.001	FARMERS' MARKET	1,000.00	885.00	1,800.00
	FOOTNOTE AMOUNTS:			800.00
	STREET SINGERS			
	FOOTNOTE AMOUNTS:			200.00
	FLYERS AND SIGNS			
	GL # FOOTNOTE TOTAL:			1,000.00
681-173-751.002	CAR SHOWS	1,500.00	980.00	1,500.00
681-173-751.003	MINT FESTIVAL	15,000.00	21,386.50	20,000.00
681-173-751.007	WINTER FESTIVAL	5,500.00	2,961.37	3,000.00
	FOOTNOTE AMOUNTS:			450.00
	HIGH SCHOOL BANDS			
	FOOTNOTE AMOUNTS:			100.00
	ST NICK			
	FOOTNOTE AMOUNTS:			100.00
	FLYERS			
	FOOTNOTE AMOUNTS:			300.00
	LIGHTS FOR TUNNEL			
	FOOTNOTE AMOUNTS:			300.00
	CANDY			
	GL # FOOTNOTE TOTAL:			1,250.00
681-173-751.010	FALL FESTIVAL	600.00		
681-173-751.011	SPRING FESTIVAL	500.00		
681-173-804.000	ADMINISTRATION CHARGES	2,740.00	3,940.00	4,600.00
681-173-814.002	WEBSITE	300.00	948.00	700.00
681-173-818.000	CONTRACTUAL SERVICES	10,500.00	9,083.32	11,500.00
681-173-818.040	DOWNTOWN IMPROVEMENT	7,000.00	2,040.83	8,300.00
	FOOTNOTE AMOUNTS:			2,300.00
	POLE BANNERS			
	FOOTNOTE AMOUNTS:			2,500.00
	FLOWERS FOR POTS & HANGING BASKETS			
	FOOTNOTE AMOUNTS:			1,000.00
	FALL DECORATIONS			
	FOOTNOTE AMOUNTS:			2,500.00
	WINTER DECORATIONS (1000 FOR PLANTERS, 1500 FOR 16 POLES OF SNOWFLAKES)			
	GL # FOOTNOTE TOTAL:			8,300.00
681-173-826.086	AUDIT FEES	410.00		500.00
681-173-853.004	MONTHLY & LONG DISTANCE SERV	300.00	803.50	500.00
681-173-870.001	MARKETING	10,000.00	8,120.00	8,500.00
	FOOTNOTE AMOUNTS:			2,000.00
	BRANDING EXPENSES			
	FOOTNOTE AMOUNTS:			4,500.00
	SOCIAL MEDIA MARKETING			
	FOOTNOTE AMOUNTS:			2,000.00
	RADIO MARKETING			
	GL # FOOTNOTE TOTAL:			8,500.00
681-173-870.007	GRANTS	25,000.00	25,000.00	
681-173-870.008	MUSIC	1,000.00	1,909.24	1,000.00
681-173-870.009	MARKETING CO-OP			5,000.00
681-173-956.000	MISCELLANEOUS	1,000.00		
681-173-960.000	EDUCATION AND TRAINING	1,000.00	450.00	1,000.00
681-173-961.000	PROFESSIONAL DUES	1,125.00		200.00
681-173-985.000	CAPITAL OUTLAY			4,000.00
	FOOTNOTE AMOUNTS:			4,000.00
	HOT DOG STAND			
Totals for dept 173 - ADMINISTRATION DEPARTMENT		85,775.00	79,315.83	73,200.00
TOTAL APPROPRIATIONS		85,775.00	79,315.83	73,200.00

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 681		9,100.00	17,847.24	(1,225.00)
BEGINNING FUND BALANCE		4,379.49	4,379.49	22,226.73
ENDING FUND BALANCE		13,479.49	22,226.73	21,001.73

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES				
Dept 000 - REVENUE				
683-000-404.000	CURRENT PROPERTY TAX	150,000.00	154,812.25	226,463.19
	FOOTNOTE AMOUNTS:			143,064.15
	CITY OPERATING			
	FOOTNOTE AMOUNTS:			83,399.04
	COUNTY OPERATING			
	GL # FOOTNOTE TOTAL:			226,463.19
683-000-665.000	INTEREST EARNED/INVESTMENTS		(40.29)	
Totals for dept 000 - REVENUE		150,000.00	154,771.96	226,463.19
TOTAL ESTIMATED REVENUES		150,000.00	154,771.96	226,463.19
APPROPRIATIONS				
Dept 173 - ADMINISTRATION DEPARTMENT				
683-173-804.000	ADMINISTRATION CHARGES	1,110.00	1,110.00	949.00
683-173-818.000	CONTRACTUAL SERVICES	40,000.00	59,190.50	43,000.00
	FOOTNOTE AMOUNTS:			25,000.00
	CATALYST MEMBERSHIP			
	FOOTNOTE AMOUNTS:			15,000.00
	INDUSTRIAL PARK SIGN			
	FOOTNOTE AMOUNTS:			3,000.00
	LEAP ANNUAL DUES			
	GL # FOOTNOTE TOTAL:			43,000.00
683-173-920.002	ELECTRIC		882.69	1,000.00
683-173-956.000	MISCELLANEOUS	3,000.00	3,000.00	
Totals for dept 173 - ADMINISTRATION DEPARTMENT		44,110.00	64,183.19	44,949.00
TOTAL APPROPRIATIONS		44,110.00	64,183.19	44,949.00
NET OF REVENUES/APPROPRIATIONS - FUND 683		105,890.00	90,588.77	181,514.19
	BEGINNING FUND BALANCE	416,387.68	416,387.68	506,976.45
	ENDING FUND BALANCE	522,277.68	506,976.45	688,490.64
ESTIMATED REVENUES - ALL FUNDS		15,697,255.91	13,391,058.30	16,755,243.47
APPROPRIATIONS - ALL FUNDS		17,408,584.27	9,910,708.66	15,592,706.65
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(1,711,328.36)	3,480,349.64	1,162,536.82
BEGINNING FUND BALANCE - ALL FUNDS		11,755,587.48	11,755,587.48	15,235,937.12
ENDING FUND BALANCE - ALL FUNDS		10,044,259.12	15,235,937.12	16,398,473.94

CONFIRMATION

Lansing State Journal
300 S Washington Square, Ste 300
Lansing MI, 48933

CITY OF ST JOHNS/LEGALS
PO BOX 477
SAINT JOHNS MI 48879-

PO#:

<u>Account</u>	<u>AD#</u>	<u>Ordered By</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
LSJ-L08041	0005680751	Mindy J. Seavey	\$0.00	\$105.95	Invoice	\$0.00	\$105.95

Sales Rep: ANPrice

Order Taker: ANPrice

Order Created 04/25/2023

Product	Placement	Class	# Ins	Start Date	End Date
LSJ-LSJ-Lansing State Journal	LSJ-Public Notices	Legal Notices	1	04/28/2023	04/28/2023
LSJ-LSJ-Lansing State Journal C	LSJW-Public Notices	Legal Notices	7	04/28/2023	05/04/2023

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 04/25/2023

NOTICE
ST JOHNS CITY COMMISSION
ORDINANCES #673, #674, #675

Notice is hereby given that the St. Johns City Commission will consider Ordinances #673, #674 & #675 at a regular meeting held on Monday, May 22, 2023 at 6:00 p.m., Room #2200 (2nd Floor) of the Courthouse located at 100 E. State St., St. Johns, MI.

1. Ord #673 – An Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Overnight Parking
2. Ord #674 – An Ordinance to Amend City's Zoning Map
3. Ord #675 - An Ordinance to Amend Chapter 153 of City's Code Regarding Signs

A copy of the complete text of the proposed ordinances can be reviewed or obtained through the St. Johns City Clerk's Office, 100 E. State St., Suite 1100, St. Johns MI 48879.

Mindy J. Seavey, City Clerk

NOTICE: People with disabilities needing accommodations for effective participation in the meeting should contact the City Clerk at (989) 224-8944 at least two (2) working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

LSJ-5680751 4/28/2023

**CITY OF ST. JOHNS
ORDINANCE NO. 673**

**AN ORDINANCE TO AMEND CHAPTER 71 OF THE CODE OF ORDINANCES
REGARDING OVERNIGHT PARKING**

THE CITY OF ST. JOHNS ORDAINS:

Section 1. Chapter 71, section 71.09 is amended to read as follows:

§ 71.09 PARKING PROHIBITED.

(A) Except as otherwise provided in this section, no person shall be permitted to park or leave standing, unattended a motor vehicle or any other vehicle on the public streets of the city between the hours of 1:00 a.m. and 6:00 a.m.

1. Exception. A person may park a motor vehicle on a public street between the hours of 1:00 a.m. and 6:00 a.m. only if a traffic control order has designated that particular public street for overnight parking.

(B) Any person or persons violating any of the provisions of this section shall, upon being found responsible thereof, be punished as a civil infraction.

(C) Parking is prohibited on a sidewalk or between curb and sidewalk or imaginary line of curb or sidewalk.

Section 2. Repeal and Replace. Any and all ordinances inconsistent with this Ordinance are hereby repealed, but only to the extent necessary for this Ordinance to be in full force and effect.

Section 3. Publication and Effective Date. The City Clerk shall publish a notice of adoption of this Ordinance within 7 days of its adoption. This Ordinance shall take effect 20 days after its adoption.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

As the City Clerk of the City of St. Johns, Clinton County, Michigan, I certify that this is a true and complete copy of an ordinance adopted by the St. Johns City Commission at a regular meeting held on _____, 2023.

Scott Dzurka, Vice
Mayor

Mindy J. Seavey, Clerk

**CITY OF ST. JOHNS
ORDINANCE NO. 674**

AN ORDINANCE TO AMEND CITY'S ZONING MAP

THE CITY OF ST. JOHNS ORDAINS:

Section 1.

The City hereby amends the City's Zoning Map to change the GC, General Commercial zoning designation and established use district as shown on the City Zoning Map for the real property legally described as:

- Parcel No. 300-009-100-001-57 (709 E. Gibbs St)

to R-3, High Density Residential zoning designation and corresponding use district under the St. John's Zoning Ordinance.

Section 2.

Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 3.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 4. This Ordinance shall be effective twenty (20) days after final approval.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

As the City Clerk of the City of St. Johns, Clinton County, Michigan, I certify that this is a true and complete copy of an ordinance adopted by the St. Johns City Commission at a regular meeting held on _____, 2023.

Scott Dzurka, Vice
Mayor _____

Mindy J. Seavey, Clerk _____

**CITY OF ST. JOHNS
ORDINANCE NO. 675**

AN ORDINANCE TO AMEND CHAPTER 153 OF CITY'S CODE REGARDING SIGNS

THE CITY OF ST. JOHNS ORDAINS:

Section 1.

The City hereby amends Chapter 153 of the City's Code entitled "Signs" to read, in its entirety, as follows:

CHAPTER 153: SIGNS

Section

- 153.01 Purpose
- 153.02 Definitions
- 153.03 Permits
- 153.04 Signs not requiring permits
- 153.05 Permitted signs
- 153.06 Billboard signs
- 153.07 Digital standard
- 153.08 Prohibited signs
- 153.09 General requirements
- 153.10 Maintenance
- 153.11 Nonconforming signs
- 153.99 Penalty

§ 153.01 PURPOSE.

The purpose of this chapter is to regulate signs and outdoor advertising in a manner which will minimize their harmful effects while permitting latitude for creative and effective advertising.

(Ord. 617, passed 1-27-2014)

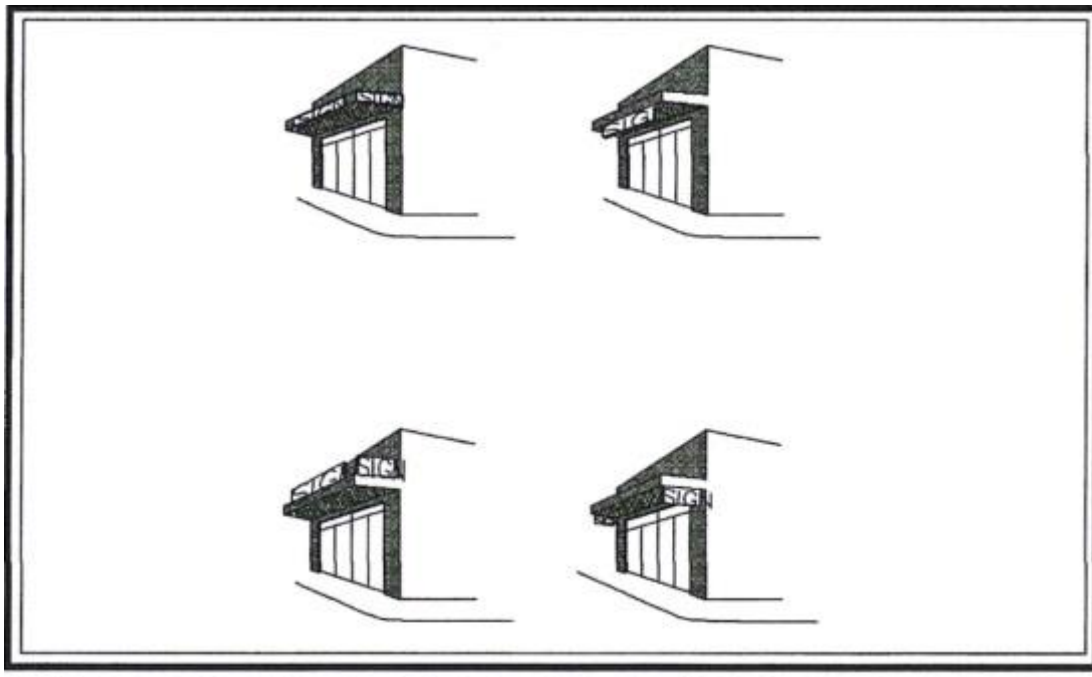
§ 153.02 DEFINITIONS.

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

FLAG. A piece of cloth or bunting attached to a pole attached to and perpendicular to the ground, bearing the official design of any unit of government, education institution, fraternal benefit societies, order or organization, or any organization operated exclusively for religious, charitable, scientific, literary, or educational purposes, except when displayed in connection with commercial promotion.

HEIGHT OF A SIGN. The vertical distance measured from the ground immediately beneath the sign to the highest point or its structure.

MARQUEE SIGN. A display on a marquee or extending above or below a marquee, awning or canopy.



NONCONFORMING SIGN. Any sign which does not conform with the provisions of this chapter but which was lawfully existing and maintained within the city prior to and at the time this chapter became effective, or was lawfully in existence and in use on the property inside the city on the date this chapter went into effect.

PROJECTING SIGN. Any sign attached to a building which extends more than 15 inches beyond any vertical surface of the building which supports it.

ROOF SIGN. Any sign which is attached to a building and any part of which extends above either the top of the building silhouette or any portion of the roof surface.

SIDEWALK SIGN. A portable, non-permanent sign placed on a public sidewalk in the Central Business District (CBD) during regular business hours.

SIGN. Any device designed to inform or attract the attention of persons not on the premises on which the sign is located; excepting, however, the following which shall not be included within this definition:

(1) Signs not exceeding one square foot in area and bearing only property numbers, post box numbers, names of occupants of premises, or other identification of premises not having commercial connotations;

(2) Legal notices; identification, informational, or directional signs erected or required by governmental bodies;

(3) Integral decorative or architectural features of buildings, except letters, trademarks, moving parts, or moving lights;

(4) Signs directing and guiding traffic and parking on private property, but bearing no advertising matter.

SIGN AREA. The area of a sign consisting of the entire surface of any regular geometric form, including words, letters and symbols, or combinations of regular geometric forms, comprising all of the display area of the sign and including all of the elements of the matter displayed. Frames and structural members not bearing advertising matter shall not be included in computation of such area.

SIGN, ON-SITE. A sign relating in its subject matter to the premises on which it is located, or to products, accommodations, services, or activities on the premises.

SIGN, OFF-SITE. A sign other than an on-site sign.

TEMPORARY SIGN. Any sign which is designed to be transported, including but not limited to signs with wheels, signs with chassis or support constructed without wheels, signs designed to be transported by trailer or wheels, signs converted to an A - or T - frame sign, menu signs or sandwich boards, searchlight stands, pennants, banners or hot air or gas filled balloons used for advertising.

WALL SIGN. A sign which is attached directly to, or otherwise inscribed upon, a building wall or the exterior of a window.

WINDOW SIGN. Any sign which is permanently or temporarily applied, affixed, or attached to the interior or exterior of any building window.

(Ord. 617, passed 1-27-2014)

§ 153.03 PERMITS.

No person shall erect, place, structurally alter, paint, or add to any sign nor attach any sign to an existing sign, which shall either increase the area thereof or constitute a structural alteration thereof or an addition thereto, without first obtaining a permit to do so.

(A) Application for sign erection permits. Application for such permit shall be filed upon forms provided by the Zoning Administrator and shall contain the following information:

- (1) Name, address, and telephone number of the applicant.
 - (2) Location of building, structure or lot to which the sign is to be attached or erected.
 - (3) Position of the sign in relation to nearby buildings, structures, and property lines.
 - (4) A drawing of the plans and specifications and method of construction and attachment to the building or in the ground.
 - (5) Copy of stress sheets and calculations, if deemed necessary, showing the structure as designed for dead load and wind pressure in accordance with regulations adopted by the Building Official.
 - (6) Name and address of the person, firm, corporation, or association erecting the structure.
 - (7) Such other information as may require to show full compliance with this and all other applicable laws of the City of St. Johns and the State of Michigan.
- (B) The Zoning Administrator shall approve the application and provide the applicant with a sign permit if:
- (1) The applicant has paid the required sign permit fees.
 - (2) The applicant has submitted a complete application.
 - (3) The application meets all of the requirements of this chapter.
- (C) No permit required. No permit shall be required for ordinary servicing, repainting of existing sign message, or cleaning of a sign. No permit is required for change of message of a sign without change of structure, including a bulletin board or billboard, but not including a sign to which a new permanent face may be attached.

(Ord. 617, passed 1-27-2014)

§ 153.04 SIGNS NOT REQUIRING PERMITS.

- (A) Signs in residential districts. On-site signs may be permitted in residential districts as follows:
- (1) One professional sign or name plate sign for a permitted home occupations in the R-3L and R-3H Districts not more than one square foot in area which shall be non-illuminated. The sign must be mounted flat against the residence.
 - (2) One non-commercial sign or name plate not more than one square foot in size.
 - (3) Signs permitted in the residential districts shall not be erected closer to any adjacent street right-of-way line than one-half the setback required for said lot, provided that a non-commercial sign or nameplate may be placed anywhere within the front yard.

(4) Temporary garage sale signs provided that the garage sale is in compliance with the requirements of § 155.183(D) of the City Zoning Ordinance and the sign is removed within one day of the end of the garage sale. Signs shall not be placed within the street right-of-way.

(B) Signs in all districts.

(1) Flags. Flags shall be permitted in any district provided the top of the flagpole shall be no higher than 35 feet above grade and the height of the flagpole shall be at least eight feet higher than the length of the longest side of the flag, measured from the lowest point of the flag (at relaxed position) to grade. There shall be no more than one flag pole per lot.

(2) Legal notices; identification, informational, or directional signs erected or required by governmental bodies.

(3) Political signs advertising political candidates and/or political and election positions provided that the total area of the sign shall not exceed 14 square feet, and further provided that they shall be removed within five days after said election is completed. Political signs shall be non-illuminated and not to be placed or project into a public right-of-way and shall only be placed on private property with prior permission of the property owner. No political signs shall be placed in such a manner as to obstruct the view of vehicle drivers when leaving or entering a street, driveway or parking space. The painting of any political sign on the exterior of any building or structure is prohibited.

(4) Community special event signs are permitted either on or off the lot on which the special event is held. The display of the signs shall be limited to the ten days immediately preceding the special event which is being advertised and shall be removed within 48 hours of the conclusion of the special event which is being advertised. The signs shall have a maximum size of 32 square feet in area and a maximum height above ground level of six feet. Community special event signs shall be non-illuminated and not to be placed or project into a public right-of-way and shall only be placed on private property with prior permission of the property owner. No community special event signs shall be placed in such a manner as to obstruct the view of vehicle drivers when leaving or entering a street, driveway or parking space.

(5) Sponsor signs are permitted with advertisement limited to the name, address and telephone number of the sponsor. No sponsor signs shall be illuminated and the surface area denoting the sponsor information shall not exceed four square feet in total area. All sponsorship signs shall be removed within seven days after the conclusion of the special event, sporting function, community event or similar functions. All sponsor signs not meeting the aforementioned requirements may be approved by the St. Johns Planning Commission upon submittal of sign information prior to placement of the sponsor sign. Sponsor signs shall not to be placed or project into a public right-of-way and shall only be placed on private property with prior permission of the property owner. No sponsor signs shall be placed in such a manner as to obstruct the view of vehicle drivers when leaving or entering a street, driveway or parking space.

(6) One non-illuminated temporary sign pertaining to the lease or sale of the premises upon which it is placed, not exceeding eight square feet in total area, provided that it shall be removed within seven days after the consummation of a lease or sale transaction.

(7) One non-illuminated temporary sign indicating the name of the architect, developer, financing institution and/or construction company responsible for the construction of a development while construction is in progress. The sign shall be no greater than 12 square feet in size in residential districts and 32 square feet in size in commercial or industrial districts. Project signs for a multi lot or multi-unit residential development may be a maximum of 32 square feet in area. Project signs located on a site for greater than three months shall require a permit and shall be shown on the developments proposed site plan.

(8) Illumination. Source of illumination shall not be visible beyond the property line of parcel where sign is located. Canopy signs may not be internally lighted. If sign externally illuminated, the source of the light shall be enclosed and directed to prevent light from shining directly onto traffic or neighboring property.

(C) Sidewalk Signs in Central Business District may be permitted in the Central Business District, subject to the following requirements:

(1) Sidewalk signs shall be displayed only during the normal business hours of the business advertised. All sidewalk signs shall be stored indoors at all other times.

(2) Sidewalk signs shall be placed in a location so as not to impede pedestrian traffic or be a hazard to parked vehicles. A continuous path at least five feet in width shall be maintained on the public sidewalk.

(3) Sidewalk signs shall not be placed in a location to impede the visibility of motorists at intersections.

(4) No sign shall exceed a height of 42 inches and a width of 30 inches.

(5) Sidewalk signs shall not be lit artificially or contain any moving parts or displays.

(6) Sidewalk signs shall be removed from the public sidewalk at any time weather conditions render the presence of such signs a hazard because of wind, ice, or snow.

(7) One sidewalk sign is permitted for each storefront. Any sign that advertises a business other than that of the storefront must be granted the permission of the building owner and/or business.

(8) Signs and lettering must be of professional quality. No paper or cardboard signs are permitted. Chalk boards are permitted provided they meet other requirements.

(9) Signs and supports must be maintained and kept painted, sealed or preserved from weather conditions.

(D) Temporary signs shall only be displayed upon receipt of a permit issued by the Zoning Administrator. No temporary sign shall be displayed for more than 15 consecutive days, renewable quarterly. No temporary sign shall exceed 32 square feet and only one temporary sign is permitted per lot. No flashing light or more than one color of light. All temporary signs shall be designed and constructed to withstand a wind pressure of not less than 30 pounds per square feet of area. No temporary sign shall be closer than five feet from any property line fronting on a public street. Sign shall be removed immediately upon expiration of permit.

(E) Directional signs shall not exceed two square feet in area and three feet in height and shall be set back at least five feet from any lot line and edge of any driving lane. A directional sign may contain a commercial logo or trademark, not exceeding one-third of the sign size, but not a business name nor commercial message.

(Ord. 617, passed 1-27-2014)

§ 153.05 PERMITTED SIGNS.

The following signs for identification of activities and services available on the premises, for providing information relative to the functions of the premises, or for the advertising are allowed by the issuance of a zoning permit with the particular limitations for each use district noted:

SIGN TYPE AND STANDARDS	R-1	R-2	MU	R-3L	R-3H	MC	GC	CBD	O	I-1	I-2	T
SIGN TYPE AND STANDARDS	R-1	R-2	MU	R-3L	R-3H	MC	GC	CBD	O	I-1	I-2	T
SIGN TYPE AND STANDARDS	R-1	R-2	MU	R-3L	R-3H	MC	GC	CBD	O	I-1	I-2	T
For each recorded residential subdivision or development, 1 identification crest or insignia not to exceed 32 sq. ft. in area, no closer to street or lot line than 30 ft., for no more than 2 years. For non-residential development, any construction sign shall be removed upon issuance of certificate of occupancy for the building.	P	P	P	P	P							P
One sign not exceeding 12 sq. ft. for identification of housing developments such as apartment complexes.				P	P							P
Wall signs or window signs, not projecting over roof line or extending beyond edge of wall, total area of all signs not to exceed 20% of the area of building face or window to which they are attached.			P				P	P				P
Canopy signs or marquee signs not projecting over roof line, not exceeding 20% of the area of canopy face or marquee to which they are attached.			P				P	P				P

One freestanding sign, not to exceed 30 ft. in height or 50 sq. ft. in area. Freestanding signs shall have a clear space of at least 8 feet between the grade and the bottom of the sign to permit an unobstructed view for motorists and pedestrians.	P		P	P			P
Wall signs or window signs, not projecting over roof line or extending beyond wall, total area of all signs not to exceed 10% of the area of building face or window to which they are attached.			P				P
Canopy signs or marquee signs not projecting over roof line, not exceeding 10% of the area of canopy or marquee to which they are attached.			P				P
One freestanding sign, not to exceed 10 ft. in height or 24 sq. ft. in area.			P				P
One freestanding sign up to 24 sq. ft. in area and a wall sign not to exceed 5% of the area of side of building.							P P
Sidewalk signs, not to exceed 42" in height and 30" in width, displayed only during normal business hours of business advertised, and stored indoors at other times. Sidewalk signs not to impede visibility of traffic or impede pedestrian traffic or be a hazard to parked cars. Sidewalk signs not to be lit or contain moving parts. One sidewalk sign permitted per storefront and must be of professional quality and maintained.							P
Temporary signs, including pennants and banners, no more than 15 consecutive days, no more than once every 3 months,			P	P	P		P P P P

not in the ROW, no flashing light or more than 1 color of light.

(Ord. 617, passed 1-27-2014; Am. Ord. 655, passed 1-27-2020)

§ 153.06 BILLBOARD SIGNS.

Billboard signs are permitted in the city under the following conditions:

SIGN TYPE AND STANDARDS	R-1	R-2	MU	R-3L	R-3H	MC	GC	CBD	O	I-1	I-2	T
Billboards, only along state highways and meeting the requirements of the State Highway Advertising Act and further provided that each sign shall be spaced a minimum of 2,000 feet apart.							P	P		P	P	

(Ord. 617, passed 1-27-2014)

§ 153.07 DIGITAL STANDARD.

(A) Purpose and intent. More businesses desire to utilize advancements in technology which permit signs to change copy electronically (e.g., utilizing an LED type of sign). These newer technologies pose additional risks of impacting adjacent areas and adversely dominating the environment in which they operate unless regulated in a reasonable fashion. The intent of this section is to establish operating standards and regulations for signs which utilize these newer technologies in order to minimize the secondary effects that often accompany the unregulated display of digital signs, preserve the character and repose of adjacent areas (with a principle focus on residential neighborhoods), protect property values, and reduce traffic hazards caused by undue distractions.

(B) Display.

(1) Electronic message boards shall be permitted provided they meet the requirements for illumination and message display as delineated in Chapter 155 of the City Ordinances.

(2) A digital sign may not allow the display or message to change more frequently than once every eight seconds, with a transition period of one second or less. Any electronic message boards that are placed adjacent to residential properties may only switch from one message to another by fading in and out.

(3) A digital sign must have installed an ambient light monitor, which shall continuously monitor and automatically adjust the brightness level of the display based on ambient light conditions consistent with the terms of this chapter.

(4) The maximum brightness levels for all digital signs shall not exceed 0.1 footcandles over ambient light levels measured within 150 feet of the source, consistent with terms of this section. Certification must be provided to the city demonstrating that the sign has been preset to automatically adjust the brightness to these levels or lower. Re-inspection and recalibration may be periodically required by the city in its reasonable discretion, at the owner's expense, to ensure that the specified brightness levels are maintained at all times.

(5) Brightness of digital signs shall be measured as follows:

(a) At least 30 minutes following sunset, a foot candle meter shall be used to obtain an ambient light reading for the location. This done while the sign is off or displaying black copy. The reading shall be made with the meter aimed directly at the sign area at the pre-set location.

(b) The sign shall then be turned on to full white copy to take another reading with the meter at the same location.

(c) If the difference between the readings is 0.1 foot candles or less, the brightness is properly adjusted.

(6) Other requirements.

(a) Any digital message board that will be located within 150 feet of a residential structure must be a freestanding, monument sign not exceeding eight feet in height.

(b) The use, size and location of digital signs must comply with all other relevant regulations and ordinances of the city.

(Ord. 617, passed 1-27-2014)

§ 153.08 PROHIBITED SIGNS.

The following signs are prohibited in the city:

(A) Any signs including window signs with any visible moving, animation, revolving or mechanical parts or movements, or other apparent visible movement achieved by electrical, electronic or mechanical means, including intermittent electrical pulsations, or by action of normal wind current shall not be permitted (excluding time and temperature signs, which are permitted).

(B) Balloons, balloon signs, strings of light bulbs, pennants, streamers, banners, or flags, except for those flags of a non-commercial nature not used for the purpose of commercial

advertisement and specifically exempted, or except at the opening of a new business in a commercial or industrial district, for a period not exceeding 15 days. Exterior banner signs and pennant display signs shall be permitted in commercial or industrial districts only to call attention to a sale or promotion of goods sold on the premises, for a period not exceeding 15 consecutive days, each sale or promotion, with a maximum 60 days per calendar year.

(C) Roof signs.

(D) Off-site signs other than approved billboards.

(Ord. 617, passed 1-27-2014)

§ 153.09 GENERAL REQUIREMENTS.

(A) No signs may be placed in or overhang into a public right-of-way other than signs established and maintained by the city, county, state or federal government.

(B) No light pole, utility pole, tree or other supporting member shall be used for the placement of any sign unless specifically designed and approved for such use.

(C) Signs may not be placed so as to obstruct the clear vision of motorists or pedestrians or be confused with any authorized traffic sign, signal, or device or constitute a nuisance per se.

(D) No commercial vehicle, which in the opinion of the Zoning Administrator has the intended function of acting as a sign, shall be parked in an area abutting the street, unless no other parking area is available.

(Ord. 617, passed 1-27-2014)

§ 153.10 MAINTENANCE.

All signs for which a permit is required and all supports thereof shall:

(A) Be kept in compliance with the plans and specifications filed and approved for issuance of the sign permit.

(B) Be kept and maintained in a safe condition.

(C) At all times conform to all provisions of this chapter.

(D) The Zoning Administrator has the authority to inspect any sign requiring a permit at any given time to ensure compliance with the requirements of this chapter.

(E) The Zoning Administrator may require the repair or removal of a sign requiring a permit within seven days upon the finding that any of the following conditions exist:

(1) The sign is found to be unsafe.

(2) The sign is in a condition that does not comply with this chapter.

(3) The sign was established as an accessory use for a principal use which has ceased to exist for a period of six months.

(4) The sign is deteriorated and constitutes a blight to the community's appearance. Evidence of deterioration include peeling paint, missing letters, broken or cracked sign face or burned out lights.

(Ord. 617, passed 1-27-2014)

§ 153.11 NON-CONFORMING SIGNS.

Legal, non-conforming signs in existence at the time of the adoption of this chapter shall be removed or brought into conformance with this chapter within seven years of its adoption, with the following exceptions:

(A) Billboard signs.

(B) Signs granted a variance from the requirements of this chapter by the Zoning Board of Appeals.

(Ord. 617, passed 1-27-2014)

§ 153.99 PENALTY.

(A) Unless a section of this chapter specifically provides otherwise, any person, firm, corporation, trust, partnership or other legal entity which violates a provision of this chapter shall be responsible for a municipal civil infraction and shall be fined accordingly.

(B) Each day a violation occurs or continues shall constitute a separate offense; and shall make the violator liable for the imposition of a fine and other penalties for each day of violation.

(C) The owner, co-owner and occupant(s) of any lot which is in violation of a provision of this chapter shall each be responsible for a municipal civil infraction and shall be subject to the fines, costs and orders as provided herein.

(D) Any structure which is erected, altered or converted in violation of any provision of this chapter is declared to be a public nuisance per se, and may be abated by order of court of competent jurisdiction.

(E) Any person or entity who, after having been determined to be responsible for a violation of this section, commits or is found responsible for a subsequent violation within a two-year period, shall be fined double the amount assessed for the immediate preceding violation.

(F) The rights and remedies provided are cumulative and are in addition to any other remedies provided by law.

(G) Nothing herein shall be interpreted to limit the authority of the city to revoke an approval previously granted due to any violations of this article, which right is expressly reserved.

(Ord. 617, passed 1-27-2014)

Section 2.

Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 3.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 4. This Ordinance shall be effective twenty (20) days after final approval.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

As the City Clerk of the City of St. Johns, Clinton County, Michigan, I certify that this is a true and complete copy of an ordinance adopted by the St. Johns City Commission at a regular meeting held on _____, 2023.

Scott Dzurka, Vice
Mayor

Mindy J. Seavey, Clerk

City of St. Johns

Scope of Work: Integrated Communication Services

April 28, 2023

The City of St. Johns has identified communication as one of its top priorities. To that end, they engaged the services of King Media to develop a comprehensive communication and marketing plan – a project that was completed and delivered on April 24, 2023.

Simultaneously, King has been providing as-needed communication services to the City since October 2021. We have worked on 22 different projects and completed nearly 75 individual deliverables, with more in progress.

The goal of the communication plan developed by King is to improve resident satisfaction with City communication with initiatives that are trustworthy, consistent and sustainable. Our plan, which included social media outreach, press releases, e-newsletter, SMS text messaging, print newsletters, and as-needed print collateral, came with a recommended investment of \$80,000 to \$120,000 annually. At the City’s request, we are providing the following proposal for a \$50,000 investment, which prioritizes a subset of these tactics at a sustainable frequency.

The term of this scope of work is July 1, 2023 through June 30, 2023⁴.

Social Media: City of St. Johns Facebook Page

As described in our communication and marketing plan, implementing a trustworthy, consistent and sustainable social media plan is a collaborative effort between City staff and King. Our recommended approach is as follows:

Foundational Work (one-time investment).....\$5,400

- Collaboration with the City to provide proper access levels for King, allowing us to post approved organic and paid content on your behalf
- Page refresh, to include a set of two (2) to three (3) new cover photos and general page optimizations
- Layout and design of ten (10) Canva templates for the City to use in organic post design
 - One (1) round of client revisions
 - Intended for City staff to use for important announcements and informational posts
 - Includes one (1) online training session on using templates
- One (1) online planning meeting with City staff to discuss recommendations for a social media content collection process

- One (1) in-person meeting with the City, including but not limited to department heads, to train them on the goals of the City’s social media strategy, brand definition, and key messages; introduce them to the content collection process; and educate them on the kind of content they can submit in support of the City’s communication goals
- Project management, including client communication and internal coordination

Facebook Content

<i>Monthly Investment</i>	<i>\$1,625</i>
<i>Annual Total (12 months)</i>	<i>\$19,500</i>

King’s services for Facebook content are being offered to the City of St. Johns at a discounted rate of \$125 per hour for a savings of \$9,900 annually. We are pleased to provide this as a demonstration of our commitment to providing the City with these crucial services within the available resources.

- One (1) organic Facebook post per week, with a focus on conveying the key messages developed in the communication plan through storytelling
 - Based on collected content
 - One (1) round of client revisions per post
- Copywriting, graphic support, approval facilitation and post scheduling
- Ad spend and reporting for one (1) boosted post per month, selected based on organic performance
- Project management, including client communication and internal coordination

Quarterly Print Newsletters

We recommend the City continue sending out a quarterly print newsletter with the water bills. In the interest of maintaining the City’s brand, we propose a collaborative effort that includes a redesign and copyediting provided by King, with the content to be provided by City staff.

<i>Quarterly Investment</i>	<i>\$3,000</i>
<i>Annual Total (4 newsletters)</i>	<i>\$12,000</i>

- One (1) online project kick-off meeting per quarter to plan newsletter content
- City to provide the content to be covered in each newsletter
- King to provide copyediting that aligns the messaging with the brand definition developed in the communication plan, with a focus on a tone that is friendly, relaxed, relatable and humble
- King to provide layout and design with one (1) round of client revisions

- Final files include a print-ready PDF and accessible PDF for digital distribution

Public Relations

Public relations campaigns are an important part of any communication plan. At minimum, we recommend that the City allocate resources for a public relations campaign each quarter, with a focus on sharing positive stories that reinforce the City’s key messages

<i>Quarterly Investment</i>	\$3,275
<i>Annual Total (4 campaigns)</i>	\$13,100

- Each public relations campaign includes:
 - One (1) press release with one (1) round of client revisions
 - Distribution to local and regional media outlets
 - Seven (7) day paid Facebook campaign targeting St. Johns residents
 - Coverage monitoring and interview coordination
 - One (1) campaign impact report
- Project management, including client communication and internal coordination

Total Investment: \$50,000

This covers time devoted to the tasks described above. Hard costs, including stock photo/video purchases and printing, are not included unless otherwise specified. Additional requests beyond this scope of work will be billed at our blended agency rate of \$200 per hour. Additional Facebook content beyond this scope of work will be billed at our exclusive discounted rate of \$125 per hour.

I. Terms of Contract

This non-exclusive agreement is for provision of professional services to the City of St. Johns, located at 100 E State St #1100, St Johns, MI 48879, herein referred to as Client, by King Media, located at 1555 Watertower Place, East Lansing, MI 48823, herein referred to as Agency.

The project will commence upon receipt of \$7,400 (50% of project cost). Final payment of \$7,400 will be billed upon approval of designs. Files will be released upon receipt of final payment.

II. General Billing Procedures

These prices are exclusive to the Client.

Social media foundational work will commence upon receipt of \$5,400.00. Facebook content tasks will be billed monthly at \$1,625.00 per month. Quarterly newsletters and public relations campaigns will be billed one (1) month prior to their desired distribution.

Except for Facebook content that is billed at \$125 per hour. Any additional tasks beyond the scope of work will be reconciled at the standard agency rate of \$200 per hour before final files are released. Payment is due upon receipt. ~~Additional services requested or required must be paid for in full at time of authorization. Agency reserves the right to terminate this contract at any time, for any reason, without any prior knowledge, and will do so in writing by electronic mail and/or postal letter to the Client.~~

Agency invoices are due upon receipt, and prompt payment is expected to keep projects within established timeframes and budgets. Any invoice not paid within thirty (30) days shall be subject to a 15% per month service charge effective as of the invoice date. In the event it is necessary to commence collection proceedings, Client shall pay all collection costs incurred, including reasonable attorney's fees, the fees of collection agencies and other expenses incurred in enforcing any of the terms or conditions thereof.

Agency reserves the right to suspend or terminate a projects if timely payment for such project is not until full payment is received.

The Agency shall use its best efforts to guard against any loss to the Client through failure of media or suppliers to properly execute their commitments, but the Agency shall have no responsibility for any failure on their part.

III. Confidentiality

The Agency shall not, without the Client's express written permission, reveal or otherwise make available to any person or persons any confidential, privileged information, ~~or~~ trade secrets, or intellectual property rights not possessed by the Agency regarding the Client's products, business, customers or methods of operation learned by the Agency during the term of this contract.

IV. Indemnification

A. The Agency agrees to exercise its best judgment in the preparation and placement of all advertising and publicity for the Client, with a view to avoiding any claims, proceedings or suits being made or instituted against the Client or Agency. It is mutually agreed, however, that the Client will, to the extent permitted by law, indemnify the Agency against any loss it may incur as a result of any claims, proceedings or suits made or brought

Commented [HM1]: These amounts do not align with the proposal.

against it based upon any advertising or publicity the Agency prepared for the Client, and which was approved by the Client prior to publication or broadcast. The Client will not indemnify the Agency against any loss it may sustain as a result of a claim, proceeding or suit made or brought against it based upon any advertising element (i.e., photographs, artwork, etc.) furnished by the Agency, and which allegedly violates the personal or property rights of any person or persons. Indemnification under this provision shall survive termination of this agreement.

B. To the extent permitted by law, ~~T~~the Client will also indemnify the Agency against any loss it may sustain as a result of a claim, proceeding or suit made or brought against it based upon any advertising element (i.e., photographs, artwork, etc.) furnished by the Client, and which allegedly violates the personal or property rights of any person or persons if Client approved in writing the use of said element before its publication or broadcast. Indemnification under this provision shall survive termination of this agreement.

C. The Agency shall not be held liable for the failure of third-party media or suppliers to meet their obligations.

D. The Agency shall not be liable for delay, omission or error in any advertisement in the absence of willful fault or neglect.

E. Nothing in this agreement shall be deemed to require the Agency to undertake any campaign or prepare any advertising or publicity which is in the Agency's judgment misleading, libelous, unlawful, indecent or otherwise prejudicial to the Agency or to the Client's interest.

F. The Agency shall hold, for a period not to exceed one (1) year, original production vehicles of all Client materials; the Agency shall not be responsible for the destruction of the same through fire, theft or natural disaster.

V. Governing Law/Jurisdiction

This agreement, in its validity, construction and performance, shall be governed in all respects by the laws of the State of Michigan; both parties agree to hereby submit to the jurisdiction of the state and federal courts, ~~and to seek remedy by court-sanctioned arbitration before resorting to tort action.~~

VI. Rights of Usage

Except as otherwise permitted or required by law, ~~A~~any applicable media strategy, tactical strategy and negotiated rates remain confidential and are the intellectual property of the Agency.

The Client shall own any layouts, copy, artwork, drawings, films, video files, photography, and other materials prepared by or purchased by the Agency for the Client and for which the Client has paid, regardless of whether such materials were published, displayed, or otherwise presented during the course of this contract. The Client shall also own any videotape, photo negative or other such item for which the Agency has only paid a fee for the "rights of use." Any unused or rejected marketing, public relations, advertising or other graphic design programs, plans, designs, and ideas prepared by the Agency will remain the property of the Agency, and shall be used as it sees fit, provided it does not involve the release of any confidential information ~~regarding the Client's business or methods of operation~~ or the intellectual property rights not possessed by the Agency.

VII. Modification

This writing contains the entire agreement of the parties. No representations were made or relied on by either party, other than those expressly set forth. No agent, employee, or other representative of either party is empowered to alter any of the terms hereof, unless done in writing and signed by an executive officer of both parties. No modification of either party which would ~~have the effects of modifying the~~ ST. JOSEPH

obligations of the other party (except as to lessen the same) shall be effective unless a memorandum regarding same is executed by an executive officer of both parties.

VIII. Termination

The parties reserve the right to terminate this contract at any time, for any reason, provided the parties give not less than 30 days' written notice of termination by electronic mail and/or postal letter. However, if the agreement is terminated, Client shall be required to pay the pro rata amount of the work or services provided by the effective date of termination and the Agency shall refund to Client any pro rata fees paid by Client for services or work not completed by the effective date of termination.

Approval

Agreement by both parties to confirm acceptance of the requirements, costs and schedule:

 Scott Dzurka
 Vice Mayor
 City of St. Johns

 Date

 Mindy Seavey
 City Clerk
 City of St. Johns

 Date

Coleen King
 President & Founder
 King Media

 Date

City of St. Johns

Scope of Work: Downtown Parking Signage Design

April 28, 2023

The City of St. Johns is contracting with King Media to design signage for downtown streets and parking lots, maps, and handouts to communicate the City’s new parking hours, rules, and regulations. The design will share helpful information and include a QR code so residents and visitors can access details online.

Graphic Design: Parking Signs, Maps and Flyer\$14,800

- One (1) lot sign design and layout, with parking details for each of the following:
 - Lots A/1 and B/7
 - Lot C/6
 - Lot D/4
 - Lot E/2
 - Lot F/5 (Higham Street)
 - Lot F/5 (mid-block)
- One (1) street/pedestal sign design and layout, with parking details for each of the lots above and the following:
 - Clinton Avenue
 - Maple Street
 - W. Linden Street
 - Railroad Street, Bush Street, Oakland Street, Railroad Street, Spring Street
 - E. Linden Street, McConnell Street
- Size for lot and street/pedestal signs to be provided by the City
- Client is responsible for confirming that the approved designs comply with all applicable City ordinances
- After final client approval, any revisions necessary to meet code will result in additional charges
- Two (2) 8.5” x 11” maps: one (1) daytime parking and one (1) after-hours parking
- One (1) 8.5” x 11” flyer to communicate details on the updated parking program

- One (1) card design to place on cars that are not in compliance with new parking rules
- One (1) round of client revisions on all deliverables
- Includes project management, client communication and internal coordination

Project Timeline: 4-6 weeks

- Weeks 1-2: Conceptualization of assets
- Weeks 2-5: Selection, revisions, and final approval
- Weeks 4-6: Production of final files

The proposed project schedule is subject to change based on the City's approval process. Final production-ready files will be delivered electronically to the City of St. Johns. Coordination with the City's preferred signage production and installation partner is not included but can be provided for an additional cost. Cost does not include printing for maps, flyers or cards.

I. Terms of Contract

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The Client's signature authorizes the commencement of this contract with the Agency for the above stated services. ~~All materials and information presented to the Client are considered the intellectual property of the Agency.~~

II. General Billing Procedures

These prices are exclusive to the Client.

The project will commence upon receipt of \$7,400.00 (50% of project cost). Final payment of \$7,400.00 will be billed upon approval of designs. Files will be released upon receipt of final payment.

Any additional tasks beyond the scope of work will be reconciled at the standard agency rate of \$200 per hour before final files are released. Payment is due upon receipt. ~~Additional services requested or required must be paid for in full at time of authorization. Agency reserves the right to terminate this contract at any time, for any reason, without any prior knowledge, and will do so in writing by electronic mail and/or postal letter to the Client.~~

Agency invoices are due upon receipt, and prompt payment is expected to keep projects within established timeframes and budgets. Any invoice not paid within thirty (30) days shall be subject to a 15% per month service charge effective as of the invoice date. In the event it is necessary to commence collection proceedings, Client shall pay all collection costs incurred, including reasonable

attorney's fees, the fees of collection agencies and other expenses incurred in enforcing any of the terms or conditions thereof.

Agency reserves the right to suspend or terminate a projects if timely until full payment for such project is not received.

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- E. Nothing in this agreement shall be deemed to require the Agency to undertake any campaign or prepare any advertising or publicity which is in the Agency's judgment misleading, libelous, unlawful, indecent or otherwise prejudicial to the Agency or to the Client's interest.
- F. The Agency shall hold, for a period not to exceed one (1) year, original production vehicles of all Client materials; the Agency shall not be responsible for the destruction of the same through fire, theft or natural disaster.

V. Governing Law/Jurisdiction

This agreement, in its validity, construction and performance, shall be governed in all respects by the laws of the State of Michigan; both parties agree to hereby submit to the jurisdiction of the state and federal courts, and to seek remedy by court-sanctioned arbitration before resorting to tort action.

VI. Rights of Usage

Except as otherwise permitted or required by law, Any applicable media strategy, tactical strategy and negotiated rates remain confidential and are the intellectual property of the Agency.

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VII. Modification

This writing contains the entire agreement of the parties. No representations were made or relied on by either party, other than those expressly set forth. No agent, employee, or other representative of either party is empowered to alter any of the terms hereof, unless done in writing and signed by an executive officer of both parties. No modification of either party which would have the effects of modifying the obligations of the other party (except as to lessen the same) shall be effective unless a memorandum regarding same is executed by an executive officer of both parties.

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The parties reserve the right to terminate this contract at any time, for any reason, provided the parties give not less than 30 days' written notice of termination by electronic mail and/or postal letter. However, if the agreement is terminated, Client shall be required to pay the pro rata amount of the work or services provided by the effective date of termination and the Agency shall refund to Client any pro rata fees paid by Client for services or work not completed by the effective date of termination.

Approval

Agreement by both parties to confirm acceptance of the requirements, costs and schedule:

Scott Dzurka
Vice Mayor, City of St. Johns

Date

Mindy Seavey
City Clerk, City of St. Johns

Date

Coleen King
President & Founder, King Media

Date



MEMORANDUM CITY OF ST. JOHNS

To: Kristina Kinde, Interim City Manager
St Johns City Commission

From: Bill Schafer, Recreation Director

Date: 5/10/23

Subject: Spray Park Recirculation

Below are answers to questions from the City Commission when presented at the February meeting.

What is the approx. life of the system?

Life expectancy will typically depend on a variety of factors for each individual splash pad. For example, water quality & maintenance are the 2 biggest factors in longevity of mechanical system. After talking with Jon, from Michigan Recreation Construction, he has installed spray park projects that have been using their same feature pumps & filtration components over 15 years, if everything is kept in good working order, they should last 20+ years. See Aquatix Recirc information attachment for additional details.

Has the technology gotten any better?

Technology has gotten better. Although not required by the State at this time, the unit quoted will come with additional UV sanitation. Traverse City and Grand Rapids spray parks were referenced when talking about technology and issues. Although I am not sure exactly what was being referencing with these two cities, the issue I am familiar with in Traverse City was human error. The Grand Rapids one I have no knowledge of.

Have other cities had success using this system?

I called other municipalities that had the same climate, size spray park and use a recirculation system like the one proposed for us. See Communities with Recirc Systems... attachment.

What is the maintenance cost?

- Chemicals- In our particular case, chemical usage will depend on how many rain events we have while the spray park is open. The way our system will be set up, the rain water will mix with the reservoir tank. We are anticipating using about 140-180 gallons of chlorine and 35-50 gallons of acid. Chlorine we can get at \$3.20 per gallon in bulk and muriatic acid we can get from Gill-Roys for about \$12/gal. See Aquatix Recirc Information attachment

- Staff Commitment 2x/day to take samples. Places I talked to talked to figure between 1-2 hours a day, depending on how much maintenance they do on a daily basis.
- Do we have staff to do that in the summer months? A combination of Water Plant and summer park staff will share the maintenance duties.
- Do we need to hire additional staff? Cost associated with system? We do not need to hire extra staff. Staff cost will be similar to compared to current drain to waste system. Only change is the water department staff or myself would test and record the information as opposed to wastewater department staff taking samples of the discharge water from a ditch. We will save on labor, (about 30 hours per year) plus \$700 for concrete cleaner by not having to clean the concrete every year.

Quotes from only two companies. Are their systems different or is there a universal one?

- We want to utilize the same companies that installed the original spray park due to their knowledge of the system. Engineers did not install the spray park, but engineers may have designed it. We solicited two quotes, Water Odyssey, the company that supplied the original equipment, and Penchura/Aquatix. Penchura was the company that helped put together the design and equipment when the spray park was built. When the park was built the company that Penchura used when designing spray parks was Water Odyssey but now Aquatix is the company Penchura works with when they design spray parks. See 2022 Recirculation Estimates attachment

Does the system heat the water?

No, water at the spray park has never been heated. If the water is reused it will be warmer than coming right from the city supply. One of the places I talked to said the reused water is 10 degrees warmer than the replenishing water.

How long would it take to break even

- Over the last 3 years we were opened for a full season we used \$52,000 in water and \$4,500 for end of season. The system will cost \$182,750 plus roughly \$350 a year in chemicals. That means the system
- System would need to last about 10 years to break even on cost depending on additional maintenance and staff costs

Staff Recommendation

Staff recommends approve moving forward with project, subject to an agreement approved by the city attorney, with installation of a recirculation pump at the spray park based on the proposal from Penchura LLC.”

Communities with Recirculation Systems with Same Climate and Size

Prairie Creek Park, Frankfort IN

Opened 2019

119 Gal/min

1593 Sq feet

Called and talked to Jason Forsythe, newly appointed to the position. He did not know much about it except they test 2x per day, state test 2x per month, no troubles with the system to date. They use city water. He gave me the number of a coworker who would know more. Left 2 messages, no return phone call.

Jane Park, Detroit MI

Opened 2019

279 Ga/min

1670 sq feet

Sent email to Tiffany McKinnon, no return email. Left a voicemail message, no return phone call.

Clinton Park- Renee Pryzbylski Spray Park, Clarkson MI

Opened 2018

409 gal/min

4430 sq feet

Spoke with Larry Hess. They have well water for their system, says they use 4 gal of chlorine every 3 days. They use 4-5 cases of acid (16-20 gallons) per year. They use cartridge filters, not sand. He said nearby cottonwood trees are an issue for the cartridge filters. They have not had any issues with the system. They budget about \$10,000 a year for chemicals and other expenses. They have attendants at the spray park

Lake Callis Recreation Complex, Davison Township

Opened 2015

1000 gal/min

10,0000 sq feet

Spoke with Casey Reed Director who said they have a recirculation system but it recirculates the water from the river. Does not use city or well water. They have not had any issues with their system.

Orono Park, Elk River MN

Opened July 2022

293 gal/min

2529 sq feet

Spoke with Michael Hecker, Director. They use city water with a cartridge filter system. Their gal/min is identical to what our capacity is. Based on their season this past year he said we should plan on using around 160 gallons of the chlorine and 80 gals of acid. He said they plan on 2 hours of day for testing and changing out filter cartridges. They budgeted \$20,000 this year for splash pad maintenance and chemicals, that amount includes a spray feature at another park. He said the only problem they have had was an exhaust issue that has been fixed, nothing with the recirc system itself. He says recirculation water is about 10 degrees warmer.



Make all P.O.s, Contracts, and Checks to:

Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
10/19/2022	22-1412

Bill To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Ship To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Bill Schafer	989-941-3008		Net 30		TPS

Item	Description	Qty	Weight	Price	Total
Aquatix	<p>St Johns Splash Pad ~ Recirc System Improvements</p> <p>Aquatix Recirc Equipment Aquatix Recirculation System Includes:</p> <p>(1) Sand Filtration Skid A pre-plumbed, pre-wired, integrated filtration equipment system mounted on a finished skid. The skid to consist of main system control panel, filtration pump with integral hair and lint strainer, sand filtration system, automatic chemical treatment controller, gauges, and flow meter. System to be manufactured by Aquatix and be capable of 100 gpm filtration rates.</p> <p>(1) Chemical Treatment To consist of Liquid Chlorine Pump, Liquid Acid Pump, and (2) 15 gallon Chemical Solution Crock. CAT controller manufactured by Hayward.</p> <p>(1) Ultra Violet Disinfection System To consist of a ELP Delta UV disinfection unit that is housed in a HDPE enclosure, UL listed, NSF certified and cryptosporidium evaluated, and EPA registered. Unit has electronic controller that has UV monitors. Unit to be capable of the filtration flow rate of 100gpm. To be provided loose. Plumbing and electrical connections by others.</p> <p>(1) Feature Skid A pre-plumbed, pre-wired, integrated equipment system mounted on a finished skid. System to consist of a selfpriming feature pump with integral hair and lint strainer, check valves, isolation valves, gauges, and flow switch. System to be manufactured by Aquatix and be capable 250 gpm feature flow rates.</p>			102,926.00	102,926.00T

Proposal good for 30 days.
Ship Via: common carrier
Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal
Sales Tax (0.0%)
Total

Credit Card fee of 3% on all purchases over \$2,000.00

AMX fee of 5% on all purchases over \$2,000.00

889 S. Old US 23, Brighton, MI 48114

Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
10/19/2022	22-1412

Bill To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Ship To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Bill Schafer	989-941-3008		Net 30		TPS

Item	Description	Qty	Weight	Price	Total
Freight /Crate Engineering	<p>(1) Aquavator To consist of an stainless steel activation bollard with bulldog touch sensor that will signal a control panel to activate feature supply system for set duration of time.</p> <p>(1) Control Panel - All on/off To be a UL listed control panel that will provide complete operating system power distribution and system controls for an on/off recirculation system. Panel includes a programmable control system that will set hours of operation, duration of system run time, and activate water flow via a touch enabled activation device. Typical electrical requirements for ON/OFF Recirculation systems are 230V 1Ph/60Hz and 120v 1/Ph 60hz</p> <p>(1) Rain Diverting Waste Valve Box To consist of an electric gate valve housed in a plastic burial housing that will allow for collector boxes to drain to waste when feature pumping system is not operating.</p> <p>Freight and Crate Design & Construction drawings: Including: All design and construction drawings for renovating existing domestic splash pad to a new splash pad recirculation system. Existing distribution manifold to be reused and an existing surge tank to be used as underground water reservoir.</p>			8,125.00 14,578.00	8,125.00T 14,578.00

Proposal good for 30 days.
 Ship Via: common carrier
 Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal

Sales Tax (0.0%)

Total

Credit Card fee of 3% on all purchases over \$2,000.00

AMX fee of 5% on all purchases over \$2,000.00

889 S. Old US 23, Brighton, MI 48114

Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
 889 S. Old US 23
 Brighton, MI 48114

Proposal

Date	Project #
10/19/2022	22-1412

Bill To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Ship To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Bill Schafer	989-941-3008		Net 30		TPS

Item	Description	Qty	Weight	Price	Total
	Project Notes: ~ Proposal does not include installation as design & constructions drawings would need to be completed to quote the install accurately ~ Engineering costs may be reduced if manufacturer does not need to mobilize to site to complete drawings ~ Drawings to be completed upon approval of order Thank you for this opportunity!				

Proposal good for 30 days.
 Ship Via: common carrier
 Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$125,629.00
Sales Tax (0.0%)	\$0.00
Total	\$125,629.00

Credit Card fee of 3% on all purchases over \$2,000.00
AMX fee of 5% on all purchases over \$2,000.00

889 S. Old US 23, Brighton, MI 48114
 Office: (810) 229-6245 Fax: (810) 229-6256 Toll Free: (888) 778-7529



Make all P.O.s, Contracts, and Checks to:
Penchura, L.L.C.
889 S. Old US 23
Brighton, MI 48114

Proposal

Date	Project #
2/8/2023	23-736

Bill To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Ship To
City of St. Johns 100 E. State Street St. Johns, MI 48879

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Bill Schafer	989-941-3008		Net 30		TPS

Item	Description	Qty	Weight	Price	Total
Installation	<p>St. Johns Splash Pad ~ Recirc System Improvements</p> <p>Installation: Work to be performed to switch the existing splash pad drain to waste system to a recirculation system includes the following: ~ Provide all labor and materials to install (1) Aquatix feature skid, (1) control panel, (1) sand filtration skid, (1) liquid chlorine pump, (1) liquid acid pump, (2) 15 gallon chemical solution crocks and CAT controller, (1) ELP Delta UV disinfection unit, and (1) Aquavator.</p> <p>Project Inclusions: ~ Remove/dispose of the existing Water Odyssey control panel. ~ Removal and replacement of existing concrete between building and splash pad to access the 10" drain pipes and tee into the existing drain pipes. ~ All cores through floor in building for water feed pipe, suction pipes and return pipes and any other cores are included. ~ Core through the wall to run conduit to Aquavator. ~ Surface mount Aquavator to new concrete at edge of splash pad. ~ Provide all associated electrical work to hook-up the new Aquatix water recirculation system complete.</p> <p>Project Exclusions: ~ Rain diverter system is not included. ~ Restoration of the existing water tank is the responsibility of others to clean the tank and ensure that it does not leak.</p> <p>Thank you for this opportunity!</p>			56,750.00	56,750.00

Proposal good for 30 days.
 Ship Via: common carrier
 Delivery contact name and number: _____

Customer signature below constitutes a purchase order.

Subtotal	\$56,750.00
Sales Tax (0.0%)	\$0.00
Total	\$56,750.00

Credit Card fee of 3% on all purchases over \$2,000.00
AMX fee of 5% on all purchases over \$2,000.00



WATER ODYSSEY™

BY FOUNTAIN PEOPLE
A PL CORE Company

4600 Highway 123

San Marcos TX, 78666

(512) 392-1155

info@fountainpeople.com

Customer Name	stjohnsmi.gov
Contact Name	Bill Schafer
Contact Phone	+19892248944
Contact Email	bschafer@stjohnsmi.gov
Proposal Number	Quote 2101776
Quote Date	Dec 2, 2022
Expiration Date	Mar 2, 2023
Created by	Tish Tatem
Created by Email	tish.tatem@fountainpeople.com

PROJECT NAME

W12019 City of St Johns

PLAY FEATURES

Model Number	Product Name	Product Description	Quantity	Price Each	Subtotal	GPM Each
Play Products Total		\$0.00				

Operating Equipment

Model Number	Product Name	Product Description	Quantity	Price	Subtotal
Recirculation System	Recirculation System	AWIWF-250 Feature GPM 5x11 Skid Mounted Two Loop Recirc System- Reusing existing WO Manifolds (20 Discharges) and existing DSC control Panel. 4" Actuated Rain Diverter In Fiberglass vault with flat fiberglass lid. 250 GPM NSF UV Secondary Disinfection on Filtered Feature Line. 2 Day (Maximum) System Start up by Factory Technician. Does not include sand for filters or chemicals. Client will use an existing collector tank- no collector tank included in this quote.	1	\$120,000.00	\$120,000.00
Operating Equipment Total		\$120,000.00			

FREIGHT AND PACKAGING

Description	Quantity	Price	Subtotal
Packaging and Crating	1	\$0.00	\$0.00
<input checked="" type="checkbox"/> Freight	1	\$6,000.00	\$6,000.00

IV

1 \$0.00 \$0.00

Early Embed Freight

Freight and Packaging Total	\$6,000.00
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GRAND TOTAL THIS PROPOSAL WITH OPTIONS SELECTED

\$126,000.00

By Signing this agreement I agree to The Fountain People/Water Odyssey's general terms and conditions of sale.

AGREED TO AND ACCEPTED:

Signature

Proposal Pricing: PRICES ARE YOUR COSTS unless specifically noted otherwise in the quote. After the expiration date listed above, we reserve the right to increase prices due to the rise in cost of raw materials, fuel, or other cost increases. When applicable, Fountain People reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to: fuel, steel, resin, foam and paint. Due to the duration of time between proposals, contracts, and final installation, Fountain People reserves the right to implement this surcharge, when applicable at it's sole discretion. Installation, unloading and storage are not included unless specifically noted in Proposal. See other exclusions section below.

Taxes: Sales and/or use taxes are not included in your proposal. Sales and/or use taxes will be added at time of order unless acceptable tax-exempt documentation is provided.

Purchase: By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by Fountain People (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase Water Odyssey or Fountain People brand equipment ("Equipment") and the services to be provided by the Company, as detailed in the Proposal sections of this agreement, above, or in the relevant purchase order accepted by the Company, for use by Purchaser or for installation by Company or Purchaser on behalf of a third-party who will be the ultimate owner of the Equipment (the ultimate owner of a the Equipment, whether Purchaser or a third-party, being the "Owner").

Short Ship and Damage Claims: Purchaser has 3 business days from receipt of the Equipment to file a short ship or damage report in writing to its Company sales representative. Company will not honor claims made after this time. Obvious damage should be noted at time of unloading on the trucking companies' paperwork before accepting receipt of Equipment. Failure to note shipping damage may result in shipping damages not being covered.

Standard Exclusions: This quotation explicitly excludes any and all items not expressly specified or identified above in writing. No other product, parts, equipment, labor or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawings or Addendum.

Bonding Guidelines: If Purchaser will use or provide the Equipment and Services for an Owner other than Purchaser (including, without limitation, as a subcontractor of Purchaser), Purchaser will include the following statement in Purchaser's contract with Owner: "The manufacturer's warranty for the Water Odyssey brand Equipment is a separate document between Fountain People and the ultimate owner of the Water Odyssey Equipment brand Equipment, which will be provided to the ultimate owner at the time of completion of the delivery and other services specifically contracted above to be provided by the Fountain people. Due to surety requirements, any performance and/or payment bond will cover only the first year of the Fountain People warranty."

Insurance Requirements: Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

Payment: Terms of payment will be determined at time of order based on credit and payment history. Deposits may be required. Proposals over \$100,000 will require a deposit – amount to be determined at time of order. All payments must be made to Fountain People, PO Box 807 San Marcos, TX 78666. If the Purchaser or Owner fails or delays in making any required payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws including, but not limited to, filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

Lien Releases: Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner. Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.

Site Plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings, and Surveying: Site plan approval, permits, permit fees, plans, engineering drawings, health department approvals, and surveying are specifically excluded from this agreement and the Services unless specified in the quote section above. The Company does not in any way warrant or represent that a permit or government approval for construction or occupancy will be obtained. Sealed engineered drawings or 3rd party engineering review that are required but not included in above quote will result in an additional cost to Purchaser.

THE COMPANY SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, LIQUIDATED, EXEMPLARY, OR PUNITIVE DAMAGES, OR ANY LOSS OF REVENUE, PROFIT, USE OR GOODWILL, WHETHER BASED UPON CONTRACT, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL THEORY, ARISING OUT OF A BREACH OF THIS WARRANTY OR IN CONNECTION WITH THE SALE, DELIVERY, INSTALLATION, MAINTENANCE, USE, OPERATION OR REPAIR OF ANY PRODUCT OR SERVICE. IN NO EVENT WILL THE COMPANY BE LIABLE FOR ANY AMOUNT GREATER THAN THE PURCHASE PRICE FOR ANY PRODUCT OR SERVICE PROVIDED BY THE COMPANY. THE FOREGOING LIMITED WARRANTY IS THE SOLE AND EXCLUSIVE WARRANTY FOR THE COMPANY'S PRODUCTS AND SERVICES, AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, IN LAW OR IN FACT. SELLER SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR PURPOSE, AND ANY IMPLIED WARRANTIES ARISING OUT OF COURSE OF DEALING OR PERFORMANCE OR TRADE USAGE. PURCHASER, BY ACCEPTANCE AND USE OF THIS LIMITED WARRANTY, WAIVES ANY RIGHTS IT WOULD OTHERWISE HAVE TO CLAIM OR ASSERT THAT THIS LIMITED WARRANTY FAILS OF ITS ESSENTIAL PURPOSE.

Creating Compelling Aquatic Play Experiences

Water Odyssey™ by Fountain People | 4600 Hwy 123, San Marcos, TX 78666 | 512.392.1155 |
info@fountainpeople.com

Product Warranty

Products and components manufactured by Aquatix are designed and built according to the highest standards. However, in the event of any warranty requirements, Aquatix, will work attentively to resolve the request.

Warranties

- 1 Year** All mechanical system components against defects in workmanship and materials. Landing pad installation.
- 2 Years** All moving parts, finishes, hardware, polyurethane collars, acrylic and plastic panel attachments. HydroLogix System components against defects in workmanship and materials.
- 5 Years** All brass and stainless steel components, including, spray nozzles, spray caps, and spray heads. Landing pad material against defects in workmanship and materials.
- 25 Years** All stainless steel and fiberglass structures against defects in workmanship and materials: fiberglass structures also include a lifetime warranty against rust and corrosion.

The warranty period starts from date of shipment. Warranties stated above are valid only if products have been installed in conformance with Aquatix installation and assembly instructions and maintained according to the maintenance procedures furnished by Aquatix; have not been subjected to abnormal use other than the purpose for which the products were designed; have not been subjected to misuse, negligence, vandalism, lightning or accident, flood, operator error, Acts of God, failure to comply with codes of the jurisdiction having authority, have not been subjected to additional or substitution of parts; and have not been modified, altered, or repaired by persons other than seller or seller's designees in any respect which, in the judgment of the seller, affects the condition of operation of the structures and/or components.

The liability of Aquatix under this warranty is limited to the replacement of defective material within the warranty period. Aquatix will not be responsible for costs associated with shipment, removal or re-installation of defective material.

This warranty is exclusive and in lieu of all other warranties, whether expressed or implied, including but not limited to any warranty of merchantability or of fitness for a particular purpose.

Any surety bonds issued pursuant to any contract or seller's invoice shall not include coverage for this guarantee or warranty beyond one year.

If you would like to make a claim, please contact your representative or send your written statement of claim, along with the original project number and/or project name to:

Aquatix by Landscape Structures
1101 McKinley Parkway
Delano 55328

To contact Aquatix with any questions or comments:
Call Toll-free: **877. 632. 0503**
Phone: **952.445.5135**
Email: aquatix@playlsi.com

Why Aquatix?

Quality counts, and that's why we design and manufacture our products and systems for easy maintenance and long-lasting value.

The following are key features and benefits of Aquatix:

Colorful Finishes

Aquatix has a multi-step finishing system that has been specifically designed for chemically treated water and UV protection to prevent fading.

Installation Friendly

Aquatix structures and sprays have been designed for safe and easy installation. Hardware is pre-assembled and structures are directly mounted to a level concrete surface.

Low Maintenance

All structures and ground sprays have non-clogging nozzles and are all self-draining for easy winterization.

Pre-fabricated Mechanical Systems

All Aquatix mechanical systems are pre-fabricated, pre-plumbed, pre-wired and pre-tested at our Eden Prairie MN headquarters.

Total Customer Support Services

Aquatix provides total support services on your water play project, from concept through completion.

Interchangeable Product Design

Aquatix structures are designed for surface mounting which provides owners with the flexibility to interchange and add to their splash pad.

Fun Water

Aquatix structures and ground sprays provide fun and safe water play.

Durable Structures

Only non-corrosive materials are used for structures and ground spray fabrications; designed for outdoor environments and seasonal conditions.

Safe

All structures are non-climbable with no pinching points or sharp edges.

Accessible

Aquatix products are designed for ADA accessibility and interaction.

Uniform Water Formations

All water play elements have been engineered with internal manifolds and baffles to eliminate water distortion and provide an even water flow effect.

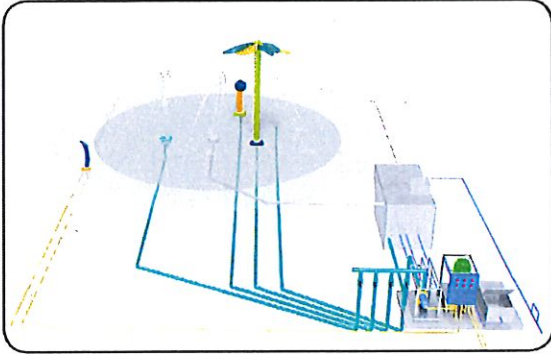
Cohesive Design

United color scheme to artfully coordinate with playgrounds and shade structures. A cohesive community-friendly destination that elevates all types of play.

All Aquatix structures are manufactured to meet or exceed the requirements of ASTM-F1487, F-2461 and CPSIA regulations.



Recirculation System Maintenance



Spring Start Up:

- Turn on water service for splash pad.
- Remove winterization covers / plugs.
- Clean structures and spray down pad.
- Pump out and clean underground water tank.
- Fill water tank with water to operating level.
- Prepare all recirculation equipment for seasonal use.
- Test equipment and controls for seasonal use.
- Fill chemical feeders.
- Turn on filtration skid system and chemically treat.
- Turn on Feature pump and adjust spray flows.

Labor= 2 x 8hrs= 16 man/hrs @ \$35hr= \$560 seasonal

Daily Maintenance:

- Check chemical levels and adjust as needed.
- Check / clean strainers if needed.
- Check / clean / backwash filters if needed.
- Check / clean water tank of debris if needed.
- Check / clean splash pad area if needed.
- Clear any nozzles of debris if needed.

Labor= 2hrs per/day= 60hrs per/mnth @ \$35hr= \$2,100 month
 Chemicals Costs: \$120 month
 Electrical Costs= 50kWh x 30days @ .12 per/kWh= \$180 month
 Water Usage= 300 gal / day x 30 @ .005= \$45 month
 Total: \$2,445 month

Winterization:

- Drain water tank, all plumbing and equipment.
- Pour non-toxic anti-freeze into all plumbing.
- Install winterization covers / plugs.
- Turn off water service.
- Winterize equipment systems.

Labor= 2 x 8hrs= 16 man/hrs @ \$35hr= \$560 seasonal
 Anti-freeze Costs= 20 gal @ \$8 per/gal= \$160 seasonal
 Total: \$720 seasonal

Budgets are estimated and based on owner using staff for all maintenance work.

Water and electrical costs are based on National Avg.

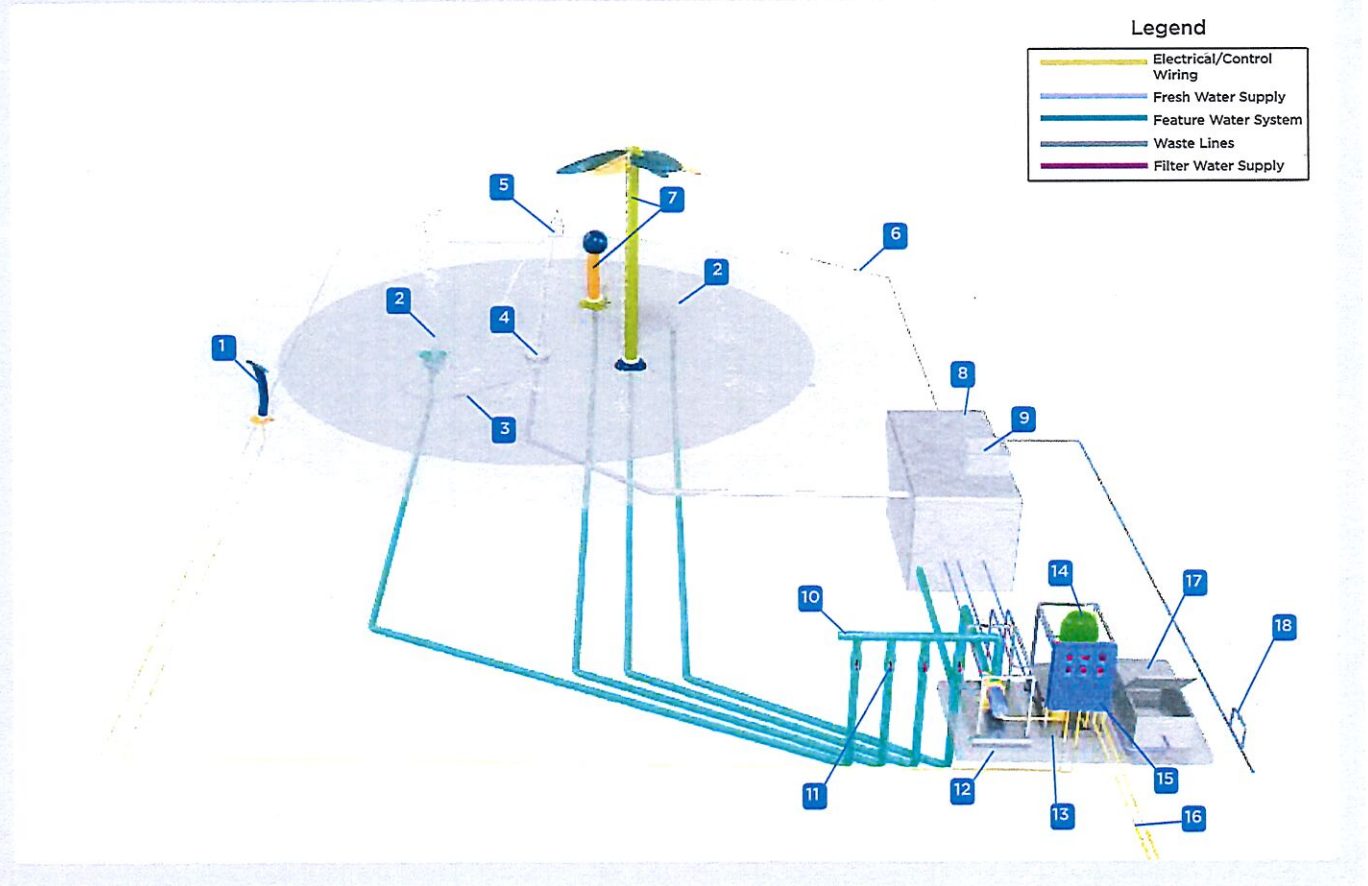
952.445.5135 | 877.632.0503 | aquatix.playlsi.com

Recirculation System

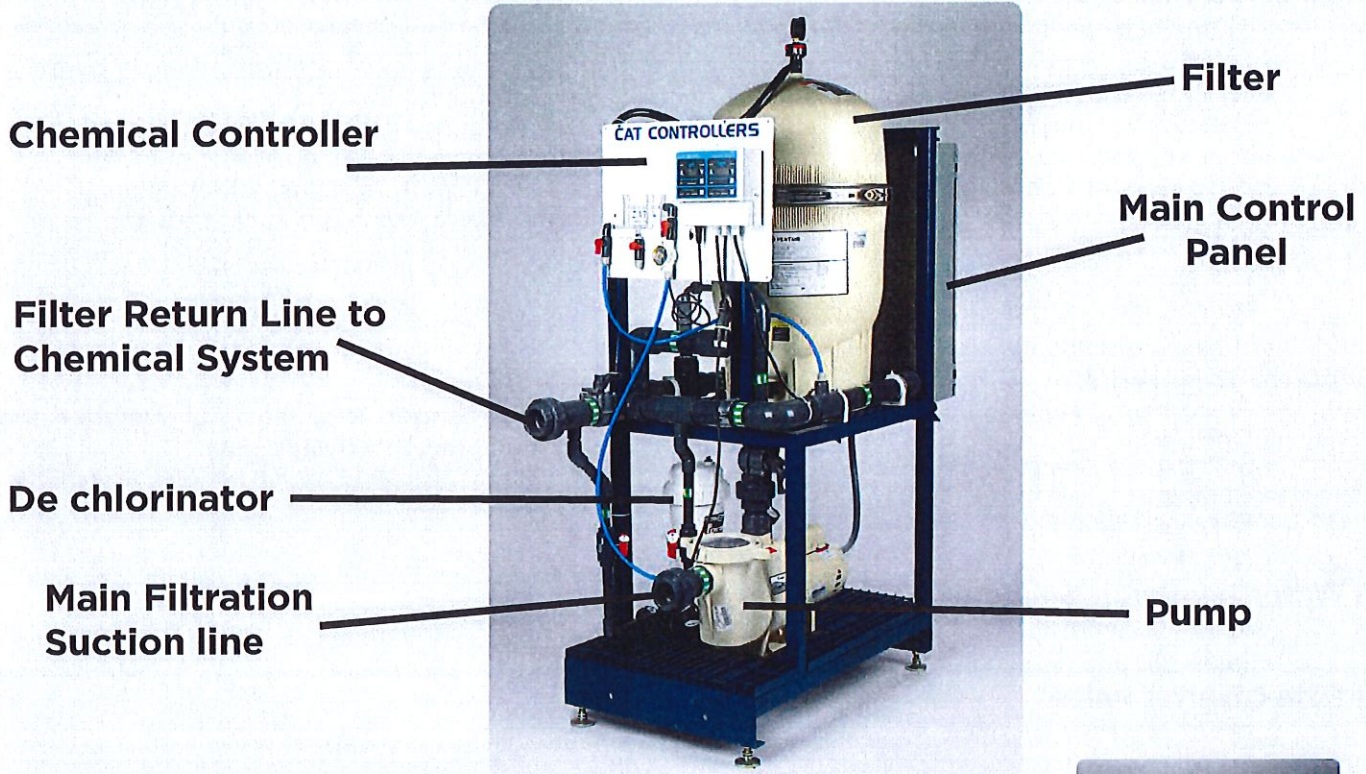
Recirculation System Overview

Aquatix' recirculation systems allow for splash pad design to focus on creating enhanced water play in a safe environment without being dictated by water consumption concerns. When utilizing a recirculation system, product selections are based on their play value, product flow rates, and interactive value. ARC's recirculation system provides this enhanced experience in a water quality treatment system that is safe & easy to operate. Each recirculation system meets or exceeds local health department specifications for water quality.

- 1 Activation Bollard
Touch post activator
 - 2 Ground Spray
Flush spray feature with various nozzle effects
 - 3 Embed Pod Drain
Drain to waste to eliminate standing water in ground spray pod
 - 4 Collector Box
Main drain with dual port to collect all splash pad water to return to tank &/or waste
 - 5 Drain to Waste Valve Box
To have electrical solenoid valve for diverting rain water to waste
 - 6 Drain Line to Waste
Take waste water to sanitary or sewer system
 - 7 Water Play Structures
Above grade spray feature with various water activities
 - 8 Underground Water Reservoir Tank
To be pre-fabricated & pre-plumbed with water level control, inlet loop, floating skimmer, & submersible pump out system
 - 9 Lockable Man Way with Ladder Access
Provides easy access for maintenance of water reservoir tank
 - 10 Distribution Manifold
Pre-plumbed, pre-fabricated with winterization blow-out-port
 - 11 Manual Valves
Manually control each spray feature's spray height and distance
 - 12 Feature Pump Skid
UL listed, pre-fabricated, & pre-plumbed feature pump skid with adjustable legs
 - 13 Filtration Skid and Automated Chemical Controller
UL listed, pre-fabricated, and pre-plumbed filtration skid & automated chemical controller
 - 14 Sand or Cartridge Style Filter
Provided with sand media or cartridges
 - 15 System Control Panel
UL Listed Control panel for total system controls and feature operation controls including operational hours, duration of time, sequencing of events, & on/off controls.
 - 16 Main Power Supply
Typically 460-230V, 3 Phase, 60 Hz & 115/20V, 1 Phase, 60 Hz
 - 17 Chemical Treatment
Ph adjustment reservoir and pump.
 - 18 Water Fill Supply
Municipal water supply with pressure regulator (20 to 30 PSI) & back-flow preventer (typically 1")
- ★ Optional Equipment
Above or below grade equipment enclosures, UV sanitization system, & In-line water heater



UL Listed Recirculation System



Recirculation System Equipment Room



Feature Skid



Filtration Skid



Inside of Concrete Tank with Floating Skimmer



Concrete Tank

UL Listed Recirculation System

• UL listed skid system

- Entire Skid= UL Listed in the US and Canada
- UL = The component certification program determines that samples of components fully comply with UL's requirements at the time that the samples were produced.
- Packaged Pumping Systems Control Valve Stations and Metering Stations, including skid type, above ground and below ground types, Model Nos. SP followed by an alphanumeric number.
- These are fluid handling systems consisting of pumps, electric motors, adjustable frequency drives, controls, valves, gauges, thermometers, expansion tanks, air separators, heat exchangers, pump trim, temperature mixer and piping.
- Components mounted on a structural steel base.
- Pumps, electric motors, frequency drives, control valves, gauges and piping must be within rated working pressure and used within appropriate ratings

• Water Reservoir:

- Precast concrete reservoir
- One piece
- 360 degree clean water return
- Durable
- Easy installation
- Non flotation

• Control Panel

- Time clock controls to set hours of operation and set duration time of activated devices
- One main control panel which powers all aspects of the splash pad
- Simple

• Water Reservoir Skimmer

- Floating skimmer
- Takes oils and debris off the top of the water

• Rain Diverter Valve

- Single rain diverter valve.
- Simple
- Small
- Cost effective.

• Filters

- Aquatix uses sand & cartridge filters
- Promotes cartridge for better filtration rate

• Distribution Manifold

- Gas welded PVC or SS
- Individual control of each item individually
- Cost effective
- Flexibility of water aesthetics
- Line for each feature

Listing # E190396
(As a complete unit)



Why?

- 3rd party registry
- Single Source for all mechanical components
- Insures Quality & Safety
- Only manufacturer offering complete UL systems
- Offers a one stop shop.
- Proprietary benefits allow water to preserve chemical balance, reducing water borne illness.
- Liability standpoint we meet and/or exceed industry standards and obtained third part verification
- Listed on UL's Online Certifications Directory (<http://database.ul.com/cgi-bin/XYV/cgifindLISEXT/IFRAME/srchres.html>)
- Using UL certified components during production helps reduce costs and time to market. Because the components have already been found to be in compliance with the applicable component requirements, costly redesign issues that may be identified during the certification process relating to components can be minimized.

Differentiator List

How Aquatix differentiates themselves from other companies.

Control Panel

- One main control panel which powers all aspects of the splash pad
- Simple
- Cost effective.

Compared to:

- Multiple panels- show panel and other control panels for different aspects of the splash pad

Structure Materials

- FRP & SS
- Cost effective materials to fit any budget and location

Compared to:

- Single material option in either SS or FRP

Product Variety

- Standard industry type products
- Unique New Product
- Signature series
- Multi-Play line
- Enhances interactivity
- Different overall themes
- Age appropriate zones

Compared to:

- Limited water play creativity

Site Services

- Factory direct installation services & assistance
- Local representatives
- Factory direct installers go on site to complete start up and training
- Ongoing customer support

Compared to:

- Rely on local sales rep or installing contractor to supply site visits or installation and training
- Not done by a factory technician or rely on mechanical supplier

Water Play Approach

- Big water recirculation system splash pad projects
- Big Water = More Fun
- Water conservation with Recirculation systems

Compared to:

- Water Conservation
- Primary focus on Drain Away waste systems

Operational Systems

- UL listed recirculation systems
- UL=Underwriters Laboratories- 3rd party testing
- Only vendor with own UL listing
- Considered the best in the industry

Compared to:

- Heavily promote Drain Away systems
- If offer recirculation they shy away or offer low flow recirculation systems
- Systems are not UL listed

Design Services

- Complete project specific drawing package
- Installation services & assistance
- Local representatives
- Single source
- Full construction documents per health code
- We design the system and assemble the mechanical
- Everything is built specific to the project
- Offers quality control

Compared to:

- Most all offer outsourced full construction drawings from 3rd party based off of boiler plate drawing package
- Limited installation assistance
- Most have local representation
- Offer schematic drawings only or use mechanical supplier for mechanical drawings
- Leave all site drawings to be done by other party which requires multiple organizations to provide the level of detail from Aquatix
- Utilizing multiple organizations leaves gaps in responsibility



Differentiator List

How Aquatix differentiates themselves from other companies.

Painting

- Epoxy paint system
- UV resistant
- Proprietary colors
- Easy to touch up
- Can match LSI playgrounds
- Optional powder coating

Compared to:

- Only powder coating & Polyurea
- Unable to match playground equipment

Distribution Manifold

- Gas welded PVC or SS
- Individual control of each item individually
- Cost effective
- Flexibility of water aesthetics
- Line for each feature

Compared to:

- Only offered in SS
- More Expensive
- Uses glued fittings

Recirculation System

- Fully prefabricates complete mechanical systems
- It creates a single source

Compared to:

- Outsource or piece part with local contractor
- Creates multiple suppliers

UL Listed Equipment

- Fully UL listed skid mounted mechanical systems.
- Only manufacturer offering complete UL systems
- Offers a one stop shop.

Compared to:

- Only parts of systems UL listed by mechanical part supplier
- Not UL listed as a total system

Water Reservoir

- Precast concrete reservoir
- One piece
- 360 degree clean water return
- Durable
- Easy installation
- Non flotation

Compared to:

- Plastic or FRP tank
- Installation more expensive
- Risk for flotation
- Easier to crack
- Needs concrete support pad and strap down
- Not 360 degrees and return to a single point

Water Reservoir Skimmer

- Floating skimmer
- Takes oils and debris off the top of the water

Compared to:

- Not available

Rain Diverter Valve

- Single rain diverter valve.
- Simple
- Small
- Cost effective.

Compared to:

- Similar design offered by others
- Expensive

Differentiator List

How Aquatix differentiates themselves from other companies.

Nozzles

- Ground sprays offered in Plastic Resin, SS, Brass and Bronze
- Flexibility in product flows; low, med, high or ranges
- Variety of costs and effects

Compared to:

- Brass or SS
- Limited low flow rates
- Not a variety of nozzle effects
- Dont supply a "Big Water" nozzle option

Cartridge Filter

- Aquatix uses sand & cartridge filters
- Promotes cartridge for better filtration rate.

Compared to:

- Sand filters
- Need additional utilities

Mounting

- Surface mounted without the additional hardware
- Easy to switch out products for future updates to splash pad

Compared to:

- Cast in concrete
- Permanent mounting
- Need additional hardware for removal

Automated Controls

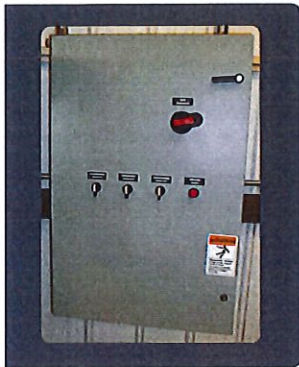
With the use of Aquatix control panels, splash pad and spray pool operation can now be fully automated. These control panels are specifically designed to your project and offer unlimited options for spray feature controls, park hour controls, and mechanical system controls to ensure your park is safe, fun, and meets your project goals.



Drain Away System Control Panel

Standard System Features may include

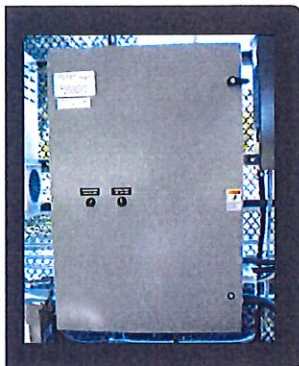
- Intuitive Splash Pad Touch Pad (SPTP)*
- Individual water feature and light sequencing
- Designed for flow regulation and water conservation
- Activation Bollard(s) interface
- Zone controls with multiple Activation Bollards
- System days and times of operation
- System calendar and clock
- Easily adjustable controls



Recirculation Systems Control Panel

Standard System Features may include

- Integrated controls for complete recirculation system control in a single control panel
- Alarm systems with automatic shutdown and remote notification
- Interface with rain diverting waste valve box
- System days and times of operation
- Activation Bollard interface
- May include SPTP*
- May include zone controls
- Easily adjustable controls
- 24/7 Monitoring of water quality



Pool Spray Feature Control Panel

Standard System Features may include

- Contacts for interface with feature pump(s)
- System days and times of operation
- Activation Bollard interface
- May include SPTP*
- May include zone controls
- Easily adjustable controls

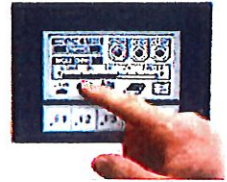
* See Page 2

Automated Controls



Sequencing Systems

*Aquatix sequenced systems utilize intuitive, menu-driven Splash Pad Touch Pad (SPTP) technology. The SPTP offers convenient adjustment of all functions of your water play system from the front of the control panel. A micro-graphic touch panel is the heart of the system. Simply touch the display to access additional screens, make timing adjustments and more.



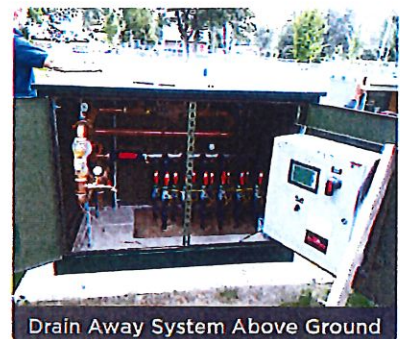
Wall Mount



Recirculation Skid



Drain Away Vault



Drain Away System Above Ground

All Aquatix Control Panels are provided with these important values:

- Installation friendly for wall mounting, below grade vault mounting, or above grade enclosure mounting
- Heavy duty, industrial NEMA 4 water tight enclosure
- Incoming power disconnect switch and overcurrent protection
- UL listed control system (UL508A, industrial control panel)
- Complete documentation, including schematic wiring diagram
- Conveniently located and labeled terminal strips for all field connections
- Industrial quality for control circuitry and wiring
- Hand-Off-Automatic selector switches (for system manual override)
- Battery backup for system programming



MEMORANDUM

CITY OF ST. JOHNS

To: City Commissioners

From: Kristina Kinde, Interim City Manager

Date: May 15, 2023

Subject: Protecting MI Pension Grant

The Protecting MI Pension Program was created to help Michigan's underfunded municipal pension systems. Under the Fiscal Year 2022-23 budget, the Michigan Department of Treasury (Treasury) was appropriated \$750 million to establish and operate a local unit municipal pension principal payment grant program for qualified retirement systems with a funded ratio below 60%, as defined in the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017.

Grant funds will be made to cities, villages, townships, counties, and road commissions with a qualified retirement system with a funded ratio less than 60% based on the last report filed as required by section 5 of the protecting local government retirement and benefits act, 2017 PA 202, MCL 38.2805, as of December 31, 2021. As of this date, the City of St. Johns was 58.8% funded, therefore qualifying the City of St. Johns to apply for the Protecting MI Pension Program.

To file a claim, qualified units must submit the Protecting MI Pension Program Application and Affidavit to Treasury no later than June 15, 2023. Qualified retirement systems will be notified of grant award amounts in August 2023, with payment disbursements no later than August 30, 2023.

The Maximum grant payment amounts can be calculated by taking 60% of the total pension liability and subtracting the plan's fiduciary net position ending. For the City of St. Johns that calculation looks as follows:

Net Pension Liability at 12/31/2021 - \$18,308,180

60% of Net Pension Liability - \$10,984,908
Plan Fiduciary Net Position - \$10,773,100

Eligible Grant Award Amount - \$211,808

As a part of the grant application the City will be required to attest to the following requirements listed in Public Act 166 of 2022, Section 979a(2)(a-f) upon receipt of the grant award:

- (a) The qualified unit shall make, in full, all actuarially determined contributions.
- (b) The qualified unit shall not provide contractual benefit enhancements unless the contractual benefit enhancement is 100% prefunded.
- (c) A qualified retirement system with a discount rate or assumed rate of return less than or equal to 7% must assume a discount rate or assumed rate of return of not more than the current rate. A qualified retirement system with a discount rate or assumed rate of return greater than 7% must lower its discount rate or assumed rate of a return to a rate at or below 7% within the immediately succeeding 5-year period.
- (d) The qualified retirement system shall adopt, on the recommendation of the actuary and in accordance with all applicable actuarial standards of practice, the most current mortality tables that are most appropriate for the characteristics of the population, which may subsequently be adjusted based on an experience study of the qualified retirement system.
- (e) The qualified unit shall be subject to Corrective Action Plan monitoring by the Municipal Stability Board for 5 years following receipt of any grant award.
- (f) Before completing Corrective Action Plan monitoring in a 5-year period, the qualified unit shall comply with the uniform actuarial assumptions of retirement systems, except for the discount rate and assumed rate of return assumptions, published as of December 31, 2021, by the state treasurer under the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, MCL 38.2801 to 38.2812, for the qualified retirement system. A qualified unit, if that unit has, before the enactment of this bill, had an amortization schedule approved by an accredited actuary in accordance with all actuarial standards of practice, and if that amortization schedule has been reviewed and approved by the state treasurer, is not subject to the uniform actuarial assumptions of retirement systems' assumption on amortization and may maintain its current amortization schedule.

I met with MERS to discuss all of the afore mentioned requirements as they relate to the monthly required contribution. Based on our discussion, there should be no changes to our monthly contribution due to these requirements. We will need to have corrective action plan monitoring similar to the reporting we did the last 5 years. This is an annual report I provide to the State of Michigan and is not a complicated form.

Staff Recommendation: City Commission Approval of the resolution authorizing a claim for the Protecting MI Pension Grant in the amount of \$211,808.

**City of St. Johns
County of Clinton
RESOLUTION #14-2023**

**RESOLUTION AUTHORIZING A CLAIM FOR THE PROTECTING MI PENSION
GRANT**

At a regular meeting of the City Commission of the City of St. Johns held on May 22, 2023, at 100 E State Street, St. Johns, Michigan in the Commissioner Chambers room at 6 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Public Act 166 of 2022, Section 979a(1) appropriated funds to the Michigan Department of Treasury (Treasury) for the Protecting MI Pension: Michigan Local Pension Grant Program (Protecting MI Pension) for qualified units that operate a qualified retirement system, and

WHEREAS, a “qualified unit” means a city, county, township, village, or road commission that operates a qualified retirement system as defined in Public Act 166 of 2022, section 979a(7)(c), and

WHEREAS, a “qualified retirement system”, as defined in Public Act 166 of 2022, section 979a(7)(b), means a retirement pension benefit within a retirement system, as defined in section 3 of the protecting local government retirement and benefits act, Public Act 202 of 2017, MCL 38.2803, of a qualified unit, with a funded ratio below 60 percent based on the last report filed as required by section 5 of the protecting local government retirement and benefits act, Public Act 202 of 2017, MCL 38.28035, as of December 31, 2021, and

WHEREAS, qualified units with a qualified retirement system are eligible to submit a claim for a grant award for an amount to increase the funding of the qualified retirement system liabilities to 60 percent funded or to a cap of \$170,000,000, whichever amount is less, and

WHEREAS, qualified units with qualified retirement systems shall comply with “grant award requirements”, and

WHEREAS, “grant award requirements” are defined in Section 979a (2)(a)-(f) of Public Act 166 of 2022, and further detailed as part of the Protecting MI Pension grant application (Treasury Forms 5886 and 5887), and

WHEREAS, Treasury requires each qualified unit’s governing body to adopt a resolution authorizing the Chief Administrative Officer to file a claim for an award for the Protecting MI Pension Grant Program, and

WHEREAS, City of St. Johns acknowledges that it: (i) is a “qualified unit”; (ii) operates a “qualified retirement system”; (iii) agrees to comply with “grant award requirements”; (iv) authorizes the Chief Administrative Officer to file a claim for a grant award on behalf of the local government; And thus, is eligible to participate in a Protecting MI Pension Grant Program;

NOW, THEREFORE, BE IT RESOLVED THAT the City Commission hereby authorize participation in the Protecting MI Pension grant program (and on behalf of the City of St. Johns authorizes Kristina Kinde, Interim City Manager, to provide this resolution indicating its approval to Treasury, and to submit and execute documents requested by Treasury relating to the Protecting MI Pension grant program requirements.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Scott Dzurka, Vice Mayor

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of St. Johns, County of Clinton, Michigan at a regular meeting held on May 22, 2023.

Mindy J. Seavey, City Clerk



MEMORANDUM CITY OF ST. JOHNS

To: City Commissioners

From: Kristina Kinde, Interim City Manager

Date: May 17, 2023

Subject: Downtown City of St. Johns Logo

The DDA/PSD recently approved a new logo for the downtown. The DDA Director, Heather Hanover, reached out to the City on behalf of the marketing committee to ask if the City would be willing to use the new Downtown logo for the new parking signs we will be creating. I have attached the logo for your review.

Staff Recommendation: If the City Commission would like to move forward with use of the DDA logo it is recommended to approve use subject to a logo license agreement between the City of St. Johns and the DDA.

Downtown St Johns

Logo Design

March 30, 2023

Pantone 433

ELEGANT GROUNDED RELIABLE
SMART SOPHISTICATED STRONG
TASTEFUL TIMELESS TRUSTED

Pantone 339

COMFORTABLE CREATIVE EXPRESSIVE FRESH
HARMONIOUS INVITING JOYFUL
PEACEFUL STRONG-WILLED SUCCESSFUL

Pantone 337

APPROACHABLE COMFORTABLE FRESH
FRIENDLY HARMONIOUS HELPFUL
JOYFUL PEACEFUL RELAXED

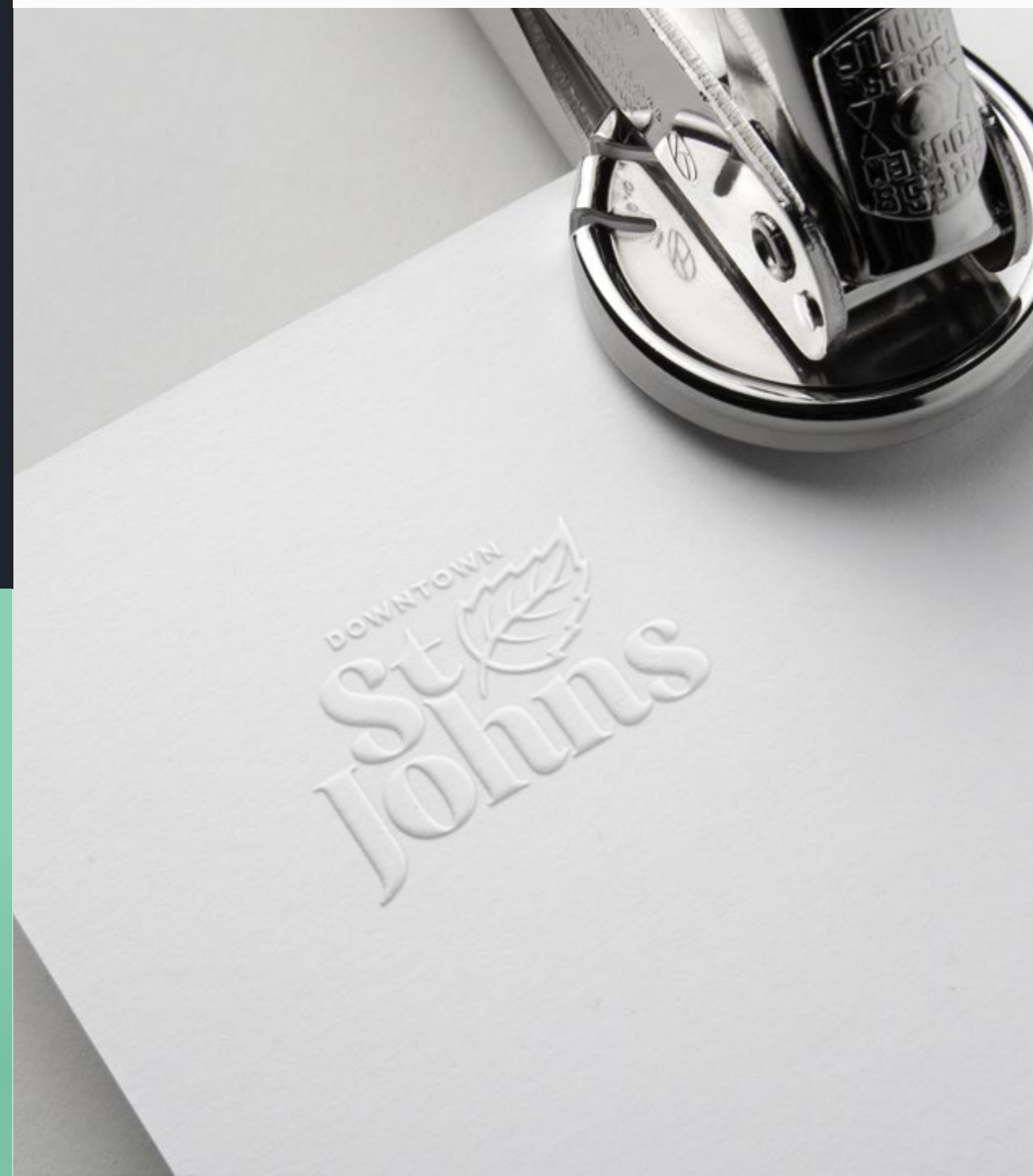
White

BRIGHT CLEAN GOOD-NATURED
OPTIMISTIC POSITIVE SAVVY
SMART TRUSTED WHOLE

DOWNTOWN
St 
Johns



DOWNTOWN
St 
Johns



DOWNTOWN
St
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CITY COMMISSION OF THE CITY OF ST. JOHNS

RESOLUTION NO. 15-2023

RESOLUTION ACKNOWLEDGING AND RECOGNIZING JUNE AS PRIDE MONTH

At a regular meeting of the City Commission of the City of St. Johns, Clinton County, Michigan (the "City") held at the Clinton County Courthouse on the 22nd day of May, 2023, at 6:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner ___ and seconded by Commissioner ___.

WHEREAS, Pride Month has been celebrated for more than 50 years; and

WHEREAS, President Bill Clinton officially declared June as Gay and Lesbian Pride Month in 2000; and

WHEREAS, President Barack Obama expanded the observance in 2011 to Lesbian, Gay, Bisexual and Transgender Pride Month; and

WHEREAS, today, celebrations include pride parades, picnics, parties, workshops, symposia and concerts, and LGBTQIA+ Pride Month events attract millions of participants around the world; and

WHEREAS, it is also common for memorials to be held during this month for those members of the community who have been lost to hate crimes and HIV/AIDS; and

WHEREAS, Pride Month was inspired to achieve equal justice and opportunity for LGBTQIA+ Americans; and

WHEREAS, the purpose of Pride Month is to recognize the impact that LGBTQIA+ individuals have had on society locally, nationally, and internationally; and

WHEREAS, the LGBTQIA+ community are groups of people who for so long have hid their real identities and have since summoned the courage to become their true selves; and

WHEREAS, that awareness is why Pride Month and these pride events are so important.

NOW THEREFORE, be it resolved by the City Commission of the City of St. Johns that the City does hereby formally acknowledge and recognize June as Pride Month as an expression of support for the LBGTQI+ community of St. Johns, MI.

ADOPTED:

YEAS:

NAYS:

STATE OF MICHIGAN)

)

COUNTY OF CLINTON)

Resolution declared adopted on ____, 2023.

Scott Dzurka, Vice Mayor

Mindy J. Seavey, City Clerk

I, Mindy J. Seavey, City Clerk of the City of St. Johns, hereby certify this to be a true and complete copy of Resolution No. 15-2023, duly adopted at a meeting of the City Commission held on the __ day of __, 2023.

Mindy J. Seavey, St. Johns City Clerk