

Scott Dzurka
Mayor

Brad Gurski
Vice Mayor

Eric Hufnagel
Commissioner

Jean Ruestman
Commissioner

Chris Hyzer
Commissioner



Chad A. Gamble, P.E.
City Manager

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

Michael Homier
City Attorney

Justin Smith
Director of Public Services

**CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA**

**Monday, April 22, 2024, 6:00 p.m.
Room 2200 – Clinton County Courthouse**

***Listen to Meeting Via Telephonic Conference
Dial 1 929 205 6099**

<https://zoom.us/j/2050014286>

Meeting ID: 205 001 4286

***Please note, you will not be able to make public comments through Zoom;
only in-person attendees will be able to participate in public comments.**

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Regular meeting minutes of March 18, 2024
- b. Receipt of Warrants
 - In the amount of \$592,905.65
- c. Adjustment and Addition to Fee and Rate Schedule - Permits to Purchase Firearms
 - Staff recommends that the city commission approve amending the current Fee and Rate Schedule to include a \$10.00 administrative fee for "Firearm Purchase Permits" and sustain that fee on the Fee and Rate Schedule.
- d. Biosolids Contract Renewal – Bio-Tech
 - Staff recommends that the city commission approve the three-year contract renewal from Bio-Tech Agronomics for biosolids removal and land application. This contract has been reviewed by the city attorney and found to be legally sufficient.

- e. Police Department Textile Service Agreement - Maurer
 - Staff recommends that the city commission approve the presented agreement for textile services with Maurer's and authorize the Mayor to sign the same.
- f. Authorization of Signers on all Mercantile Accounts
 - Staff recommends that the city commission authorize the update of signers to Chad A. Gamble, Mindy Seavey, and Kristina Kinde for all Mercantile accounts.

4. Approval of Agenda: *(6:05 pm – 6:07 pm) Action Item*

B. PUBLIC HEARINGS:

C. PERSONS WISHING TO PRESENT TESTIMONY:

- 1. Public comment - agenda & non-agenda items (6:07 pm – 6:10 pm) *Discussion only*
Each speaker is only entitled to one (1) three-minute time during each Public Comment period.

D. COMMUNICATIONS:

E. OLD BUSINESS:

- 1. Recommended Zoning Amendment – Off Street Parking - Resolution #10-2024 – a Resolution to Introduce an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Off-Street Parking and Loading/Unloading Area Requirements for Full Size and Small Recreational Vehicles (6:10 pm – 6:20 pm) *Action Item*
(Presenter: Jeff Keesler, McKenna)
- 2. Recommended Zoning Amendment – Downtown Development Parking Requirements - Resolution #14-2024 – a Resolution to Adopt an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding the Creation of a Parking Exemption Zone & Resolution #15-2024 – a Resolution to Adopt an Ordinance to Amend City's Zoning Map (6:20 pm – 6:25 pm) *Action Item*
(Presenter: Jeff Keesler, McKenna)

F. NEW BUSINESS:

- 1. Local Governing Body Resolution for Charitable Gaming Licenses – St. Johns Auto Program Boosters – Resolution #16-2024 (6:25 pm – 6:30 pm) *Action Item*
(Presenter: Chad Gamble, City Manager)
- 2. Fantasy Forest Master Plan (6:30 pm – 6:45 pm) *Action Item*
(Presenter: Bill Schafer, Parks and Recreation Director)
- 3. Quarterly Budget Report (6:45 pm – 6:50 pm) *Discussion only*
(Presenter: Kristina Kinde, Treasurer)
- 4. King Media (6:50 pm – 7:05 pm) *Discussion only*
(Presenter: Laurie DeYoung, King Media)
- 5. Wilson Community Center Bond Authorizing Resolution #17-2024 (7:05 pm – 7:15 pm) *Action Item*
(Presenter: Kristina Kinde, Treasurer)

6. Baker Tilly Water and Sewer Rate Study Presentation (7:15 pm – 7:30 pm) *Action Item*
(Presenters: Kristina Kinde, Treasurer; Andy Campbell, Baker Tilly)
7. Staff Presentation of the Proposed 2024/2025 Fiscal Year Budget to the City Commission and Set Public Hearing for May 20, 2024 (7:30 pm – 7:50 pm) *Action Item*
(Presenters: Chad Gamble, City Manager; Kristina Kinde, Treasurer)
8. Application for Waiver in Underfunded Status on MERS Pension Plan - Resolution - #18-2024 (7:50 pm – 8:00 pm) *Action Item*
(Presenter: Kristina Kinde, Treasurer)
9. City Manager Comments (8:00 pm – 8:10 pm) *Discussion only*
10. Commissioner Comments (8:10 pm – 8:20 pm) *Discussion only*

G. ADJOURNMENT: (8:20 pm)

(Next Regular Meeting Scheduled for **Monday, May 20, 2024, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodation.