

**Scott Dzurka**  
*Mayor*

**Brad Gurski**  
*Vice Mayor*

**Eric Hufnagel**  
*Commissioner*

**Jean Ruestman**  
*Commissioner*

**Chris Hyzer**  
*Commissioner*



**Chad A. Gamble, P.E.**  
*City Manager*

**Mindy J. Seavey**  
*City Clerk*

**Kristina Kinde**  
*City Treasurer*

**Michael Homier**  
*City Attorney*

**Justin Smith**  
*Director of Public  
Services*

**CITY OF ST. JOHNS  
CITY COMMISSION MEETING  
PROPOSED AGENDA**

**Monday, February 26, 2024, 6:00 p.m.  
Room 2200 – Clinton County Courthouse**

**\*Listen to Meeting Via Telephonic Conference  
Dial 1 929 205 6099**

**<https://zoom.us/j/2050014286>**

**Meeting ID: 205 001 4286**

**\*Please note, you will not be able to make public comments through Zoom;  
only in-person attendees will be able to participate in public comments.**

**A. OPENING: (6:00 pm – 6:05 pm)**

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

***The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:***

- a. Approval of Minutes
  - Regular meeting of January 22, 2024
  - Special meeting of February 5, 2024
- b. Receipt of Warrants
  - In the amount of \$1,663,916.12
- c. Wastewater Pump Building PLC Improvements
  - Staff recommends that the city commission the proposal from RS Technical for PLC replacement in the amount of \$50,105.02.
- d. Budget transfer from Water/Sewer to Fire Department to purchase truck #34
  - Staff recommends that the city commission approve the transfer of \$30,000 from Water and Sewer to Fire for the purchase of Fire Truck #34.

- e. Police Department Copier Agreement Renewal  
-Staff recommends that the city commission approve the proposed agreement with Toshiba and authorize the Mayor to sign the same.
- f. 3-year Cross Connection Control Program Agreement  
-Staff recommends that the city commission approve the 3-Year contract extension with H2O Compliance to complete our Cross Connection Control Plan and authorize Mayor to sign.
- g. MDOT Non-Motorized Maintenance Agreement  
-Staff recommends that the city commission approve the Non-Motorized Maintenance Agreement between the City and the MDOT and authorize the mayor to sign.
- h. Principal Shopping District/Downtown Development Authority Appointments  
-The PSD/DDA board recommends that the city commission appoint Brent Hurst (term expiring 6-30-24) and Monica Ladiski (term expiring 6-30-26) to the Principal Shopping District and Downtown Development Authority.
- i. Townsend Road Lift Station Service Area Collection System Flow Monitoring  
-Staff recommends that the city commission approve the proposal from FTC&H in the amount of \$36,800 to perform flow monitoring within Townsend Road lift station service area and authorize the mayor to sign.
- j. Tuition Reimbursement Program Policy Review and Approval  
-Staff recommends that the city commission approve the Tuition Reimbursement Program personnel policy.
- k. Fantasy Forest Engineering Consultant/Prime Professional Recommendation  
-Staff recommends that the city commission approve the “as needed” contract from Wade-Trim for a not to exceed amount of \$92,700 and authorize Recreation Director Bill Schafer to sign.

4. Approval of Agenda: *(6:05 pm – 6:07 pm) Action Item*

**B. PUBLIC HEARINGS:**

**C. PERSONS WISHING TO PRESENT TESTIMONY:**

- 1. Public comment - agenda & non-agenda items *(6:07 pm – 6:10 pm) Discussion only*  
*Each speaker is only entitled to one (1) three-minute time during each Public Comment period.*
- 2. Lance Liu - Magnibeam *(6:10 pm – 6:18 pm) Discussion only*

**D. COMMUNICATIONS:**

**E. OLD BUSINESS:**

- 1. Resolution #6-2024 - Resolution to Adopt an Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Parking Violations *(6:18 pm – 6:21 pm) Action Item*  
*(Presenter: David Kirk, Police Chief)*

**F. NEW BUSINESS:**

1. Approval of Capital Improvement Plan (6:21 pm – 6:24 pm) *Action Item*  
(Presenter: Chad Gamble, City Manager)
2. Golf Cart Policy (6:24 pm – 6:35 pm) *Action Item*  
(Presenters: Chris Khorey, McKenna; Chad Gamble, City Manager)
3. Resolution #7-2024 - Resolution to Adopt an Ordinance to Adopt a Supplement to the Code of Ordinances (6:35 pm – 6:38 pm) *Action Item*  
(Presenter: Mindy Seavey, City Clerk)
4. Brush & Cass Street – Additional Reconstruction (6:38 pm – 6:45 pm) *Action Item*  
(Presenter: Justin Smith, Director of Public Services)
5. Consideration of the Establishment of St. Johns Social District including Resolution #8-2024 - Resolution to Introduce an Ordinance to Create and Regulate a Downtown Social District (6:45 pm – 7:00 pm) *Action Item*  
(Presenters: Heather Hanover, PSD/DDA Executive Director; Chad Gamble, City Manager)
6. Clear Gov Software Proposal (7:00 pm – 7:10 pm) *Action Item*  
(Presenter: Kristina Kinda, City Treasurer)
7. City Manager Comments (7:10 pm – 7:20 pm) *Discussion only*
8. Commissioner Comments (7:20 pm – 7:30 pm) *Discussion only*

**G. ADJOURNMENT: (7:30 pm)**

(Next Regular Meeting Scheduled for **Monday, March 18, 2024, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodation.