



AGENDA

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
November 27, 2023

Department: Police	Attachments:
Subject: <i>Extension of Parking Enforcement Authority.</i>	[X] Resolution to Introduce Ordinance [X] Ordinance Amendments to Chapter 71
Prepared by: David Kirk, Chief of Police	Approved by: Chad A. Gamble, P.E. City Manager

SUMMARY/HIGHLIGHT: It has been recognized that to achieve the balance of parking availability with varying purposes, enforcement of time limited parking in the downtown core area as identified in master plan, needs to be routinely and consistently enforced. Recent court decisions disallowing the marking of tires has presented challenges to what had previously been easily executed work tasks. The intended purpose of this request for action is to extend authority through the Chief of Police to specified members of city staff to enforce parking regulations including the issuance of parking citations. It is believed that these additions, partnering with existing SJPD assets, will meet the enforcement objectives intended for timed parking downtown.

BACKGROUND/DISCUSSION: Parking enforcement, particularly related to the core downtown has routinely presented challenges due to the diversity of parking related priorities that exist. Discussions during planning sessions consistently reach an objective of balancing enforcement without discouraging patronization of downtown businesses due to excessive or overly restrictive enforcement. If approved, it is hypothesized that police department enforcement augmented by non-police department personnel will create the desired balance of consistent but not oppressive regulation so that all interests within that area are accommodated. As of this writing, the proposal would include dedicated twice weekly enforcement of downtown parking, one being completed by day shift Police Officers and the other by newly authorized city staff, most likely the Code Enforcement Officer.

Due to the overarching legal considerations present when amending ordinances, a request was forwarded to Foster and Swift to create and provide appropriately structured amendments to chapter 71 of the City of St. Johns Code of Ordinances.

STRATEGIC PLAN OBJECTIVE: This requested action also addresses the city’s strategic plan as it relates to parking as specifically indicated in the “Downtown Core Parking” section on page 49 of the plan. The listed objective stating ...”shared parking should be encouraged” is the focus of this request. Consistent, fair enforcement utilizing warnings as appropriate is believed to be sufficient encouragement to shift parking habits into alignment with this strategic goal.

FISCAL IMPACT: With the exception of legal fees associated with the structuring of ordinance appropriate language, there is no expected fiscal impact on the city budget.

RECOMMENDATION: Staff recommends the City Commission authorize the amending of Chapter 71 and adopt related Resolution #6-2024 to adopt the ordinance.

**CITY OF ST. JOHNS
RESOLUTION #6-2024**

**RESOLUTION TO ADOPT AN ORDINANCE TO AMEND CHAPTER 71 OF THE
CODE OF ORDINANCES REGARDING PARKING VIOLATIONS**

At a regular meeting of the City Commission of the City of St. Johns, Clinton County, Michigan, held at the City Hall, in said City on the 26th day of February, 2024 at __:__p.m., Local Time.

Present: _____

Absent: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the City of St. Johns (“City”) has previously adopted an ordinance regulating parking violations within the city limits; and

WHEREAS, the City now desires to amend Section 71.06 (entitled *Issuing Tickets*) and Section 71.08 (entitled *Parking Regulations*) of Chapter 71 (entitled *Parking Violations*) of Title VII (entitled *Traffic Code*) of the Code of Ordinances of the City of St. Johns, to allow the City to designate personnel other than police officers to issue citations and notices of violation of its ordinances involving the parking or standing of motor vehicles; and

WHEREAS, the City further desires to amend Section 71.12 (entitled *Control Marks and Devises*) and Section 71.13 (entitled *Erasure or Removal of Marks or Devises*) of Chapter 71 (entitled *Parking Violations*) of Title VII (entitled *Traffic Code*) of the Code of Ordinances of the City of St. Johns, to permit city police officers to use markings or marking devises to enforce parking regulations as permitted by law; and

WHEREAS pursuant to the “Ordinances” chapter of the City of St. Johns Charter (“Charter”), the City has the authority to amend its Code of Ordinances; and

WHEREAS, pursuant to Section 5 of the Charter, at its meeting on January 22, 2024, the City introduced Ordinance No. _____, An Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Parking Violations (“Ordinance”).

WHEREAS, the City desires to adopt the Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of St. Johns as follows:

1. The City adopts Ordinance No. _____, An Ordinance to Amend Chapter 71 of the Code of Ordinances Regarding Parking Violations.

2. The City directs the City Clerk to publish the Ordinance in a newspaper in general circulation within the City, within fifteen (15) days after adoption.
3. To the extent that any resolution or portion of resolution is inconsistent with this Resolution, such resolutions or portions of resolutions are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF CLINTON)

I, the undersigned, the duly qualified and acting Clerk of the City of St. Johns, Clinton County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Commission of said City at a regular meeting held on February 26, 2024.

Mindy Seavey, City Clerk

CITY OF ST. JOHNS
ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 71 OF THE CODE OF ORDINANCES
REGARDING PARKING VIOLATIONS**

THE CITY OF ST. JOHNS ORDAINS:

Section 1. Amendment to Chapter 71, §71.06. Section 71.06 of the City Code of Ordinances is amended to read as follows:

§ 71.06 ISSUING TICKETS.

The issuance of a traffic citation or notice of violation by a police officer of the city shall be deemed an allegation of a parking violation. The City Commission, in consultation with the Chief of Police, may authorize city personnel other than a police officer to issue and serve citations and notices of violation of its ordinances involving the parking or standing of motor vehicles. Such citations or traffic tickets shall indicate that the person to whom the same was issued may respond to the Parking Violations Bureau within five business days of its issuance and that thereafter the citation will be turned over to the 65-2 District Court for handling. The citation shall also indicate the address of the Parking Violations Bureau, the hours during which the Bureau is open, the amount of the penalty scheduled for the offense for which the ticket was issued and the address of the 65-A2 District Court if the five day time frame is not met.

Section 2. Amendment to Chapter 71, §71.08. Section 71.08 of the City Code of Ordinances is amended to read as follows:

§ 71.08 PARKING REGULATIONS.

(A) It shall be unlawful for any person to park in a parking zone on the streets of the city within the areas designated for parking and designated for a specified time period for a period in excess of that time designated by traffic control order and respectively traffic signs. If any vehicle shall remain parked in such a parking space beyond the time limit fixed for such parking space, the parking shall be deemed overtime parking, a violation of this chapter and punishable as set forth herein.

(B) It shall be unlawful for any person to park in a designated municipal parking lot for a time period in excess of that time set forth by respective traffic control order and denoted by signs to that effect. Such parking in excess of the times designated by traffic control order and by signs, respectively, shall be deemed overtime parking and shall be a violation of this chapter and punishable as hereinbefore provided.

(C) It shall further be unlawful for any person to park in a designated municipal parking lot, allowing parking by permit, the lots and permits being further designated by traffic control order and by signs respectively. The parking permits shall be obtained from the municipal offices at City Hall, and the permits are to be for a period of six months or one year, at a price to be established by the City Commission administratively. The permits

must be affixed or otherwise hung from the inside rearview mirror of any vehicle using same. Any vehicle parking without permit shall be deemed overtime parking and shall be a violation of this chapter and punishable as herein described.

(D) It shall be unlawful for any person to park overnight in designated municipal parking lots set forth by respective traffic control orders and denoted by signs to that effect without first obtaining a permit to do so, said permit to be available from the municipal offices at City Hall and to be for a period of six months to one year, at a price to be established by the City Commission administratively. The permits must be affixed or otherwise hung from the inside rearview mirror of any vehicle using same. Any vehicle parking overnight with proper permit must be moved at least once every 72 hours and not left standing in excess of that time.

(E) Any vehicle parking overnight without permit or allowed to remain unmoved in excess of 72 hours with a permit shall be in violation of this chapter and subject to a parking citation as provided for in this chapter or may be subject to towing and removal by ~~the city~~ police, designated personnel, or ~~its the city's~~ designated towing authority.

Section 3. Amendment to Chapter 71, §71.12. Chapter 71.12 of the City Code of Ordinances is amended to read as follows:

§ 71.12 CONTROL MARKS OR DEVICES.

~~It shall be lawful for T~~the St. Johns Chief of Police and/or his designated employee or agent may use markings or to place chalk or other approved marking devices upon parked vehicles, their wheels or tires to designate and control time limitations ~~as~~ set forth herein as permitted by law.

Section 4. Amendment to Chapter 71, §71.13. Chapter 71.13 of the City Code of Ordinances is amended to read as follows:

§ 71.13 ERASURE OR REMOVAL OF CONTROL MARKS OR DEVICES.

No person shall erase or remove any marks or devices ~~placed on any vehicle~~utilized for the purpose of enforcing the provisions of this chapter.

Section 5. Repeal and Replace. Any and all ordinances inconsistent with this Ordinance are hereby repealed, but only to the extent necessary for this Ordinance to be in full force and effect.

Section 6. Publication and Effective Date. The City Clerk shall publish a notice of adoption of this Ordinance within 7 days of its adoption. This Ordinance shall take effect 20 days after its adoption.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

CERTIFICATION

As the City Clerk of the City of St. Johns, Clinton County, Michigan, I certify that this is a true and complete copy of an ordinance adopted by the St. Johns City Commission at a regular meeting held on _____, 2024.

Scott Dzurka, Mayor _____

Mindy J. Seavey, Clerk _____

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CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
February 26, 2024

Department: Administration	Attachments:	Submitted to CA for Review
Subject: Approval of Capitol Improvement Plan (CIP) Proposal for the FY 24/25 City Budget	[X] CIP Presentation [X] 5-year CIP Plan [] []	[n/a] [n/a] [] []
Prepared by: Chad A. Gamble, P.E., City Manager	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: At the February 26, 2024, 4:00 p.m. joint Commission and Planning Commission meeting, a presentation was made as to the proposed CIP's for the FY 24/25 budget. Upon its support by the Planning Commission, the CIP for the City is now before the City Commission for approval.

BACKGROUND/DISCUSSION: The Capital Improvement Plan (CIP) developed each year, in conjunction with the overall City budget process, is one of the most important planning and operational documents the City produces. This document conveys to residents, businesses, and the bodies governing the City, what the initial considerations are related to all CIP's in all funds associated with, in this case, the fiscal year 2024/2025 budget. CIP's are capital expenditures over \$5,000 that speak to projects/purchases related to maintenance, expansion, service, efficiencies, safety and overall operational needs of all City Departments.

At this year's first ever joint meeting of the commissions, Department Heads presented the top CIP proposed in this year's budget. All of these proposed CIP's will not be able to be included in the adopted budget, however this will provide the short-listed needs we are prioritizing for the City this year.

The detailed CIP presentations received by the joint meeting were from the following Departments.

1. Police Department
2. Parks and Recreation
3. Public Services Department
4. Wastewater Division
5. Fire Department
6. Water Division

STRATEGIC PLAN OBJECTIVE: The development, approval, and implementation of the CIP plan is the process that is among the most responsible for implementing the strategic plan of the City.

FISCAL IMPACT: The fiscal impact of the approval of the CIP has no actualized financial impacts at this point in the budget process. However, it does indicate the priority/agreement of the Commission as to the CIP projects that were brought forward and/or amended and presented by the Administration. Final budgetary consideration and appropriation of all CIP's will be in conjunction with overall adoption of the budget in May.

RECOMMENDATION: That the Commission approve a CIP list of projects in preparation for final consideration of the overall approval of the FY 24/25 City budget.



City Commission
Strategic Planning Workshop
February 5, 2024, 5:00 p.m.

Presenter & Moderator: Chad A. Gamble, P.E., City Manager

4. Welcome & Overview

- **Discussion of proposed schedule for strategic session for next budget cycle**

5. Brief Review of

- 2020 City Master Plan
- 2023/2024 Action Plan

6. Presentations of Draft Department Strategic Purchase Objectives

- Police
- Park and Recreation
- Public Services Department
- Wastewater Division
- Fire Department
- Water Division

7. Proposed strategic opportunities and targets in FY 24/25

8. Breakout sessions of Commissioners with into groups with Department Directors and Supervisors

9. Commissioner Comments

10. Wrap up and next steps!



2020 Master Plan



10 ACTION PLAN

Action Plan

This section identifies and describes actions and tools available to implement the vision.

KEY		
PRIORITY	A	Most Important
	B	Very Important
	C	Important

TIMEFRAME	1	Within one year
	2	1-3 years
	3	3+ years

RESPONSIBILITY (COLOR)	Dark Green	Project Lead
	Medium Green	Key Participant
	Light Green	Contributor

RESPONSIBILITY (ABBREVIATION)	
BO	Business Owners
BT	Bingham Township
CATA	Capital Area Transit Authority
CLC	Clinton County
CC	City Council
CCRC	Clinton County Road Commission
CM	Community Members
CS	City Staff
CSJ	City of St. Johns
DDA	Downtown Development Authority
DEV	Developers
MDOT	Michigan Department of Transportation
MT	Meijer Trail
PC	Planning Commission
PO	Property Owners
SM	State of Michigan
TCRPC	Tri-County Regional Planning Commission

FUNDING	
PUBLIC	Includes public funds from the Township operating budget, County, and State funding. May also include local government bonds and grants.
PRIVATE	Includes funds from private sources such as grant monies, corporate funding, or property owners.
DDA/TIF	Tax increment financing provided by an authorized body. Please refer to the summary of economic development tools.

REDEVELOPMENT ACTION PLAN

PROJECT	PRIORITY	TIMEFRAME	RESPONSIBILITY			FUNDING		
			CITY	OTHER GOV'T	PRIVATE	PUBLIC	PRIVATE	TIF/DDA
Work with property owners at the Federal Mogul/FC Mason site and along the Meijer Trail to prepare properties for redevelopment.	A	1	CC PC CS	CLC	PO CM DEV	●	●	●
Implement the Zoning Action Plan.	A	1	CC PC CS			●		
Work with Bingham Township to lay the groundwork for development in the Joint Planning Areas, as envisioned by this plan.	A	1	CC PC	BT		●	●	●



23/24 City Action Plan

REDEVELOPMENT ACTION PLAN									
PROJECT	PRIORITY	TIMEFRAME	RESPONSIBILITY			FUNDING			
			CITY	OTHER GOV'T	PRIVATE	PUBLIC	PRIVATE	TIF/ODA	
Work with property owners at the Federal Mogul/FC Mason site and along the Meijer Trail to prepare properties for redevelopment.	A	1	CC PC CS	CLC	PO CM DEV	●	●	●	
Implement the Zoning Action Plan.	A	1	CC PC CS			●			
Work with Bingham Township to lay the groundwork for development in the Joint Planning Areas, as envisioned by this plan.	A	1	CC PC	BT		●	●	●	

ST. JOHNS CITY COMMISSION: ROADMAP TO ACTION

OBJECTIVE	ACTIVITY
GOAL #1: INTENTIONALLY PURSUE ECONOMIC DEVELOPMENT	
1.1 Strengthen branding	1.1.1 Develop a brand identity. 1.1.2 Implement and communicate new brand identity.
1.2 Focus on strategic growth	1.2.1 Identify growth/development segments (industry, housing, and business). 1.2.2 Explore incentives and barrier reductions. 1.2.3 Establish metrics to measure achievement.
1.3 Facilitate business development for local developers and business owners	1.3.1 Become a business development hub.
GOAL #2: ELEVATE PLACEMAKING OPPORTUNITIES	
2.1 Strengthen wayfinding	2.1.1 Develop a wayfinding improvement plan.
2.2 Develop resident awareness	2.2.1 Improve communication between city, residents, and businesses.
GOAL #3: STRENGTHEN COMMUNITY BONDS	
3.1 Focus on intergovernmental partnerships	3.1.1 Prioritize partnership list.
3.2 Increase community engagement	3.2.1 Support events that promote social engagement, intergenerational connectivity, and diversity in the community. 3.2.2 Support community engagement in city governance, development, and partnerships.



23/24 City Action Plan

ST. JOHNS CITY COMMISSION: ROADMAP TO ACTION

OBJECTIVE	ACTIVITY	Status & Activity
GOAL #1: INTENTIONALLY PURSUE ECONOMIC DEVELOPMENT		
1.1 Strengthen branding	1.1.1 Develop a brand identity.	Completed
	1.1.2 Implement and communicate new brand identity.	Completed
1.2 Focus on strategic growth	1.2.1 Identify growth/development segments (industry, housing, and business).	IP 2.0 proposal, Magnibeam, Wilson, next steps?
	1.2.2 Explore incentives and barrier reductions.	Started – Requested focused direction
	1.2.3 Establish metrics to measure achievement.	Not started – developed in FY 24/25
1.3 Facilitate business development for local developers and business owners	1.3.1 Become a business development hub.	Passed PACE program – collaborative approach to DDA & Chamber
GOAL #2: ELEVATE PLACEMAKING OPPORTUNITIES		
2.1 Strengthen wayfinding	2.1.1 Develop a wayfinding improvement plan.	Proposed in FY 24/25 budget
2.2 Develop resident awareness	2.2.1 Improve communication between city, residents, and businesses.	Successful & ongoing using King & Interns
GOAL #3: STRENGTHEN COMMUNITY BONDS		
3.1 Focus on intergovernmental partnerships	3.1.1 Prioritize partnership list.	Started & positive trajectory
3.2 Increase community engagement	3.2.1 Support events that promote social engagement, intergenerational connectivity, and diversity in the community.	Working Collaboratively with DDA/Chamber Opportunities with Wilson Center programming
	3.2.2 Support community engagement in city governance, development, and partnerships.	Wilson Center & Fantasy Forest Examples - Ongoing

FC Mason – Phase 3 Development



26 - 1-2 bedroom
apartment Units








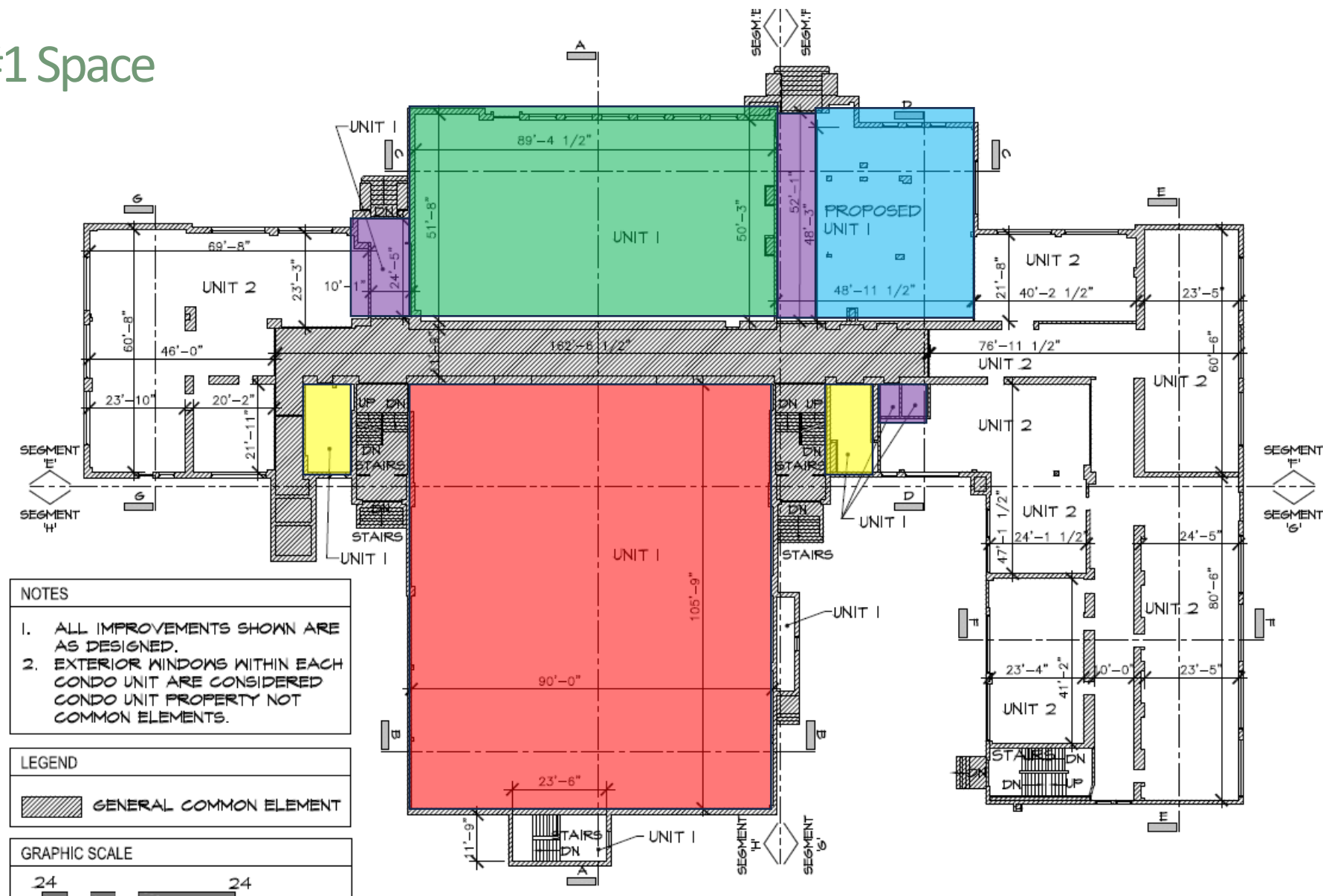
Wilson Center Project

- 1st City Community Center
- 49 Apartment units (1-3 bedroom)

WILSON CENTER UPDATE

1. Detail Diagram of Unit #1 Space

-  - Auditorium
-  - community room, concession area/kitchen, storage (1,728 square feet +/-)
-  - Gymnasium
-  - Bathrooms
-  - Hallways/Storage



Community Informational Open House
Fantasy Forest 2.0

Wednesday, January 24th
3:00 p.m. - 7:00 p.m.

All Ages Welcome!



Located at
AgroLiquid
3055 W M-21,
St. Johns

Stop in anytime during the open house and share your ideas for this project.

Fantasy Forest 2.0 Updates!!

What do you want Fantasy Forest to look like!!??

What playground equipment do you want the City to install??



Fantasy Forest 2.0 Crazy Schedule

Proposed Fantasy Forest Replacement/Reconstruction

Process and Timeline

(Revised 1/03/24)

- 1) Begin development of Prime Professional Selection Process - November 15, 2023 (City Staff)
- 2) Define Vision and Goals – November 15 - December 15, 2023 (Fantasy Forest Core Team (FFCT))
 - a. Scope of Work
 - b. Realistic Fundraising Goals
- 3) Begin Vendor Recommendation Process – Begin December 1, 2023 (City Staff led reporting to FFCT)
 - a. Interview operations and maintenance staff
 - b. Interview vendors
- 4) Issue RFP for Prime Professional January 8, 2024 (City Staff)
- 5) Conduct a Community Needs Assessment - Public Engagement Planning Session- Complete by January 15, 2024 (City Staff)
 - a. Use the information collected at the planning session to guide preliminary budget and master plan.
- 6) Prime Professional RFP due – January 31, 2024 (City Staff)
- 7) Send Recommended Prime Professional to Commission – February 26, 2024 (City Staff)
- 8) Select Preferred Vendor and Begin Master plan of Playground amenities – February 15, 2024 (FFCT)
- 9) St. Johns area Community fund to Finalize and Present Fundraising/Marketing Plans – Complete by March 15, 2024 (FFCT)
- 10) Finalize Development of Fantasy Forest Master Plan using Realistic Funding Goals April 1, 2024 (FFCT)
 - a. Recommended Sponsorship areas
 - b. Recommended specifications
 - c. Playground surface treatments
- 11) Present Draft Master Plan to the City Parks and Recreation Board – April 17th (OR SPECIAL MEETING) (City Staff)
- 12) Approval of Fantasy Forest Master Plan by City Commission – April 22, 2024 (City Commission)
- 13) Begin Crowd Funding / Formal Sponsorship of sections/areas of Fantasy Forest – April 23 – August 1, 2024 (St. Johns Area Community Fund)
- 14) Begin Development of Bid Documents, Construction Specifications, and Construction Plans. - Complete by June 1, 2024 (City Staff/Prime Professional)
- 15) Draft Final Plans, specifications Submitted to DNR Website for Approval - July 1, 2024 (City Staff)
 - a. Including Additive Bid Alternates
- 16) Crowd Funding and Sponsorship status presented to City staff to provide final scope to City of Bidding Documents – September 15, 2024 (St. Johns Area Community Fund)
- 17) Presentation of Phase 1 of Construction Project and Status of Fundraising – September 23, 2024. (City Commission)
 - a. Approval of Scope and Overall Project Construction Budget for Phase 1
- 18) Issue Bids for Phase 1 of FF Project – October 1, 2024 (City Staff)

Proposed Fantasy Forest Replacement/Reconstruction

Process and Timeline - Continued

Revised 11/13/23)

- 19) Bid Docs Due – November 1, 2024 (City Staff)
- 20) Bid Tab Sent to DNR – November 10, 2024 (City Staff)
- 21) Place Owner Direct Purchase/Playground Equipment Order November 2024 (City Staff)
- 22) Bid Recommendation and Contract Award Presented – November 25, 2024 (City Commission)
- 23) Contract Signed and Issuance of Purchase Order – December 6, 2024 (City Staff)
- 24) Demolition of Old Fantasy Forest & New Construction Commences Spring 2025 (City Staff)
- 25) Targeted Construction Completion date of August 1, 2025. (Contractor)



Magnibeam Development Updates



1. Three Stage Development

- a. **Stage 1** – 2024-2026 – 20 Million investment – 100 jobs created
- b. **Stage 2** – 2026-2029 – additional 10-15 million investment – additional 100 jobs created
- c. **Stage 3** – single crystal production facility – constructed in or around St. Johns – additional investment of unknown millions of dollars - additional 200 jobs created (for a total of 400 job



Double Down on Social Media and Marketing Efforts



Double Down on Social Media and Marketing Efforts

New Downtown Attractions Map /Mural Tour and Scavenger Hunt!!



POINTS OF INTEREST

1. Billy's Cybersecurity
2. Tami's Tutoring LLC
3. St. Johns Book Exchange
4. Beltone Hearing Aid Center
5. The Basic Needs Center
6. Kurt's Appliance Center
7. Max's Endless Party Store
8. Country Critters Pet Grooming
9. Jet Speed Printing
10. A-1 Tanning
11. Pierson 3D-Event Building
12. Woodbury's Flower Shop
13. PESA Karate St. Johns
14. SafeCenter
15. St. Johns Rotary Park
16. St. Johns Train Depot
17. Briggs District Library
18. Gas Van Garage
19. Paine Gilliam Scott Museum
20. Back Alley Pet Grooming
21. United States Postal Service
22. UAW
23. ST Electric
24. 43North Digital Marketing
25. Fab and V-Twin

GOVERNMENT

1. Cliton County Courthouse
2. Cliton County Cooperative MSU Extension Office
3. St. Johns Brewing Co.
4. Cupcakes and Kisses
5. Sirena Bar
6. Main Street Cafe/Pizza
7. Bruno's Bar
8. Deano's Pizzeria
9. Sweeney Pub & Grub
10. Waypoint Coffee Co.
11. Densley's Cafe
12. Old Mi Organic

SHOPPING

1. Courtney Bradley Photography
3. Alan's Dance Elite
4. Aardvark Tattoo & Body Piercing
5. Ink Craft Studio
6. Art & Soul
7. Heather's Dance Co.
8. Studio Retreat
9. Studio Island @ Whimsical pARTy gallery
10. Whimsical pARTy gallery

QUESTIONS ABOUT DOWNTOWN ST. JOHNS:
VISIT: WWW.DOWNTOWNSTJOHNSMI.COM
EMAIL: HEATHER.HANOVER@STJOHNSMI.COM
PHONE: (889) 224-8944 EXT. 233

QUESTIONS ABOUT THE CITY OF ST. JOHNS:
VISIT: WWW.CITYOFSTJOHNSMI.COM
EMAIL: CSJ@STJOHNSMI.GOV
PHONE: (889) 224-8944



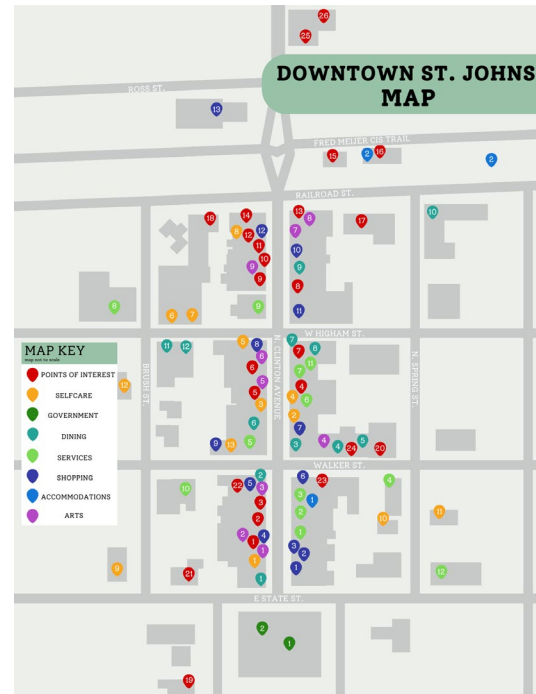
Cliton County Courthouse



Paine Gilliam Scott Museum

DOWNTOWN St. Johns MI

"Partnership of people and businesses working to strengthen the environment of Downtown St. Johns, MI"



Mint City Murals

Located on the East side of Gil-Roy's Hardware store

Located at the St. Johns Community Spray Park

Located on the North side of The Minty Mitten

Located on the East side of the St. Johns Fire Department

The City of St. Johns is quite the colorful little town. Everywhere you go there will always be a beautiful work of art to rest your eyes on. All of these extravagant murals were created by Tracie Davis Art and Murals.

Photo Scavenger Hunt

Explore the beautiful streets of Downtown St. Johns by completing this fun photo scavenger hunt. Take photos with you and the following items and post them to Facebook or Instagram using #SJHUNT. Each month we will pick some of our favorite photos and highlight them on our social media.



<input type="checkbox"/> Cozy coffee shop	<input type="checkbox"/> Favorite mural
<input type="checkbox"/> Favorite clothing shop	<input type="checkbox"/> Redwings t-shirt
<input type="checkbox"/> Cannon	<input type="checkbox"/> Train
<input type="checkbox"/> Freeze dried candy	<input type="checkbox"/> Favorite smelling candle
<input type="checkbox"/> Drinking your favorite coffee	<input type="checkbox"/> Flower mural
<input type="checkbox"/> Courthouse	<input type="checkbox"/> First responder
<input type="checkbox"/> Museum	<input type="checkbox"/> Dog
<input type="checkbox"/> Hair salon	<input type="checkbox"/> Shopping bags
<input type="checkbox"/> Donut	<input type="checkbox"/> Charcuterie board
<input type="checkbox"/> Painted purple flower	<input type="checkbox"/> Reading your favorite book
<input type="checkbox"/> Redwing symbol	<input type="checkbox"/> Railroad track
<input type="checkbox"/> Old Fire Bell	<input type="checkbox"/> Silo
<input type="checkbox"/> Bicycle Band statue	<input type="checkbox"/> Favorite food



Videos Informing our Residents and Region



Our New Fire Truck!!!



Winter Weather & Driving

The History of St. Johns



2024 CAPITAL IMPROVEMENT PLAN

Draft Proposal





POLICE DEPARTMENT LOCKER ROOM UPDATE

- Update Lockers
- Update Seating
- Create storage solutions for issued equipment





POLICE DEPARTMENT Locker Room Update

\$14,003.00

Current Locker(s)

- Do not fit necessary equipment
- Over 25yrs Old
- Mechanically failing



Proposed Locker System(s)

- Provide needed space and solutions for unique police equipment assigned to personnel



POLICE DEPARTMENT Locker Room Update



New seating to provide personnel a surface to change in and out of uniform that looks professional



↑
SJPD
Evidence
Garage

PATROL VEHICLE
PARKING & EVIDENCE GARAGE
WITHOUT UTILITIES
ESTIMATED EXPENSE:
\$31,805.00



PATROL VEHICLE CARPORTS & GARAGE WITH UTILITIES

Providing covered parking for patrol vehicles

- Eliminates snow/ice build-up on vehicles
- Will expedite response times for emergencies
- Provide additional evidence storage on site
- Budgetary impact estimated at \$150,000*





POLICE DEPARTMENT SECURITY

REPLACE HOLLOW CORE DOORS WITH
SECURITY RATED SOLID DOORS

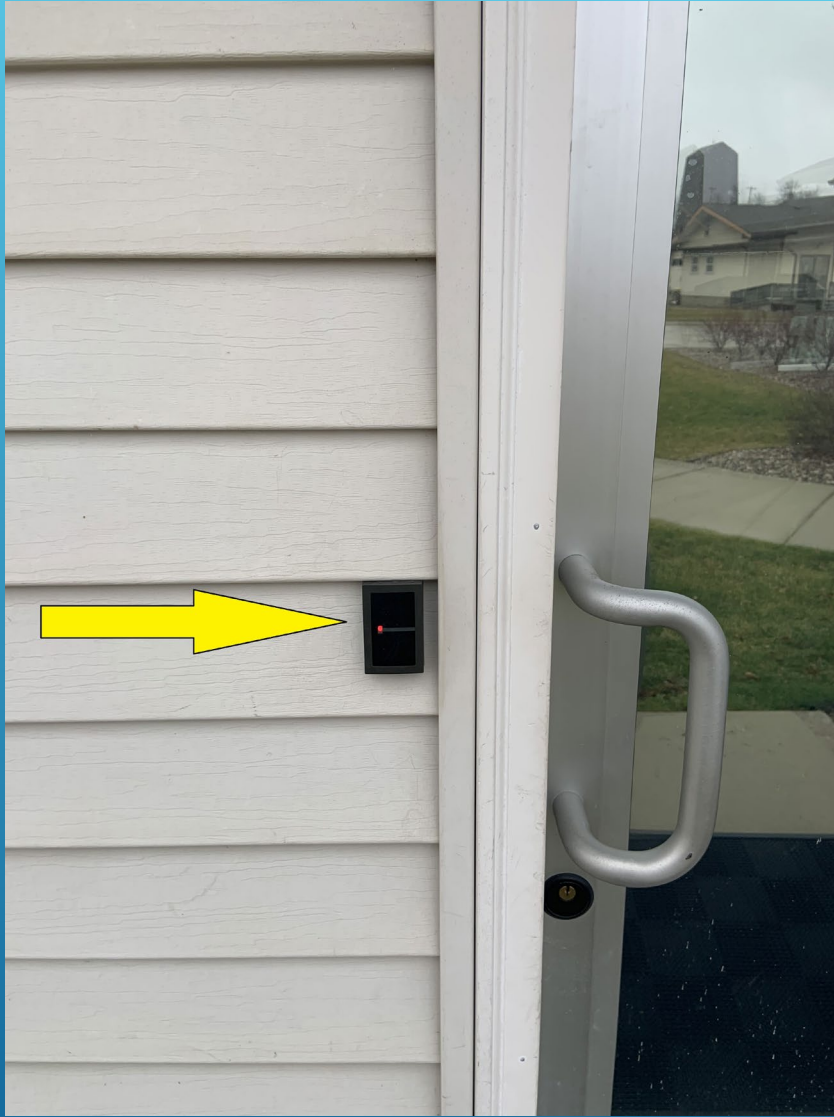
ESTIMATED EXPENSE: \$5,450



ALL DEPARTMENT DOORS SIMILARLY SECURED

- Expanding Electronic Access Control to comply with Law Enforcement building best practice guidelines
- Track building access for evidence and audit purposes

Estimated Expense: \$10,340.00





Re-Painting
Police Department
Parking Lot



POLICE DEPARTMENT PARKING LOT
IMPROVEMENT: \$2,000.00



POLICE DEPARTMENT BUILDING ADDITIONAL PARKING

- Increase the number of available parking spaces at the police department
- Estimated cost(s) to be developed in cooperation with Department of Public Works





Mural Example in main lobby



POLICE DEPARTMENT VISUAL IMPROVEMENTS WITH MURAL ADDITIONS

(THROUGHOUT BUILDING)

ESTIMATED COST: \$4,200.00

*Estimate is for complete project. Could be complete in 2 phases with the initial phase expense of \$2,500.00.



PARKS AND RECREATION

OCTOBER 2024-25



2024 - 25
CIP
PROJECT
SCHEDULE

Capital Improvement Master Plan Goals

2024-2029 CAPITAL IMPROVEMENT PLAN																							
Project Number	Project Title	New/Replac ement	Potential Funding Source	INFORMATIONAL PURPOSES ONLY																			
				Summary			FY23/24		FY24/25		FY 25/26		FY 26/27		FY 27/28		FY 28/29		FY 29/30		After 6th Year		
				Project Total	City Share	Other funding	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	
	PR-0003 Multi-use trail extension - Scott Road (Steel Street to Seafires Estates)	New	GEN	PR-EFI	PR-EFI							\$ 300,000	\$ 150,000										
	PR-0004 Multi-use trail extension - Lansing St (Townsend Rd to Galaxy Way)	New	GEN	PR-EFI	PR-EFI							\$ 300,000	\$ 150,000										
1, 1, 2	PR-0005 Pierf Shell - building addition (NE side)/window shutter/roof porching (east entrance)	New	GEN	PR-EFI	PR-EFI					\$ 50,000	\$ 40,000												
1, 1, 2	PR-0006 Park House improvements	Replacement	GEN	PR-EFI	PR-EFI		\$ 10,000	\$ 10,000	\$ 25,000	\$ 25,000													
1, 1, 2	PR-0007 Replace spray park fixtures	Replacement	GEN	PR-EFI	PR-EFI		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000													
1, 1, 2	PR-0008 Performance Shell - roof	Replacement	GEN	PR-EFI	PR-EFI				\$ 20,000	\$ 20,000													
	PR-0009 Wilson Center - indoor hitting cage	New	GEN	PR-EFI	PR-EFI					GEN	\$ 10,000	\$ 10,000											
1, 1, 2	PR-0010 Drinking fountains	Replacement	GEN	PR-EFI	PR-EFI		\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500													
1, 1, 2	PR-0011 Softball field irrigation	New	GEN	PR-EFI	PR-EFI		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000													
	PR-0012 Basketball/Tennis /Pickleball court improvements - Park Street - ADA Accessibility	New	GEN	PR-EFI	PR-EFI		\$ 500,000	\$ 250,000							XXXX	XXXXXX							
4, 1, 2	PR-0013 Neighborhood Parks updates	Replacement	GEN							\$ 15,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
1, 1, 2	PR-0014 Depot improvements	Replacement	GEN							\$ 75,000	\$ 75,000												
	PR-0015																						
	PR-0016																						
	PR-0017																						
	PR-0018			PR-EFI	PR-EFI																		
	Subtotal			PR-EFI	PR-EFI	\$		\$ 562,500	\$ 312,500	\$ 217,500	\$ 207,500	\$ 620,000	\$ 330,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000

Parks and Recreation Master Plan

Goal 1. Provide safe, inclusive, community-based recreational opportunities that improve the overall quality of life for all St. Johns-area residents.

Parks provide a natural gathering place for the community as well as provide for free or low-cost recreational activities. Therefore, it is important to continue these facilities to provide and improve these facilities. Based on community input, the City will continue to provide and improve

Objective: Continue to improve and upgrade the City of St. Johns recreational and support facilities, based on community feedback, of which residents can be proud.

Objective: Provide increased and better access to and through the City Parks and Trails System.

Objective: Add passive and active programming based on community input and available financing.

Goal 4. Enhance the quality of local neighborhoods through establishment and maintenance of quality neighborhood parks conveniently located to all City residents.

Park facilities are among the most visible indicators of community identity and pride. Every park in the system, except for the Senior Citizen Park, was shown to be the most important park to several responding households, with all parks being used by individuals on a bi-weekly basis or more frequently.

The majority of respondents said clean and quality restrooms and playground areas were the most important features of a park.

Objective: Continue to upgrade playground equipment and access, paying special attention to universal access.

Objective: Keep parks safe and well-maintained.

Objective: Investigate all appropriate methods to provide facilities and for facility improvements, including providing incentives to private developers, promoting donation of property and/or facilities, and the sale of unused/underused assets.

City Master Plan

GOAL #1: ACQUIRE, DEVELOP, MAINTAIN AND PRESERVE SUFFICIENT OPEN SPACE AND RECREATION FACILITIES.

a. Maintain and enhance existing recreational resources, ensuring all equipment and facilities meet current ADA standards.

b. Pursue cooperative arrangements with other public and private groups for the maintenance of facilities.

c. Seek volunteer assistance from residents in planning for and developing additional open space and parks.

d. Pursue all available funding sources to implement park improvements and land acquisition.

e. Promote, use and increase quality of City parks and other recreational facilities in both jurisdictions.

GOAL #2: CONTINUE TO PROVIDE ALL RESIDENTS OF THE CITY OF ST. JOHNS WITH HIGH QUALITY RECREATION PROGRAMS AND OPPORTUNITIES.

a. Update and develop recreational programs that serve the needs of persons of all ages.

b. Update the Recreation Master Plan every five years to address the changing population and socio-economic demographics in St. Johns.

c. Provide safe, high-quality recreational experiences.

d. Improve maintenance of parks to improve recreation services and programs in the City of St. Johns.

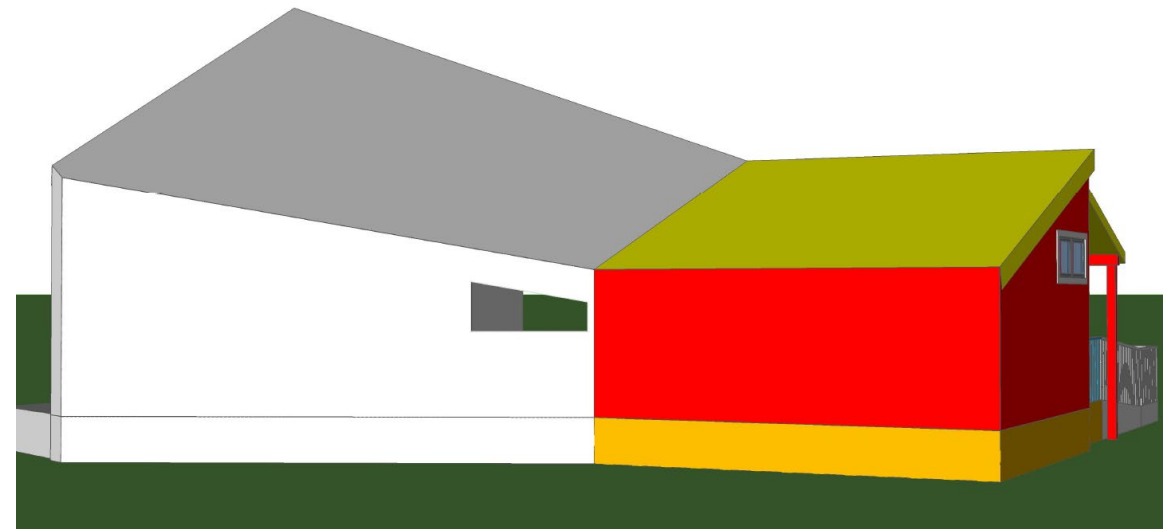
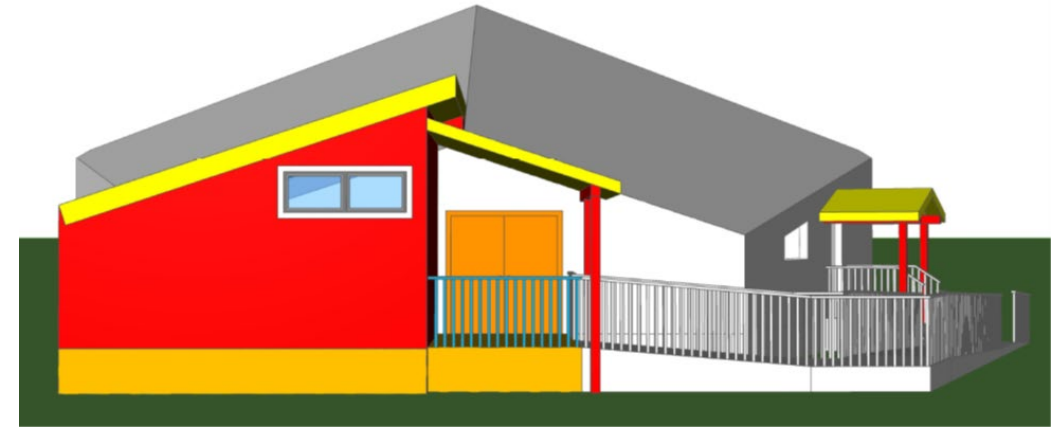
e. Improve the administrative process for park maintenance, including communication between recreation programs, p



Concept Drawing

Performance Shell Addition

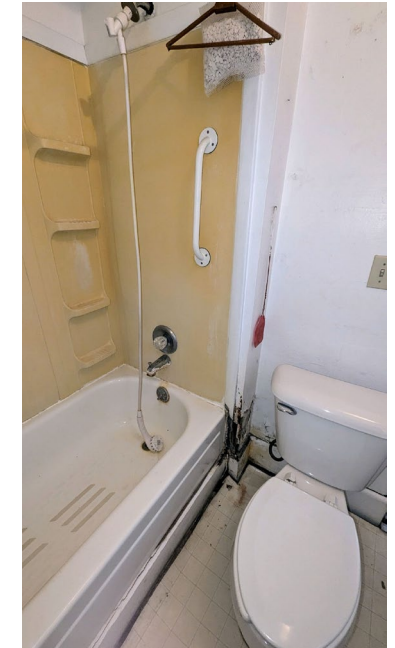
Additional area will be used for Performance
changing room and additional storage
of equipment.



Park House Improvements

Renovating of the Kitchen, Bathroom, and Electrical
are needed to make this space usable for the public

Current Condition of the Bathroom, Kitchen and Concessions Area



Depot Floor Im p ro v e m e n t s

The current floor is deteriorating and
hard to clean and need to be replaced

We run recreation programs here with
people on the floor.

Depot Floor Replacement



Department of Public Works

CIP for the 2024-25 Budget year

Replacement of Dump truck # 81

- Dump truck # 81 is a 2003 Chevy C-7500. This is the last dump truck in the fleet that is a manual shift. The dump truck is 21 years old and parts are not available for some of the drivetrain. This proves difficult to keep the truck capable of being safely operated on the road.



Hoist Power Unit

- The large truck hoist is located inside the Maintenance shop at the Department of Public Works building. The hoist was replaced a couple years ago but not the power unit. The power unit works, it unfortunately limits the hoist from being utilized to the full potential. With the new larger power unit installed, the hoist would be capable to lift vehicles weighing 55,000 lbs. compared to the current 35,000 lbs.



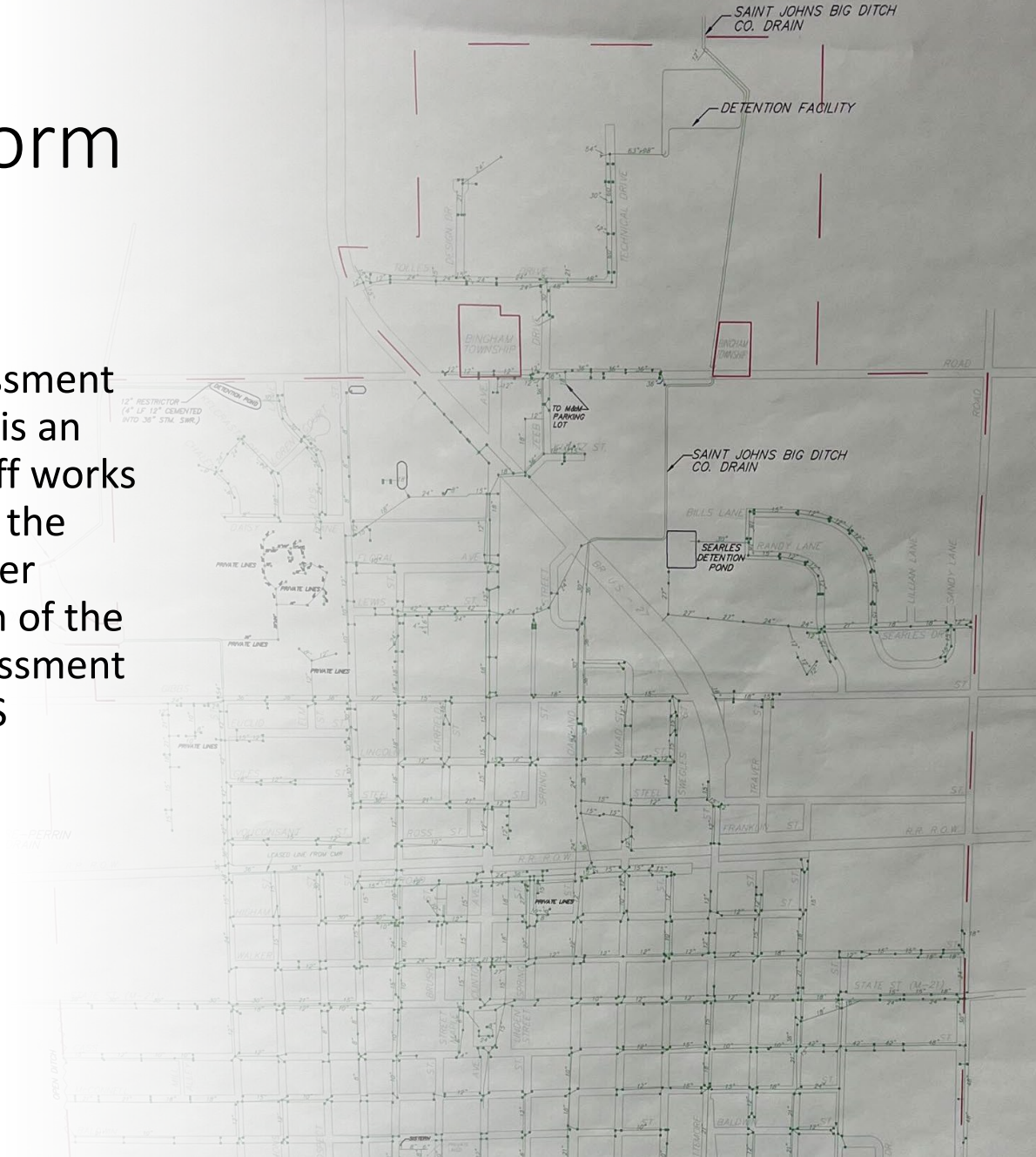
Replacement of Dump truck # 78

- Dump truck # 78 is a 2007 Chevy 7500. This dump truck also is becoming hard to locate parts for repairs. Staff is looking at the option to find a quality used dump truck to replace this unit until a new dump truck can be purchased.



Mapping and Televising of Storm Water System

- The GIS mapping and assessment of the Storm water system is an ongoing yearly project. Staff works with a contractor to access the condition of the storm sewer within a designated section of the system. The condition assessment data is plugged into the GIS mapping layer.

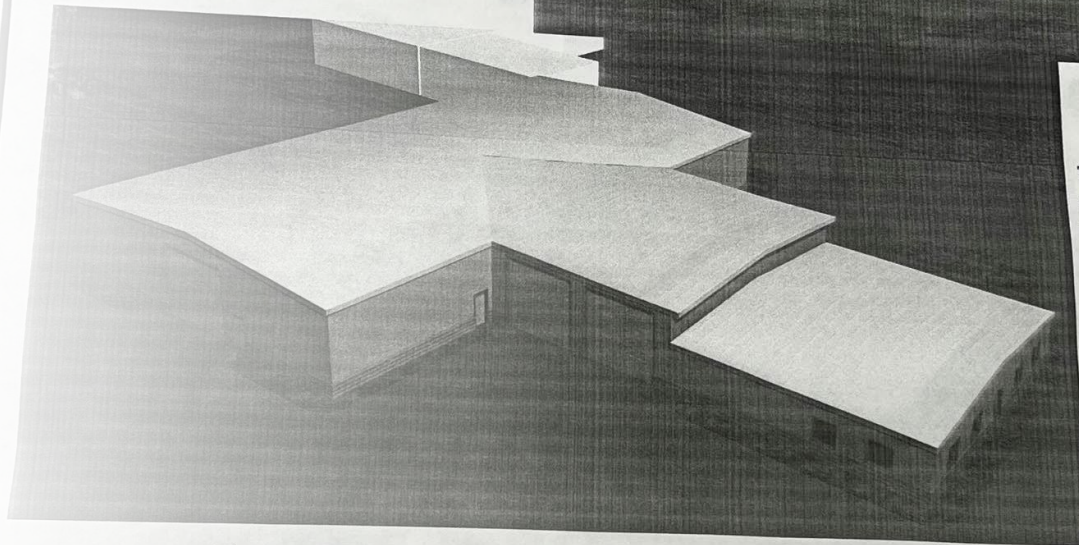


Public Works building design

- Staff is looking at getting a design and a conceptual drawing for a new building at the department of public works. Also, an engineered estimated cost for the build.

Conceptual Rendering

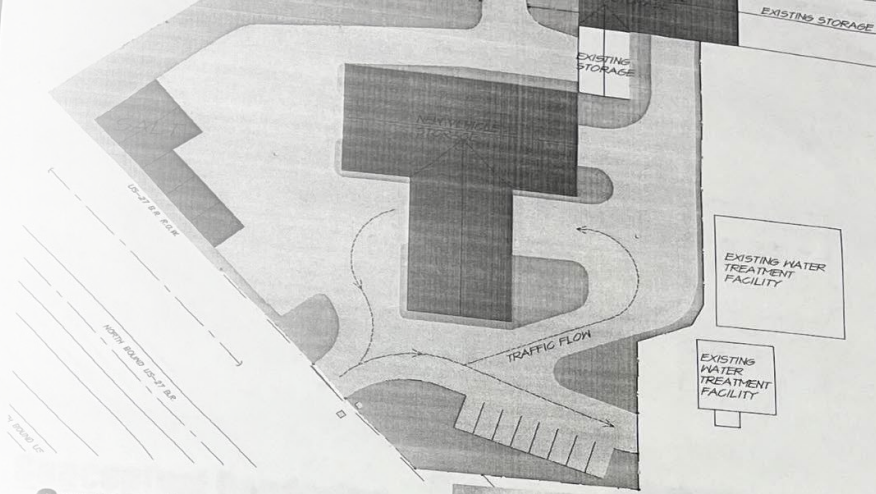
The new office, maintenance, and vehicle storage building has enough space to provide all of the required facilities of the department of public works all under one roof. The building shell is a cost effective metal building with a bump resistant band of concrete block around the bottom. Alternative building designs could include an integration of the brick and patterning from the water treatment buildings.



Conceptual Rendering

The salt and materials storage area will be new and larger to provide covered storage for all road repair materials. The salt barn especially needs to be well designed and built to handle unloading trucks inside. An addition would also be made between the records storage building and the existing water treatment storage building to accommodate additional vehicle and equipment storage.

Site Plan



After meeting with the superintendent and proposing a number of different options we eventually agreed on a plan for a single larger building near the water treatment site. The new site plan offers new facilities for vehicle storage and repair as well as new office space and enhanced storage capabilities for maintenance materials and many smaller items. The site constraints were mitigated by borrowing from the water treatment site and are used efficiently to provide for large vehicle traffic flow and coordination with the space and utilities of the water treatment facility. New, larger storage space is included for vehicle storage, maintenance, records and materials storage. The new salt storage building will be big enough to drive into and unload, creating a labor and salt savings. The existing public composting area will remain available where it currently is.



Wastewater Dept 2024-2025 CIP Schedule

RBC (Rotating Biological Contactor) Train #1 Replacement. \$1,800,000

- The RBCs are the primary treatment component of the wastewater plant. They were installed in the late 90's and have surpassed their 20 year replacement cycle.



Cured In Place Lining of Sanitary Sewer. \$200,000

Addressing sanitary sewer mains that are in poor structural condition or are showing significant sources of infiltration, CIP lining is a process that increases the structural integrity of a pipe and seals off infiltration without having to excavate the roadway.



Wastewater Pickup 147 Replacement. \$40,000

This truck is a 2009 with over 100,000 miles on it. It's used daily on everyday wastewater tasks.



Maintenance Building Overhead Door Replacement. \$10,000

Replacement of two overhead doors on the wastewater maintenance building. The bottoms of these doors have rusted and rotted away and are no longer efficient.



Replacement of Two RBC Pillow Blocks \$12,000

Pillow blocks are the bearings that the RBC shafts rotate through and rotate 24/7-365. These bearings are over 20 years old and a failure of one could be detrimental to the entire RBC.



Sludge Transfer Pump Replacement \$15,000

This piece of equipment does what its name implies, transfers sludge from one tank to another. Its nearing the end of its lifespan and needs to be replaced prior to a failure.



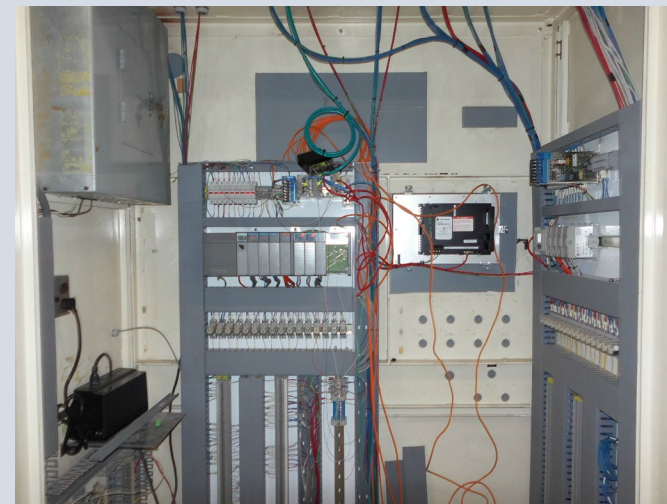
Boiler and Blower Building Roof Replacement \$75,000

Both of these buildings have flat roofs that are well over 30 years old. Each of them have begun showing their age, plaguing us with small leaks which have required patches to be installed.



SCADA System Improvements \$50,000

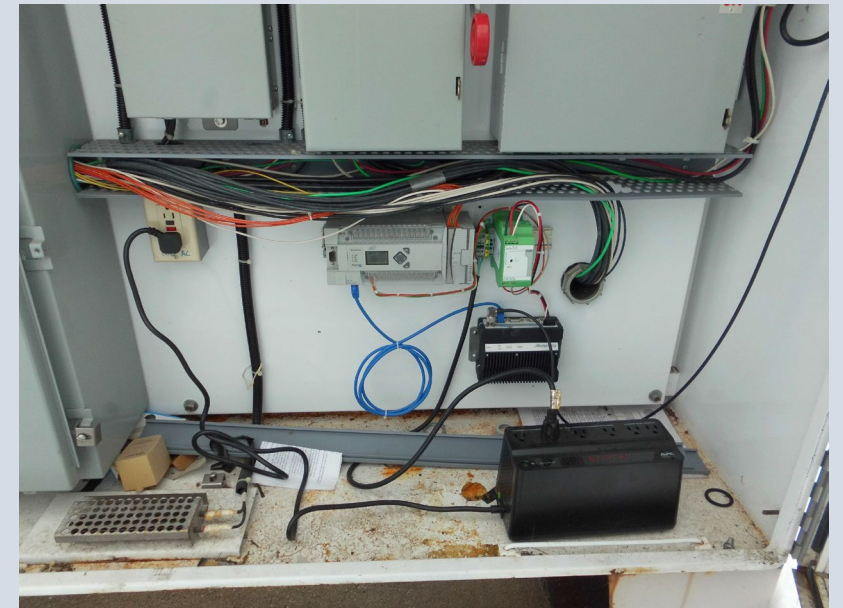
SCADA(Supervisory Control and Data Acquisition) The SCADA system is an intricate network that allows for the monitoring and controlling of wastewater equipment. Key components of the SCADA system are being phased out and becoming obsolete.



Lift Station PLC Improvements

\$16,000

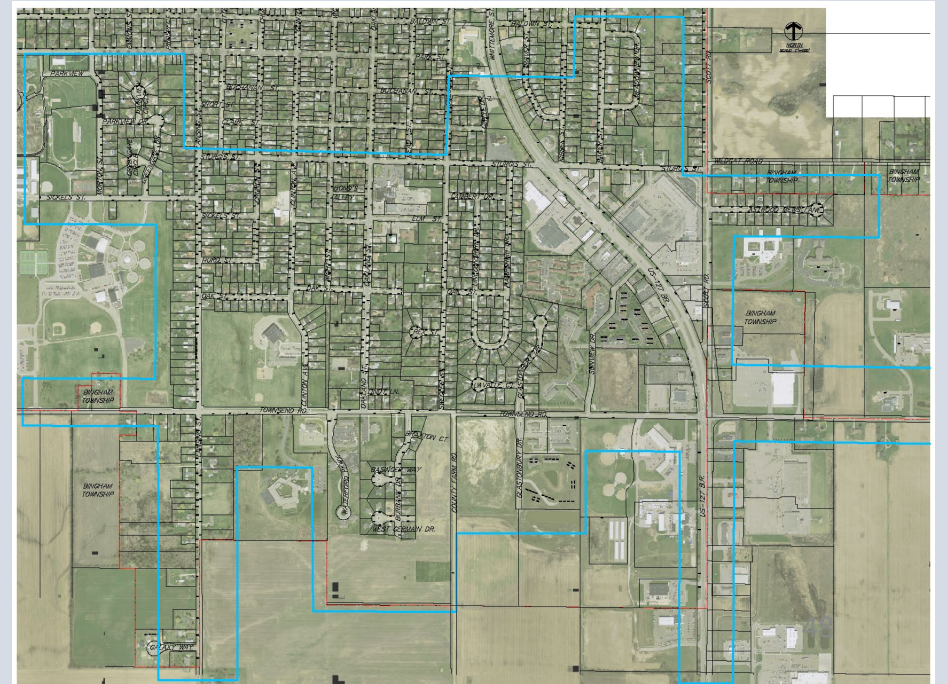
Similar to the SCADA system improvements at the wastewater plant. Many of the key components amongst our five lift stations are also dated and being phased out. We are looking to replace these components prior to a failure.



Townsend Road Service Area Flow Monitoring

\$50,000

Monitoring the Townsend road lift station service area to identify and focus on areas posing high levels of I&I (inflow and infiltration)



Pump Building Heat Pump Replacement \$30,000

The main pump building at the WWTP is heated with two geo-thermal heat pumps. One unit had to be replaced this year unexpectedly. The intent is to replace the second unit prior to its failure as both units were installed at the same time in 2008.





Fire Dept 2024-2025 CIP Schedule

New SCBAs (Self Contained Breathing Apparatus) \$185,000

- SCBAs are what allows firefighters to breathe in uninhabitable conditions. Our current SCBAs are from the late 90s and replacement parts are no longer available.



New Cascade Bottles \$12,000

In conjunction with an air compressor, the cascade bottles are needed in the refilling of the SCBA bottles once firefighters deplete them of air. These bottles will need to be upsized to meet the needs of the new SCBAs.





Water Department 2024-2025 CIP

NEW MAIN POWER POLE AND METERS AT THE WATER PLANT

- The replacement of the power pole and meters for the water plant main power including eliminating overhead wires with new underground.



REPLACE DRIVEWAYS AT WELL #2, #7, #8

- Replace, driveways at well #2, #7 and #8 with asphalt and concrete turn arounds for chemical deliveries and more efficient snow removal and maintenance
- Remove old gravel and replace with 6 inches of asphalt and concrete turns for trucks



New Service Truck

- Replace our old service truck #51 with a new water department service truck to better suit the water team on water main breaks, service line replacement, hydrant maintenance, meter changes and more room for parts and supplies needed on site.



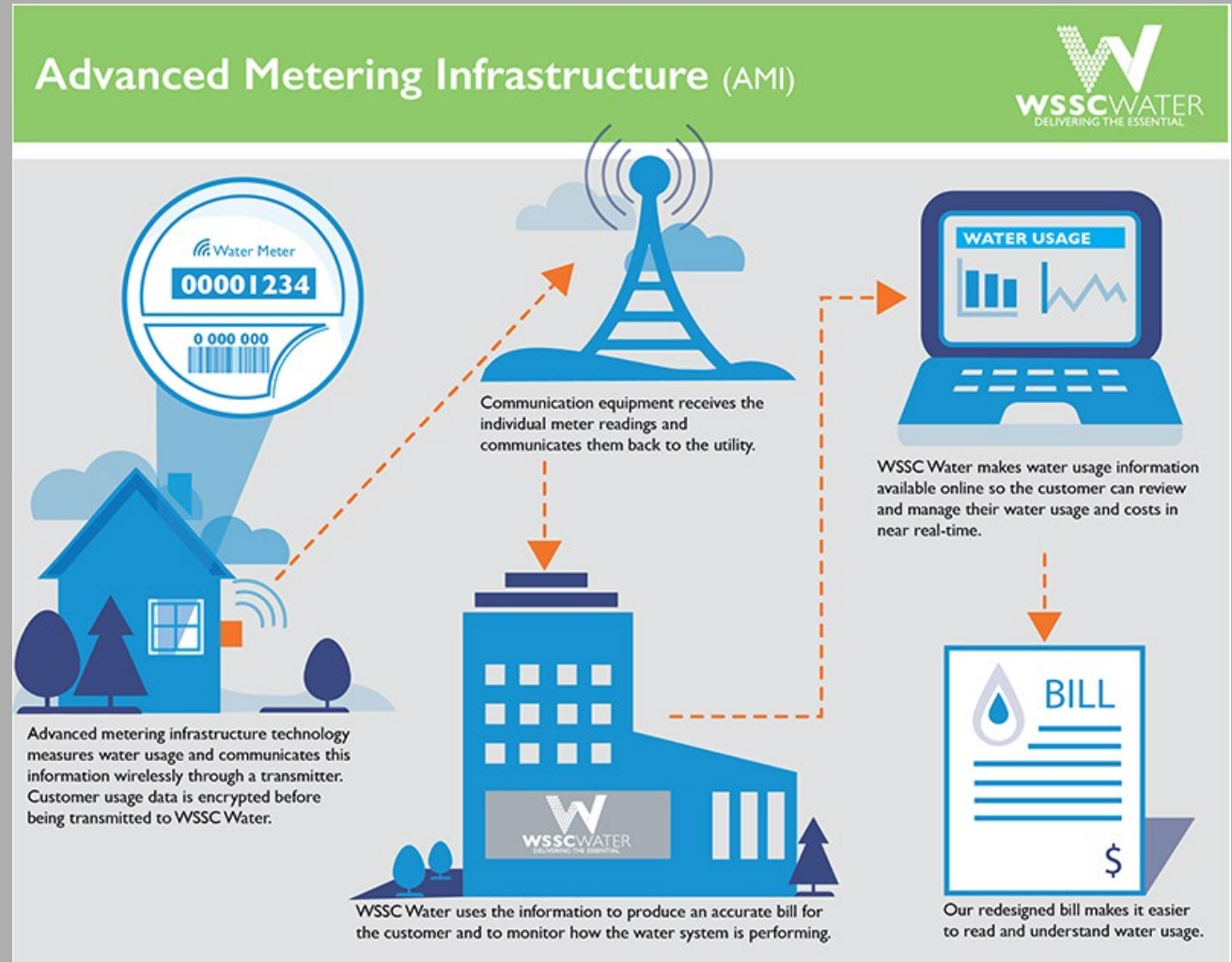
Installation Of New 8" Water Main On Cass St

- The installation of new 8-inch water main on Cass St. from Wight St. to Lansing St. replacing the old 4" Cass iron pipe with new 8" C900 water main with all new fire hydrants, isolation valves and 1" services to all home along the 2 blocks.



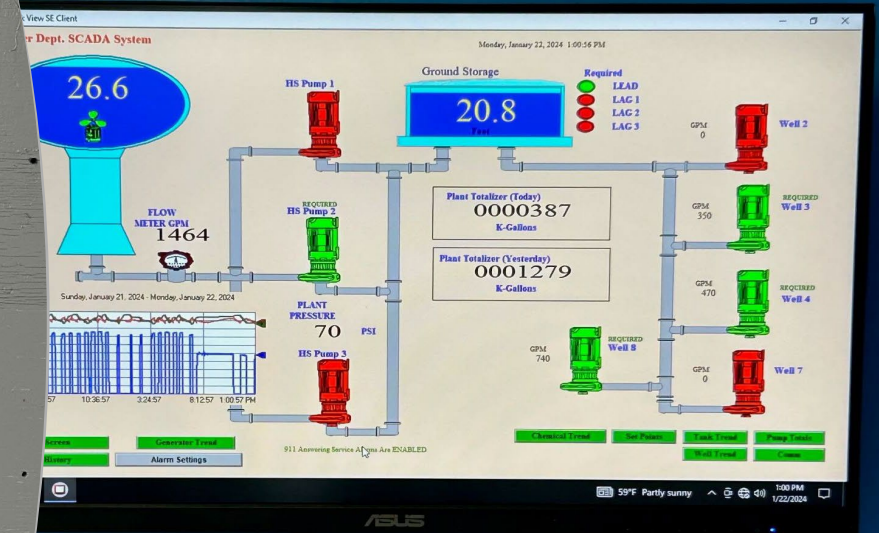
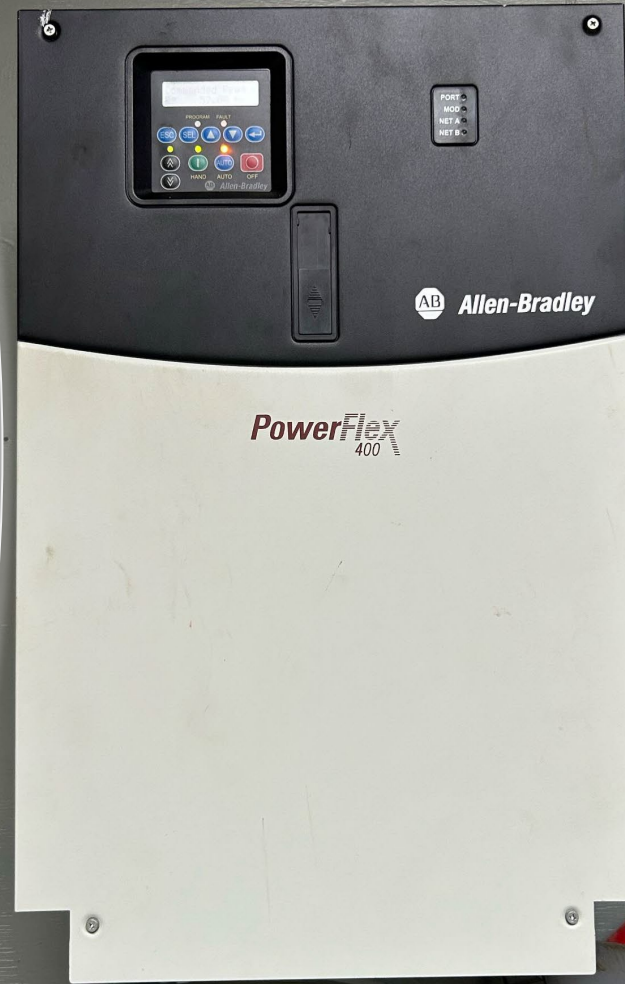
INSTALLATION OF AMR, AMI METER READERS

- To add productivity and efficiency of our meter reading with the installation of 3 AMR, AMI communication tower to our water production system



UPGRADES TO THE WATER TREATMENT PLANT SCADA SYSTEM

- In a 3-phase plan to upgrade all the wells, water tower and water treatment plant communications of are SCADA equipment including PLC's, Communication radios and monitors



Water Main Installation

CIS Trail to Searles Estate Dr.



- With the plan to connect new 12-inch water main from Searles Estate Dr. to tie into the existing water main by the CIS Trail for a continuous water flow eliminating dead ends.

Lead And Copper Service Line Replacement

- To ensure safe drinking water for the City Of St. Johns continuing to replace lead service lines when found continues to follow the lead and copper rule for the State Of Michigan and EGLE



Strategic Considerations for the FY 24/25 Budget

- Downtown investments (streetscape, brick repairs, depot property activation etc. . .)
- Wilson Center programming and operations
- Fantasy Forest 2.0 – double down?
- Highway/downtown way finding – upgrade City welcome signs
- Continued investments in road infrastructure – short & long term strategy
- Inflow and infiltration (I & I) study – Townsend Road lift station service area
- Targeting financial positioning to cash fund major projects – impacts to utility rates
- Investments in our most valuable assets – our employees.



Strategic Considerations - FY 26/26 through FY 29/30

- Possible new elevated water tower – (\$2.5 million)
- Continued RBC replacement at WWTP (\$8 million)
- Succession planning for upcoming retirees
- DPW construction cost savings account
- M-21 reconstruction costs & utility replacement coordination (\$1.5 million)
- Townsend Road lift station replacement (\$4.0 million)
- Inflow and infiltration (I & I) removal plan – Townsend Road lift station service area (\$2.0 million)
- Tertiary filtration improvements (\$4.0 million)
- Street millage (\$3.2 million through 2027) Renewal in 2029?





Thank you for your attention and being engaged
in the happenings of our Community!



CITY OF ST. JOHNS

2024-2029 CAPITAL IMPROVEMENT PLAN

			FY24/25				FY 25/26		FY 26/27		FY 27/28		FY 28/29		FY 29/30		After 6th Year		
Project Number			Project Title	New/Replacement	Potential Funding Source	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share		
Admin		AD-0001	Copier and Printer	Replacement	GEN			\$ 10,000.00	\$ 10,000.00										
		AD-0002	Host Server Replacement	Replacement	GEN			\$ 20,000.00	\$ 20,000.00										
		AD-0003	Plotter / Scanner	Replacement	GEN			\$ 12,000.00	\$ 12,000.00										
		AD-0004	Office furniture/technology upgrades - monitors, computers, hand-held devices	Replacement	GEN	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		\$ 15,000.00	\$ 15,000.00	
		AD-0006			GEN														
		AD-0007			GEN														
		AD-0008			GEN														
		Subtotals				\$ 15,000.00	\$ 15,000.00	\$ 57,000.00	\$ 57,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
DEPARTMENT OF PUBLIC SERVICES	WATER PRODUCTION AND DISTRIBUTION	DPS-W-0001	Water Main improvements - 2023-2028 Street Millage	Replacement	WSF	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00					\$ 50,000.00	\$ 50,000.00
		DPS-W-0002	SCADA system upgrade	Replacement	WSF	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00								
		DPS-W-0003	Water Main replacement - M-21 Corridor throughout city limits	Replacement	WSF					\$ 150,000.00	\$ 150,000.00			\$ 1,500,000.00	\$ 1,500,000.00			\$ 250,000.00	\$ 250,000.00
		DPS-W-0004	Lead & Copper Rule - service line replacement	Replacement	WSF	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00					\$ 100,000.00	\$ 100,000.00
		DPS-W-0005	Water Main Installation - Scott Rd (Searles Estates Drive to CIS Trail)	New?	WSF	\$ 450,000.00	\$ 450,000.00												
		DPS-W-0006	Water Main Replacement - Buchanan Street (Swegles - Mead)	Replacement	WSF					\$ 100,000.00	\$ 100,000.00								
		DPS-W-0007	New Elevated Water Tower - Industrial Park	New	WSF					\$ 2,500,000.00	\$ 2,500,000.00								
		DPS-W-0008	Water Main Replacement - Morton Street (Gibbs to Vauconsant)	Replacement	WSF	\$ 350,000.00	\$ 350,000.00												
		DPS-W-0009	Steel Street watermain installation - across from cemetery	New	WSF			\$ 300,000.00	\$ 300,000.00										
		DPS-W-0010	Replace Truck #51	Replacement	WSF	\$ 70,000.00	\$ 70,000.00												
		DPS-W-0011	Watermain Replacement - Cass (Between White and Lansing 4" - 8")	Replacement	WSF	\$ 250,000.00	\$ 250,000.00												
		DPS-W-0012	AMR's for the radio towers (Meter Reading - 3 towers)	New	WSF	\$ 130,000.00	\$ 130,000.00												
		DPS-W-0013	Water Plant Main Power	Replacement	WSF	XXXXXX	XXXXXX												
		DPS-W-0014	Replace Driveways at Wells #2, 7, 8	Replacement	WSF	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX								
		DPS-W-0015																	
		DPS-W-0016																	
		DPS-W-0017																	
		DPS-W-0018																	
		Subtotals				\$ 1,505,000.00	\$ 1,505,000.00	\$ 555,000.00	\$ 555,000.00	\$ 3,005,000.00	\$ 3,005,000.00	\$ 170,000.00	\$ 170,000.00	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00
	WASTEWATER DIVISION	DPS-WW-0001	TRLS force main replacement	Replacement	WSF							\$ 4,000,000.00	\$ 4,000,000.00						
		DPS-WW-0002	Biosolids mixing / loading - wastewater plant	Replacement	WSF													\$ 800,000.00	\$ 800,000.00
		DPS-WW-0003	Tertiary filtration improvements - wastewater plant	Replacement	WSF														
		DPS-WW-0004	Preliminary and Primary treatment improvements - wastewater plant	Replacement	WSF														
		DPS-WW-0005	Single new secondary clarifier	New	WSF													\$ 1,345,000.00	\$ 1,345,000.00
		DPS-WW-0006	Two additional 5-unit RBC trains (development driven)	New	WSF													\$ 3,953,000.00	\$ 3,953,000.00
		DPS-WW-0007	Solids handling improvements - additional digestors	Replacement	WSF													\$ 5,601,000.00	\$ 5,601,000.00
		DPS-WW-0008	Collection System - pipe lining/maintenance	Replacement	WSF	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00		
		DPS-WW-0009	Sanitary sewer construction - M-21 (Baker Street to Scott Road)	Replacement	WSF							\$ 10,000.00	\$ 10,000.00	\$ 250,000.00	\$ 250,000.00				
		DPS-WW-0010	Replace 147 Light Duty Pickup	Replacement	WSF	\$ 40,000.00	\$ 40,000.00												
		DPS-WW-0011	Maintenance Building overhead door replacement	Replacement	WSF	\$ 10,000.00	\$ 10,000.00												
		DPS-WW-0012	Two RBC pillow blocks	Replacement	WSF	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00										
		DPS-WW-0013	Sludge transfer pump	Replacement	WSF	\$ 23,000.00	\$ 23,000.00												
		DPS-WW-0014	Boiler building and blower building roof replacements	Replacement	WSF	\$ 75,000.00	\$ 75,000.00												
		DPS-WW-0015	SCADA System Improvements	Replacement	WSF	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00								
		DPS-WW-0016	Lift Station PLC Improvments	Replacement	WSF	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00										
		DPS-WW-0017	Manhole Rehab/Lining	Replacement	WSF			\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
		DPS-WW-0018	TRLS Service Area Flow Monitoring	Replacement	WSF	\$ 50,000.00	\$ 50,000.00												
		DPS-WW-0019	TRLS Service Area I&I Reduction	Replacement	WSF					\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00				
		DPS-WW-0020	Heat Pump in Pump Building	Replacement	WSF	\$ 30,000.00	\$ 30,000.00												
		DPS-WW-0021	Inflow and Infiltration Program	New	WSF	\$ 100,000.00	\$ 100,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00						
		DPS-WW-0022																	
		DPS-WW-0023																	
		DPS-WW-0024																	
DPS-WW-0025																			
	Subtotals				\$ 609,000.00	\$ 609,000.00	\$ 1,301,000.00	\$ 1,301,000.00	\$ 1,620,000.00	\$ 1,620,000.00	\$ 5,580,000.00	\$ 5,580,000.00	\$ 820,000.00	\$ 820,000.00	\$ 220,000.00	\$ 220,000.00	\$ 11,719,000.00	\$ 11,719,000.00	
	Total				\$ 2,114,000.00	\$ 2,114,000.00	\$ 1,856,000.00	\$ 1,856,000.00	\$ 4,625,000.00	\$ 4,625,000.00	\$ 5,750,000.00	\$ 5,750,000.00	\$ 2,320,000.00	\$ 2,320,000.00	\$ 220,000.00	\$ 220,000.00	\$ 12,119,000.00	\$ 12,119,000.00	
DPW		DPW-0001	Public Works office & vehicle storage - new building - Design Phase 24/25	Replacement	GEN	\$ 25,000.00	\$ 25,000.00	\$ 2,000,000.00	\$ 2,000,000.00										
		DPW-0002	Storm Water System - GIS mapping & assessment	Replacement	MS	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00										
		DPW-0003	Dump Truck - replace #78 (2007)	Replacement	MP	\$ 50,000.00	\$ 50,000.00					\$ 250,000.00	\$ 250,000.00						
		DPW-0004	Dump Truck - replace #81 (2003)	Replacement	MP	\$ 250,000.00	\$ 250,000.00												
		DPW-0005	Hoist power unit upgrade	Replacement	MP	\$ 10,000.00	\$ 10,000.00												
		DPW-0006	#26 Semi Freghtliner & Lead trailer	Replacement	MP	\$XXXXX	\$XXXXX												
		DPW-0007	Pickup truck #77	Replacement	MP			\$ 50,000.00	\$ 50,000.00										
		DPW-0008	Pickup truck #83 stke rack	Replacement	MP			\$ 65,000.00	\$ 65,000.00										
		DPW-0009																	
		DPW-0010																	
		Subtotals				\$ 375,000.00	\$ 375,000.00	\$ 2,155,000.00	\$ 2,155,000.00	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE		FD-0001	Gear Extractor Wash Machine	Replacement	GEN			\$ 5,500.00	\$ 5,500.00										
		FD-0002	Turnout Gear Lockers	Replacement	GEN			\$ 6,000.00	\$ 6,000.00										
		FD-0003	Generator at Fire Department	Replacement	GEN			\$ 65,000.00	\$ 65,000.00										
		FD-0004	SCBA's - airpacks	Replacement	GEN	\$ 185,000.00	\$ 185,000.00												
		FD-0005	Air Fill Station and Compressor	Replacement	GEN			\$ 35,000.00	\$ 35,000.00										
		FD-0006	Building Sealing	Replacement	GEN														
		FD-0007	Hose & nozzles for new fire truck	Replacement	GEN														
		FD-0008	Fire hose	Replacement	GEN			\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00						
		FD-0009	Cascade Bottles	Replacement	GEN	\$ 12,000.00	\$ 12,000.00												

			FY24/25				FY 25/26		FY 26/27		FY 27/28		FY 28/29		FY 29/30		After 6th Year			
Project Number			Project Title	New/Replacement	Potential Funding Source	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	Project Total	City Share	
		FD-0010																		
		FD-0011																		
		Subtotals				\$ 197,000.00	\$ 197,000.00	\$ 119,000.00	\$ 119,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PARKS AND RECREATION		PR-0001	Warming House	Replacement	GEN	\$ 40,000.00	\$ 40,000.00													
		PR-0002	Fantasy Forest update (Community Fund Project)	Replacement	GEN	\$ 250,000.00	\$ 250,000.00													
		PR-0003	Multi-use trail extension - Scott Road (Steel Street to Searles Estates)	New	GEN			\$ 300,000.00	\$ 150,000.00											
		PR-0004	Multi-use trail extension - Lansing St (Townsend Rd to Galaxy Way)	New	GEN			\$ 300,000.00	\$ 150,000.00											
		PR-0005	Perf Shell - building addition (NE side)/window shutter/roof overhang (west entrance)	New	GEN	\$ 50,000.00	\$ 40,000.00													
		PR-0006	Park House improvements	Replacement	GEN	\$ 25,000.00	\$ 25,000.00													
		PR-0007	Replace spray park fixtures	Replacement	GEN	\$ 10,000.00	\$ 10,000.00													
		PR-0008	Performance Shell - roof	Replacement	GEN	\$ 20,000.00	\$ 20,000.00													
		PR-0009	Wilson Center - indoor hitting cage	New	GEN			\$ 10,000.00	\$ 10,000.00											
		PR-0010	Drinking fountains	Replacement	GEN	\$ 7,500.00	\$ 7,500.00													
		PR-0011	Softball field irrigation	New	GEN	\$ 15,000.00	\$ 15,000.00													
		PR-0012	Basketball/Tennis /Pickleball court improvements - Park Street - ARPA Possibility	New	GEN					XXXXX	XXXXXX									
		PR-0013	Neighborhood Parks updates	Replacement	GEN	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
		PR-0014	Depot improvements	Replacement	GEN	\$ 75,000.00	\$ 75,000.00													
		PR-0015																		
		PR-0016																		
		PR-0017																		
		PR-0018																		
		Subtotals				\$ 507,500.00	\$ 497,500.00	\$ 630,000.00	\$ 330,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
POLICE		PD-0001	Patrol Vehicle 2025	Replacement	GEN			\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00									
		PD-0002	Interior door replacement (security upgrade)	Replacement	GEN	\$ 6,000.00	\$ 6,000.00													
		PD-0003	Records Management System	Replacement	GEN	\$ 15,000.00	\$ 15,000.00													
		PD-0004	Duty Locker replacement and benches	Replacement	GEN	\$ 15,000.00	\$ 15,000.00													
		PD-0005	Fitness Facility	Replacement	GEN			\$ 25,000.00	\$ 25,000.00											
		PD-0006	Car Port/Evidence Garage	Replacement	GEN	\$ 32,000.00	\$ 32,000.00													
		PD-0007	Exterior Access Control	Replacement	GEN	\$ 11,000.00	\$ 11,000.00													
		PD-0008	Additional Parking-Traver St	Replacement	GEN					XXXXX	XXXXX									
		PD-0009	Parking Lot Striping	Replacement	GEN	\$ 2,000.00	\$ 2,000.00													
		PD-0010																		
		PD-0011																		
		PD-0012																		
				Subtotals				\$ 81,000.00	\$ 81,000.00	\$ 85,000.00	\$ 85,000.00	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		STREET IMPROVEMENTS		ST-0001	2023-2028 Street program (3 mills over 6 years-assumed)	Replacement	STREETS	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00	\$ 700,000.00					\$ 700,000.00	\$ 700,000.00
ST-0002	Lansing Street maintenance - chip seal (Townsend Road south to city limits)			Replacement	STREETS	\$ 85,000.00	\$ 85,000.00													
ST-0003	Scott Road maintenance - chip seal (M-21 - Gibbs Street)			Replacement	STREETS															
ST-0004	City entrance signs (M-21 & US 127 BR - Four signs) - Design phase			Replacement	STREETS	\$ 20,000.00	\$ 20,000.00													
ST-0005	Ditch Maintenance (M-21 to Park Street)			Replacement	STREETS					\$ 30,000.00	\$ 30,000.00									
ST-0006	Walker Road - improvements - Johnella Estates to city limits			Replacement	STREETS							\$ 30,000.00	\$ 30,000.00							
ST-0007																				
ST-0008																				
ST-0009																	\$ 30,000.00	\$ 30,000.00		
ST-0010																				
		Subtotals				\$ 805,000.00	\$ 805,000.00	\$ 700,000.00	\$ 700,000.00	\$ 730,000.00	\$ 730,000.00	\$ 730,000.00	\$ 730,000.00	\$ -	\$ -	\$ -	\$ -	\$ 730,000.00	\$ 730,000.00	
CENTRAL BUSINESS DISTRICT		CBD-0001	Street Light Expansion & electrical infrastructure (Walker/Higham/Railroad) - Design Phase	Replacement	GEN/STREETS	\$ 10,000.00	\$ 10,000.00													
		CBD-0002	Higham/Spring Parking lot Improvements (Gilroys)	Replacement	GEN/STREETS									\$ 25,000.00	\$ 25,000.00					
		CBD-0003	Higham/Brush Parking lot Improvements (behind Kurt's) - ARPA possibility	Replacement	GEN/STREETS															
		CBD-0004	Walker/Spring Parking lot Improvements (Ott Lot) - Design Phase	Replacement	GEN/STREETS	\$ 25,000.00	\$ 25,000.00													
		CBD-0005	Depot improvements - new roof	Replacement	GEN/STREETS							\$ 200,000.00	\$ 200,000.00							
		CBD-0006	CIS Trail lighting (US 127 - Scott Road)	Replacement	GEN/STREETS									\$ 10,000.00	\$ 10,000.00					
		CBD-0007	Brick maintenance & crosswalk improvement	Replacement	GEN/STREETS	\$XXXXXX	\$XXXXXX													
		CBD-0008	Downtown light pole base replacement - 2nd & 3rd Block	Replacement	GEN/STREETS															
		CBD-0009	Downtown light pole base replacement - 4th Block	Replacement	GEN/STREETS	\$ 45,000.00	\$ 45,000.00													
		CBD-0010	Wayfinding signs	Replacement	GEN/STREETS	\$ 20,000.00	\$ 20,000.00													
		CBD-0011	Phased light bollard replacement on Clinton Avenue and Veterans Memorial	Replacement	GEN/STREETS	\$ 10,000.00	\$ 10,000.00													
		CBD-0012	Event fencing and barricades	Replacement	GEN/STREETS	\$XXXXXX	\$XXXXXX													
		CBD-0013	Sound Equipment/IT Closet	Replacement	GEN/STREETS	\$ 5,000.00	\$ 5,000.00													
		CBD-0014																		
		CBD-0015																		
		CBD-0016																		
				Subtotals				\$ 115,000.00	\$ 115,000.00	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -
LDFA		LDFA-001	Chip Seal Tolles (27 to dead end)		LDFA	\$XXXXX	\$XXXXX													
		LDFA-002	Chip Seal Zeeb (Walker Rd to Tolles)		LDFA	\$XXXXX	\$XXXXX													
		LDFA-003																		
		LDFA-004																		
				Subtotals				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
January 15, 2024

Department: Planning and Zoning	Attachments:
Subject: <i>Golf Cart Policy</i>	[X] Public Comments Received on Golf Carts [X] Comments from Public Safety on Golf Carts [X] Section 657a of the Michigan Vehicle Code, regarding Golf Carts
Prepared by: Chris Khorey	Approved by: City Manager, Chad A. Gamble, P.E.

SUMMARY/HIGHLIGHT: Because of the proliferation of golf cart usage on City streets, especially during events, the St. Johns Planning Commission has solicited public and expert comment regarding the topic. While golf carts are not “street legal” under State law and **are not currently permitted on St. Johns City streets**, the Michigan Vehicle Code permits cities with populations under 30,000 people to legalize and regulate them for use on city streets. Some nearby communities, such as Owosso and Elsie, have legalized golf cart usage on local roads.

The Planning Commission has heard advocacy in favor and against allowing golf carts on City streets, but has not established a clear consensus, and is seeking formal direction from the City Commission as to whether to continue their efforts.

BACKGROUND/DISCUSSION: While some community members have advocated for the legalization of golf carts, the City’s police department and Clinton County Ambulance have both advocated against.

Points made in favor of golf carts include efficiency during busy events, reduced carbon emissions, providing a healthy recreational outlet for families, and enhancing the City’s character and reputation.

The primary objection to golf carts is safety, particularly the potential for golf cart-automobile crashes, in which the golf cart driver and passengers would be at significant risk of injury or even death.

STRATEGIC PLAN OBJECTIVE: Master Plan Transportation Goal #1 States: “Preserve and enhance the level of service circulation and safety of the road network to support all users in the community.” However, “all users” does not necessarily mean all modes of transportation. While automobiles, pedestrians, trucks, emergency vehicles, and bicycles should clearly be accommodated in the transportation system, other types of vehicles are subject to the review and regulation of the City Commission.

FISCAL IMPACT: Legalizing golf carts would create new public safety costs, but could also produce revenue if the City decides to charge for registration. There could also be indirect economic development benefits.

RECOMMENDATION: The Planning Commission is seeking direction from the City Commission. Their motion included the following potential options:

- Instruct the Planning Commission to draft an Ordinance legalizing and regulating golf carts on City streets.
- Instruct the Planning Commission to cease its efforts in regards to golf carts, and maintain the status quo (which is that golf carts are not permitted on City streets).
- Instruct the Planning Commission to develop a pilot program, or other limited program of golf cart legalization (such as during events, or on summer weekends, only).
- Instruct the Planning Commission to take another course of action.

next planning commission meeting. There is no current committee. Do we think we should have a committee? He said he would request for the planning commission to appoint 3 members. He said one would be a city commission member.

Chairperson Hanover said that was used in the past.

Mr. Khorey said there is nothing in the ordinance that would prohibit the group from meeting virtually. He said it is not an official body and subject to any of the Michigan Zoning Enabling Act.

There was a discussion of:

- Transparency and who would otherwise approve the site plan.
 - Right now, they are brought here.
- A way to roll in decisions of this committee as a standing agenda item for this commission's purview.
 - Have a heading on the agenda and could put the approved site plan in the agenda.
 - All decisions are appealable to the ZBA (Zoning Board of Appeals) by the applicant and their neighbors.
- It would be for under 5,000 square feet, unless a single-family home or duplex, which goes to Mr. Khorey.
- A preliminary review for the mini commission.
 - McKenna would still provide a report.

Commissioner Mills said he was shocked these sorts of developments have to come for approval.

Mr. Khorey said you could recommend those go to administrative. He said you would have to do a public hearing, etc.

Commissioner Eshelman and Chairperson Hanover offered to be on the committee.

Mr. Khorey said we need one of the city commissioners also.

Motion by Commissioner Harger seconded by Commissioner Mills that the planning commission appoint 3 individuals to serve on the site plan committee (Hufnagel, Eshelman, Hanover).

YEA: Hanover, Holden, Mills, Harger, Eshelman

NAY: None

Motion carried.

Mr. Khorey said he would like a standing meeting time every two weeks and we can cancel if we don't need it.

7. OLD BUSINESS

A. Golf Cart Policies and Potential Amendment

Commissioner Eshelman said his focus was on people with limited mobility. He said for those people with electric wheelchairs, we can't prevent them from having golf carts. He said to take a step back and figure out what we do about people with golf carts at the Mint Festival. He said he lives on the same street as the police station and it appears there is no enforcement on this issue. Should we have a special access week for the Mint Festival? He said there have been a few garage sales since then and he noticed golf carts are out.

Chairperson Hanover said she doesn't like to make rules unless there is a need for rules.

Commissioner Eshelman said he was looking to make sure people with mobility issues had access. We can't overrule Federal law that allows it.

There was a discussion of:

- If there is a need for us to have a law.
 - If the community is under 30,000, you would have to make them street legal.
- ADA is a separate issue.

- Is there something to allowing them during Mint Festival.
- Is it a safety risk?
- Newer golf carts have headlights, brakes, turn signals, etc.
- Local municipalities that allow golf carts.
- Use of golfcarts with a boundary for their use or tied to a special event permit with street closures or a specific boundary.
- If golfcarts can be parked in the front and back yards.
- The police chief is opposed to allowing golf carts on the streets 365 days.
- Possibly allowing on Saturdays.
- Exemption for enforcement of trail system.
- Get a recommendation from the DDA from an economic development standpoint.
- Chris researching LTV.
- Taking a look at the chief's email and bullet points.
- Setting up appointment for the chief to discuss with and Owosso and Elsie.
- Moving forward cautiously on this.

B. Downtown Parking Policies and Potential Amendment

Chris Khorey discussed: the map; the Brush, State, Walker, and Ottawa area; avoids residential; Lansing Street is out right now, but could be added; could add the entire mixed-use district.

Chairperson Hanover discussed the purple area. She asked that we discuss this another evening.

Mr. Khorey said he can make a couple of edits to the map and bring it back next time.

Chairperson Hanover said she liked the idea of a fee.

8. COMMISSIONER COMMENTS

Commissioner Eshelman said we should take the time and follow-up on what the business community thinks about golf carts. He said they should get Scott and Eric's impressions as city commissioners also. He said it changes the aspect of the community. He said golfcarts are primarily around retirement communities. Do they want to see the city go in that direction?

9. ADJOURNMENT

Motion by Commissioner Holden seconded by Commissioner Mills that the Planning Commission adjourn the meeting.

YEA: Hanover, Holden, Mills, Harger, Eshelman

NAY: None

Motion carried.

The meeting was adjourned at 7:24 p.m.

Motion carried.

7. OLD BUSINESS

A. Golf Cart Policies and Potential Amendment

Chris Khorey, McKenna, said we have a first draft of a golf cart ordinance. He discussed what the first draft includes and the rules.

Chair Hanover said she talked to the downtown businesses and it didn't matter to them if people use a car or a golf cart.

Alex Shinabarger was present. He said he recently got a golf cart and loves riding around town and takes his niece. He said it has a horn, headlights, blinkers, and wipers.

Chair Hanover said right now golf carts aren't legal.

Mr. Shinabarger said he is good with the city coming up with a sticker that registers them and put that money towards a park. He said Gratiot County requires you to put an ORV sticker on it.

Mr. Khorey said it would require you to register your golf cart and you get a sticker, but at no cost.

Commissioner Eshelman asked if he got a golf cart preliminarily because of limited mobility.

Mr. Shinabarger said no.

There was a discussion of:

- State law says we have to pass something to make them legal.
- Public safety concern.
- Campgrounds are, in most cases, private roads.
- Issues with utilizing public streets.
- Ease of golf carts tipping over.
- ORV sticker allows you to do that, offroad.

David Andrews was present. He said he has a golf cart he spent \$10,000 on and they ride along the side of the road. He discussed motorized bikes.

There was a discussion of:

- Helmets
 - Additional rules of reflectors and helmets if conventional golf cart.
- List of things under LVT is up for discussion.
- No helmet law for bikes.

Chief Kirk said they are not legal because they are not safe. He discussed: the fulcrum points on golf carts vs. ORV; the county ordinance mechanically excludes golf carts; seeing golf carts with additional seating on Halloween and feet blocking the taillights; closing streets to vehicular traffic for an event; crossing at Sturgis & 27, not enough time with the light; catastrophic injuries at 10 mph; motorized vehicles have gotten ahead of the motor vehicle code.

There was a discussion of:

- Rule for a helmet on a moped.
 - Up to a certain age; special insurance also.
- No travel lanes to protect those vehicles right now.
- Liability on behalf of the city.

- Staff will get more information from the legal perspective and report back.
- What liability the city might have if creating an ordinance and then if we don't enforce it adequately.
- Questions of enforcement and potential staff time, registering people and staff time, staff time making stops.
- Insurance
- Elsie and Owosso allow golf carts
 - Chief Kirk talked to the Elsie police chief.
 - Roadway in Elsie is significantly different.
 - They haven't had significant problems.
- Gauge sentiments of community
- If there is a meeting set up with Owosso, maybe Commissioner Eshelman could attend.

B. RV Parking Amendment

Chris Khorey, McKenna, discussed 155.341 of the zoning ordinances. He discussed: it includes RV parking; subsection E would expand the allowable materials that would be considered a hard surface.

There was a discussion of:

- People parking on the driveway approaches.
 - Clarified that it also needs to be paved.
- Definition of recreational vehicle: ATV's and golf carts are listed as RV's.
- For small RV, we may have a different set of standards.
 - Right now, only allows one RV to be parked outside.
- The draft language.
- Hard surface, widens out description but doesn't include gravel.
- Added rear yard.
- Corner lots.
- Driveway in front of the house.
 - Change confusing language and remove driveway.
- Not sure about allowing in summer to put vehicles on grass.
- Should be allowing in the rear yard.
- Providing clarity on ordinances; importance of us communicating to the public about what our ordinances are.
- Definition of recreational vehicle - list is concerning and pretty restrictive.
- Turf pavers
- Section E, clarify complete surface.
- Section F, small RV.
- Some sort of initial grace period, such as 7 days.
- Trailers being separated out.

C. Downtown Parking Policies and Potential Amendment

Chris Khorey, McKenna, said if you are comfortable with the policies, we could put it in ordinance format. He summarized the proposed changes.

There was a discussion of:

- Payment in lieu of parking.
 - Case-by-case basis.
- Percentages and numbers.

Mr. Khorey said the next step would be a public hearing in January.

8. COMMISSIONER COMMENTS

Commissioner Eshelman said he appreciated everyone's efforts. He discussed making fellow citizens' lives better, input from the police chief. He said Owosso was surprised we had an active planning commission.

Chair Hanover said she appreciated his and Brian's engagement.

Commissioner Mills said Chair Hanover and himself met with the committee on the rental checklist. He said the chair did an excellent job with changes and he thinks we are making progress with them and they feel part of the process. He discussed that anyone that is willing to invest their time and come to a meeting we should get their name, address, and email and add them by default to the planning commission's notice of meetings.

City Manager Gamble said we are actively looking at different types of software. He said we anticipate having a proposal in the 2024/25 budget. He said we want to have them sign up and desire that.

Commissioner Hufnagel apologized for being absent at the last meeting.

9. ADJOURNMENT

Motion by Commissioner Dzurka seconded by Commissioner Eshelman that the Planning Commission adjourn the meeting.

YEA: Hanover, Holden, Harger, Dzurka, Hufnagel, Eshelman, Mills

NAY: None

Motion carried.

The meeting was adjourned at 7:59 p.m.

From: [Chad Gamble](#)
To: [Christopher Khorey](#)
Cc: [David Kirk](#)
Subject: FW: Golf Cart Follow Up
Date: Sunday, November 12, 2023 6:47:50 PM

Chris,
FYI.

Chad A. Gamble, P.E.
City Manager
989-224-8944 EXT. 231 (office)
City of St. Johns, Michigan
100 East State Street, Suite 1100, P.O. Box 477
St. Johns, Michigan 48879-0477

-----Original Message-----

From: David Kirk <dkirk@sjpolice.org>
Sent: Friday, November 10, 2023 7:10 AM
To: Chad Gamble <cgamble@stjohnsmi.gov>
Subject: Golf Cart Follow Up

Good morning,

I followed up Owosso's Public Safety Director regarding golf carts. I was particularly interested in what "mobility" was resolved with the carts that was referenced at our meeting as well as anything else that stood out. In my assessment, if we create a solution for a bonafide issue such as limited mobility, the benefit could mitigate some of the risk factors. Director Lenkart is unaware of any issue related to an improving mobility for a group or area within the city. He added that seeing golf carts in use is relatively rare. One person who is a crossing guard 2 blocks from his home drives from his house to the crossing. That person doesn't have limited mobility but rather uses the cart as a convenience. The only other noteworthy thing that the Director recalled was a subject drove a cart while intoxicated, flipped it and injured himself. The operator inevitably was arrested for OWI.

I also contacted State Farm and inquired about insurance for golf carts. According to that office, golf carts can not have road coverage unless they are permitted by the city, township or village they are operating in. If there is no such allowance then the carts can only be insured for damage while on private property. The example the agent gave was hitting a stump and damaging the cart. Lastly, I asked who is responsible if a cart is struck by a vehicle when they're operating on the road. Those claims revert back to the insurance on the motor vehicle that collides with the cart regardless of who's at fault.

Just wanted to share a couple informational tidbits.

Have a great weekend!

Sent from my iPhone

From: [David Kirk](#)
To: [Christopher Khorey](#)
Subject: FW: Golf cart use thoughts
Date: Tuesday, January 2, 2024 8:46:32 AM

Chris,

Attached is information from our ambulance service regarding golf cart operation that was requested at the last Planning Committee meeting. I think I inadvertently failed to copy you when I sent the response to the City Manager.

Chief David Kirk
St. Johns Police Department
989-224-6721 ext. 277

dkirk@sjpolice.org

"Be sure you put your feet in the right place, then stand firm."
-Abraham Lincoln

From: director clintonambulance.com <director@clintonambulance.com>
Sent: Friday, December 29, 2023 2:01 PM
To: David Kirk <dkirk@sjpolice.org>; Andrew Tobias <atobias@sjpolice.org>
Cc: admin clintonambulance.com <admin@clintonambulance.com>; innovationcoordinator2 clintonambulance.com <innovationcoordinator2@clintonambulance.com>
Subject: Golf cart use thoughts

Greetings Gentlemen,

The conversation regarding the operation of golf carts in the City has generated plenty of conversation around the base. Several of our crew have responded to these crashes here, as well as with other agencies they have worked for, some with severe injuries and one death. Jen has done most of the research, and links to some of the articles of interest are below. A major point of interest is the fact that many of the articles are published by law firms, and deal with the likelihood of litigation in these incidents. There are always damages, and someone must be sued to recover those damages. Those being sued must now retain legal counsel to defend themselves from losing everything they may have, making the only winners the law firms. In our opinion, there is a significant risk with adding vehicles with no safety requirements or equipment to our streets, with no benefit other than perhaps convenience.

Some points of interest:

- There are an estimated 15,000 golf cart accident injuries *reported* annually.
- Many of these accidents are in gated communities, where traffic volume is much lower than what we see in St Johns, and speeds limited.
- Approximately 10% are rollover events, which have the highest incidence of death and serious

injury.

- Small children and teenagers account for approximately one-third of reported injuries.
- The lack of seat belts allows for ejection, resulting in neck and spinal injuries, traumatic brain injury, fractures, lacerations, and significant “road rash”. Think minimally an ED visit, possibly an expensive ambulance ride, and a potentially astronomical hospital stay, or perhaps a funeral.
- Much of the published information is by law firms, who often recommend consulting an attorney that specializes in golf cart accidents. This should provide folks with an idea of what they may have to go through emotionally and financially should they be a party involved in a golf cart accident.
- A person’s automobile insurance doesn’t cover a golf cart in most cases. Litigation is presented as the best way to recover expenses related to a golf cart accident with the cart owner and/or operator potentially liable. The more serious injuries that result in death or disability will take a huge emotional and financial toll on those involved, on both sides of the battle...

[https://link.edgepilot.com/s/a892bc1d/ziQ3wyYtXkSXbxwuqjahvA?
u=https://www.medlegal360.com/golf-cart-accidents/](https://link.edgepilot.com/s/a892bc1d/ziQ3wyYtXkSXbxwuqjahvA?u=https://www.medlegal360.com/golf-cart-accidents/)
[https://link.edgepilot.com/s/5f1eec9e/ACnX0TBsbUCVAwb8YDLBdQ?
u=https://www.lowmanlawfirm.com/blog/bid/103748/4-Golf-Cart-Accident-Statistics-That-May-Surprise-You](https://link.edgepilot.com/s/5f1eec9e/ACnX0TBsbUCVAwb8YDLBdQ?u=https://www.lowmanlawfirm.com/blog/bid/103748/4-Golf-Cart-Accident-Statistics-That-May-Surprise-You)
[https://link.edgepilot.com/s/8e1aa9d8/NVBIINbPEUSek-zHworeZg?
u=https://pubmed.ncbi.nlm.nih.gov/36939841/](https://link.edgepilot.com/s/8e1aa9d8/NVBIINbPEUSek-zHworeZg?u=https://pubmed.ncbi.nlm.nih.gov/36939841/)

[https://link.edgepilot.com/s/d7f6b68b/ISJYN-vt6UKcNr_5j9D2nw?
u=https://www.thedrive.com/news/golf-cart-crash-test-is-absolute-carnage-even-at-just-30-mph](https://link.edgepilot.com/s/d7f6b68b/ISJYN-vt6UKcNr_5j9D2nw?u=https://www.thedrive.com/news/golf-cart-crash-test-is-absolute-carnage-even-at-just-30-mph)

This last video was done by Euro NCAP, the British version of NHTSA. This is a crash test video, using a golf cart that does have seat belts in frontal and side impact crashes at 31mph. I was originally thinking that if a compromise were sought, that safety equipment would be a part of that. Watch the videos to see how little protection seat belts offer. Some may argue that carts may go slower than that, the speed that matters the most is whoever is going faster, the cart or any vehicle they encounter.

If there is anything else you need, please let us know. We feel we are far enough removed from the conversations to be unbiased, and we feel putting golf carts on the streets and sidewalks of St Johns is a bad idea.


Respectfully,


Lynn


**Lynn Weber EMT-P/IC
Director**

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As a citizen of St. Johns I feel that golf carts and side by side vehicles should be allowed on city streets. I also feel that if this is allowed that there needs to be rules in place. I have occasionally operated my golf cart on city streets giving my grandchildren and senior citizen members of our family rides. The children really enjoy this, but the senior citizens I believe enjoy this more. I took my 82 year old Aunt for a couple of rides this summer and you would have thought that I took her to Disney World. I believe that this would be a good thing for our community. I have attached a list of rules that I feel would help make this successful. Thank you for your consideration on this subject.

Everett Thornton

Must be 21 with a valid drivers license.

Can be operated during daylight hours only.

Must obey all traffic laws.

Hand signals must be used when making a turn.

Must have brake lights and a ORV license.

Children 12 and under must wear a seat belt.

Must have a rearview mirror.

Can not be operated on business 27 or M21. Only crossing these two Roadways are permitted.

Along with golf carts, side by side Vehicles should also obey these rules.

Heather Hanover
Chair

James Eshelman
Vice-Chair

Commissioners

Scott Dzurka, Mayor
Eric Hufnagel, Commissioner
Mark Holden
Melvin Renfrow
Eric Harger
Brian Mills
Vacant



PLANNING COMMISSION

DECEMBER 6, 2023
REGULAR MEETING MINUTES

1. CALL TO ORDER

The meeting of the St. Johns Planning Commission was called to order by Chair Hanover at 4:01 p.m.

Members Present: Heather Hanover, Mark Holden, Eric Harger, Scott Dzurka, Eric Hufnagel, James Eshelman, Brian Mills

Members Absent: Melvin Renfrow

Staff Present: Chad Gamble, City Manager; Mindy Seavey, City Clerk; Chris Khorey, McKenna; Ken Skunda, McKenna

2. APPROVAL OF AGENDA

Chair Hanover added 5D. Chicken Ordinance Discussion to the agenda.

Motion by Commissioner Dzurka seconded by Commissioner Hufnagel to approve the agenda as amended.

YEA: Hanover, Holden, Harger, Dzurka, Hufnagel, Eshelman, Mills

NAY: None

Motion carried.

3. APPROVAL OF MINUTES – NOVEMBER 8, 2023 MEETING

Motion by Commissioner Holden seconded by Commissioner Mills to approve the minutes as presented.

YEA: Hanover, Holden, Harger, Dzurka, Hufnagel, Eshelman, Mills

NAY: None

Motion carried.

4. NEW BUSINESS: NONE

5. OLD BUSINESS

A. Golf Cart Policies and Potential Amendment

Mayor Dzurka said it is important to share our research with other communities, insurance information, etc. He discussed the county's ORV ordinance. At this time, there is nothing on the books that allows golfcarts in the city; State legislation allows a city to pass policy to allow them.

There was a discussion of:

- The city commission might be hesitant to approve; behoove us to go to the city commission before.
 - Safety concerns; in exploration phase.
 - Commission interested, but want to know about safety.
- Concerns about use in areas of parking of higher density (Kroger, high school).
- Motor vehicles and golf carts; golf carts are not designed to take that kind of impact.
- A homeowners' policy is not going to be enough to cover.
 - You can get road insurance, but city would have to approve golf carts first.
- The county ordinance, passed ATV's not golf carts, they require helmets.
- Procedure: Planning Commission/City Commission.

Chairperson Hanover asked if there were any comments from the public.

Ed Brandon, lives outside of city and manages the hardware store, was present. He discussed: he knows golfcarts seem scary; what about mopeds; health insurance covers if there is a car accident; an opportunity to bring in business; we have a golfcart repair shop; the time slot move up may have kept people from coming; some bicycles go faster than a golfcart and are not insured; he has a golfcart at home and rides it; seatbelts can be bought on Amazon and lights; they go 20-25 miles at the most; Elsie. He asked about the stats on how many accidents involving golfcarts?

Chief Kirk was present. He said from the police department standpoint they assess safety. He discussed: collision ratings and things that happen to people on those can't be deemed safe; roads engineered for golfcarts is a different issue; no disputing there are unsafe bicycles, mopeds, and motorcycles on the streets; understand they are fun, mobility, save gas; their recommendation is from a very specific safety aspect; insurance: if allowable, there are riders you can put onto your auto insurance, one agent told him the claim would go to the driver with insurance coverage.

Chairperson Hanover said currently they are not allowed on the road.

There was a discussion of:

- Police enforcement
- Mopeds and electric bikes are allowed by the state already.
 - Technology has exceeded statutes.
- Clinton County ORV ordinance
- Possible to try for one year and look at what happens with the Mint Festival?
 - At commission level, they could set parameters.

Chris Khorey, McKenna, said on the county ORV, it applies on county roads and does not apply to the city. It is not intended to include golfcarts.

Mayor Dzurka asked if it was feasible to gather an overview of the public safety aspects of this to present to the commission so they understand.

Chairperson Hanover asked if Chris can work on this.

Mr. Khorey said potentially the chief has access to crash data.

Chief Kirk said crash data was included. He said he could get input from the ambulance and rescue personnel.

City Manager Gamble discussed a deeper scrub from the safety and insurance perspective and then do a deeper dive and start formulating the body of the ordinance.

Mayor Dzurka asked if the MML might be a resource with other communities that have adopted this. He asked Commissioner Eshelman if he had a chance to talk with Owosso.

Commissioner Eshelman said only with officials.

Chief Kirk said he did contact Owosso. He discussed an OUIL golfcart crash.

Alex Shinabarger, 609 W. Higham, was present. He said he was curious what a private parking lot has to do with golfcarts.

Chairperson Hanover said it is another part of the equation.

Mr. Shinabarger discussed one-wheel skateboards are allowed on the road.

Mayor Dzurka said that is not our choice. He said he was curious on quasi-street legal for communities and those who have set requirements. Is it safer and are they seeing less crashes?

Chief Kirk said a list of things that can be included. They are not engineered to withstand any kind of crash and discussed the fulcrum point on golfcarts. He said he can try to dig more specifically.

B. RV Parking Amendment

Chris Khorey, McKenna, discussed the first version is the one to look at.

- Changes in the latest draft
 - Section E
 - Allows permeable pavement to be used.
 - Allows zoning administrator to approve other hard surfaces.
 - Section F
 - New section, applies to driveway approaches.
 - Does not include any trigger based on sale of property. Does include trigger to pave approach at time of site plan approval.
 - Section G
 - Split into two sections, full size and small RV
 - Section H
 - Under 10,000 sf – park 1 outdoors
 - Discussion there is no minimum
 - 10,000-20,000 sf – park 2
 - Over 20,000 sf – park 3

Chairperson Hanover left at 4:55 pm

- Paved area definition.
- To store in wintertime, would have to obtain zoning permit and it doesn't have to be renewed.
- Summer RV, right now only allowed to park on side yard in grass, should be side and rear.
 - Zoning permit not required for this.
- Anyone can store on lot for 7 days (grace period).

There was a discussion of:

- Dimension for hard surface.
- Requirement for parking space in city.
- This is less restrictive.
- End of driveway.



History: 1949, Act 300, Eff. Sept. 23, 1949;—Am. 1976, Act 439, Imd. Eff. Jan. 13, 1977;—Am. 2000, Act 82, Eff. July 1, 2000;—Am. 2002, Act 494, Imd. Eff. July 3, 2002;—Am. 2015, Act 126, Imd. Eff. July 15, 2015;—Am. 2017, Act 139, Eff. Jan. 28, 2018;—Am. 2018, Act 204, Eff. Sept. 18, 2018.

257.657a Operation of golf cart on village, city, or township streets or state trunk line highway.

Sec. 657a. (1) A village or city having a population of fewer than 30,000 individuals based upon the 2010 decennial census may by resolution allow the operation of golf carts on the streets of that village or city, subject to the requirements of this section. A township having a population of fewer than 30,000 individuals based upon the 2010 decennial census may by resolution, unless disapproved by the county board of commissioners under subsection (3), allow the operation of golf carts on the streets of that township, subject to the requirements of this section.

(2) If a village, city, or township allows the operation of golf carts on the streets of that village, city, or township, that village, city, or township may require those golf carts and the operators of those golf carts to be recorded on a list maintained by that village, city, or township. A village, city, or township shall not charge a fee for listing golf carts or the operators of those golf carts.

(3) A county board of commissioners may, by resolution, disapprove the operation of golf carts on the streets of a township located within that county if the county board of commissioners conducts a hearing and determines that 1 or more of the following apply:

(a) The operation of golf carts on the streets of that township would cause significant environmental damage.

(b) The operation of golf carts on the streets of that township would cause a significant concern of public safety.

(4) The county board of commissioners shall provide public notice of a hearing under subsection (3) at least 45 days before the hearing is conducted. The county board of commissioners shall also provide written notice of a hearing under subsection (3) to the township at least 45 days before the hearing is conducted.

(5) A person shall not operate a golf cart on any street unless he or she is at least 16 years old and is licensed to operate a motor vehicle.

(6) The operator of a golf cart shall comply with the signal requirements of section 648 that apply to the operation of a vehicle.

(7) A person operating a golf cart upon a roadway shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or a vehicle proceeding in the same direction.

(8) Except as otherwise provided in subsection (9), a person shall not operate a golf cart on a state trunk line highway. This subsection does not prohibit a person from crossing a state trunk line highway when operating a golf cart on a street of a village, city, or township, using the most direct line of crossing.

(9) The legislative body of a local unit of government may request the state transportation department to authorize the local unit of government to adopt an ordinance authorizing the operation of golf carts on a state trunk line highway, other than an interstate highway, located within the local unit of government. The request shall describe how the authorization would meet the requirements of subsection (10). The state transportation department shall solicit comment on the request from the local units of government where the state trunk line highway is located. The state transportation department shall consider comments received on the request before making a decision on the request. The state transportation department shall grant the request in whole or in part or deny the request not more than 60 days after the request is received. If the state transportation department grants a request in whole or in part under this subsection, the local unit of government that submitted the request may adopt an ordinance authorizing the operation of golf carts on the state trunk line highway that was the subject of the request. A county may submit a request for authorization under this subsection on behalf of 1 or more local units of government located within that county if requested by those local units of government.

(10) The state transportation department shall authorize operation of a golf cart under subsection (9) only on a state trunk line highway that is not an interstate highway within a local unit of government that has already adopted an ordinance under subsection (1), that serves as a connector between portions of the local unit of government that only connect through the state trunk line highway, and that meets 1 or more of the following requirements:

(a) Provides access to tourist attractions, food service establishments, fuel, motels, or other services.

(b) Serves as a connector between 2 segments of the same county road that run along discontinuous town lines.

(c) Includes a bridge or culvert that allows a golf cart to cross a river, stream, wetland, or gully that is not

crossed by a street or county road on which golf carts are authorized to operate under an ordinance adopted as provided in subsection (1).

(11) The state transportation department may permanently or temporarily close a state trunk line highway to the operation of golf carts otherwise authorized under subsection (9) after written notice to the clerk of the local unit of government that requested the authorization under subsection (9). The notice shall be in writing and sent by first-class United States mail or personally delivered not less than 30 days before the adoption of the rule or order closing the state trunk line highway. The notice shall set forth specific reasons for the closure. The state transportation department is not required to develop a plan for an alternate route for a state trunk line highway that it has temporarily closed to the operation of golf carts.

(12) Where a usable and designated path for golf carts is provided adjacent to a highway or street, a person operating a golf cart may, by local ordinance, be required to use that path.

(13) A person operating a golf cart shall not pass between lines of traffic, but may pass on the left of traffic moving in his or her direction in the case of a 2-way street or on the left or right of traffic in the case of a 1-way street, in an unoccupied lane.

(14) A golf cart shall not be operated on a sidewalk constructed for the use of pedestrians.

(15) A golf cart shall be operated at a speed not to exceed 15 miles per hour and shall not be operated on a state trunk line highway or a highway or street with a speed limit of more than 30 miles per hour except to cross that state trunk line highway or highway or street. A village, city, or township may, by resolution, designate roads or classifications of roads for use by golf carts under this subsection.

(16) A golf cart shall not be operated on a state trunk line highway or the streets of a city, village, or township during the time period from 1/2 hour before sunset to 1/2 hour after sunrise.

(17) A person operating a golf cart or who is a passenger in a golf cart is not required to wear a crash helmet.

(18) A person operating a golf cart on a state trunk line highway shall ride as near to the right side of the roadway as practicable.

(19) This section does not apply to a police officer in the performance of his or her official duties.

(20) A golf cart operated on a street of a village, city, or township under this section is not required to be registered under this act for purposes of section 3101 of the insurance code of 1956, 1956 PA 218, MCL 500.3101.

(21) As used in this section, "golf cart" means a vehicle designed for transportation while playing the game of golf. A village, city, or township may require a golf cart registered within its jurisdiction to meet any or all of the following vehicle safety requirements of a low-speed vehicle for approval under this section:

(a) At least 2 headlamps that comply with section 685.

(b) At least 1 tail lamp that complies with section 686.

(c) At least 1 stop lamp and 1 lamp or mechanical signal device that comply with sections 697 and 697b.

(d) At least 1 red reflector on each side of the golf cart as far to the rear as practicable and 1 red reflector on the rear of the golf cart as required for low-speed vehicles by 49 CFR 571.500.

(e) One exterior mirror mounted on the driver's side of the golf cart and either 1 exterior mirror mounted on the passenger side of the golf cart or 1 interior mirror as required for low-speed vehicles by 49 CFR 571.500.

(f) Brakes and a parking brake that comply with section 704.

(g) A horn that complies with section 706.

(h) A windshield that complies with section 708a.

(i) A manufacturer's identification number permanently affixed to the frame of the golf cart.

(j) Safety belts that comply with section 710a and that are used as required by section 710e.

(k) The crash helmet requirements applicable to low-speed vehicles under section 658b.

History: Add. 2014, Act 491, Imd. Eff. Jan. 13, 2015;—Am. 2018, Act 139, Eff. Aug. 8, 2018.

257.658 Riding on seat of bicycle, motorcycle, moped, electric skateboard, or electric personal assistive mobility device; number of persons; wearing of crash helmet; conditions; rules; requirements for autocycle.

Sec. 658. (1) A person propelling a bicycle or operating a motorcycle or moped shall not ride other than upon and astride a permanent and regular seat attached to that vehicle.

(2) A bicycle or motorcycle shall not be used to carry more persons at 1 time than the number for which it is designed and equipped.

(3) An electric personal assistive mobility device or an electric skateboard shall not be used to carry more than 1 person at a time.

(4) A person less than 19 years of age operating a moped on a public thoroughfare shall wear a crash