

Scott Dzurka
Mayor

Brad Gurski
Vice Mayor

Eric Hufnagel
Commissioner

Jean Ruestman
Commissioner

Chris Hyzer
Commissioner



Chad A. Gamble, P.E.
City Manager

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

Michael Homier
City Attorney

Justin Smith
Director of Public Services

**CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA**

**Monday, June 24, 2024, 6:00 p.m.
Room 2200 – Clinton County Courthouse**

***Listen to Meeting Via Telephonic Conference
Dial 1 929 205 6099**

<https://zoom.us/j/2050014286>

Meeting ID: 205 001 4286

***Please note, you will not be able to make public comments through Zoom;
only in-person attendees will be able to participate in public comments.**

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Regular meeting minutes of May 20, 2024
 - Closed session minutes of May 20, 2024
- b. Receipt of Warrants
 - In the amount of \$874,584.41
- c. Granger Waste Services Solid Waste, Recycling and Spring Cleanup 5-Year Contract
 - Staff recommends that the city commission approve the 5-year contract from Granger for Solid Waste, Recycling and Spring Cleanup.
- d. Updated Construction Standards
 - Staff recommends that the city commission approve the updated City of St Johns Construction Standards.

- e. Utility Service Truck Outfitting
 - Staff recommends that the city commission approve the purchase of a utility service box from Hoekstra Equipment in the amount of \$52,368.
 - f. Clinton County Road Commission – Chip sealing of the Industrial Park, Walker Rd, and S. Lansing streets
 - Staff recommends the city commission approve the bids and contracts from The Clinton County Road Commission for the cost of \$18,961.14 subsequent to review of contract language by Foster Swift.
 - g. Principal Shopping District/Downtown Development Authority Appointments
 - The St. Johns PSD/DDA Boards of Directors recommends the city commission reappoint Tracy Kossaras, Brent Hurst and Ed Brandon to the Principal Shopping District and Downtown Development Authority Boards as recommended (terms expiring June 30, 2028).
 - h. Fire Department SCBA Purchase
 - Staff recommends the city commission approve the purchase of new SCBA from Municipal Emergency Equipment of in the amount of \$182,335.00.
 - i. 24/25 Street Program – Water Utility Improvements - Material Purchase
 - Staff recommends the city commission approve ETNA as the sole source provider for Waterous Fire Hydrants and American Flow Control Valves and approval of the water infrastructure components quote from ETNA Supply in the amount of \$60,653.00.
 - j. Morton Street Water Main Replacement
 - Staff recommends the city commission approve the Morton Street watermain project to be awarded to Miller Brothers Excavation in the amount of \$582,903.00.
 - k. CEDAM AmeriCorps Member – Host Site Agreement
 - Staff recommends the city commission approve the City Manager to sign the Host Site Agreement and to serve as the City’s Host Site Executive Director.
 - l. Merit Bonus
 - Staff recommends the city commission approve the merit bonus for Conner Rademacher.
 - m. King Media Contract
 - Staff recommends the city commission approve the FY 24/25 King Media contract for the sum of \$55,000.
 - n. Year End Budget Adjustments
 - Staff recommends that the city commission approve the year end budget adjustments as per City Treasurer Kinde’s memo.
4. Approval of Agenda: *(6:05 pm – 6:07 pm) Action Item*

B. PUBLIC HEARINGS:

C. PERSONS WISHING TO PRESENT TESTIMONY:

1. MaLissa Schutt, Executive Director at Clinton Area Transit System (6:07 pm – 6:17 pm)
Discussion only
2. Public comment - agenda & non-agenda items (6:17 pm – 6:20 pm) Discussion only
Each speaker is only entitled to one (1) three-minute time during each Public Comment period.

D. COMMUNICATIONS:

E. OLD BUSINESS:

1. Resolution #26-2024 – Resolution to Adopt an Ordinance to Amend Chapter 155 the City of St. Johns Code of Ordinances Regarding Chickens (6:20 pm – 6:22 pm) Action Item
(Presenter: Chris Khorey, McKenna)
2. Resolution #27-2024 – a Resolution to Adopt an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Sidewalk Requirements (6:22 pm – 6:25 pm) Action Item
(Presenter: Chris Khorey, McKenna)

F. NEW BUSINESS:

1. Resolution #28-2024 – a Resolution to Exempt the City from Public Act 152 of 2011 (6:25 pm – 6:28 pm) Action Item
(Presenter: Mindy Seavey, City Clerk)
2. Request for Funding of Recycling Center by Lions Club (6:28 pm – 6:35 pm) Action Item
(Presenter: Chad Gamble, City Manager)
3. Request for Funding of Independence Day Fireworks Show from St. Johns' Rotary (6:35 pm – 6:40 pm) Action Item
(Presenter: Chad Gamble, City Manager)
4. Headlee Override – Resolution #29-2024 (6:40 pm – 6:50 pm) Action Item
(Presenter: Kristina Kinde, City Treasurer)
5. Federal Mogul Property Update (6:50 pm – 7:15 pm) Discussion Only
(Presenter: Chad Gamble, City Manager)
6. City Manager Comments (7:15 pm – 7:25 pm) Discussion only
7. Commissioner Comments (7:25 pm – 7:35 pm) Discussion only
8. Closed Session – Written Attorney Client Privileged Legal Opinion (7:35 pm – 8:05 pm)

G. ADJOURNMENT: (8:05 pm)

(Next Regular Meeting Scheduled for Monday, July 22, 2024, 6:00 p.m.)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodation.



CONSENT AGENDA

CITY OF ST. JOHNS
CITY COMMISSION MINUTES

MAY 20, 2024

The regular meeting of the St. Johns City Commission was called to order by Mayor Dzurka at 6:01 p.m. at the Clinton County Courthouse, 100 East State Street, 2nd Floor, Suite #2200, St. Johns, Michigan.

COMMISSIONERS PRESENT: Eric Hufnagel, Jean Ruestman, Scott Dzurka, Chris Hyzer

COMMISSIONERS ABSENT: Brad Gurski

STAFF PRESENT: Chad Gamble, City Manager; Kristina Kinde, City Treasurer; Mindy J. Seavey, City Clerk (left at 7:49); Justin Smith, Director of Public Services; Courtney Agrusa, City Attorney; Chris Khorey, McKenna

Mayor Dzurka asked if any of the commissioners or persons present wished to discuss any of the items on the consent agenda.

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the consent agenda be approved as presented.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

a. Approval of Minutes

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the minutes of the April 22, 2024 regular and special meetings be approved as presented.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

b. Receipt of Warrants

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that warrants be approved as presented in the amount of \$431,085.49.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

c. Agreement between City of St. Johns and Clinton County Arts Council/Music in the Park 2024 season

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission ratify the agreement for the concert in the park series and authorize the mayor and clerk to sign.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

d. Permit for Fireworks – Night Magic Displays

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the permit for fireworks other than consumer or low impact for Night Magic Displays for the July 4, 2024 Rotary Club Fireworks Display and authorize the mayor to sign.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

e. Wolverine Engineering As Needed Professional Services Agreement Extension

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the Wolverine Engineering As Needed Professional Services Agreement Extension and authorize mayor to sign.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

f. National Night Out Donation Request

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the solicitation of donations to help fund the Police Department's National Night Out event, per the City Donation Policy.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

g. Traffic Control Order - #392-24 – Rescind TCO #302-00 and direct that all parking spaces in the 100 block of W. Walker Street be 2-hour parking

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve Traffic Control Order 392-24 as submitted making the order permanent.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

h. Brownfield Authority Board Appointment

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission appoint Dr. Anthony Berthiaume, Ph.D. (Superintendent, St. Johns Public Schools) to the Brownfield Authority Board replacing previous superintendent, Mark Palmer (term expires 06/2026).

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

i. City Policy Updates to 322 Life Insurance and 324 Short Term and Long Term Disability

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the policy changes to provide more life insurance and short term and long term disability coverage for our employees.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

j. Annual Screening of Compost

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the bid of Mint City Excavating for \$7,000 to complete the process of screening the compost at the Kinley Road site.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

k. New Water Plant Lawn Mower

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the purchase of the Bad Boy Rouge lawn mower from TREK Power Equipment in the amount of \$12,459.30.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

l. Annual Brush Grinding & Hauling

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the bid from Michigan Wood Fibers for the cost of \$17,470 for the annual grinding of the compost site brush pile.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

m. Establishment of Gallagher Benefits Services, Inc. as Agent of Record for City Benefits

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission authorize the mayor to sign the referenced contract from Gallagher Benefits Service, Inc. to serve as the City's Agent of record.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

n. City Manager Salary – 2024/2025 Fiscal Year

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve a 5.5% increase in the City Manager's salary for the 2024/25 fiscal year.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

o. Lease Agreement Regarding Rental of City Owned Land for Farming

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the Lease Agreement Regarding Rental of City Owned Land for Farm with Jessica Chant for June 1, 2024 to December 31, 2024 and authorize the mayor and clerk to sign.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

p. Parking Violation Authority for Police Department Summer Intern

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the extension of parking enforcement authority to Police Department Intern Makayla Kent for the duration of her internship under the direction of the Chief of Police.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

AGENDA

Mayor Dzurka asked if there were any additions or deletions to the agenda. He said we would move the budget resolution to Old Business as item 2 and re-number. He said we also have an additional item number 10 under New Business - Closed Session - Attorney Client Privilege Regarding Contract Discussion for Service.

Commissioner Hyzer asked to move that item after commissioner comments.

Motion by Commissioner Hufnagel seconded by Commissioner Hyzer that the city commission approve the agenda as amended.

AGENDA

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- Staff recommends that the city commission appoint Dr. Anthony Berthiaume, Ph.D. (Superintendent, St. Johns Public Schools) to the Brownfield Authority Board replacing previous superintendent, Mark Palmer (term expires 06/2026).
- i. City Policy Updates to 322 Life Insurance and 324 Short Term and Long Term Disability
- Staff recommends that the city commission approve the policy changes to provide more life insurance and short term and long term disability coverage for our employees.
- j. Annual Screening of Compost
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- k. New Water Plant Lawn Mower
- Staff recommends that the city commission approve the purchase of the Bad Boy Rouge lawn mower from TREK Power Equipment in the amount of \$12,459.30.
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- Staff recommends that the city commission approve the bid from Michigan Wood Fibers for the cost of \$17,470 for the annual grinding of the compost site brush pile.
- m. Establishment of Gallagher Benefits Services, Inc. as Agent of Record for City Benefits
- Staff recommends that the city commission authorize the mayor to sign the referenced contract from Gallagher Benefits Service, Inc. to serve as the City's Agent of record.
- n. City Manager Salary – 2024/2025 Fiscal Year

-The Personnel Advisory Board recommends that the city commission approve a 5.5% increase in the City Manager's salary for the 2024/25 fiscal year.

o. Lease Agreement Regarding Rental of City Owned Land for Farming

-Staff recommends that the city commission approve the Lease Agreement Regarding Rental of City Owned Land for Farm with Jessica Chant for June 1, 2024 to December 31, 2024 and authorize the mayor and clerk to sign.

p. Parking Violation Authority for Police Department Summer Intern

-Staff recommends that the city commission approve the extension of parking enforcement authority to Police Department Intern Makayla Kent for the duration of her internship under the direction of the Chief of Police.

4. Approval of Agenda:

B. PUBLIC HEARINGS:

1. Proposed 2024/2025 Fiscal Year Budget & Resolution #19-2024

C. PERSONS WISHING TO PRESENT TESTIMONY:

1. Introduction of Police Intern – Makayla Kent
2. Public comment - agenda & non-agenda items

D. COMMUNICATIONS:

E. OLD BUSINESS:

1. Baker Tilly Water and Sewer Rate Study Presentation
2. Resolution #19-2024
3. Recommended Zoning Amendment – Off Street Parking - Resolution #20-2024 – a Resolution to Adopt an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Off-Street Parking and Loading/Unloading Area Requirements for Full Size and Small Recreational Vehicles

F. NEW BUSINESS:

1. Solid Waste and Recycling Contract
2. Wilson Community Center – Finishes Discussion
3. Resolution #21-2024 – a Resolution to Introduce an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Golf Carts
4. Resolution #22-2024 – Resolution to Introduce an Ordinance to Amend Chapter 155 the City of St. Johns Code of Ordinances Regarding Chickens
5. Resolution #23-2024 – a Resolution to Introduce an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Sidewalk Requirements
6. Pride Month Resolution Request - #24-2024
7. MDOT Transportation Economic Development Fund Category B Program Resolution to Apply - Resolution #25-2024
8. Purchasing Policy
9. Asset Capitalization Policy

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10. City Manager Comments
 11. Commissioner Comments
 12. Closed Session - Attorney Client Privilege Regarding Contract Discussion for Service (*Added to agenda*)

G. ADJOURNMENT:

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

PUBLIC HEARINGS

1. Proposed 2024/2025 Fiscal Year Budget & Resolution #19-2024

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel to open the public hearing.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

The public hearing was opened at 6:08 p.m.

Mayor Dzurka said the public can make comments on the budget and we also have a public comments section for other items. He said this is the 4th presentation on the budget and the final step.

City Manager Gamble said the slide deck is 99% same as one from previous meeting. He discussed the changes: General Fund - \$5,873,889.82; \$18,354,814.85 all fund budget; changes since April: updates to short term and long term disability levels; updated life insurance policy; benefits updated to actual cost of increases; garbage & recycling adjustments – bids came in; funds for grant assistance - \$10,000; \$9,000 for used car for parks and recreation director; fee & rate schedule; water/sewer rates in pending agenda item; resident/non-resident rate structure in fee & rate schedule; Wilson Center fee & rates will be done later; and Roadmap to Action items.

Treasurer Kinde said we had a Headlee Rollback this year.

Mayor Dzurka asked if there were any comments from the public on the budget.

There were none.

Commissioner Hufnagel said he was appreciative of the budgeting process; a realistic budget; and it was tied to priorities.

Commissioner Hyzer said he has concerns with the millage rate of solid waste going from 0.7 to 1.1. He said he doesn't see additions or enhanced services within the solid waste fund, besides more expenses.

Mayor Dzurka said there were changes in our indirect cost allocation. He asked if there were other drivers?

Treasurer Kinde discussed: the contract increase is part of the garbage fund; 30% increase; wages that run through this fund; brush pick-up, street sweeping, etc.; the 0.7 plus \$215 of special assessment; cover the cost of motor pool; we are using a total of \$27,532 of fund balance to make that fund balance; and we have collected a slight balance.

City Manager Gamble said we took a blended look to address the increased cost this year. We are offering an equitable cost of service for the average household and are using fund balance to regulate any increases.

Mayor Dzurka thanked staff and the team for their diligence here and the process over the last several months.

Motion by Commissioner Ruestman seconded by Commissioner Hyzer to close the public hearing.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

The public hearing was closed at 6:24 p.m.

PERSONS WISHING TO PRESENT TESTIMONY

1. Introduction of Police Intern – Makayla Kent

Chief Kirk introduced the new intern for the police department. He said she made a cold stop at the police department. Makayla Kent, from Ferris State, stopped in and asked if we had an internship. He said he and the deputy chief, with cooperation of the city manager, brought her on. He said he hopes it is mutually beneficial. He said you can give direction to her and it is taken care of very quickly. She has been reviewing video, traffic crashes, weapons, with the cameras and started purging criminal records; traffic

control; and we anticipate using her for special events this summer. She has been wonderful.

Ms. Kent said she is a senior at Ferris, will graduate in August with a Criminal Justice Degree, and moved here in 2022.

Commissioner Ruestman asked if it was mutually beneficial.

Ms. Kent said she looks forward to it every day.

Mayor Dzurka said he appreciated her being a trail blazer; and appreciate the opportunity.

City Manager discussed exposing them to real world situations. We are very excited to have Makayla here. She is providing a wonderful service to the police department as well as the community

2. Public Comment

Mayor Dzurka asked if there were any public comments.

Andrea Ryan, SJ Call-in Coalition co-founder, was present. She said on the agenda tonight is the pride resolution for June. She wanted to remind everybody the importance of creating a welcoming space. She said they are a volunteer-based organization. They started Third Place on Friday nights. Thank you for everything you have done in the past and they want to continue to work with you in the future. She said she has a vision for the city and businesses to put her out of business and it would just be a natural thing to make St. Johns an inclusive community.

COMMUNICATIONS

OLD BUSINESS

1. Baker Tilly Water and Sewer Rate Study Presentation

Andy Campbell, Baker Tilly, (Zoom), was present.

City Manager Gamble discussed: raised concerns regarding 5 & 10 year event horizon; presented projects to the commission; try and separate cost from maintenance vs. capacity or development based improvements; met with Finance Advisory Board; 3% increase is in the proposed budget; 4% increase graph – maintenance projects; 7% increase graph – maintenance projects; 7% including development projects; cash funding

small and medium projects; large projects that are once in a generation - bonding; sample homeowner quarterly bill; 7% on sewer and 9%; a water commodity increase.

Commissioner Hyzer discussed his concern with a 7% rate increase; we need to dive into CIP and expenditures on water/sewer to make sure they are going to happen going forward; look at ready to serve and commodity side, make sure the commercial users are paying a fair and equitable part; 4% would give us a little wiggle room in the next year.

City Manager Gamble discussed the big project in 28/29 is the M-21 project dealing with the utilities; it is on MDOT's 5-year program; all of these projects are associated with a fixed and known replacement plan; agree the projects on the development side after 28/29 and we don't see development projects we can take a look at that; most cost-effective funding approach of the known projects, can tweak rates on a development standpoint then; building enough fund balance for M-21 utilities.

Commissioner Ruestman discussed she is concerned we are just kicking the can down the road with 4% and not gaining on where we need to be in improvements; bonding will end up costing us more and will fall more heavily on residents.

City Manager Gamble said multiple communities have double digit increases because of that; want to get as much buffering that we can to address; could go out for bond and pay interest, but the city is currently paying \$250,000 in interest now.

There was a discussion of:

- Impacts if we do nothing.
- Vetting projects.
- The CIP (Capital Improvement Plan) that was adopted by the commission.
- Whether a water tower is needed.
- Doing a smaller increase every year opposed to doing a 13% or 15% increase.
- Comparing rates of different communities is like comparing apples to oranges.
- The big year is 2028/29 M-21 project; state pays for roadway and we take care of infrastructure.

Director Smith discussed all of the projects that were included in the Capital Improvement Plan.

City Manager Gamble said all of those projects are ensuring equipment gets updated (SCADA); a lot of projects are staying ahead of the road program. He said it is a regular, purposeful and intentional replacement program. He said 7% is higher than what we have had and the per month increase is about \$5 per month.

There was a discussion of:

- Commodity charge.
- Next year, can look at ready-to-serve issues with Baker Tilly.
- Commit to a 1-year rate and re-evaluate for next year.
- A rate increase is not a mandate to spend.
- The city wants to limit bonding.
- A 4% increase will fall well below the fund balance; want to have a robust fund balance.
- Whether residential flow is going down or stagnant.
- Housing crisis and still recovering from that.
- We can put off some things, but will still have to purchase them down the road.
- Meetings are set up with local institutions to increase investment funds.
- Baker Tilly said 7% over 3 years would bring us to the high end of the middle range of rates.
- Proactive maintenance and replacement of our assets.
- 3% is just keeping pace with increased costs.
- Projects are two categories: leveraging for other projects and CIP schedule.
- A split increase sewer vs. water or across the board.
 - We don't have enough information right now to do a split.
 - Numbers didn't pan out.

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission approve a 6% increase in water/sewer rates for 1 year and adjust the fee and rate schedule.

YEA: Hufnagel, Ruestman, Dzurka

NAY: Hyzer

Motion carried.

2. Resolution #19-2024

There was a discussion of the 1.1 mill for solid waste.

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission adopt Resolution #19-2024.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

Commissioner Hyzer said he appreciated everything you have done on the budget.

2. Recommended Zoning Amendment – Off Street Parking - Resolution #20-2024 – a Resolution to Adopt an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Off-Street Parking and Loading/Unloading Area Requirements for Full Size and Small Recreational Vehicles

Chris Khorey, McKenna, said one significant change was made at the commission's request before the first reading regarding a carve-out for lots that have big front yards and small back yards to potentially park in the front yard. He said there are several aspects to this amendment. It will make things easier for residents and for the city to administer.

There was a discussion of:

- In winter months, parking a snowmobile trailer in the driveway in front of a 3rd stall.
 - 48-hour grace period.

City Clerk Seavey left the meeting at 7:49 p.m.

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission adopt Resolution #20-2024 – a Resolution to Adopt an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Off-Street Parking and Loading/Unloading Area Requirements for Full Size and Small Recreational Vehicles.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

NEW BUSINESS

1. Solid Waste and Recycling Contract

Director Smith said the contract is up on July 1st. He discussed the scrubbing of the RFP; Granger has done a great job; additional things they have done for us for events; 3-year or 5-year option. He said staff recommends the 5-year proposal and we will bring the contract to you in June for approval.

There was a discussion of the proposal and the cost.

Jami Anderson from Granger was present and said they feel it is a good partnership.

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the city commission approve the 5-year proposal from Granger.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None
Motion carried.

2. Wilson Community Center – Finishes Discussion

City Manager Gamble said as we continue to move forward there has been tremendous activity behind the scenes. He discussed: showing the renderings of the space as they stand right now; floor is concrete, not all Terrazzo; the developer is interfacing with State and Federal Historic Commissions on what the hallways should look like, if they are to receive funds, we will probably have to tweak some things; color of walls, light fixtures, windows, storage area, and entrance to kitchen area. He said this will be a wonderful space for the community.

There was a discussion of:

- The renderings.
- The auditorium windows are still there, the glass panes are just covered.
- Gym and auditorium are esthetic improvements.

3. Resolution #21-2024 – a Resolution to Introduce an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Golf Carts

Chris Khorey, McKenna, said there is a recommended amendment regarding allowing golf carts to operate on city streets. They are not allowed now due to state law. State law allows cities to permit them. He discussed: a registration program; safety upgrades to the golf carts; prohibition of driving on certain streets; speed limit; sunset clause; engagement from the public and the police department.

The commission, city attorney, police chief and city manager discussed the draft ordinance; registration period; safety, sunset provision.

There was no action taken on the resolution.

4. Resolution #22-2024 – Resolution to Introduce an Ordinance to Amend Chapter 155 the City of St. Johns Code of Ordinances Regarding Chickens

Chris Khorey, McKenna, discussed the draft ordinance regarding materials allowed for chicken coops.

There was a discussion of the draft ordinance.

Motion by Commissioner Hufnagel seconded by Commissioner Hyzer that the city commission adopt Resolution #22-2024.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

5. Resolution #23-2024 – a Resolution to Introduce an Ordinance to Amend the City of St. Johns Code of Ordinances Regarding Sidewalk Requirements

Chris Khorey, McKenna, discussed the draft sidewalk ordinance.

There was a discussion of the draft ordinance.

Motion by Commissioner Ruestman seconded by Commissioner Hyzer that the city commission adopt Resolution #23-2024.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

6. Pride Month Resolution Request - #24-2024

Mayor Dzurka discussed the Pride Month Resolution.

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission adopt Resolution #24-2024.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

7. MDOT Transportation Economic Development Fund Category B Program Resolution to Apply - Resolution #25-2024

Director Smith said this is limited to cities with a population of 10,000 or less. We need the resolution passed in order to apply for funding.

Motion by Commissioner Hyzer seconded by Commissioner Hufnagel that the city commission adopt Resolution #25-2024.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

8. Purchasing Policy

City Manager Gamble discussed an overview of the proposed changes to the purchasing policy; streamlining of the policy.

There was a discussion of the proposed policy and requested changes to it as presented to the Commission to include: establishing the minimum threshold for a purchase order to \$5,000, raising the limit of purchases to be administratively approved via quotes to an amount less than \$25,000, raising the limit of purchases for services and goods via quotes to be formally presented to the Commission to start at \$25,000 up to \$74,999, and requiring formal bids for purchases of \$75,000 and above to be formally bid and presented to the Commission.

Motion by Commissioner Hyzer seconded by Commissioner Hufnagel that the city commission adopt the Purchasing Policy as amended.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

9. Asset Capitalization Policy

City Treasurer Kinde said we have been capitalizing items at \$5,000 and above. The policy was put together by Foster Swift.

There was a discussion of changing to when the individual asset cost exceeds \$10,000, not the total cost.

Motion by Commissioner Hyzer seconded by Commissioner Hufnagel that the city commission adopt the Asset Capitalization Policy as amended.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

10. City Manager Comments

City Manager Gamble discussed:

- Thank you for hard work on budget. This is a big step in achieving and moving forward strategic plans and objectives and Strategic Goal: Roadmap to Action: Goal #1 1.1 is Strengthen Branding
 - Joint Chamber, DDA and City Brochure placed at Michigan Rest Stops and other venues highlighting City/region offerings.

- Concerts in the Park Flier
 - Billboard Advertising for Mint Festival coordinated by the DDA
 - Spring Improvements boosted Facebook posts and coverage.
- Fantasy Forest Update (passed out drawings and updated cost sheets) – Final master plan document is taking shape. We are nearly finished with minute tweaking of the project, based on costs, tree reports and orientation of equipment and finalizing the re-imagined Lizzy's Glider area.
- Wilson Center Updates
 - Historical Tax Credits
 - Timing impacts
 - Possible changes to design of front entry and hallways.
- Spring Clean-up a big success – Present numbers and comparisons from year's prior.
- Code Compliance Update on Spring Activities.
- Awesome news: We were notified last week on Friday that we were awarded an AmeriCorps member Position. This member is scheduled to start in September. We are working with CEDAM on the required training to host a member and advertisement of this opportunity. As a reminder, this position will serve as a general recreation programmer and assistant to Parks and Recreation director Schafer and be heavily involved in standing up programming of the Wilson Community Center.

11. Commissioner Comments

Commissioner Hyzer discussed the budget process and thanked staff for their efforts.

Commissioner Hufnagel also discussed the budget process and thanked staff for their efforts.

Commissioner Ruestman said she enjoyed using the new Scott Road sidewalk, but the Townsend Road and BR 27 push button for pedestrian crossing is not working. She discussed the importance of grant writing skills.

Mayor Dzurka discussed the Spring Fling event downtown; and an update on Fantasy Forest and moving into fundraising.

12. Closed Session - Attorney Client Privilege Regarding Contract Discussion for Service

Motion by Commissioner Ruestman seconded by Commissioner Hufnagel that the city commission go into closed session for the purpose of a legal opinion.

Roll Call Vote:

YEA: Commissioner Hufnagel

YEA: Commissioner Hyzer

YEA: Commissioner Ruestman

YEA: Mayor Dzurka

Motion carried.

The meeting went into closed session at 9:39 p.m.

Motion by Commissioner Ruestman seconded by Commissioner Hyzer that the city commission go into open session.

YEA: Hufnagel, Ruestman, Gurski, Dzurka, Hyzer

NAY: None

Motion carried.

The meeting went into open session at 10:27 p.m.

ADJOURNMENT

Motion by Commissioner Hyzer seconded by Commissioner Ruestman that the meeting be adjourned.

YEA: Hufnagel, Ruestman, Dzurka, Hyzer

NAY: None

Motion carried.

The meeting was adjourned at 10:29 p.m.

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24th 2024

Department: Public Services	Attachments:	Submitted to CA for Review
Subject: Granger Wate Services Solid Waste, Recycling and Spring Cleanup 5- year Contract	[X] Granger Waste Services Solid Waste, Recycling and Spring Cleanup Contract [] []	[X]
Prepared by: Justin Smith, Director of Public Services	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: The proposal from Granger Container Service, for solid waste and recycling services was approved at the May 20th City Commission Meeting. This RCA is requesting approve the 5-year contract for Solid Waste, Recycling and Spring Cleanup. This contract has been reviewed and approved by our attorneys to be sufficient.

BACKGROUND/DISCUSSION: Granger 5-year proposal was accepted and approved by commission on May 20, 2024.

STRATEGIC PLAN OBJECTIVE: Strategic Plan Object for Public Facilities GOAL #1:
CONTINUE TO OFFER HIGH QUALITY SERVICES AND FACILITIES FOR RESIDENTS.

FISCAL IMPACT: Funds were approved for this contract in the FY 24/25 budget approved on 5/20/24.

RECOMMENDATION: Approval of the 5-year contract from Granger for Solid Waste, Recycling and Spring Cleanup.

CITY OF ST.JOHNS
SOLID WASTE & RECYCLING COLLECTION
AGREEMENT FOR RESIDENTIAL CUSTOMERS

THIS AGREEMENT (the "Agreement") made and entered into on this ____ of June 2024, by and between the City of St. Johns, a Michigan municipal corporation, of 100 East State Street, Saint Johns, Michigan 48879 (hereinafter referred to as the "City"), and Granger Waste Services, a Michigan corporation, of 16980 Wood Road, Lansing, Michigan 48906 (hereinafter referred to as the "Contractor").

SCOPE OF WORK:

WHEREAS, the City desires to secure the services of the Contractor, which include:

1. Residential waste service, including carts, collection, hauling, and disposal of solid waste.
2. Residential recycling service, including carts, collection, hauling, and recycling of materials.

WHEREAS, the Contractor desires to provide said services in compliance with the City ordinances; NOW,

THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

TERM:

The term of this Agreement shall begin on August 1, 2024 (the "Effective Date") and shall expire on July 31, 2029. This Agreement may be extended upon mutual written agreement by the City and Contractor.

DEFINITIONS

- A. **Waste:** The term "waste" shall include garbage and rubbish, except animal and human excrements.
- B. **Garbage:** The term "garbage" means all animal and vegetable wastes resulting from handling, preparation, cooking, or consumption of foods.
- C. **Rubbish:** The term "rubbish" means non-putrescible solid waste, including broken glass, crockery, bottles, and ashes. Excluded is hazardous waste and yard waste.
- D. **Hazardous Waste:** The term "hazardous waste" shall mean waste, or a combination of waste and other discarded material, including solid, liquid, semisolid or containing gaseous material, which because of its quality, concentration or physical, chemical or infectious characteristics pose a substantial present or potential hazard to human health or the environment. Contractor reserves the right to define materials that do not meet its waste acceptance guidelines as hazardous or special wastes.
- E. **Recycle Material:** The term "recycle material" is defined as material produced from residential households that includes newspaper, cardboard, metal cans, plastic containers, paper bags, magazines, box board, aluminum, and any other materials that may be deemed by Contractor as recyclable in the future
- F. **Bulk Items:** Bulk items may include but are not limited to household waste typically of a large or bulky nature such as: furniture, bed springs, mattresses, appliances, exercise equipment, and bicycles. Items still containing freon will require an additional charge.
- G. **Street-Side:** Refers to that area within arm's reach of the edge of the traveled path of public streets.
- H. **Residential Household:** The term "residential household" shall mean a single-family occupied dwelling within the limits of City. Dwellings with five (5) or less separate dwellings connected into one building, will count as separate residential households. Multi-family residential apartments of six (6) or more are considered as commercial buildings and owners are responsible for contracting separately for solid waste and recycling collection services.
- I. **Municipal Billing:** The term "municipal billing" shall mean Contractor will bill the City for services.

GENERAL DESCRIPTION OF WORK

It is the intent and purpose of the Contractor to provide comprehensive service for the collection, removal, hauling, and disposal of waste from residential households within the City.

RESIDENTIAL WASTE COLLECTION

Contractor will collect properly prepared and placed waste, once each week, from each occupied residential dwelling within the City.

RESIDENTIAL RECYCLING COLLECTION

Contractor will collect properly prepared and placed recycling, once every other week, from each residential dwelling within the City.

COLLECTION SCHEDULE

Contractor will complete all collections for residential waste services once per week, between the hours of 7:00 A.M. and 6:00 P.M. within the City, except for the interruptions due to holidays or acts of God (weather, etc.). All waste must be properly placed at the street-side for collection no later than 6:00 A.M. on the scheduled day of collection.

COLLECTION ROUTES AND SERVICE DAYS

With Council approval Contractor may alter routes to best fit its operations and modify service days, or divide the City into sections and provide for collections on multiple days during the week. Contractor will send communication to residents prior to a change.

INTERRUPTED COLLECTION SCHEDULE

No collections of waste will be made on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, or Christmas Day. Where the holiday falls on or before the regular collection day, waste will be collected one day later. If the holiday falls on a Saturday or Sunday, collection schedule will not change. Contractor will maintain a diligent communication plan with residents to communicate and remind of changes in schedules due to holidays, weather, etc. Service may also be interrupted/delayed due to acts of God, (storms, lightning, wind, snow, ice, etc.). The City will be notified of any service delays/interruptions caused by acts of God.

SOLID WASTE DISPOSAL

All solid waste collected for disposal by Contractor shall be hauled to Granger Wood Street Landfill at 16500 Wood Road, Lansing, Michigan or Granger Grand River Landfill at 8550 W Grand River Hwy, Grand Ledge, Michigan. The Contractor shall assume payment of all related costs/fees, including all tipping fees. The Contractor reserves right to dispose of solid waste at alternate licensed disposal sites and to use transfer stations for intermediate handling of materials.

WASTE ACCEPTANCE

The City recognizes that the Contractor will collect only items of waste as acceptable to federal laws, state laws, local ordinances, and Contractor's waste acceptance guidelines. Contractor reserves the right to refuse to collect waste that does not confirm to federal laws, state laws, local ordinances (including the City code), and Contractor's waste acceptance guidelines. The Contractor shall not be required under this contract to collect any hazardous or special waste.

CONTRACTOR WASTE ACCEPTANCE GUIDELINES

A. Prohibited Wastes:

The following prohibited wastes cannot be accepted under any condition or from any source:

- Hazardous Waste as defined by this Agreement (which includes materials that are ignitable, corrosive, reactive or toxic, as well as listed wastes such as pesticides, herbicides, solvents and their containers) or other toxic waste as defined by local, state or federal laws or regulations.
- Hazardous Waste containers/labels
- Explosives, ammunition and firearms
- Low-level radioactive waste and radioactive labeled containers (including but not limited to TENORM)
- Polychlorinated biphenyls ("PCBs") or materials containing PCBs (including, but not limited to, ballasts and transformers)

- Lead acid batteries
- Lithium-ion batteries
- Liquid wastes (or free liquids)
- Sewage and septic waste
- Oil-based paint
- Used oil
- Hot ashes (including but not limited to cigarette paraphernalia, hot coals, and/or wood)
- Materials that adversely affect the liner of leachate system

B. Conditionally Prohibited Wastes:

The following conditionally prohibited wastes can be accepted if the specific conditions indicated are met:

- Appliances containing Freon (Freon must be removed by a qualified person and have certificate of removal)
- Asbestos (requires proper packaging, handling and manifest)
- Empty drums (must be clean and crushed)
- Medical waste (decontaminated or packaged as required)
- Whole motor vehicle tires (must be cut in half)
- Yard clippings or yard waste (diseased or invasive)

C. Special Wastes

The following special wastes can be accepted if the specific conditions indicated are met:

- Latex or acrylic household paint (must be in non-liquid form)
- Oil filters (must be drained for 24 hours)

WEEKLY RESIDENTIAL WASTE LIMITS

Contractor will collect waste according to the following limits:

<u>Waste Service Type</u>	<u>Limits</u>
96-Gallon Cart Trash Service.....	96-gallon Granger cart (approximately four (4) to five (5) bags, with a weight limit of two hundred (200) pounds).

Bags on the outside of the cart will not be collected unless the resident has scheduled and prepaid with Contractor forty-eight (48) hours in advance of service. Bags are limited to thirty (30) gallons and weigh no more than thirty (30) pounds.

ADMINISTRATIVE SERVICES

Contractor will supply a person of contact from the company to respond to complaints and act as a liaison to the City. Contractor will respond to requests/complaints to correct missed service within forty-eight (48) hours of notice from City representatives.

Billing and Customer Service:

City will manage all billing to residents. City will notify Contractor of changes in service, needed cart exchanges and related service issues. Contractor will manage all billing for extra charges, bulk customer inquiries, changes in service, and related customer services.

CONTAINERS

- A. Residential Waste: Contractor will provide ninety-six (96) gallon waste containers for residents at no charge. Personal containers will not be serviced.

- B. Residential Recycling: Contractor will provide ninety-six (96) gallon recycle container for residents at no charge. Personal containers will not be serviced.
- C. Location of Containers: All containers and bags shall be placed at the street-side by the resident for collection. All containers and bags shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians. Containers will be returned to the street-side upright and in similar location after service, except in instances where weather or traffic will potentially move empty containers into the roadway causing a hazard. In these instances, the containers will be placed on their side or similar to help prevent a hazard. In snow, wind, or other inclement conditions, Contractor may place containers on side or similar. City will work with Contractor to solve issue with streets or alley locations that are blocked by snow, tree limbs, vehicles, construction, etc.
- D. Front of House Service: Due to safety issues, Contractor will not provide service described as both “back door” and “rear yard” service. However, for residents with significant physical limitation, as determined by the Contractor, Contractor will service waste from the front of the house, provided that, the containers are clearly and easily visible from the street, and in the opinion of Contractor, the driveway or pathway is not unduly long or unsafe. The City expressly approves such service to those residents with significant physical limitations.
- E. Condition of Containers: All containers owned by Contractor for waste collection and recycle collection will be repaired or replaced by the contractor for damage caused by Contractor or normal wear and tear. Lost containers or damages not caused by Contractor may require \$65 (per cart) for repair or replacement of container billed to the City. Residents are responsible for the rinsing of any material from the container as needed. Contractor will not replace or exchange containers due to odor. Resident-owned containers are not allowed.
- F. Additional Container:
If a resident has a need for an additional trash container, the resident will contact the City to set up an additional container at contractual rates to be billed monthly to the City.
- G. Removal of Container:
If resident moves, container(s) will be left on site by Contractor for new resident or City DPW can collect.

TERM AND TERMINATION

- A. Initial Term: The initial term of this agreement is five (5) years, commencing on August 1, 2024, and ending July 31, 2029.
- B. Price Adjustments and Renewal: This agreement may be renewed upon the mutual agreement of the parties herein. Any price adjustments for any renewal terms shall be negotiated and by mutual agreement of the Contractor and City.
- C. Material Breach of Agreement: In the event of a material breach or material default in the performance of any covenant or obligation of the City or Contractor under this Agreement, which has not been remedied within thirty (30) days after receipt of written notice from the non-breaching party specifying such breach or default (or such longer period of time as is reasonably necessary to cure any such breach or default which is not capable of being cured within thirty (30) days, provided the breaching party has undertaken to cure within such thirty (30) days and proceeds diligently thereafter to cure in an expeditious manner), the non-breaching party may, if such breach or default is continuing, terminate this Agreement upon written notice to the other party. In the event of a breach, event of default, or termination of this Agreement, each party shall have available all remedies in equity or at law.

FORCE MAJEURE

- A. Neither the Contractor nor the City shall be liable for the failure to perform their duties or for any resultant damage, loss, etc., if such failure is caused by a catastrophe, strike, riot, war, governmental order or regulations, fine, act of God or other similar contingency beyond the reasonable control of the

Contractor or City.

INSURANCE

- A. The contractor shall, prior to service commencing, obtain and maintain during the execution of the contract, an insurance policy meeting the following requirements and shall provide to the City a certificate showing the premiums to be fully paid as well as a copy of the applicable policy, including all endorsements. The City shall be named as an additional insured on the policy.

Insurance Endorsement	Limits Required
(1) Workman's Compensation	Statutory
(2) Employer's Liability	\$500,000
(3) Bodily Injury Liability	
(a) Except Automobiles	\$1 million each occurrence
(b) Aggregate	\$1 million
(4) Property Damage Liability	
(a) Except Automobiles	\$1 million each occurrence
(b) Aggregate	\$2 million
(5) Automobile	
(a) Bodily Injury	\$1 million each occurrence
(b) Liability	\$1 million each occurrence
(6) Automobile Property Damage	
(a) Liability	\$1 million each occurrence

- B. Proof of Liability Insurance: The Contractor shall furnish to the City a copy of the policy or policies covering the work as required in the specifications as evidence that the insurance required will be maintained in force for the entire duration of the contract with the City. The City must be listed as an additional insured.

INDEMNITY

To the extent permitted by law, the City agrees to indemnify, hold harmless, and defend Contractor and its subsidiaries, officers, agents, representatives and employees (each a "Granger Indemnified Party") from and against any and all costs, damages, or liability any Granger Indemnified Party may incur as a result of bodily injury (including death), property damage, or violation or alleged violation of law, arising out of or in connection with (i) any Unacceptable Waste, or (ii) the City's negligent acts or omissions or willful misconduct.

To the extent permitted by law, the Contractor agrees to indemnify, hold harmless, and defend the City, its commissioners, officers, agents, representatives and employees (each a "City Indemnified Party") from and against any and all costs, damages or liability any City Indemnified Part may incur as a result of bodily injury (including death), damage to property, or violation or alleged violation of law, arising out of, or in connection with Contractor's negligent acts or omissions or willful misconduct in the performance of the work described herein.

Notwithstanding anything to the contrary in this Agreement, the Contractor shall have no obligation to indemnify any City Indemnified Party to the extent any costs, damages or liability arises out of, or in connection with (i) any City Indemnified Party's negligent acts or omissions or willful misconduct, or (ii) Unacceptable Waste. In no event shall the Contractor's aggregate liability arising out of or related to a claim for indemnity under this Section exceed the aggregate amounts paid or payable to the Contractor pursuant to this Agreement in the three (3) month period preceding the event giving rise to the claim. Any claim for indemnity under this Section shall either be asserted in writing against the indemnifying Party within three (3) months of the event giving rise to the claim, or shall be barred.

In no event shall either party be liable for loss of use, revenue or profit; diminution in value; or for consequential, incidental, indirect, exemplary, special or punitive damages. In no event shall granger's aggregate liability arising out of or related to this agreement exceed the aggregate amounts paid or payable to granger pursuant to this agreement in the three (3) month period preceding the event giving rise to the claim.

COMPENSATION AND PAYMENT FOR RESIDENTIAL WASTE SERVICES

For the period commencing August 1, 2024, and ending July 31, 2029 (the initial term), the rates in Table A will be the rates the Contractor bills to the City.

TABLE A – MUNICIPAL BILLING for Residential Waste & Recycling Services (4.0% annual increase)

SERVICE	FREQUENCY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
		8/1/2024 -	8/1/2025 -	8/1/2026 -	8/1/2027 -	8/1/2028 -
		7/31/2025	7/31/2026	7/31/2027	7/31/2028	7/31/2029
		MONTHLY RATE PER CART				
96G TRASH	WEEKLY	\$8.36	\$8.69	\$9.04	\$9.40	\$9.78
96G RECYCLING	EVERY OTHER WEEK	\$5.60	\$5.82	\$6.06	\$6.30	\$6.55

HOUSEHOLD COUNT

City will have an annual true-up with Contractor.

PAYMENT SCHEDULE

City will be invoiced monthly.

BULK ITEMS

For the period commencing August 1, 2024 and ending July 31, 2029 (the initial term), residents of the City are to contact Contractor to schedule and prepay for bulk removal with a minimum forty-eight (48) hour notice prior to service. Resident can schedule through calling or emailing Contractor. Contractor's Standard Bulk Rates are in Table B (page 6).

EXTRA BAGS

For the period commencing August 1, 2024 and ending July 31, 2029 (the initial term) for any additional bags, the Resident is to contact Contractor to schedule and prepay for extra bag(s) removal with a minimum forty-eight (48) hour notice prior to service. Resident can schedule through calling or emailing Contractor. Contractors Standard Extra Bag Fee Rate is in Table B (page 6).

COMPENSATION AND PAYMENT FOR BULK & EXTRA ITEMS

For the duration of the contract the Resident will pay Contractor's standard bulk and extra item rates to the Contractor. Bulks and extra items are to be scheduled and prepaid with Contractor for removal. Bulks and extras will not be removed if not scheduled and prepaid with Contractor. *Rates are subject to change.

TABLE B – Contractor's Bulk & Extras Rate

STANDARD EXTRA & BULK RATES ON JUNE 1, 2024	RATE
BULK CHARGE PER LARGE ITEM	*\$54.00 PER ITEM
BULK CHARGE PER SMALL ITEM	*\$10.80 PER ITEM
CARPET ROLL	*\$10.30 PER ROLL
FREON CHARGE	*\$20.00 PER ITEM
BAGS ON THE OUTSIDE OF CART	*\$2.00 PER BAG

- extra bags must be no larger than thirty (30) gallon and weigh no more than thirty (30) pounds each
- carpet rolls must be dry and no longer than four (4) feet & no more than twelve (12) inches in diameter

CITY-WIDE BULK/LARGE ITEM COLLECTION

Contractor will provide an annual city-wide curbside bulk item collection during “community clean-up” on a mutually agreed upon date with the City. Rates for the event will be billed to the City. No household shall dispose of more than 3 cubic yards of waste during the cleanup. Items to be collected must follow Granger’s Waste Acceptance. Items with Freon must have the certification sticker affixed to be removed by the Contractor. For the period commencing August 1, 2024, and ending July 31, 2029 (the initial term), the rates in Table C will be the rates the Contractor bills to the City.

TABLE C - MUNICIPAL BILLING for Clean-up (4.0% annual increase)

SERVICE	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	8/1/2024	8/1/2025	8/1/2026	8/1/2027	8/1/2028
	-	-	-	-	-
	7/31/2025	7/31/2026	7/31/2027	7/31/2028	7/31/2029
SPRING CLEAN-UP	\$54,834.69	\$57,028.08	\$59,309.20	\$61,681.57	\$64,148.83

MUNICIPAL SERVICES

The municipal services in Table D will not be charged for the initial term of the contract.

TABLE D – Municipal Services

ACCOUNT	ADDRESS	SERVICE	RATE
2681940	855 N Ottawa	(1) 2YD FEL 1x/WK	\$0.00
2595190	1000 N US Hwy 27	(1) 2YD FEL 3x/WK	\$0.00
2595190	1000 N US Hwy 27	(1) 2YD FEL 3x/WK	\$0.00
2595190	1000 N US Hwy 27	(1) 4YD FEL 3x/WK	\$0.00
2640960	409 S Whittemore St	(1) 2YD FEL 1x/WK	\$0.00
2595210	805 W Park St	(1) 6YD FEL 3x/WK	\$0.00
1451500	100 E State St	(1) 8YD FEL 2x/WK	\$0.00
17688370	100 E State St	(2) 96G Trash 1x/WK	\$0.00
17688370	100 E State St	(2) 96G Recycle EOW	\$0.00

ADDITIONAL FEES

In addition to the rates listed, Contractor will be entitled to pass through to and collect from City any supplemental collection or disposal costs, taxes or surcharges incurred by Contractor as a result of mandated changes in local, state or federal laws; regulations; bylaws; or ordinances relating to the collection and disposal of waste and/or recycling materials.

The quoted rates include all fuel costs with no fuel surcharge. In the event that the cost of diesel exceeds \$4.00 per gallon continuously for three (3) consecutive months, Contractor reserves the right to charge the City a fuel surcharge per household for each month the price is above \$4.00 per gallon. Pricing shall increase \$0.01 for each \$0.04 increase in diesel fuel above the \$4.00 per gallon. There are no adjustments for fuel below the base amount. The price of diesel fuel shall be determined from the U.S. Department of Energy website using the Midwest Index, at the following (or any successor) website: <https://www.eia.gov/petroleum/gasdiesel/>

Example: The cost of diesel fuel is \$4.40/gallon, the fuel surcharge would be \$0.10 per household, per month above the \$4.00 per gallon base rate.

NON-DISCRIMINATION

- A. Contractor agrees not to discriminate against any qualified employee of contractor or qualified applicant for employment with contractor on the basis of actual or perceived age, color, disability, education, familial status, gender expression, gender identity, height, marital status, national origin, race, religion, sex, sexual orientation, or weight.
- B. Contractor shall, when utilizing subcontractors require said subcontractors to include an identical non-discrimination provision in subcontracts.
- C. Contractor agrees not to discriminate against any resident of the City on the basis of actual or perceived age, color, disability, education, familial status, gender expression, gender identity, height, marital status, national origin, race, religion, sex, sexual orientation, or weight.

VENUE

This agreement shall be interpreted under the laws of the State of Michigan. Any and all claims, disagreements, lawsuits, actions, litigation, and disputes shall be heard in the Clinton County Courts, State of Michigan.

SEVERABILITY

If any part of this agreement is determined to be invalid, the remaining sections remain in full force and effect.

MODIFICATION

This agreement may not be modified except in writing and signed by both parties herein.

TERMINATION

In addition to the paragraph above entitled "Material Breach", in the event the Contractor should be adjudged bankrupt, make a general assignment for the benefits of Contractor's creditors, if a receiver is appointed to Contractor for purposes of insolvency, or if the Contractor disregards the laws of the State of Michigan, or disregards the ordinances of the City of Saint Johns, the City may, without prejudice to any right or remedy, terminate this contract upon thirty (30) days' notice to the Contractor.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the date first above stated.

ATTEST:

CITY OF SAINT JOHNS

By:_____

Chad Gamble
Its: City Manager

Date:_____

Date:_____

ATTEST:

GRANGER WASTE SERVICES

By:_____

Todd J Granger
Its: Secretary

Date:_____

Date:_____

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24th 2024

Department: Public Services	Attachments:	Submitted to CA for Review
Subject: Updated Construction Standards	[X] Updated Construction Standards [] []	[N/A] [] []
Prepared by: Justin Smith, Director of Public Services	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: After review of our current Construction Standards the DPS team concurred that many of the standards, specifications, and accepted components to each utility respectively were in need of updating. Staff utilized Spicer Engineering to update the Construction Standards to meet the specifications of both the City of St Johns and industry standards.

BACKGROUND/DISCUSSION: The City of St Johns Construction Standards are reviewed, edited and updated periodically.

STRATEGIC PLAN OBJECTIVE: N/A

FISCAL IMPACT: N/A

RECOMMENDATION: Approval of the updated City of St Johns Construction Standards. The updated standards will become effective upon approval of the Commission.

ENGINEERING & CONSTRUCTION STANDARDS

FOR

**Utility and Street Construction
Water, Sanitary Sewers, Storm Drainage
Streets and Sidewalks**

City of St. Johns



Approved by the City Commission on _____

TABLE OF CONTENTS

INTRODUCTION.....	1
GENERAL PROCEDURES	
Design Verification.....	2
Dedication and Access	2
City's Status During Construction	2
Installation Inspection	3
Safety	3
System Testing.....	3
Certification	3
Financial Guarantee	3
Warranty and Maintenance Bond.....	4
PLAN CONTENT	
General Preparation Sequence	5
Engineer's Preliminary Report	6
Construction Documents	7
Insurance Requirements	8
Requirements During Construction	9
STREET CONSTRUCTION	
Typical Section	13
Material and Installation.....	14
Testing and Tolerances	16
SANITARY SEWERS	
Design Criteria	18
Materials and Installation	19
Sewer System Testing	20
Services.....	20
Grease Traps or Oil/Sand Separators.....	22
STORM DRAINAGE	
Design Criteria	23
Materials and Installation	24
WATER SYSTEM	
Design Criteria	26
Materials and Installation	27
Testing	31
SIDEWALK AND DRIVEWAY APPROACH REPLACEMENT PROGRAM	
Purpose.....	32
Qualifications and Application Procedure	32
Construction and Inspection	33

CONCRETE SPECIFICATIONS FOR CONCRETE SIDEWALKS, DRIVEWAY APPROACHES AND CURB AND GUTTER

Materials	34
Construction	35
Inspection	36

STANDARD INSTALLATION DETAILS

DRAWING NO.

Concrete Sidewalks, Ramps, Driveway Openings & Approaches	1
Special Curb & Gutter	2
Sand and Oil Separator	3
Manhole Casting	4
Drainage Structure (Type I)	5
Drainage Structure (Type II)	6
Underdrain (Type II)	7
Underdrain (Type III)	8
Concrete Bag Headwall	9
Water Service	10
Meter	11
Thrust Block	12
Fire Hydrant	13
Lowering Watermain	14
Manhole Flowline	15
Sewer Connection (Storm & Sanitary)	16
Casing Installation	17
Outside Drop Manhole (Storm & Sanitary)	18
Storm Lead to Open Ditch	19
Sump Pump Connection (Storm)	20

INTRODUCTION

The standards and provisions contained herein have been adopted by the City of St. Johns as an aid to developers and contractors proposing to do work within the City.

This document is intended to be a supplement to the requirements and provisions contained in the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES; Chapter 52, Water Utility; Chapter 53, Sewer Service; Chapter 55, Drainage Service; Chapter 95, Streets and Sidewalks; and; Chapter 154, Subdivision Regulations as well as requirements for any other residential, commercial or industrial development or redevelopment. In the event of any conflicts between these standards and the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, the City Code shall govern.

Since it is in the best interest of the community to provide well-conceived and properly installed public utilities of the highest quality possible, these standards shall be used for all extensions, additions or modifications to existing public facilities and utilities. Privately owned and maintained utilities, such as those located on private property, by necessity will require connection to public distribution, collection or treatment systems. Therefore, it is required that these private utility systems be designed, installed and tested in the same manner as public facilities.

Any standards of this nature must allow flexibility in its application for unusual situations and changing technology, therefore, deviation from these standards may be considered. Any deviation being proposed shall be submitted to the City in writing indicating the purpose, justification and proposed alternative to be used. This request shall include descriptive information and sketches or drawings indicating, in detail, the proposed alternative.

The information and guidelines contained herein are minimum standards and are not considered to be specifications adequate for construction purposes. Therefore, documents submitted for review shall include detailed construction specifications which meet or exceed these standards.

If, in the opinion of City Staff, special or unusual conditions exist or are discovered during the course of construction, these minimum standards will be revised to address such special or unusual conditions.

GENERAL PROCEDURES

To establish an adequate, high quality, well maintained public utility or street, the following procedure shall require satisfactory completion prior to acceptance by the City of any utility, sidewalk or street.

Design Verification - Prior to the construction of systems included in these standards, the developer shall submit a preliminary report and detailed plans and specifications for approval by the City. After the City and all other local and state approvals have been obtained, the developer shall notify the City of the date when construction will begin.

Dedication and Access - Any utility or street proposed to be dedicated to the City shall be placed and constructed according to these standards within a public right-of-way or easement dedicated to the City.

City's Status During Construction – The City will monitor activities during the construction period. Monitoring will be conducted by City Staff or by an outside firm hired by the City.

The City's representative will make periodic visits to the site to observe the progress and quality of the executed work and to determine, in general, if the work is proceeding in accordance with the City standards. The City's representative will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work nor will they be responsible for the construction means, methods, techniques, sequence, or procedures, or the safety precautions incident thereto. The City's representative efforts will be directed toward providing assurance for the City that the completed Project will conform to the requirements of these Standards, but will not be responsible for the Developer's failure to perform the work in accordance with the Contract Documents.

The City's representative will have authority to disapprove of or reject work which is defective, i.e., if it is unsatisfactory, faulty or defective, or does not conform to the requirements of these Standards or does not meet the requirements of the Plans, Specifications, and inspection, test or approval.

The City's representative shall inform all City Staff concerns of the progress of the work, the manner in which it is being done and the quality of materials being used. The City's representative shall call to the attention of the developer any failure to follow the Plans and Specifications that he may observe. The City's representative shall have the authority to prevent the use of materials which do not meet specifications and to stop work being done which they believe does not conform to the Plans and Specifications until such time as the City shall have the opportunity to inspect the material and/or work in question.

In no instance shall any action or omission on the part of the City's representative relieve the Developer of the responsibility of completing the work in accordance with the Plans and Specifications.

Installation & Inspection - The developer shall assure that the City's representative shall have access to the site at all times during preparation and progress. The City's representative shall have the right to reject materials and workmanship which are defective or do not meet the minimum requirements defined herein. All defective or inferior materials and workmanship shall be removed, replaced or otherwise corrected. Failure to do so within a reasonable time shall be cause for the City to:

- 1) revoke any or all permits
- 2) disallow connection to the existing utility
- 3) make the necessary corrections and charge the cost of such repairs to the developer
- 4) refuse to issue an occupancy permit, or
- 5) any combination of the above.

Safety - Any work performed pursuant to these standards as defined by the issued permit, shall progress in such a manner as to protect the life and property of personnel on the job site and the general public. All hazardous conditions shall be guarded against or eliminated.

The developer and the developer's contractors are entirely responsible for all aspects of job safety and will execute the work in strictest conformance with all federal, state and local safety codes, rules, regulations, statutes and ordinances, including but not limited to the Michigan Occupational Safety and Health Administration (MIOSHA) and the Michigan Manual of Uniform Traffic Control Devices (MUTCD).

System Testing - Upon completion of installation of any utility or street, the developer shall cause all systems to be tested as herein specified. Pressure testing of utility systems shall be done only in the presence of the City's representative. Soil, concrete and bituminous testing shall be completed by qualified individuals with test results being submitted to both the City and developer.

Certification - Prior to acceptance of any public system by the City or prior to use of a private system connecting to a public system, the developer shall submit a certificate of compliance from a licensed professional experienced in the field to which the system pertains.

The licensed professional shall certify that he/she has personally inspected all construction and that all facilities were installed in conformance with the approved plans and specifications. Along with the certification, the developer shall submit drawings, specifications, and equipment and material operation and maintenance manuals electronically in a format usable by the City, which have been revised to accurately reflect actual installation.

Financial Guarantee – Prior to the City issuing occupancy permits for any residence or structure constructed in any development, the water, sewer and storm drainage systems must have passed all required testing and be available for use by the occupants of the residence or structure. Streets, sidewalks and parking lots must be completed to the point of being useable by all occupants. A conditional occupancy permit may be issued prior to total completion of water, sewer, drainage, street and sidewalk facilities if a financial guarantee, in a form and amount acceptable to the City, is deposited with the City to insure completion. Financial guarantees shall comply with the latest City practices and policies.

Warranty and Maintenance Bond - Performance Guarantees, Maintenance Bonds and Inspections shall be required and shall conform to Chapter 154, Section 154.50 of the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES.

PLAN CONTENT

I. General Preparation Sequence

- A. Any person, firm or organization wishing to construct Public/Private Street or utility systems in the City of St. Johns, which systems are to be designed to service more than one building unit, shall engage the service of an engineer, licensed to practice engineering in the State of Michigan and shall be referred to as the Engineer. Said Engineer shall be instructed to prepare the necessary planning documents for submission to City Staff for approval.
- B. Any Engineer proposing the construction of streets or utility systems in the City of St. Johns shall present to City Staff prior to preparation of plans, a preliminary report for determination of feasibility of the project. The preliminary report shall outline the general location of the main facilities, provide the design basis and shall show all elevations and details as later specified under "Preliminary Report".
- C. Following review and recommendation by City Staff, the Engineer shall prepare detailed construction documents as later specified.
- D. Following completion of detailed construction documents, two copies shall be submitted to City Staff for approval, who shall request any changes found necessary to conform to the standards or sound construction practice.
- E. On completing the revisions requested by City Staff, a digital copy of the completed construction documents shall be forwarded to City Staff.
- F. On determining that the documents are complete, City Staff shall forward copies to the Michigan Department of Environment, Great Lakes, and Energy for Construction Permits. Additional copies may be required for submission to the Clinton County Road Commission, Clinton County Drain Commissioner, or private utility companies and for use by the City. The Engineer will be notified if such additional copies are required.
- G. Following receipt of all Construction Permits and any necessary deposits, City Staff will notify the developer that construction may begin. Construction shall in all respects comply with the requirements of these documents and the City's representative shall have the right to inspect workmanship and materials throughout construction and to reject same whenever they do not conform to these standards or sound construction practice.
- H. Final approval for use of the system will not be granted until the following items are acceptable to City Staff:
 - 1. All Construction and Testing

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2. Payment of Inspection Costs
 3. Receipt of Easement Descriptions in an electronic format
 4. Receipt of As-Constructed Measurements
 5. Receipt of as-constructed drawings in an electronic format
 6. Receipt of operation and maintenance manuals in electronic format
- I. The City will have easement documents drawn up from the descriptions furnished by the Engineer. This easement will transfer the system to the City for operation and maintenance plus certify that all rights and interests in the street and utility systems are hereby deeded to the City free and clear and that any subsequent use of the system by the developer or by those purchasing property from the developer shall conform in every respect to the regulations of the City, including all connection and inspection charges, all standards of construction of building connections and City requirements regarding sewer and water service charges. Easements for sewer, water and drainage facilities shall have a width equal to the depth but not less than 15 feet.

II. Engineer's Preliminary Report

- A. The Developer's Engineer shall prepare an engineering report outlining, with suitable descriptive material and drawings, the scope and nature of the project proposed, together with preliminary details of the proposed construction.
- B. The report shall include site drawing(s) for the proposed improvements to any convenient scale showing the location of the proposed development in relation to all existing streets and utility systems. Also there shall be shown on the drawing(s) any significant details of soil condition, ground water problems, unstable or undesirable soils, known surface obstructions and construction problems and all known subsurface utilities. If surface flooding presents a problem in the area, the anticipated high water level shall be shown on the drawing.
- C. The report shall also contain an enlarged scale map of the area proposed for construction.
- D. The preliminary report and plan shall contain all of the design criteria detailed in the sections of these standards applicable to streets and specific utility systems.

Design of street and utility systems for any particular development shall be in accordance with the best interests of the City system as a whole and shall be coordinated with the ultimate plan for development of the total City system.

- E. With the preliminary report data there shall be furnished details of any special conditions anticipated in connection with construction or operation of the streets and utility systems and any special requirements of the developer. If all streets and utility systems proposed for the development are not to be constructed at one

time, the preliminary report shall present an anticipated time schedule for construction of the total streets and/or utility systems.

III. Construction Documents

- A. The Developer's Engineer shall cause to be prepared suitable construction documents showing all details of construction of the sanitary sewer, water, storm, street, and sidewalk systems and appurtenances. Appended to these standards are certain requirements of the City regarding construction procedures. These standards shall be incorporated as a part of any contract entered into between any developer of lands and the contractor constructing sewer, water, storm, street, and sidewalk systems in the City of St. Johns.
- B. The City's representative may require that the Developer's Engineer submit specifications and/or drawings on any item or work not sufficiently covered herein. Shop drawings shall be required prior to the installation of equipment or special structures on all projects. Any systems not constructed in full conformity with these requirements will not be accepted by the City for operation and maintenance and no connection will be permitted into the existing City system.
- C. The Developer's Engineer shall prepare the detailed plans for sewer, water, storm, street, and sidewalk system construction in order that a permanent record can be provided for the City. All construction drawings shall be prepared on 24-inch by 36-inch sheets with the Engineer's title block imprinted there on.
- D. Also included and made a part of the construction plans shall be copies of the City's Standard Water, Sewer, Storm, and Street Construction Details. Reproducible copies of the City's Standard Construction Details may be purchased from the City.
- E. Following completion of all construction work and addition to the drawings of constructed measurements, an electronic file, in format acceptable to the City, containing all of the drawings shall be furnished to the City.
- F. All drawings shall include a plan and profile of the proposed construction. The plan is to be drawn to the scale of 1" = 40' and the profile to a scale of 1" = 4', with all details of surface topography, surface and subsurface obstructions and proposed utility and street improvements shown on the plan and in the profile.
- G. All of the elevations shown on the plans, or referred to shall be in feet above mean sea level datum as established by the United States Geological Survey. Permanent bench marks shall be established at distances not exceeding 1,000 feet and shown on the plans.
- H. In the space provided in the title block, the appropriate description of the street or utility system as proposed on the drawing is to be inserted. Also, the name and address of the Professional Engineer preparing the drawings.

IV. Insurance Requirements

The developer shall not commence work on any project until he has obtained all the insurance required under this section and such insurance has been approved by the City, nor shall the Developer allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained and approved. Developers and subcontractors are required to file with the City completed certificates of insurance, as evidence that they carry adequate insurance to comply with the requirements of this section.

A. Worker's Compensation Insurance

Contractors and subcontractors shall procure and shall maintain during the life of the project, Worker's Compensation Insurance for all employees to be engaged in work on the project.

B. Bodily Injury and Property Damage

Contractors and subcontractors shall procure and shall maintain during the life of the project adequate insurance to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the progress of the work, and to its completion and, when specified, similar insurance to protect the owner of premises on or near which construction operations are to be performed. Specific policies and minimum limits shall meet the current City Standard.

1. Bodily Injury and Property Damage other than Automobile

Such insurance shall include, but not limited to, coverage for:

- comprehensive form
- premises-operations
- explosion and collapse hazard
- underground hazard
- products/completed operations hazard
- contractual insurance
- broad form property damage
- independent contractor
- personal injury

2. Bodily Injury and Property Damage - Automobile

Such insurance shall include, but not limited to, coverage for:

- comprehensive form
- owned vehicles
- hired vehicles
- non-owned vehicles

C. Builder's Risk Insurance (Fire and Extended Coverage)

Until the project is completed and accepted by the City, the Contractor is required to maintain Builder's Risk Insurance (fire and extended coverage) on a 100 percent completed value basis on the insurable portion of the project for the benefit of the City, the Contractor, and subcontractors as their interest may appear.

D. City Protective Liability

The contractor shall procure and shall maintain during the life of the contract adequate insurance to protect and hold harmless the City from all claims, damages, losses and expenses including attorney's fees arising out of the operations of the Contractor, or any subcontractor or any agent, servant or employee of either, and the Contractor shall indemnify and save the Owner, its officers, agents, servants or employees harmless therefrom. The furnishing by the Contractor of any insurance required, or the acceptance or approval thereof by the City as provided above, or otherwise, shall not diminish the Contractor's obligation to fully indemnify the City as set forth in this paragraph.

In addition to the above required insurance, the Contractor and his Surety shall protect against and be solely responsible for any damages to work not otherwise protected by insurance whether such damage is a result of an act of God, fire, vandalism, theft, accidental or malicious acts by any person or any unexplained event.

The Contractor shall not cancel or reduce the coverage of any insurance required by this section without providing a 30-day prior written notice to the City. All such insurance must include an endorsement whereby the insurer shall agree to notify the City immediately of any reduction by the Contractor. The Contractor shall cease operations on the occurrence of any such cancellation or reduction, and shall not resume operations until new insurance is in force.

V. Requirements During Construction

A. Superintendence

The Developer shall give his personal superintendence to the work or shall designate a competent superintendent who shall have the authority to act for the Developer. Notification by the Developer shall be given to the City's representative prior to commencement of construction, of the individual who will act as his representative.

B. Compliance with The Law

The Developer shall comply with all applicable Federal, State, County and Municipal laws, regulations, rules and ordinances.

C. Permits

The Developer shall secure and pay for all permits, bonds, deposits and licenses required by the City or other governmental units prior to the prosecution of the work.

D. Preconstruction Conference

Work on the project will not commence, if in the opinion of City Staff, a preconstruction conference is necessary to insure that all parties are aware of any unusual project requirements or to assure the City that all project requirements are going to be met.

E. Inspection

The City's representative shall at all times have access to the work whether it is in preparation or progress and the Developer shall provide proper facilities for such access and/or inspection. The City's representative shall have the right to reject materials and workmanship which are defective, or require their correction. Rejected workmanship shall be satisfactorily corrected and rejected materials shall be removed from the premises. If the Developer does not correct such condemned work and remove rejected materials within a reasonable time, fixed by written notice, the City may remove them and charge the expense to the Developer.

F. Quality of Materials and Equipment Furnished

All material and equipment furnished shall be new and conform to specifications. The Developer shall submit to the City's representative four copies of the manufacturer's drawings and data for all equipment furnished. No work shall be undertaken until the City's representative has given written approval to the shop drawings, but this approval shall not relieve the Developer of responsibility for errors in these drawings. The checking of the drawings is a precautionary measure and it is not intended that this checking shall enter into every detail of the work.

G. Testing

It shall be the responsibility of the Developer to perform any necessary testing. Required testing must be witnessed by the City's representative, who shall be given a 24-hour notice prior to any testing.

If the system fails to meet any testing requirements, the Developer shall determine the cause of failure and shall repair the cause of failure and/or replace defective material as necessary. Upon completion of the corrections, the testing shall be redone.

Any section of the system that repeatedly fails consecutive tests may be subject to removal and replacement. All costs of this work shall be the Developer's responsibility.

H. Final Approval

Upon completion of the construction, the Developer shall notify the City that the project is complete and ready for a final inspection and testing. The Developer

shall accompany and assist the City's representative with the Final Inspection and all subsequent inspections required. The City may tentatively approve the use of the system upon receipt of a cash deposit sufficient to cover the cost of making the repairs. The amount of the deposit will be determined by the City and deposited with the City prior to tentative approval of the system. The date of Final Approval shall be the date when all defects are corrected and written acceptance is given by the City.

I. Correction of Work After Final Approval

Neither the final approval nor any provision in the contract documents shall relieve the Developer of the responsibility for negligence or faulty materials or workmanship within the extent and period provided by law, and, upon written notice, he shall remove any defects and pay for any damage which shall appear within one year after date of completion and written acceptance of the system by the City.

J. Protection of Work

The Developer shall continuously maintain adequate protection of all work from damage and shall protect the City's and adjacent property from injury arising in connection with his contract, and shall be responsible for all damage and/or injury caused by or arising out of his operations.

K. Use of Job Site

The Developer shall confine his equipment, apparatus, the storage of materials and operations of his workmen to limits indicated by law, ordinances, permits or directions of the City or property owners and shall not encumber the premises with his materials.

L. Plans and Specifications

The Developer shall keep on the work site, a copy of the drawings and specifications and shall at all times give the City's representative access thereto.

M. Cleaning Up

The Developer shall at all times keep the premises free from accumulations of waste material or rubbish caused by his employees or work and at the completion of the work he shall remove all his rubbish from and about the project and all his tools, equipment, scaffolding and surplus materials and shall leave his work clean and ready for use.

N. Reports, Records and Data

The Developer and each of his subcontractors shall submit to the City's representative such schedule of quantities, costs, progress schedules, payrolls, reports, estimates, records and other data as the City's representative may request concerning work performed or to be performed as part this project.

O. Non-Discrimination In Employment

The Developer shall not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. The Developer shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, sex or national origin, and that all subcontractors employed on said work similarly ensure against such discrimination.

STREET CONSTRUCTION

The requirements of this section shall apply to the internal streets and drives within a development as well as streets and sidewalks intended to be dedicated to the City for public use. All streets and drives shall require a minimum 4-inch edge drain located under the curb.

I. Typical Section

A. Right-of-way

See CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 117.

B. Pavement Section

Pavement sections shall be constructed in accordance with the following tables:

1. Bituminous Pavement with Granular Base

Classification	5EL Top	4EL Leveling	MDOT 22A Base	MDOT Class II Subbase
All Streets	1.5 inches*	1.5 inches*	8 inches	12 inches

C. Curb & Gutter Section

Curb and gutter shall conform to the *City of St. Johns Construction Specifications for Concrete Sidewalks, Driveway Approaches And Curb And Gutter* and the following:

Classification	Curb and Gutter Type
Local Street	Special Section - high back or roll type
Collector Street - Residential	Special Section - high back or roll type
Collector Street - Industrial	MDOT Detail C-4 or F-4
Major Street	MDOT Detail C-4 or F-4

D. Sidewalks

Sidewalks shall conform to the *City of St. Johns Construction Specifications for Concrete Sidewalks, Driveway Approaches And Curb And Gutter*.

All sidewalks shall be a minimum of 5-feet wide and 4-inches thick, except at vehicular crossing where the thickness shall be 6-inches.

Sidewalks shall be constructed along the frontage of any development that abuts an existing public street.

For new residential developments, all sidewalks shall be installed during the final phases of development. Sidewalks shall extend to the property limits within the street right-of-way and along both sides of the property if it is a corner lot. The

developer is responsible to connect any sidewalk where parcels cannot be developed to maintain a sidewalk throughout the entire site.

E. Public Utilities

All underground utilities shall be constructed at the following locations:

1. Storm Drains and Sanitary Sewers - near centerline of roadway.
2. Water Mains - South or East side of road, between curb and sidewalk.
3. Gas Mains - in private easement outside road right-of-way.
4. Electric, Telephone, Cable TV - in private easement outside road right-of-way.

F. Alignment - Horizontal and Vertical curves, Visibility and Intersections

See CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 95.13

II. Materials and Installation

A. Clearing and Grubbing

All stumps, brush and prohibited trees (see CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 96) shall be removed. Any other trees or vegetation deemed desirable by the City, and so located as to not interfere with street, utility, or sidewalk construction, and not a hazard to visibility or other safety consideration shall be protected and preserved.

B. Roadway

1. Materials and Testing of Street Subbase, Base and Surface - Shall conform to the requirements of the latest edition of the Michigan Department of Transportation Standard Specifications for Construction.
2. Curb and Gutter and Sidewalks - Shall conform to the latest standard of the City of St. Johns. Sidewalks shall also conform to the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 95 plus current local, state and federal barrier free design standards.

C. Curb Cuts and Driveways

1. Existing Curb Cuts - See CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 95; Section 95.37.
2. Proposed curb openings and driveway openings shall conform to the latest standard of the City of St. Johns. Commercial driveway opening is the MDOT type M.

D. Surface restoration

All areas to be seeded shall meet the following:

1. Topsoil - 4" minimum

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2. Seeding and Mulch – Seeding, fertilizer, and mulch shall be applied using hydroseeding methods unless otherwise authorized by the City. Apply a fertilizer, mulch and seeded slurry with a hydraulic seeder at a rate of 220 lbs per 1,000 sft evenly in one pass. After application, apply water with fine spray immediately after each area has been hydroseeded. Saturate to 4-inches of soil and maintain moisture levels 2 to 4 inches.
 - a. Seed - Shall be labeled in accordance with USDA rules and regulations. Mix shall be Merion Blue 60%, Red Top 20%, and Perennial Rye 20%.
 - b. Fertilizer and Mulch - As required to establish growth.
 3. Establishment of Seeded Areas - It shall be the developer's responsibility to take all necessary precautions, including watering and weeding, to establish a smooth, uniform lawn.
 4. Trees and shrubs within the existing street right-of-way shall be protected and left in place in accordance with the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 96; Section 96.06.

E. Signage and Barricades

All signage and barricades shall be in accordance with Section 95.31 of the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES and the Michigan Manual of Uniform Traffic Control Devices.

F. Lighting

Street lighting shall conform to standard developed by the Edison Electric Institute Manual for Street Lighting and the latest standards of Consumers Energy Co. The light source shall be high-pressure sodium vapor or LED and shall be consistent with adjacent developments.

G. Excavation

Where trench excavation is required within an existing street or road bed the following standards shall apply:

1. Hard surface streets shall be saw cut prior to excavation. Surface removal and replacement shall be parallel with and at right angles to the street centerline.
2. Where a trench crosses a street at more or less right angles the restored surface shall extend a minimum of one foot beyond the limits of the trench. Saw cuts shall be perpendicular to the street centerline extending the full width of the street. If a trench or pit is required in one lane only the limit of surface removal and restoration shall terminate at the street centerline.
3. When a trench is more or less parallel with the street centerline, removal shall be from the centerline to the edge of pavement. If a trench is on or crosses the street centerline the entire width shall be removed and replaced from point of beginning to point of ending.
4. Bituminous surfaced streets shall be restored according to section I above. Streets with concrete base and bituminous overlay shall be replaced with bituminous base equal to the concrete thickness and surface course equal to

the existing overlay. Concrete surface shall be replaced with equal thickness reinforced concrete surface.

5. Assurances may be required prior to any construction. The assurances shall be in the form of a bond, letter of credit or cash deposits filed with the City of St. Johns. The amount shall be equal to 50% of the proposed construction. Upon approval of completion of the project by the City the assurance may be reduced to the actual cost of the finished surface. This amount to be retained by the City until the first anniversary of the completion date. If no maintenance or repair is required on or before this anniversary date the retainer will be returned to the owner.

H. Clean-Up

Contractor shall be responsible for proper clean-up of the work site and any storage yards. All trash and leftover material shall be properly disposed of off-site. See the CITY OF ST. JOHNS, MICHIGAN CODE OF ORDINANCES, Chapter 95, Section 95.38.

III. Testing and Tolerances

- A. Where required, testing of materials, soils, devices or instruments shall be completed using personnel experienced in the obtaining, transporting, analyzing, and reporting of the specific tests required. Certified test results shall be submitted to the City's representative as soon as it is practical after the samples have been obtained and analyzed. All required testing shall be by a firm selected by the City.
- B. Except for bituminous paving and concrete work, samples will be taken when the Developer feels the work is prepared sufficiently to pass testing. The City's representative shall select the exact location where samples for testing are to be taken.

The following tests shall be completed:

Type of Work	Type of Test
Pipe Bedding	Percent Compaction
Trench Backfill	Percent Compaction
Manhole, Inlet, and Catch Basin Backfill	Percent Compaction
Roadway Subgrade	Percent Compaction
Granular Base	Percent Compaction
Bituminous Concrete	Percent Compaction and Extraction Analysis
Concrete	Air Entrainment, Slump and Compression Strength (7 and 28 days)

-
- C. All compaction tests required shall yield a minimum of 95 percent of the maximum unit weight of the material being tested.

Compaction Tests shall include one material sieve analysis for every 3,000 cubic yards of a specific material used. The minimum number of Density Tests which shall be taken is as follows:

Trenches and Excavated Subgrade	One every 300 feet or part thereof horizontally and one every 3 feet vertically
Subgrade	Visual inspection will be performed by the City's representative. Any Unstable soils will be replaced and tested the same as trenches.
Subbase	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.
Granular Base	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.

Lack of density will require correction and re-testing. In addition, more frequent testing may be required.

SANITARY SEWERS

I. Design Criteria

A. Velocity

Pipes shall have a minimum velocity of two feet per second when flowing full.

B. Slope

Piped shall be installed uniform and straight between manholes with a slope not less than the following:

Size	Slope
4"	1.00% - House service only.
6"	1.00% - House or building service only.
8"	0.40%
10"	0.280%
12"	0.22%
15"	0.17%

C. Size

Pipe size shall be calculated using average day flow based on the following:

1 Residential Equivalent Unit (REU) = 250 gallons/day

	<u>REUs</u>
1. Single Family Residence	1.00
2. Multiple Family Residence	1.00 per unit
3. Restaurants	As approved by the City
4. Professional Office	As approved by the City
5. Commercial	As approved by the City
6. Industrial	As approved by the City

Actual size of pipe shall be based on computed average day flow multiplied by a peaking factor taken from the *Ratio of Peak Hourly Flow to Design Average Flow* chart from the latest edition of the Recommended Standards for Wastewater Facilities as adopted by Great Lakes-Upper Mississippi River Board of State and Provincial Public Health and Environmental Managers.

- D. In addition to being adequate to serve the proposed development, sewers must be adequate to provide capacity for upstream vacant land development. Any sewer lying in natural drainage valley shall be extended to the uppermost point in that valley within the confines of the proposed development. Suitable easements and rights-of-way must be provided to permit future extension up the valley.

Amounts of sewage for all areas upstream shall be determined on an area basis, with all areas draining naturally to any point within the proposed development calculated on a basis consistent with the current City of St. Johns Comprehensive Development Plan.

- E. In design of the sewer system arrangement, lateral sewers shall have a manhole at their upstream terminus. Where locations of platted lots or building sites are known, a suitable tee, 45-degree elbow, service line to a point 10-feet beyond the property line and plug shall be provided for connection to the sewer main. Services shall be marked with a 4-inch x 4-inch timber and/or a suitable material that extends from the pipe invert to a point of 18-inches above finish grade. GPS coordinates will also be required.
- F. All aspects of sewer design shall, at a minimum, be in accordance with the latest edition of the Recommended Standards for Wastewater Facilities as adopted by Great Lakes-Upper Mississippi River Board of State and Provincial Public Health and Environmental Managers and the Michigan Department of Environmental Quality.

II. Materials and Installation

A. Clearing and Grubbing

See STREET CONSTRUCTION, paragraph IIA.

B. Sewer Installation

1. Excavation - all organic and other soils not capable of supporting the imposed loads developed by the pipe and structures, contents, trench backfill, surfacing and traffic loading shall be totally removed. Excavation below the pipe base elevation shall be backfilled with sand, stone, or other granular material capable of supporting the imposed loads without excess settlement.
2. Pipe Bedding - All pipe and structures shall be placed on a cushion of MDOT class II granular material modified to 100% passing a 1-inch sieve. Bedding material shall also be placed around the pipe in six-inch layers and compacted to 95% maximum density. For depth of bedding see Standard Details.
3. Line and Grade - All pipe shall be laid to the line and grade called for on the plans utilizing an in-line laser beam system for vertical and horizontal control. Each pipe, as laid, shall be checked by the contractor with a suitable target to insure that this result is obtained.
4. Backfilling - Where the excavation is made through, or undercuts proposed or existing vehicular routes the entire trench shall be backfilled with pipe bedding material or sand and compacted in 12-inch layers.

When a trench lies within the influence of a vehicular route the trench shall be backfilled with bedding material or sand for that portion below a 45-degree plane from the edge of the vehicular route (MDOT Trench Detail B). The remainder of this trench and trenches in other locations may be backfilled with clean excavated material.

All backfill shall be compacted to 95% of maximum unit weight.

5. Restoration- All disturbed areas within the right-of-way must be restored to their original condition by the contractor.

C. Sewer System Materials

1. Main Line Pipe and Fittings

- a. 8-inch through 15-inch shall be PVC conforming to ASTM D-3034, SDR 26 with rubber gasket joints conforming to ASTM F-477 and ASTM D-3212.
- b. 18-inch and larger shall be PVC conforming to ASTM D-3034, SDR 26 with rubber gasket joints conforming to ASTM F-477 and ASTM D3212.

2. Manholes

- a. Precast concrete shall conform to ASTM C478. Cone sections shall be eccentric type. Joints to be o-ring gasket conforming to ASTM C923.
- b. Pipe connections shall be made with an integrally cast seal boot.
- c. Steps shall be plastic-coated steel conforming to ASTM C478.
- d. Castings shall be as shown on standard detail, adjusted to grade with pre-cast concrete grade rings and 1" butyl rope gasket.
- e. Refer to standard detail sheet for construction details.
- f. Service lines shall not be connected to manholes without written permission from the City.
- g. The number of manholes shall be kept to a minimum, with the distance between manholes maximized, but not to exceed 400 feet without the approval from the City.

III. Sewer System Testing

- A. Before the sewer may be tested, the contractor shall run a mandrel through all pipes between manholes and clean the sewer with a hydraulic system consisting of a high pressure pump feeding water to a nozzle which directs the water against the walls and flowline of the pipe, dislodging the debris and flushing it toward a manhole. All debris shall be removed at the nearest downstream manhole.
- B. Sewer Systems must be televised by a PACP licensed contractor. The footage and report must be provided to the city via flash drive prior to the City's acceptance of the system.
- C. The contractor shall furnish all equipment and personnel to conduct an acceptance test using low pressure air. Manholes shall be tested according to ASTM C497. PVC pipe shall be tested according to ASTM F1417. Ductile Iron Pipe shall be

tested according to AWWA C600. All tests shall be conducted in the presence of the City's representative.

- D. The Developer shall furnish certification from the manufacturers of all pipe and manhole sections that they have been manufactured in accordance with the applicable ASTM standards.
- E. All compaction tests required shall yield a minimum of 95 percent of the maximum unit weight of the material being tested.

Compaction Tests shall include one material sieve analysis for every 3,000 cubic yards of a specific material used. The minimum number of Density Tests which shall be taken is as follows:

Trenches and Excavated Subgrade	One every 300 feet or part thereof horizontally and one every 3 feet vertically
Subgrade	Visual inspection will be performed by the City's representative. Any Unstable soils will be replaced and tested the same as trenches.
Subbase	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.
Granular Base	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.

Lack of density will require correction and re-testing. In addition, more frequent testing may be required.

IV. Services

- A. Pipe
 - 1. Stubs, Risers and House Services
 - a. Allowable sizes are 4-inch, 6-inch or as approved by the City.
 - b. 4-inch pipe shall be one of the following:
 - i. PVC conforming to ASTM D 2665 with 0.237-inch wall thickness (Schedule 40).
 - ii. PVC conforming to ASTM D 3034 with 0.162-inch wall thickness (SDR 26).
 - c. 6-inch pipe shall be one of the following:
 - i. PVC conforming to ASTM D 2665 with 0.237-inch wall thickness (Schedule 40).
 - ii. PVC conforming to ASTM D 3034 with 0.162-inch wall thickness (SDR-26).
 - d. Joints for PVC and ABS shall be either glued or bell and spigot with a rubber gasket.

B. Fittings

1. All fittings used shall be pre-formed, factory-manufactured conforming to the specifications listed above for pipe. Cut bends formed at the site from pipe will not be allowed nor will 90-degree bends be used.
2. Connections to main lines where a wye is not existing shall be made by installing a wye into the main line or by cutting a hole in the main line and gluing a preformed saddle to the main-line pipe or by banding a preformed saddle with a rubber gasket to the main-line pipe with stainless steel bands.
3. Fernco-style flexible couplings shall be used when extending a house service from the stub if a pipe bell with gasket is not available.

C. Construction

A. Placement

1. Pipe outside of the roadway must be bedded on sand or fine excavated material free of rocks or lumps and compacted to spring line. Peat, muck and marl are not acceptable bedding materials.
2. Pipes and wye connections within the roadway must be bedded and covered with crushed stone. 3.5 oz filter fabric must also be laid over top of the stone prior to sand backfill.
3. Pipe must be laid in a straight line and to a uniform grade of 1.0% (1-foot drop for each 100 lineal feet of pipe) except as permitted by City Staff.
4. Clean-outs shall be installed in a straight run of pipe at a maximum spacing of 90 feet and at all pre-formed bends. Standard wyes must be used to construct clean-outs. Clean-outs must extend to above finish grade (maximum 6 inches above) and securely capped. All clean-outs shall be marked with a minimum 36" length of 1/2" diameter steel pipe or reinforcing rod or shall have a cast iron cap.
5. If ground water is present, pumping equipment and crushed stone bedding shall be used to remove the water and place the pipe in a dry trench.

D. Inspection

1. Standard permit applications shall allow 3 working days for permit approval.
2. Emergency repair permits are available for an additional fee and will be approved within 24 hours.
3. Stages of inspection:
 - a. During the making of connection to main line, if stub is not available.
 - b. After pipe is placed and bedded.

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4. Service shall be fully visible during all inspections. If the pipe becomes covered with water or backfill material before final inspection, contractor shall uncover pipe before inspections are made.
 5. After inspection, the sewer lead shall be covered with sand or fine excavated material free of lumps and rocks to a depth of 1.0 foot above the top of the pipe. The remainder of the trench may be filled with excavated material.
 6. Inspections must be completed no later than 3:30pm. If the inspection is not completed by this time the site must be barricaded and the work inspected the next working day. Leaving an open trench in a roadway will not be allowed.
 7. 24 hours' notice must be given to City Offices for all inspections.

E. Guarantee

1. All contractor's materials and services shall be guaranteed for a period of one year from the date of acceptance by the City.

V. Grease Traps or Oil/Sand Separators

- A. Shall be installed for certain commercial and industrial uses such as restaurants, car washes or vehicle service centers or any other use that would transmit solid particulate matter, oil, grease or similar materials to the sanitary sewer system.
- B. Shall be a minimum volume of 1,000 gallons and conform to the City's standard detail.
- C. Shall be so located on the site as to be readily accessible for cleaning by a truck-mounted unit.
- D. Sanitary waste from restroom facilities shall not be piped to grease traps or oil/sand separators.
- E. Contractor shall submit shop drawing of unit proposed to be used.

STORM DRAINAGE

I. Design Criteria

- A. General
 1. All drainage systems shall be in accordance with the City of St. Johns Storm Water Ordinance.
 2. All drainage systems shall be enclosed unless otherwise approved by the City.
- B. Velocity - Three (3) feet per second minimum.
- C. Pipe Size

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1. Single catch basin leads shall be 10-inch minimum.
 2. Lines serving only foundation drains shall be 8-inch minimum.
 3. All other pipes shall be 12-inch minimum.
 4. Pipe capacity shall be demonstrated and reported using calculations in accordance with the City of St. Johns Storm Water Ordinance.
- D. Future Extensions - The size, terminal location and depth of all drains will be required to be increased or altered over that necessary to serve the proposed development to accommodate drainage of upstream portions of the drainage basin.
- E. On-site Detention or Retention - When an existing drainage system is not adequate to serve a proposed development, the developer shall extend, upgrade or alter the existing system to provide capacity for the proposed development. As an alternative, the proprietor may propose to detain or retain, on site any additional drainage which may occur due to the proposed development.
- F. Building Connections - Each residence or structure requiring individual service for foundation or roof drains shall be provided with a separate service lateral. Service laterals shall be able to access the main line storm drain without crossing other parcels or crossing the frontage of other parcels. Services shall be marked with a 4-inch x 4-inch timber and/or a suitable material that extends from the pipe invert to a point of 18-inches above finish grade. GPS coordinates will also be required.
- G. No sump pump or downspout outlets will be allowed to discharge to the street surface.
- H. Branch Drains - All low areas at the rear of buildings that cannot be graded so as to slope to the front of the building site shall be served by branch drains and catch basins. These branch drains shall extend between buildings and shall be constructed as required for main drains.

II. Materials and Installation

- A. Clearing and Grubbing - See STREET CONSTRUCTION, Paragraph II.A.
- B. Excavation, Pipe Bedding, and Backfilling - See SANITARY SEWERS, Paragraph II.B.
- C. Manholes –
1. Precast concrete shall conform to ASTM C478.
 2. Cone sections shall be eccentric type.
 3. Steps shall be plastic-coated steel conforming to ASTM C478.

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4. Manholes containing pipe in excess of 18-inch diameter will be larger than 4-foot diameter, depending on the number, size and arrangement of storm drains in the manhole.
 5. Castings shall be as shown on standard detail, adjusted to grade with pre-cast concrete grade rings and 1" butyl rope gasket.
 6. Refer to standard detail sheet for construction details.
 7. Service lines shall not be connected to manholes without written permission from the City.
 8. The number of manholes shall be kept to a minimum, with the distance between manholes maximized, but not to exceed 400 feet without the approval from the City.

D. Catch Basins

1. Shall be min. 2-foot diameter.
2. Basins shall be perforated HDPE or concrete structures as directed by the City.
3. HDPE basins shall conform to ASTM F405 and ASTM F606.
4. Concrete structures shall conform to ASTM C-478 with integral bottom, flat-slab top, no steps and a two-foot-deep sump below the outlet pipe invert.
5. Flow-through basins will be permitted to have only one upstream inlet or catch basin.
6. Cover shall be MDOT standard or special of the type shown on the plans.

E. Pipe

1. Storm sewer pipe shall be concrete tongue and groove pipe, perforated HDPE pipe, or PVC bell and spigot pipe as directed by the City.
2. Reinforced concrete pipe shall be Class IV and conform to ASTM C-76 for circular pipe and ASTM C-507 for elliptical pipe. Joints shall be allowed to absorb ground water; however, each joint shall be protected with O ring or Mastic against infiltration of soil or matter of any kind.
3. Perforated HDPE pipe shall conform to ASTM F405 and ASTM F606 and only used a bury depths less than 10-feet.
4. PVC pipe shall conform to ASTM D-3034. Joints shall be in conformance with those for sanitary sewers.

F. Service Connections

1. Pipe and fittings shall be as specified for SANITARY SEWERS, paragraph II.C.1.a.& b.
2. Foundation drains and sump pump outlets for all structures shall discharge by gravity or mechanical means into an approved drainage system. An approved drainage system shall consist of an underground connection to a storm drain, roadside ditch or natural waterway that carries the discharge away from the structure.

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3. For new, remodeled, repaired or existing buildings that do not have access to an underground storm drain, the foundation drains and sump pump outlets shall be extended underground to a roadside ditch or natural waterway that carries the discharged water away from the structure.
 4. Under no conditions will foundation drains or sump pump outlets be allowed to discharge to the sanitary sewer system, directly onto the surface of a street or sidewalk or onto the ground surface at a point closer than 30 feet to any structure. Extension of the service line through the back of the curb will not be allowed.

WATER SYSTEM

I. Design Criteria

- A. General Standards - All water main systems shall be in accordance with these standards, the Recommended Standards for Water Works by the Great Lakes Upper Mississippi River Board of State Provincial Public Health and Environmental Managers and the requirements of the Michigan Department of Environment, Great Lakes, and Energy.
- B. Size – All water mains shall be 8-inch diameter minimum.

Any main constructed shall be sized to serve the immediate development and any future development that would logically be served by the main or mains required for the proposed project.
- C. Velocity - Velocity of water within the water main shall be a maximum of 10 feet per second.
- D. Valves - Gate valves shall be installed in the system adequate to isolate sections of main not to exceed 500 feet in commercial and industrial development and 800 feet in other developments. Valves shall also be installed at points where water mains intersect.
- E. Main Layout - The system of water mains shall provide for proper placement of fire hydrants and building services. In general, water mains shall abut at least one side of all buildings served by the system. Cross-connecting mains shall be provided at intervals not to exceed 800 feet.
- F. Pressure - All water mains, including those not designed to provide fire protection, shall be sized after a hydraulic analysis based on flow demands and pressure requirements. The system shall be designed to maintain a minimum pressure of 20 psi at ground level at all points in the distribution system under all conditions of flow. The normal working pressure in the distribution system should be approximately 60 psi and not less than 35 psi.
- G. Fire Hydrants - Placement shall be at all street intersections and at street intersection with major driveways to commercial, industrial and multiple housing developments. Spacing shall not exceed 500 feet in residential areas and 300 feet in commercial, industrial and multiple housing areas.

Placement shall also satisfy the requirements of the National Fire Code.
- H. Service Lines and Meters - Each building served by the system shall be individually metered and have a separate connection to a water main. Each meter

and service line shall have a shut-off located outside of the building. Minimum service line size shall be one inch.

Duplex and triplex units shall have separate meters and services. Four or more units may have one meter and one service line or may be metered individually with a single service line if the meters are set in a manifold arrangement in an area accessible to City personnel.

All meters shall be set horizontally in a heated area that is accessible for periodic inspection by City personnel. The top of the meter shall not be visually obstructed. Remote reading units shall be located on the outside of the building.

Each resident or structure shall be provided with a separate service line for each potable meter to be installed. Service lines shall be able to access the water main without crossing other parcels or cross in the frontage of adjacent parcels. Services shall be marked with a 4-inch x 4-inch timber and/or a suitable material that extends from the pipe invert to a point of 18-inches above finish grade. GPS coordinates will also be required.

The required outside shut off shall be installed between the sidewalk and street curb or as directed by the City.

II. Material and Installation

- A. Clearing and Grubbing - See STREET CONSTRUCTION, paragraph IIA.
- B. Excavation - All water mains and service lines shall be placed at least 5 feet below finished grade. All organic and other soils not capable of supporting the imposed loads developed by the pipe and structures, contents, trench backfill, surfacing and traffic loading shall be totally removed. Excavation below the pipe base elevation shall be backfilled with sand, stone or other granular material capable of supporting the imposed loads without excess settlement.
- C. Pipe Bedding - All water lines shall be placed on a 4-inch bed of Class II sand. Backfill material around the pipe and to point 12-inches above the top of the pipe shall be Class II sand.
- D. Pipe – Material for water main must be coordinated with the city.

Allowable pipe materials include:

Ductile iron pipe shall conform to class 52 push-on joint (compression type) with a single rubber gasket conforming to ANSI/AWWA C151/A21.51 and ANSI/AWWA C111/A21.11. Cement mortar lining conforming to ANSI/AWWA C104/A21.4. Pipe shall be coated inside and outside with a bituminous coating of either coal tar or asphalt base one mil thick. Each push-on

joint shall receive a minimum of (2) two copper wedges.

PVC shall conform to AWWA C900 pressure pipe and fabricated fittings.

HDPE shall be Ductile Iron Pipe size and conform to AWWA C906. HDPE is to be manufactured from PE 4720.

Minimum water main size to be 8 inch.

- E. Fittings – Shall be manufactured in the United States of America, All fittings shall be mechanical joint ductile iron or cast grey iron, shall be short bodied and conform to ANSI/AWWA C110/A21.10 and AWWA C153/A21.53 Standards. Ductile Iron fittings shall be designed for a working pressure of 350 pounds per square inch (psi). Cast grey iron fittings shall be designed for a working pressure of 250 pounds per square inch (psi).

Fittings shall be bituminous coated inside and outside as specified for pipe.

All mechanical joints shall be restrained using MEGALUG type joint restraints and shall be manufactured in the United States of America including glands, rubber gaskets and bolts shall be furnished for each joint opening.

Tapping sleeves shall be from the same manufacturer as the valve. They shall be stainless steel and DI flange. The flange dimensions and drilling shall comply with ANSI B16.1 Class 125 with MSS SP-60. The mechanical joint shall comply with AWWA C111.

- F. Valves – Shall be manufactured in the United States of America, valves shall be Ductile Iron manufactured and tested to meet the requirements of ANSI / AWWA C515. Valves shall meet or exceed the requirements of Underwrites Laboratories Standard UL262.

Gate valves with “Alpha” style connections are acceptable.

The rated working pressure of all valves shall be 250 psi.

The body, bonnet, and seal plate shall be made of ductile iron in accordance with ASTM A536. The wedge shall be ductile iron in accordance with the ASTM A536 and shall be totally encapsulated in rubber. No paint shall be allowed in wedge. This rubber coating shall be permanently bonded to the ductile iron wedge casting and shall meet ASTM D429 tests for rubber to metal bonding.

The stem and stem nut shall be made of high strength stainless-steel. There shall be three stem seal o-rings; two in the seal plate which shall be replaceable with the valve in the full open position at rated working pressure, and one under the stem thrust collar. All gaskets shall be O-ring seals. O-rings set in a cartridge shall not be allowed all fasteners to be 304 grade of stainless steel.

The body, bonnet and seal plate shall be epoxy coated in accordance with ANSI / AWWA C550. This coating shall be on the interior and the exterior of the valve. The manufacturers name, valve size, year of manufacture, pressure rating ("250W"), C515 and "DI" shall be cast on the valve.

Each valve shall be tested in accordance with ANSI / AWWA C515 and UL262. This shall include hydrostatic pressure testing 500 psi. A certification of manufacture and testing shall be provided at the purchaser's request.

Butterfly valves shall be installed in a manhole according to the City of St. Johns standard detail.

- G. Valve Boxes – Shall be manufactured in the United States of America, Valves 12-inch and smaller shall be fitted with a valve box. The valve boxes shall be cast iron, screw type, three piece, consisting of the base, the center section and top section. The length shall be adjusted by means of threads cast into the top and center section. The center section shall lock into the base. A cover shall be furnished marked "Water".

The base shall be No. 6 Round and the shaft shall be 5-1/4 inch. The size shall provide for a range of extension adequate to provide for the installed depth of the pipe plus 8-inches of future extension.

- H. Fire hydrants - Fire hydrants shall conform to AWWA specification C-502, latest revision. The hydrant type shall be Waterous Pacer by AMERICAN unless otherwise approved by City Staff prior to installation.

Valve openings shall not be less than 5 1/4" and be designed so that removal of all working parts can be accomplished without excavating.

Each hydrant shall have two 2 1/2" hose connections, one 4 1/2" Pumper connection all with National Fire Standard Threads. The hydrants shall have a 1 1/8" pentagon operating nut and shall open left. Every hydrant shall be equipped with a drain system constructed of bronze threaded into mating threads of bronze. The drain system shall be bronze and positively activated by the main operating rod. Hydrant to be furnished with a sliding bronze, or polymer drain plugger.

Hydrants shall be uniformly painted, delivered and installed Safety Red. Hydrants caps shall be color coordinated, painted by City staff. Color shall be based on the size of main line that the hydrant is connected to as follows:

4-inch or less	-	Safety Red,	Paint #43827
6- and 8-inch	-	Safety Blue,	Paint #43830
10-inch or larger	-	Safety Yellow,	Paint #43828

Paint shall be Rust –Oleum fire hydrant enamel high performance acrylic or as approved by City Staff prior to application. Hydrants must conform to the paint codes above unless otherwise directed by City Staff.

I. Water Services

A. Materials

1. Service Pipe

1. Allowable sizes are 1-inch, 1-1/2-inch, 2-inch, 3-inch, 4-inch, or as specified for mains.
2. Material for 3-inch and 4-inch shall be ductile iron or PVC as specified for mains. Material for 1-inch, 1-1/2-inch, and 2-inch shall be ASTM B-88 Type K copper or SDR9 Blue CTS (must use insert stiffener with plastic pipe).

2. Service Fittings

- a. Corporation stops, curb stops and unions shall be Mueller or AY McDonald Compression and shall be approved by the City.
- b. Curb boxes shall be Minneapolis Pattern, 6-1/2-foot depth, cast iron.
- c. Double strap service clamps shall be used with 1-1/2-inch and 2-inch corporation stops.
- d. Shut-off valves for 3-inch and larger services shall be gate valves and boxes as specified for mains.

B. Construction

1. Placement

- a. All service pipe shall be buried a minimum of 5 feet below finished grade. **Locations under driveways and sidewalks shall be avoided. Curb stops shall not be installed under driveways or sidewalks.**
- b. Joints for 1-inch, 1-1/2-inch and 2-inch services shall be made using straight compression couplings as described above. Solder and band-type couplings will not be allowed.
- c. Water and sewer service lines may be installed in a common trench if a minimum horizontal separation of 3.0 feet is maintained.

2. Inspection

- a. All service lines shall be inspected by City personnel prior to being backfilled.
- b. A minimum of 24 hours' notice shall be given for inspections.

3. Guarantee

- a. All contractor's materials and services shall be guaranteed for a period of one year from the date of acceptance by the City.

C. Meters

1. Meters shall be purchased from the City and installed by City personnel.
 2. Meters shall be installed in a heated space that is accessible to City personnel for inspection and maintenance.
 3. Remote reading units shall be installed by City personnel after meter is in place.
 4. A shut-off valve will be installed on the service line within 6-inches of entering the building. A second shut-off will be installed within 12-inches of the meter outlet. The water meter must be installed in a level, horizontal position.
 5. The top of the meter shall not be visually obstructed.
- J. Thrust Blocks - All bends, stub ends, plugs and any other portion of the system which may be subject to separation of joints because of water pressure shall be securely thrust blocked. Blocking shall be concrete placed blocks and shall be so placed as to prevent any movement of pipe or fitting points due to water pressure. Size and shape of blocks shall be in accordance with the City of St. Johns standard detail.

III. Testing

- A. Field Testing - The Contractor shall furnish all equipment for testing, and the testing shall be in accordance with AWWA standard C600 run by him and witnessed by the City's representative. The testing shall be made at 150 psi hydrostatic pressure and shall be maintained for at least two (2) hours and the leakage shall not exceed 11.65 gallons per day, per mile, per inch of nominal diameter. The Contractor shall furnish all labor and equipment to complete the testing. In the event the testing does not meet the above requirements, the Contractor shall do what is necessary to reduce the leakage to meet the requirements.

For informational purposes, the following formula is for calculating pressure loss in pipe.

$$(23.3) \left(\frac{2}{24} \right) \left[\left(\frac{Ft. of 10''}{5280} \right) 10 + \left(\frac{Ft. of 8''}{5280} \right) 8 + \left(\frac{Ft. of 6''}{5280} \right) 6 \right]$$

- B. Flushing and Chlorination - Before the mains are chlorinated, they shall be thoroughly flushed. All mains shall be chlorinated for a period of twenty-four (24) hours. The Contractor shall furnish all necessary equipment and materials and the work shall be done under the direction of City Staff. Chlorine shall be added in sufficient quantity to give a 50 ppm residual of free chlorine after a twenty-four (24) hour period.

After completion of the chlorination procedure, the main shall be flushed and samples of water shall be taken from the main by the City for bacteriological tests. Two such samples shall be taken at 24-hour intervals. If the results of these tests indicate safe water, the main may be placed in service. If either test should

result in unsafe conditions, the chlorination and sampling shall be repeated until two consecutive samples reflect safe water.

- C. All compaction tests required shall yield a minimum of 95 percent of the maximum unit weight of the material being tested.

Compaction Tests shall include one material sieve analysis for every 3,000 cubic yards of a specific material used. The minimum number of Density Tests which shall be taken is as follows:

Trenches and Excavated Subgrade	One every 300 feet or part thereof horizontally and one every 3 feet vertically
Subgrade	Visual inspection will be performed by the City's representative. Any Unstable soils will be replaced and tested the same as trenches.
Subbase	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.
Granular Base	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.

Lack of density will require correction and re-testing. In addition, more frequent testing may be required.

CITY OF ST. JOHNS

SIDEWALK AND DRIVEWAY APPROACH REPLACEMENT PROGRAM

I. Purpose of Program

To encourage and assist property owners to repair, replace and install sidewalks and driveway approaches those are located within public right-of-ways abutting the owner's property.

II. Qualifications and Application Procedure

- A. Property owner must make application for reimbursement prior to any work being done.
- B. City personnel will inspect the property and/or sidewalk and driveway approach for qualifying under this program.
 - 1. If there is an existing sidewalk it must be in such a deteriorated condition that total replacement is the only viable option. Minor repairs do not qualify.
 - 2. Each application will be individually reviewed. The City Manager will make the final decision as to qualification for the program.
- C. A Right-of-Way Use Permit will be issued to those property owners desiring to proceed with construction
- D. Property owners are notified that this is a reimbursement program. The City will make payment to the property owner, not the contractor, within 30 days of being notified that the work has been properly completed.

Proper completion requires certification by City personnel that all construction requirements have been met.

Property owner must submit an invoice (or copy) to the City, from the contractor completing the work.

- E. Reimbursement for sidewalks will be on a square foot basis, and on a lump sum basis for driveway approaches. The City Commission will determine amounts annually.

The City will reimburse 100% of the cost of barrier-free MDOT ADA version sidewalk ramp replacement or installation at street crossings.

III. Construction and Inspection

- A. Property owners applying for reimbursement agree to require their contractors to follow the City's construction and inspection requirements. Copies of the construction specifications for concrete sidewalk and driveway approaches are available upon request.
- B. City personnel must inspect the site before the concrete is placed, but after the forms are set. Under no circumstances will concrete be placed without the approval of the City.
- C. A minimum of 24 hours' notice must be given prior to the inspection.

CITY OF ST. JOHNS

CONSTRUCTION SPECIFICATIONS FOR CONCRETE SIDEWALKS, DRIVEWAY
APPROACHES AND CURB AND GUTTER

I. Materials

- A. The use of transit-mixed concrete shall be required.
- B. All concrete materials, mixing, batching, equipment, testing, operations and construction methods shall conform to the applicable sections of the current Michigan Department of Transportation (MDOT) Standard Specifications for Construction:
 - 1. Curb & Gutter
 - a. Grade P1
 - b. Reference Section: 601
 - 2. Sidewalk & Drive Approaches
 - a. Grade S2
 - b. Reference Section: 701
 - 3. Sacks per cubic yard: 6.0
 - 4. Maximum slump: 3 inches
 - 5. 28-day compression: 3,500 psi
 - 6. Joint Fillers
 - a. Reference Section: 914
 - 7. Curing Materials
 - a. Reference Section: 903
 - 8. Sand/Aggregates
 - a. Reference Section: 902
 - 9. Steel Reinforcement
 - a. Epoxy Coated
 - b. Reference Section: 905
- C. Batching and mixing operations shall conform to MDOT Standards. Water shall not be added to the mix at the construction site unless the actual slump is less than 3 inches. Approval of the City's representative is necessary prior to adding any water.
- D. All concrete shall be air-entrained and shall contain 5.0 to 8.0 percent entrained air.

II. Construction

A. Earthwork

1. All topsoil and plant material shall be removed from the subgrade.
2. A minimum thickness of 4-inches of MDOT Class II aggregate material shall be placed and compacted under all proposed concrete work.

All soft and yielding material shall be removed and replaced with MDOT Class II material.

3. In cut or fill area, grading shall be done in accordance with MDOT Standard Specification 205.
4. Subgrade shall be excavated, smoothed, trimmed and compacted prior to placement of forms.
5. A template extending the full depth of the required thickness shall be dragged along the forms to ensure that the full required thickness of concrete is achieved.

Care shall be taken to retain 12 inches of reinforcing steel at each end of the curb cut. New steel shall be tied to existing steel.

Gutter sections shall be as shown on MDOT Standard Plan II-29E, detail L and Section A-A of detail M.

B. Concrete

1. Sidewalks and driveways approaches shall be constructed per MDOT Standard Specification 801, 802 and 803 except that grade P1 or S2 concrete shall be used.
2. Contraction joints shall be sawed 1/8-inch wide and 1-inch deep or shall be formed with a grooving tool having a minimum width of 6-inches and a radius of curvature at the joint of approximately 1/8-inch.

Sidewalk joints shall be spaced at 6-feet and placed as shown on MDOT Standard Plan II-29E (modified).

Driveway approach joints shall be spaced at a maximum of 10-feet and shall be placed as shown on MDOT Standard Plan II-29E (modified).

3. Expansion joints shall be installed as shown on MDOT Standard Plan II-29E (modified).
4. The sidewalk surface shall not be more than 1/2-inch above the adjacent ground and shall be free draining.

-
5. A 10-foot straight edge will be used to measure surface tolerances. The variation of the concrete surface from the testing edge of the straight edge between any two contacts with the surface shall at no point exceed 1/4 inch.
 6. When curb cuts are required, the existing curb shall be removed by using a concrete saw and curb cuts shall be formed and poured.

All cuts will be made to the full depth and thickness of the existing concrete. If the existing curb and gutter section is broken, cracked, settled or otherwise determined, the entire section will be removed and reconstructed.

No saw-cutting will be allowed on any sidewalk ramp installation.

7. MDOT Standard Plan II-29E (2 sheets), as modified by the City, is attached and hereby made a party of these specifications.

III. Inspection

- A. City personnel shall inspect the subgrade and forms prior to the placing of any concrete and shall be notified in advance of all concrete pouring operations.
- B. A minimum of 24 hours' notice shall be given for all inspections.
- C. All compaction tests required shall yield a minimum of 95 percent of the maximum unit weight of the material being tested.

Compaction Tests shall include one material sieve analysis for every 3,000 cubic yards of a specific material used. The minimum number of Density Tests which shall be taken is as follows:

Trenches and Excavated Subgrade	One every 300 feet or part thereof horizontally and one every 3 feet vertically
Subgrade	Visual inspection will be performed by the City's representative. Any Unstable soils will be replaced and tested the same as trenches.
Subbase	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.
Granular Base	One every 300 feet or part thereof horizontally unless such testing reveals lack of density.

Lack of density will require correction and re-testing. In addition, more frequent testing may be required.

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24, 2024

Department: Wastewater/Water	Attachments:	Submitted to CA for Review
Subject: <i>Utility Service Truck Outfitting</i>	[X] <i>Outfitting Quote from Hoekstra</i> [X] <i>Outfitting Quote from B&B Truck</i> [X] <i>Outfitting Quote from Knapaheide</i>	[X]
Prepared by: Name: Jordan Whitford, Wastewater Division Supervisor & Calvin Galecka, Water Division Supervisor	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: In the 2023-2024 fiscal year budget, funds were allocated to purchase the Fire Department's retiring engine and retrofit it into a service truck tailored to the Public Service Department's needs. Recognizing an opportunity to equip our utility crews with essential machinery at a favorable cost, staff pursued this option as a fiscally responsible alternative to buying new.

Working with multiple vendors, staff obtained quotes for outfitting the chassis with an appropriate service box and equipment. Each vendor was provided with the same requirements and we were fortunate enough to receive quotes back from all three vendors. Upon reviewing these quotes, Hoekstra was the only vendor that provided all of the requested needs.

Although Hoekstra was not the lowest bidder, staff recommends awarding them the bid. Hoekstra built the most recent service truck at the wastewater treatment facility and delivered a superior product with the Reading brand body. Our experiences with Hoekstra on both trucks have been overwhelmingly positive compared to others displaying prompt communication, as well as in-depth product knowledge. They were also the only bidder that provided everything in their quote that staff requested. Some items which were not included by others were, air reels for the compressor, (\$2,000), ladder rack, (\$810), and headache rack to protect the rear glass, (\$800).

BACKGROUND/DISCUSSION: The utilities department currently uses an old landscape trailer to transport materials and tools to water main breaks and excavation jobs throughout the city. This new service truck would provide staff with improved tool and equipment organization, and eliminate the need to tow a trailer to and from job sites.

STRATEGIC PLAN OBJECTIVE: N/A

FISCAL IMPACT: This \$52,368 vehicle upfit was a budgeted line item within the FY 23-24 budget and funds are available in account 592-560-818.000.

RECOMMENDATION: Staff recommends the City Commission approve the purchase of a utility service box from Hoekstra Equipment in the amount of \$52,368



HOEKSTRA EQUIPMENT

260 36TH STREET SE
GRAND RAPIDS, MI 49548
Phone: (616) 241-6664 Fax: (616) 241-1111
F110210

Invoice No. E301010200
Date 5/29/2024
Order Type Service Estimate
Customer ID ST. JOHNS FIRE DEPT. - 28326
Sales Person HOLSHOE, NICHOLAS R
Advisor HOLSHOE, NICHOLAS R

BILL TO
ST. JOHNS FIRE DEPT.
109 E State St
SAINT JOHNS, MI 48879

DELIVER TO
ST. JOHNS FIRE DEPT. - PATRICK
109 E State St
SAINT JOHNS, MI 48879
P: (989) 224-2151

DATE PROMISED		DATE INVOICE	SALES TYPE	UNIT ID	TERMS	CUSTOMER REFERENCE	
3/1/2023 12:03:15PM			STRK	SVCBODY	C-CASH	11' CLASSIC II W CRANE	
YEAR	MAKE	MODEL	VIN	CUSTOMER UNIT #	IN SERVICE	ODOMETER IN	ODOMETER OUT
SERVICE BODIES					1/1/2022	0	0

Estimate Operations

JOB #1 E302

STRK INSTALL SERVICE BODY AND BUMPER - FORD

SERVICE INSTALL SERVICE BODY AND BUMPER - FORD - 84" CA CUSTOMER WILL HAVE A BARE CHASSIS

ALL WHITE NOT RED**

2016

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/10507353	FILL BOX, TWIN DEF/FUEL COMBO	95.00	95.00
1	3012/14302338	WIRING HARNESS FORD 99-CURRENT	90.00	90.00
1	3012/BPSRDRP1FA011208	BUMPER DRW POOCH REC PRIMED	705.00	705.00
1	3012/YKDK140001	MNT KIT FORD 108/132 F350-550	205.00	205.00
1	3015/CLS 11401	CL 132 DW SPECIFICATIONS STEEL CLASSIC II: 132" Classic service body for 84" CA chassis. Hidden hinges, Reading white powder coat finish, One (1) rectangular light hole in each rear partition, Fuel fill cut-out located roadside front of wheelhouse on U98SW and rear of wheelhouse on 108 & 132. A60 coating weight steel treadplate floor. E-Coat Prime, Slam action tailgate, Light Kit and installation - LED lights & wiring. Pre-piloted interior partitions for future Master Locking installation.	11,870.00	11,870.00
1	3279	SPRAY TECH COATING	1,300.00	1,300.00
	LABOR E302	INSTALL DEALER ADVANTAGE BODY AND BUMPER - FORD	130.00	910.00
1	FRT	FREIGHT - inbound	575.00	575.00



HOEKSTRA EQUIPMENT

260 36TH STREET SE
GRAND RAPIDS, MI 49548
Phone: (616) 241-6664 Fax: (616) 241-1111
F110210

Invoice No.	E301010200
Date	5/29/2024
Order Type	Service Estimate
Customer ID	ST. JOHNS FIRE DEPT. - 28326
Sales Person	HOLSHOE, NICHOLAS R
Advisor	HOLSHOE, NICHOLAS R

JOB #2 E203

STRK INSTALLATION OF RECEIVER TUBE HITCH

SERVICE

INSTALLATION OF RECEIVER TUBE HITCH - 20K CURT HITCH WITH 7 WAY

ESTIMATE

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/CUR15845	CLASS V HITCH, 20K FORD CHASIS 1999 - 2020 F-350, F-450, F-550, AND F-650 2020 F-350 COULD USE A CUR15804.	405.00	405.00
1	3012/TS-TG-6370-010-24	24" TRAILER PLG, BLUNT CUT	25.00	25.00
1	3012/WAY37602	12-701 POLLAK BRACKET	3.00	3.00
1	3012/WAY37683	7-WAY POLLAK CONNECTOR 11-893	25.00	25.00
	LABOR E203	INSTALLATION OF RECEIVER TUBE HITCH	130.00	390.00



HOEKSTRA EQUIPMENT

260 36TH STREET SE
GRAND RAPIDS, MI 49548
Phone: (616) 241-6664 Fax: (616) 241-1111
F110210

Invoice No.	E301010200
Date	5/29/2024
Order Type	Service Estimate
Customer ID	ST. JOHNS FIRE DEPT. - 28326
Sales Person	HOLSHOE, NICHOLAS R
Advisor	HOLSHOE, NICHOLAS R

JOB #3 E307

STRK INSTALL CRANE ON CRANEMASTER BODY

SERVICE

INSTALL CRANE ON CRANEMASTER BODY

ESTIMATE

14' REACH

Venturo® ET8KXP Electric-Hydraulic Proportional Service Crane – 8,000 ft/lb crane rating, 3,200 lb. maximum capacity, 12V electric/hydraulic only, hydraulic/manual reach to 14', standard 4-function corded remote control w/ trigger, 12V electric planetary winch, double-acting cylinders w/ counterbalance valves, 360-degree continuous rotation

Venturo® ET8KXP Electric-Hydraulic Proportional Service Crane – 8,000 ft/lb crane rating, 3,200 lb. maximum capacity, 12V electric/hydraulic only, hydraulic/manual reach to 14', standard 4-function corded remote control w/ trigger, 12V electric planetary winch, double-acting cylinders w/ counterbalance valves, 360-degree continuous rotation.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/VEN21440	ADJUSTABLE BOOM REST	325.00	325.00
1	3012/WAY49034	300 AMP CIRCUIT BREAKER	60.00	60.00
1	3015/VENET8KX	3200LB, CRANE, POWER EXTENSION MODEL ET8KX CRANE - 3,200 LB MAX CAPACITY. 8,000 FT/LB RATING. 65 FT OF 7/32" WIRE ROPE. 360 DEGREE CONTINOUS POWER ROTATION - 12V DC ELECTRIC / HYDRAULIC OPERATION. POWER BOOM ELEVATION. POWER AND MANUAL TELESCOPING BOOM 4' + 4'. STANDARD EQUIPMENT: CAPACITY OVERLOAD SHUTOFF SYSTEM. SWIVEL LOAD BLOCK WITH SAFETY HOOK. ANTI-TWO BLOCKING. MASTER DISCONNECT SWITCH AND BRACKET. 25 FT PLUG IN REMOTE CONTROL PENDANT. 25 FT X #2 GA BATTERY CABLE PLUS 4 FT FROM CRANE TO DISCONNECT SWITCH.	14,515.00	14,515.00
	C	(Proportional Corded Only)		
	LABOR E307	INSTALL CRANE ON CRANEMASTER BODY	130.00	1,170.00
1	FRT	FREIGHT	450.00	450.00



HOEKSTRA EQUIPMENT

260 36TH STREET SE
GRAND RAPIDS, MI 49548
Phone: (616) 241-6664 Fax: (616) 241-1111
F110210

Invoice No. E301010200
Date 5/29/2024
Order Type Service Estimate
Customer ID ST. JOHNS FIRE DEPT. - 28326
Sales Person HOLSHOE, NICHOLAS R
Advisor HOLSHOE, NICHOLAS R

JOB #4 E100

STRK TRUCK INSTALLATION LABOR

SERVICE

TRUCK INSTALLATION LABOR - INSTALL REAR CRANE SUPPORT IN REAR CURBSIDE CABINET

ESTIMATE

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
	LABOR E100	TRUCK INSTALLATION LABOR	130.00	1,560.00
1	FSTEEL	SHOP SUPPLIES - FABRICATION STEEL	575.00	575.00

JOB #5 A100

STRK ACCESSORY LABOR

SERVICE

ACCESSORY LABOR -

INSTALL CUSTOMER PROVIDED LIGHTS

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
	LABOR A100	ACCESSORY LABOR	130.00	1,950.00

JOB #6 A100

STRK ACCESSORY LABOR

SERVICE

ACCESSORY LABOR - HEADACHE RACK

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/13780530	HEADACHE RACK 22" FORD/RAM	540.00	540.00
	LABOR A100	ACCESSORY LABOR	130.00	260.00

JOB #7 A100

STRK ACCESSORY LABOR

SERVICE

ACCESSORY LABOR - CUT BUMPER TO ACCOMADATE JACK LEG SPRAY LINE BUMPER

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/VEN13500	OUTRIGGER STAND	225.00	225.00
1	3279	SPRAY TECH COATING	300.00	300.00
	LABOR A100	ACCESSORY LABOR	130.00	260.00



HOEKSTRA EQUIPMENT

260 36TH STREET SE
GRAND RAPIDS, MI 49548
Phone: (616) 241-6664 Fax: (616) 241-1111
F110210

Invoice No. E301010200
Date 5/29/2024
Order Type Service Estimate
Customer ID ST. JOHNS FIRE DEPT. - 28326
Sales Person HOLSHOE, NICHOLAS R
Advisor HOLSHOE, NICHOLAS R

JOB #8 A100

STRK ACCESSORY LABOR

SERVICE

ACCESSORY LABOR - UNIT AIR N ARC - Fuel Capacity: 14HP

AIR N ARC 150 - 14HP - SA - 30GAL - NOBB (2023 ALT)

150AMP DC CC WELD
5KW AC GENERATOR
20 CFM RECIPROCATING COMPRESSOR

ENGINE OIL PAN HEATER
COMPRESSOR OIL HEATER
MUST BE INSTALLED AT TIME OF MACHINE BUILD

THIS KIT INCLUDES 4 VIBRATION ISOLATORS

PM KIT, COMPRESSOR, INITIAL 20 HOUR, 100 HOUR OR ANNUAL
30 GAL. AIR STORAGE
1.9 GAL. FUEL STORAGE
20FT WELD CABLES W/AMP CONTROL ON ELECTRODE HOLDER

MOUNT ON FLOOR OF SERVICE BODY LONG WAYS ON A APPROX 6" STEEL FRAME SO CUSTOMER CAN PUT
LONG POLE STORAGE

ESTIMATE

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/VAN032793	COLD WEATHER KIT	375.00	375.00
1	3012/VANKIT1156	KIT,SERVICE AIR COMPR ANA150	95.00	95.00
1	3012/VANKIT1202	KIT, VIBRATION ISOLATOR 1/2-13	135.00	135.00
1	3015/050706-006	AIR N ARC 150 - 14HP - SA - 30	7,205.00	7,205.00
1	3279	SPRAY TECH COATING - SPRAY LINE MOUNT PLATE ON TOP OF BED FOR SUPPORT	150.00	150.00
	LABOR A100	ACCESSORY LABOR	130.00	650.00
1	FRT	FREIGHT	250.00	250.00

JOB #9 A100

STRK ACCESSORY LABOR

SERVICE

ACCESSORY LABOR - ASSEMBLE AND INSTALL ANGLE MOIUNT LADDER RACK ON DRIVER SIDE - 13730501 -Ldr
Rack, Removable Side-Mt, Angular,Reading White Powder Coat

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	3012/13730501	REMOVABLE SIDE MOUNTED LADDER	550.00	550.00
	LABOR A100	ACCESSORY LABOR	130.00	260.00



260 36TH STREET SE
GRAND RAPIDS, MI 49548
Phone: (616) 241-6664 Fax: (616) 241-1111
F110210

Invoice No. E301010200
Date 5/29/2024
Order Type Service Estimate
Customer ID ST. JOHNS FIRE DEPT. - 28326
Sales Person HOLSHOE, NICHOLAS R
Advisor HOLSHOE, NICHOLAS R

JOB #10 A100**STRK ACCESSORY LABOR**

SERVICE ACCESSORY LABOR - INSTALL 2 REELCRAFT HEELS IN CUSTOMER PROVIDED LOCATION AND RUN HOSE GUIDE AND LINE

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
2	3012/7850OLP	REELCRAFT 1/2" x 50' REEL	550.00	1,100.00
2	3012/HR1145	HOSE GUIDE .6"-.9" O.D. HOSE	50.00	100.00
	LABOR A100	ACCESSORY LABOR	130.00	780.00
1	SHPSUP	HOSES FITTINGS NEEDED	150.00	150.00

JOB #11 A100**STRK ACCESSORY LABOR**

SERVICE ACCESSORY LABOR - BUY5621928 - 18" LED LIGHT STRIPS IN EACH CABINET

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
8	3012/BUY5621928	LIGHT STRIP, 18", CLEAR 27-LED	30.00	240.00
	LABOR A100	ACCESSORY LABOR	130.00	1,040.00

Estimate Operations Totals**Prepay: \$0.00 Parts: \$38,888.00 Labor: \$9,230.00 Misc: \$2,000.00 Sublet \$51,868.00****PLEASE NOTE**

Thank you for your business. By my signature, I hereby agree to pay the charges as listed on my invoice, per the terms that have been set for my customer account. An inspection of the unit has been done by me for product content, workmanship, operation and is deemed acceptable and in proper working order.

Disclaimers of Warranties

Any warranties on the product sold herby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connections with the sale of said merchandise.

Repair Facility License #F110210

QUOTE SUBJECT TO CHANGE BASED ON MANUFACTURER NOTICE OF PRICE INCREASE OR ADDED SURCHARGE.

	ESTIMATED	BILLED
LABOR	\$9,230.00	
PARTS	\$38,888.00	
MISC	\$2,000.00	
SUBLET	\$1,750.00	
PREPAY	\$0.00	
SUBTOTAL	\$51,868.00	

SHOP SUPPLIES	\$500.00
MISC SUPPLIES	\$0.00
TAX	\$0.00
TOTAL	\$52,368.00

Please Remit Payment to:
HOEKSTRA TRUCK EQUIPMENT
260 36TH STREET SE
Grand Rapids, MI 49548

SIGNATURE _____ DATE/TIME _____

A surcharge of 3% will be added onto any amounts paid with a credit card.



B & B Truck
8505 Piedmont Industrial Park Dr SW
Byron Center, MI 49315-9356
Phone: (616) 878-1120

PROPOSAL

Proposal ID	Date
11614	4/17/2024
Sales Person	Page
	1 of 2

Proposal To:

City of ST John's Wastewater
950 N Old US 27
Saint Johns, MI 48879
Phone: (989) 224-8944

Ship To:

Pickup

Decision Maker		Ship Date	Ship Via	Description	Terms	
			Pickup	Knapheide 11' Service Body 600 Series - (DRW, 84"	Due on Receipt	
Quantity	Product ID	Description			Unit	Amount
1.00	KM-6132D54	Knapheide 11' Service Body 600 Series - (DRW, 84" CA)			10,995.00	10,995.00
<ul style="list-style-type: none">• Overall length: 132.25"• Overall width: 94"• Floor width: 54"• Side Compartment Height: 40"• Side Compartment Depth: 20"• 14-Gauge Two-Sided A-40 Galvanneal Steel Shell• Exclusive "Return Flange" Floor• 20-Gauge Two-Sided A-40 Galvanneal Steel CompartmentDoors • Neoprene Compartment Door Seals• Continuous Stainless Steel Hinges• Automotive Quality Rotary-Style Latches• Adjustable Security Door Ring Strikers• Interior Latch Covers• Double-Spring Over-Center Door Retainer• 250-lb Capacity Adjustable Shelves (Standard shelving package)• OEM Specific Installation Kit• Slam Lock Tailgate• Surface Mount Rear Lights, LED S/T/T & B/U, Built in Reflectivity, rear strobe lights activated• K-coat protection with Knapheide's 12-stage electro-coating prime paint system, exterior paint Red						
•F.O.B. (Byron Center, MI) Installed						
1.00	KM-20094550	Installation Kit for Steel Service Body 2017 & Newer Ford 60", 84", 108", or 120			445.00	445.00
1.00	KM-34861872	94" W Galva-Grip Bumper w/ Hitch recess, KnapLined			895.00	895.00
1.00	KM-77013040	Crane Reinforcement Kit for Venturo (ET6, ET8, ET12, ET16)			2,075.00	2,075.00
1.00	KM-20128850	LED Surface Mount Stop/Turn/Tail Lights for Steel Service Body			345.00	345.00
1.00	BP-1801052L	44" Service Body Hitch Receiver with 2-1/2" Receiver Tube			350.00	350.00
1.00	BP-TC1770P	CONNECTOR,TRAILER,7 WAY,VEHICLE END W/			12.00	12.00
1.00	LABOR-SUB	Paint Body Ford Race Red			2,800.00	2,800.00
1.00	VE-ET8KX	Electric Crane - (3,200 lbs. max lifting @ 2.5') / (1,325 lbs. @ 6') / (800 lbs. @ 10') / (575 lbs. @ 14') 8,000 foot pound crane rating / Boom length 6' - 14' (4' power / 4' manual) / 25ft Corded Control Pendant / Power Rotation / Power Boom Elevation Boom Rest, Proportional Hydraulic controls, wireless remote with corded back up			16,875.00	16,875.00
1.00	VE-18586-RAM	Manual crank down rigger			225.00	225.00
1.00	VE-21440	Boom Rest (Adjustable 18" - 26") for Utility bodies			320.00	320.00
22.00	LABOR-LTA	Install Service Body, crane, hitch, out Rigger and bumper			130.00	2,860.00

Continued on Next Page



B & B Truck
8505 Piedmont Industrial Park Dr SW
Byron Center, MI 49315-9356
Phone: (616) 878-1120

PROPOSAL

Proposal ID	Date
11614	4/17/2024
Sales Person	Page
	2 of 2

Proposal To:

City of ST John's Wastewater
950 N Old US 27
Saint Johns, MI 48879
Phone: (989) 224-8944

Ship To:

Pickup

Decision Maker		Ship Date	Ship Via	Description	Terms	
			Pickup	Knapheide 11' Service Body 600 Series - (DRW, 84"	Due on Receipt	
Quantity	Product ID		Description		Unit	Amount
1.00	FREIGHT IN		Inbound Freight Service Body and Crane and Air N Arc		1,300.00	1,300.00
1.00	VA-050706-007		AIR N ARC 150 - 14HP - SA - 30GAL - NOBB (2023 ALT) 14HP KOHLER 150AMP DC CC WELD 5KW AC GENERATOR 20 CFM RECIPROCATING COMPRESSOR 30 GAL. AIR STORAGE 1.9 GAL. FUEL STORAGE 20FT WELD CABLES W/AMP CONTROL ON ELECTRODE HOLDE		7,108.00	7,108.00
1.00	VA-032793		OPT,COLD WEATHER KIT ANA150/250/CAPSTART W/AIR 12VDC		353.00	353.00
1.00	VA-KIT1156		PM KIT, COMPRESSOR, INITIAL 20 HOUR, 100 HOUR OR ANNUAL		76.00	76.00
1.00	VA-KIT1158		PM KIT, ENGINE, KOHLER CH440, INTIAL 20 HOUR, 100 HOUR OR ANNUAL		64.00	64.00
1.00	VA-MA269937-06		Remote Panell Harness		575.00	575.00
3.00	LABOR-LTA		Install Air N Arc, Mount Remote Panel in Driver Side Front Compartment		130.00	390.00
4.00	MAX-M20484GYCL		ea 3.8" Low profile surface mt, dualcolor green/amber		40.00	160.00
1.00	SHOP SUPPLIES		Wire and connectors for strobes and work lights		100.00	100.00
6.00	LABOR-LTA		Install 2 strobes at rear of Body, 2 in Front Grill and customer supplied work lights		130.00	780.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Proposal is valid until Friday, May 17, 2024

Signature _____

Date _____

Subtotal 49,103.00

Sales Tax -

TOTAL 49,103.00

Contact(s): Kellie Dennison
kdennison@knapheide.com

Kellie Dennison (Inside Sales)
kdennison@knapheide.com
8107621107

Nate Tomalia (Outside Sales)
ntomalia@knapheide.com
8109089105

Customer: City Of St. Johns

ID: 147847
Address: STE 1100
100 E STATE ST
SAINT JOHNS, MI 48879-2525

Phone: 5172248944
Contact: PATRICK ANDREWS
Email: pandrews@stjohnsmi.gov

Terms: NET 30 DAYS
Bid Spec:

Description: 6132D54 C2096-24 WITH CRANE

Quote Information:

Customer Request Date: 05/01/2024
Quote Completed Date:
of Units: 1

Delivery Information:

Total Price Includes F.O.B.:
Ship Via: Delivered
Ship To: City Of St. Johns
STE 1100
100 E STATE ST
SAINT JOHNS, MI 48879-2525

Vehicle Information:

Make: Ford
Chassis Type: Chassis Cab
Rear Axle Type: DRW
Fuel Type: Diesel
GVWR: 17500

Model: F-550
Cab Type: Regular
Drivetrain: 4x4
Transmission Type: Auto

Year: 2017
Cab to Axle: 84
Engine Size: 6.7
Wheelbase: 169.3

Item	Description	Quantity	Unit Price	Total
35234615	<p>1 N 6132D54 Service Body</p> <p>OVERALL LENGTH: ----- 133-1/4" 1V = 34-1/4" in length x 40" high</p> <p>OVERALL WIDTH: ----- 94" 2V = 21" in length x 40" HIGH</p> <p>FLOOR WIDTH: ----- 54" H = 52-3/4" in length x 18-1/2" high</p> <p>SIDE COMPARTMENT HEIGHT: ---- 40" 3V = 25-1/4" in length x 40" high</p> <p>SIDE COMPARTMENT DEPTH: ---- 20" STANDARD SHELVING: Includes (2) adjustable</p> <p>FLOOR HEIGHT: ----- 24" divider shelves each front and 2nd vertical</p> <p>STREETSIDE COMPARTMENTATION: compartment, (1) bolt-in divider shelf</p> <p>1V = 34-1/4" in length x 40" high curbside horizontal compartment, (1)</p> <p>2V = 21" in length x 40" high adjustable divider shelf each rear vertical</p> <p>H = 52-3/4" in length x 18-1/2" high compartment, and (28) shelf dividers.</p> <p>3V = 25-1/4" in length x 40" high</p> <p>CURBSIDE COMPARTMENTATION:</p> <p>-----</p> <p>1 N LED Surface Mount Lights</p> <p>-----</p> <p>1 N 80" Wide Body Light Kit</p> <p>-----</p> <p>1 N Bumper ay GALVGRP94 rec W knaplined</p> <p>-----</p> <p>1 Y Bumper Jack Leg cut out</p> <p>-----</p> <p>1 Y Torsion Floor</p> <p>-----</p> <p>1 N Kit qkmt ford 60+CA Torsion floor mounting kit for a 2006, F550, 84"CA, 4X4, DIESEL, FGAWR 7000, RGAWR 13660, GVWR 17950</p> <p>-----</p> <p>CURBSIDE (Right)</p> <p>1 Y Crane Reinforcmnt Kit RRV Corner mounted crane kit rated for cranes up to 4000LBS (16000FT-LBS) max. Distributor to verify make & model at time of order.</p>	1.00		

	Outriggers equal in capacity to crane must be used. ----- 1 Y Hitch WARRANTY: Standard Knapheide Limited Warranty			
35618924	Single Stage Red Paint	3.00		
34997150	Prep Labor	4.75		
34996438	Paint Labor	2.00		
34995222	Installation Labor 6132D54, LIGHTS, BUMPER, HITCH, 7WAY	7.25		
34996691	7-Way Flat Trailer Plug, Pollak 11-893P, Packaged	1.00		
35376883	Plug Adaptor, US CAR	1.00		
PACKAGE	Installation Labor WIRE ALL STROBES TO OEM UPFITTER SWITCH / KEY HOT 2 - AMB/GRN STROBES IN GRILL 2 - AMB/GRN STROBES ON REAR OF BODY INSTALL CUSTOMER SUPPLIED WORK LIGHTS	1.00		
35081005	Pending Quote Item AIR N ARC 150 - 14HP - SA - 30GAL - NOBB (2023 ALT) QTE 42061 14HP KOHLER 150AMP DC CC WELD 5KW AC GENERATOR 20 CFM RECIPROCATING COMPRESSOR 30 GAL. AIR STORAGE 1.9 GAL. FUEL STORAGE 20FT WELD CABLES W/AMP CONTROL ON ELECTRODE HOLDER **OPT,COLD WEATHER KIT ANA150/250/CAPSTART W/AIR 12VDC ENGINE OIL PAN HEATER COMPRESSOR OIL HEATER MUST BE INSTALLED AT TIME OF MACHINE BUILD **PM KIT, COMPRESSOR, INITIAL 20 HOUR, 100 HOUR OR ANNUAL *****PER VAN AIR THIS UNIT DOES NOT COME WITH REMOTE PANEL *****	1.00		
34995222	Installation Labor AIR N ARC INSTALLED IN CARGO AREA	10.00		
35081005	Pending Quote Item EFAAAC-P0R0 Electric-Hydraulic Crane: ET8KX, QTE RB-1766 3200 lb Capacity / 6 ft - 14 ft Hyd/Man. Boom / 12V DC Winch / Hyd. Rot, Elev, Ext. /Proportional / Corded & Wireless Boom Rest (13 in. - 19 in. Adjustable) - ET6K, ET8K(X), ET12KX(P) 250 AMP Circuit Breaker Kit - ET6K, ET8K(X), ET12KX(P), ET16KX, ET18KX Single jackleg for utility body - Extends 0-24 in	1.00		
34995222	Installation Labor Pending Quote Item EFAAAC-P0R0 Electric-Hydraulic Crane: ET8KX, QTE RB-1766 3200 lb Capacity / 6 ft - 14 ft Hyd/Man. Boom / 12V DC Winch / Hyd. Rot, Elev, Ext. /Proportional / Corded & Wireless Boom Rest (13 in. - 19 in. Adjustable) - ET6K, ET8K(X), ET12KX(P) 250 AMP Circuit Breaker Kit - ET6K, ET8K(X), ET12KX(P), ET16KX, ET18KX Single jackleg for utility body - Extends 0-24 in INSTALL CRANE ON CURBSIDE	9.00		

Total does not include any applicable taxes or transportation charges unless specifically noted herein:	Subtotal:	\$48,032.00
	Total:	\$48,032.00

The following option(s) may be added:

Item	Description	Yes / No	Unit Price	Total
35081005	***WITH REMOTE PANEL IN LIEU OF QUOTED AIR N ARC ABOVE*** AIR N ARC 150 - 20HP - RM - 30GAL AIR, 11.5GAL FUEL (2023 ALT) QTE 42081 20HP VNR680 VANAIR ENGINE 150AMP DC CC/CV WELD (ISOLATED GROUND) 5KW GENERATOR 20 CFM RECIPROCATING COMPRESSOR 30 GAL AIR STORAGE 11.5 GAL FUEL STORAGE 12/24V BATTERY BOOST/CHARGE (VANAIR WELD SYSTEM) CONNECTION HARNESS REQUIRED FOR REMOTE PANEL ****BATTERY BOOST CABLES AND WELD LEADS SOLD SEPERATELY**** *REMOTE CONTROL PANEL CONNECTION HARNESS *OPT,COLD WEATHER KIT ANA150/250/CAPSTART W/AIR 12VDC ENGINE OIL PAN HEATER COMPRESSOR OIL HEATER MUST BE INSTALLED AT TIME OF MACHINE BUILD *PM KIT, COMPRESSOR, INITIAL 20 HOUR, 100 HOUR OR ANNUAL *BATTERY BOOST CABLES-20' ANDERSON CONN *OPT,WELD CABLE SET 1/0 TWIST CONN 25 FT	Yes / No	4,500.00	4,500.00

Customer PO	Total Price
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Additional Notes: LEAD TIME 52 WEEKS

Credit Card Policy: We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

Cancellation Policy: Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Seller) and upon cancellation of installation

Payment Policy: Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order. Payment terms for customers with an established credit account will be Net 30 from date of invoice. Seller has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Pricing Policy: Price Quotation is good on orders received through the expiration date. Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change. Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order. Seller must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.

Return Policy: All sales are final. Purchased parts or products are non-returnable.

By signing and accepting this quotation, Customer agrees to accept Knapheide Flint terms and conditions as stated above.

Customer Signature	Print Name	Title	Date
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Dealer Code

Dealership

Location

VIN

If the chassis is customer supplied, Knapheide
may require a chassis spec sheet

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24, 2024

Department: Public Works	Attachments:	Submitted to CA for Review
Subject: Chip sealing of the Industrial Park, Walker Rd, and S. Lansing streets	<i>[X] Clinton County Road Commission</i>	[X] [] []
Prepared by: Jeremy Ritter Supervisor of Department of Public Works	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: As part of the City of St. Johns Street maintenance program we utilize the Clinton County Road Commission (CCRC) reciprocal contract to streamline obtaining a contract for a chip seal process for pavement preservation. This is a great opportunity presented to us by the CCRC, allowing us to significantly extend the life of the street surfaces. Areas that will be addressed this year are, South Lansing St. from Townsend Rd. south to the city limits. Walker Rd. between Lansing St. and Bus. 27. The Industrial Park-Tolles from Bus. 27 to Technical Dr., Design Dr., Technical Dr., Zeeb from Walker Rd. to Technical Dr.

BACKGROUND/DISCUSSION: These streets are a part of the 5-year planned Street Maintenance Program

STRATEGIC PLAN OBJECTIVE: Strategic Plan - Transportation - GOAL #1: PRESERVE AND ENHANCE THE LEVEL OF SERVICE CIRCULATION AND SAFETY OF THE ROAD NETWORK TO SUPPORT ALL USERS IN THE COMMUNITY.

FISCAL IMPACT: Lansing St. and Walker St. will be funded by the Major Street maintenance budgeted line 202-463-818.050. The Industrial Park streets of Tolles, Technical, Design and Zeeb will be funded out of the LDFA budgeted line 250-172-818.000. (The funds for the LDFA will be transferred after being approved at their next meeting)

RECOMMENDATION: Staff recommends the City Commission approve the bids and contracts from The Clinton County Road Commission for the cost of \$18,961.14 subsequent to review of contract language by Foster Swift.

AGREEMENT FOR WORK FOR OTHER AGENCIES

PROJECT NO.: 519.403.900608

This agreement made and entered into this _____ day of _____ 2024 by and between the City of St. Johns Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county primary road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Design Dr – Tolles to Cul de sac end - Chipseal using CRS2M, slag stone & fog seal.
Sweeping to be done by City of St. Johns

ESTIMATED PROJECT COST \$12,230.20

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ CITY BOARD

_____ MANAGER

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: CITY OF ST JOHNS

CONTRACT NEEDED?

DATE: 5/28/2024

ROAD: DESIGN DR

LOCATION: TOLLES TO CUL DE SAC DEAD END INTO SAVE A LOT

ROAD TYPE: PAVED

MILES: 0.130

PROJECT NUMBER: 519.403.900608

DESCRIPTION OF WORK: CHIPSEAL USING CRS2M EMULSION, SLAG STONE, AND FOG SEAL
CITY TO SWEEP LOOSE STONE USING THEIR BROOM TRUCK AFTER CHIPSEAL IS COMPLETED

ITEM:	QTY:			TOTALS:
100000	Chloride	0	Gal	\$ -
109001	Asphalt	0	Tons	\$ -
109002	Gravel	0	Tons	\$ -
109004	Chip Seal	Emulsion	2200 Gal	\$ 7,550.00
		Stone	65 Tons	\$ 3,632.20
109004	Fog Seal	400	Gal	\$ 1,048.00
109005	Grading	0	Days	\$ -
109006	Grading - Add'l Lane/Elev Chg.	0	Days	\$ -
109007	Sub Base	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109008	Sub Base-Rel	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109009	Overband	0	Lbs	\$ -
109012	Spray Patch	0	Days	\$ -
119001	Shoulder Grading	0	Days	\$ -
119002	Shoulder Gravel	0	Tons	\$ -
120000	Clearing & Grubbing	0	Days	\$ -
120001	Clearing & Grubbing - Relocation	0	Days	\$ -
121000	Tree and Brush Removal	0	Days	\$ -
122000	Drainage and Backslope	0	Days	\$ -
	Drive Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
	Cross Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
		24"	0 Ft.	\$ -
		36"	0 Ft.	\$ -
122001	Ditching	0	Days	\$ -
122002	Ditching - Relocate	0	Days	\$ -
122003	Culvert Structure - over 36"	0	Ft.	\$ -
123000	Seed and Mulch	Seed	0 Syd	\$ -
		Mulch	0 Bales	\$ -
126000	Grass & Weed - Mowing	0	Days	\$ -
127000	Brush Spray	0	LSUM	\$ -
128000	Culvert & Underdrain Maint.	0	Days	\$ -
130000	Guardrail and Posts	0	Ea	\$ -
160000	Pavement Marking	0	LSUM	\$ -
160000	Traffic Control	0	Days	\$ -
180000	Engineering	0	Days	\$ -
185000	Field Supervision	0	Days	\$ -
	Reflective Tabs	0	Ea	\$ -

TOTAL: \$ 12,230.20

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

AGREEMENT FOR WORK FOR OTHER AGENCIES

PROJECT NO.: 519.403.900609

This agreement made and entered into this _____ day of _____ 2024 by and between the City of St. Johns Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county primary road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Walker from Lansing St/BR127 - Chipseal using CRS2M, slag stone & fog seal.
Sweeping to be done by City of St. Johns

ESTIMATED PROJECT COST \$3,968.25

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ CITY BOARD

_____ MANAGER

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: CITY OF ST JOHNS

CONTRACT NEEDED?

DATE: 5/28/2024

ROAD: WALKER

LOCATION: LANSING ST TO BR127

ROAD TYPE: PAVED

MILES: 0.100

PROJECT NUMBER: 519.403.900609

DESCRIPTION OF WORK: CHIPSEAL USING CRS2M EMULSION, SLAG STONE, AND FOG SEAL
CITY TO SWEEP LOOSE STONE USING THEIR BROOM TRUCK AFTER CHIPSEAL IS COMPLETED

ITEM:	QTY:			TOTALS:
100000	Chloride		0 Gal	\$ -
109001	Asphalt		0 Tons	\$ -
109002	Gravel		0 Tons	\$ -
109004	Chip Seal	Emulsion	575 Gal	\$ 2,168.75
		Stone	25 Tons	\$ 1,397.00
109004	Fog Seal		125 Gal	\$ 402.50
109005	Grading		0 Days	\$ -
109006	Grading - Add'l Lane/Elev Chg.		0 Days	\$ -
109007	Sub Base	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109008	Sub Base-Rel	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109009	Overband		0 Lbs	\$ -
109012	Spray Patch		0 Days	\$ -
119001	Shoulder Grading		0 Days	\$ -
119002	Shoulder Gravel		0 Tons	\$ -
120000	Clearing & Grubbing		0 Days	\$ -
120001	Clearing & Grubbing - Relocation		0 Days	\$ -
121000	Tree and Brush Removal		0 Days	\$ -
122000	Drainage and Backslope		0 Days	\$ -
	Drive Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
	Cross Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
		24"	0 Ft.	\$ -
		36"	0 Ft.	\$ -
122001	Ditching		0 Days	\$ -
122002	Ditching - Relocate		0 Days	\$ -
122003	Culvert Structure - over 36"		0 Ft.	\$ -
123000	Seed and Mulch	Seed	0 Syd	\$ -
		Mulch	0 Bales	\$ -
126000	Grass & Weed - Mowing		0 Days	\$ -
127000	Brush Spray		0 LSUM	\$ -
128000	Culvert & Underdrain Maint.		0 Days	\$ -
130000	Guardrail and Posts		0 Ea	\$ -
160000	Pavement Marking		0 LSUM	\$ -
160000	Traffic Control		0 Days	\$ -
180000	Engineering		0 Days	\$ -
185000	Field Supervision		0 Days	\$ -
	Reflective Tabs		0 Ea	\$ -
TOTAL:				\$ 3,968.25

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

AGREEMENT FOR WORK FOR OTHER AGENCIES

PROJECT NO.: 519.403.900610

This agreement made and entered into this _____ day of _____ 2024 by and between the City of St. Johns Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county primary road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Tolles Dr/Technical Dr off BR127 to dead end - Chipseal using CRS2M, slag stone & fog seal.
Sweeping to be done by City of St. Johns

ESTIMATED PROJECT COST \$31,776.00

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ CITY BOARD

_____ MANAGER

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: CITY OF ST JOHNS

CONTRACT NEEDED?

DATE: 5/28/2024

ROAD: TOLLES DR/TECHNICAL DR

LOCATION: BR127 TO DEAD END AT SAVE A LOT

ROAD TYPE: PAVED

MILES: 0.600

PROJECT NUMBER: 519.403.900610

DESCRIPTION OF WORK: CHIPSEAL USING CRS2M EMULSION, SLAG STONE, AND FOG SEAL
CITY TO SWEEP LOOSE STONE USING THEIR BROOM TRUCK AFTER CHIPSEAL IS COMPLETED

ITEM:	QTY:			TOTALS:
100000	Chloride	0	Gal	\$ -
109001	Asphalt	0	Tons	\$ -
109002	Gravel	0	Tons	\$ -
109004	Chip Seal	Emulsion	5400 Gal	\$ 16,650.00
		Stone	150 Tons	\$ 8,382.00
109004	Fog Seal	1200	Gal	\$ 2,744.00
109005	Grading	0	Days	\$ -
109006	Grading - Add'l Lane/Elev Chg.	0	Days	\$ -
109007	Sub Base	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109008	Sub Base-Rel	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109009	Overband	0	Lbs	\$ -
109012	Spray Patch	1	Days	\$ 4,000.00
119001	Shoulder Grading	0	Days	\$ -
119002	Shoulder Gravel	0	Tons	\$ -
120000	Clearing & Grubbing	0	Days	\$ -
120001	Clearing & Grubbing - Relocation	0	Days	\$ -
121000	Tree and Brush Removal	0	Days	\$ -
122000	Drainage and Backslope	0	Days	\$ -
	Drive Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
	Cross Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
		24"	0 Ft.	\$ -
		36"	0 Ft.	\$ -
122001	Ditching	0	Days	\$ -
122002	Ditching - Relocate	0	Days	\$ -
122003	Culvert Structure - over 36"	0	Ft.	\$ -
123000	Seed and Mulch	Seed	0 Syd	\$ -
		Mulch	0 Bales	\$ -
126000	Grass & Weed - Mowing	0	Days	\$ -
127000	Brush Spray	0	LSUM	\$ -
128000	Culvert & Underdrain Maint.	0	Days	\$ -
130000	Guardrail and Posts	0	Ea	\$ -
160000	Pavement Marking	0	LSUM	\$ -
160000	Traffic Control	0	Days	\$ -
180000	Engineering	0	Days	\$ -
185000	Field Supervision	0	Days	\$ -
	Reflective Tabs	0	Ea	\$ -
TOTAL:				\$ 31,776.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

AGREEMENT FOR WORK FOR OTHER AGENCIES

PROJECT NO.: 519.403.900611

This agreement made and entered into this _____ day of _____ 2024 by and between the City of St. Johns Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county primary road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Zeeb Dr – Tolles/Walker - Chipseal using CRS2M, slag stone & fog seal.
Sweeping to be done by City of St. Johns

ESTIMATED PROJECT COST \$9,205.00

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ CITY BOARD

_____ MANAGER

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: CITY OF ST JOHNS

CONTRACT NEEDED?

DATE: 5/28/2024

ROAD: ZEEB

LOCATION: TOLLES TO WALKER

ROAD TYPE: PAVED

MILES: 0.130

PROJECT NUMBER: 519.403.900611

DESCRIPTION OF WORK: CHIPSEAL USING CRS2M EMULSION, SLAG STONE, AND FOG SEAL
CITY TO SWEEP LOOSE STONE USING THEIR BROOM TRUCK AFTER CHIPSEAL IS COMPLETED

ITEM:		QTY:		TOTALS:
100000	Chloride	0	Gal	\$ -
109001	Asphalt	0	Tons	\$ -
109002	Gravel	0	Tons	\$ -
109004	Chip Seal	Emulsion	1500 Gal	\$ 5,575.00
		Stone	50 Tons	\$ 2,794.00
109004	Fog Seal	300	Gal	\$ 836.00
109005	Grading	0	Days	\$ -
109006	Grading - Add'l Lane/Elev Chg.	0	Days	\$ -
109007	Sub Base	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109008	Sub Base-Rel	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109009	Overband	0	Lbs	\$ -
109012	Spray Patch	0	Days	\$ -
119001	Shoulder Grading	0	Days	\$ -
119002	Shoulder Gravel	0	Tons	\$ -
120000	Clearing & Grubbing	0	Days	\$ -
120001	Clearing & Grubbing - Relocation	0	Days	\$ -
121000	Tree and Brush Removal	0	Days	\$ -
122000	Drainage and Backslope	0	Days	\$ -
	Drive Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
	Cross Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
		24"	0 Ft.	\$ -
		36"	0 Ft.	\$ -
122001	Ditching	0	Days	\$ -
122002	Ditching - Relocate	0	Days	\$ -
122003	Culvert Structure - over 36"	0	Ft.	\$ -
123000	Seed and Mulch	Seed	0 Syd	\$ -
		Mulch	0 Bales	\$ -
126000	Grass & Weed - Mowing	0	Days	\$ -
127000	Brush Spray	0	LSUM	\$ -
128000	Culvert & Underdrain Maint.	0	Days	\$ -
130000	Guardrail and Posts	0	Ea	\$ -
160000	Pavement Marking	0	LSUM	\$ -
160000	Traffic Control	0	Days	\$ -
180000	Engineering	0	Days	\$ -
185000	Field Supervision	0	Days	\$ -
	Reflective Tabs	0	Ea	\$ -
TOTAL:				\$ 9,205.00

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary

AGREEMENT FOR WORK FOR OTHER AGENCIES

PROJECT NO.: 519.403.900612

This agreement made and entered into this _____ day of _____ 2024 by and between the City of St. Johns Clinton County Michigan, parties of the first part, and the Board of Clinton County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made on the road listed below, a county primary road, and

WHEREAS, Section 14 and 20 of Act 51 of the Public Acts of 1951 provide proper authority to the parties of this agreement;

IT IS NOW THEREFORE AGREED that the parties of the second part will accomplish the improvements as specified herein:

Loomis Rd – Townsend to S end of City Limits - Chipseal using CRS2M, slag stone & fog seal.
Sweeping to be done by City of St. Johns

ESTIMATED PROJECT COST \$14,992.89

NOTE: This is an estimate and cost may vary

The parties of the first part shall, in consideration of the completion of any portion of the above specified improvements, deposit into the County Road Fund of Clinton County, Michigan, upon demand of the parties of the second part, the costs of the completed portions of the improvements less any County Road Commission participation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year above written.

FOR THE _____ CITY BOARD

_____ MANAGER

_____ CLERK

_____ TREASURER

FOR THE BOARD OF CLINTON COUNTY ROAD COMMISSIONERS:

_____ MANAGER

_____ CLERK

CLINTON COUNTY ROAD COMMISSION CONSTRUCTION ESTIMATE

TOWNSHIP: CITY OF ST JOHNS

CONTRACT NEEDED? YES

DATE: 5/28/2024

ROAD: LOOMIS

LOCATION: TOWNSEND SOUTH TO END OF CITY LIMIT

ROAD TYPE: PAVED

MILES: 0.480

PROJECT NUMBER: 519.403.900612

DESCRIPTION OF WORK: CHIPSEAL USING CRS2M EMULSION, SLAG STONE, AND FOG SEAL
CITY TO SWEEP LOOSE STONE USING THEIR BROOM TRUCK AFTER CHIPSEAL IS COMPLETED

ITEM:		QTY:		TOTALS:
100000	Chloride	0	Gal	\$ -
109001	Asphalt	0	Tons	\$ -
109002	Gravel	0	Tons	\$ -
109004	Chip Seal	Emulsion	2825 Gal	\$ 6,356.25
		Stone	78 Tons	\$ 7,183.64
109004	Fog Seal	650	Gal	\$ 1,453.00
109005	Grading	0	Days	\$ -
109006	Grading - Add'l Lane/Elev Chg.	0	Days	\$ -
109007	Sub Base	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109008	Sub Base-Rel	Sand	0 Tons	\$ -
		Gravel	0 Tons	\$ -
109009	Overband	0	Lbs	\$ -
109012	Spray Patch	0	Days	\$ -
119001	Shoulder Grading	0	Days	\$ -
119002	Shoulder Gravel	0	Tons	\$ -
120000	Clearing & Grubbing	0	Days	\$ -
120001	Clearing & Grubbing - Relocation	0	Days	\$ -
121000	Tree and Brush Removal	0	Days	\$ -
122000	Drainage and Backslope	0	Days	\$ -
	Drive Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
	Cross Tubes	12"	0 Ft.	\$ -
		15"	0 Ft.	\$ -
		24"	0 Ft.	\$ -
		36"	0 Ft.	\$ -
122001	Ditching	0	Days	\$ -
122002	Ditching - Relocate	0	Days	\$ -
122003	Culvert Structure - over 36"	0	Ft.	\$ -
123000	Seed and Mulch	Seed	0 Syd	\$ -
		Mulch	0 Bales	\$ -
126000	Grass & Weed - Mowing	0	Days	\$ -
127000	Brush Spray	0	LSUM	\$ -
128000	Culvert & Underdrain Maint.	0	Days	\$ -
130000	Guardrail and Posts	0	Ea	\$ -
160000	Pavement Marking	0	LSUM	\$ -
160000	Traffic Control	0	Days	\$ -
180000	Engineering	0	Days	\$ -
185000	Field Supervision	0	Days	\$ -
	Reflective Tabs	0	Ea	\$ -

TOTAL: \$ 14,992.89

**COST SHARE APPLIES TO THIS PROJECT
DEPENDENT UPON THE COST SHARE AVAILABLE**

NOTE: This is an estimate and cost may vary



St. Johns Principal Shopping District and Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 www.DowntownStJohnsMI.com

**BOARD OF
DIRECTORS
2024 - 2025**

Chairman
Jason Butler
Butler Financial

Vice-Chairman
Tyler Barlage
Community Christian
Church

Secretary-Treasurer
Monica Ladiski
Lotus Health

Directors
Emily Baudoux
Rise Up Co.

Ed Brandon
Gilroy's Hardware

Bruce Delong
Clinton County

Chad Gamble
City of St. Johns,

Erika Hayes
Jackson Hayes,
PC

Brent Hurst
OhMi Organics

Tracy Kossaras
Kurt's Appliance

Nancy McKinley
Castle Resident

Corinne Trimbach
Mint Door Boutique

Marketing
Monica Ladiski -Chair
Erika Hayes
Tyler Barlage
Emily Baudoux
Vickie Schafer
Brent Hurst

Design
Tyler Barlage-Chair
Lori Wurm
Theressa Levit
Lara Boettger
Brandi Martinez

Events
Corrine Trimbach-Chair
Tracy Kossaras-Chair
Brent Hurst
Nancy McKinley
Jason Butler
Jamie Madar
Monica Ladiski

**Executive, Finance,
Strategic Planning**
Tyler Barlage
Monica Ladiski
Chad Gamble
Jason Butler
Corinne Trimbach
Tracy Kossaras

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944: Ext 233
psdcityofsj@gmail.com

June 7, 2024

City Clerk Mindy Seavey,

At the last PSD/DDA Board Meetings the board unanimously approved the reappointment of the 3 board members whose terms expire June 30,2024. The three board members are: Tracy Kossaras, Brent Hurst and Ed Brandon. All three members have agreed to remain on the boards for another 4-year term.

The board would appreciate the council favorably considering all three reappointments to both the Principal Shopping District and the Downtown Development Authority Boards.

Sincerely,

Heather Hanover
Executive Director

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24, 2024

Department: Wastewater	Attachments:	Submitted to CA for Review
Subject: <i>Fire Department SCBA Purchase</i>	[X] <i>Bid from MES</i>	[N/A]
Prepared by: Jordan Whitford, Fire Chief	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: Nothing is more critical to firefighter safety than a reliable Self-Contained Breathing Apparatus (SCBA). These devices are our lifeline, protecting us from hazardous conditions that are inherent to our duties. Without SCBAs, many operations would be impossible. This investment in purchasing updated equipment will ensure 100% of our personnel are safeguarded every time they wear an SCBA, while also bringing our department into compliance with National Fire Protection Association (NFPA) standards.

Our current SCBA inventory is dangerously outdated, adhering only to the 1998/1999 edition of the NFPA 1981 standard. With updates occurring every three to five years, our equipment is multiple evolutions behind current safety benchmarks. Notably, our SCBAs lack Universal Air Connection/Rapid Intervention Connections (UAC/RIC), which enable the sharing of air with a downed firefighter. Additionally, our Personal Alert Safety System (PASS) alarms engage when air levels reach 1/4 tank capacity, instead of the NFPA standard of 1/3 tank, leaving crews with less time to escape hazardous situations. The final concern is that these obsolete SCBAs are no longer supported by manufacturers, meaning replacement parts and services are unavailable.

A formal bid process was conducted, providing detailed specifications to three SCBA vendors. Following the bid opening on June 6th, only one proposal was received, submitted by Municipal Emergency Services (MES).

MES

\$182,335.00

BACKGROUND/DISCUSSION: Staff have worked with various vendors over the last few years to explore different SCBA manufacturers and the options they provide. Concluding their research, Scott brand air packs were the clear front runner. Many factors were considered when evaluating options, but the overall low maintenance and ease of service solidified the decision that Scott would be the best fit for the department's SCBA needs. Recently, the Fowler Fire Department also purchased new Scott air packs. With Fowler being a frequent mutual aid partner, the ability for both departments to have the same air packs affords interoperability and serves as an added bonus for both communities.

STRATEGIC PLAN OBJECTIVE: N/A

FISCAL IMPACT: Funds for this project were included, and approved in the 2024-2025 fiscal year budget.

RECOMMENDATION: City Commission approves the purchase of new SCBA from Municipal Emergency Equipment of in the amount of \$182,335.00.



ST. JOHNS FIRE

109 E. STATE STREET P.O. BOX 477 ST. JOHNS, MI 48879

PHONE 989-224-2151 / FAX 989-224-8893

CHIEF: JORDAN WHITFORD

DEPUTY CHIEF: JOHN KOCHENSFARGER

ASSISTANT CHIEF: MARK WINELAND

Pricing:

Qty: 20 Self Contained Breathing Apparatus Back Frame and Harness Assembly per above specifications (4500psi).

Price Each \$7,090.00 x 20 = \$ 141,800.00

Qty: 40 Breathing Air Cylinders per above specifications (4500psi / 45-minute Duration)

Price Each \$655.00 x 40 = \$ 26,200.00

Qty: 25 Facepieces with head nets per above specifications.

Price Each \$350.00 x 25 = \$ 8,750.00

Qty: 25 Lightweight fleece mask bags.

Price Each \$16.00 x 25 = \$ 400.00

Qty: 1 RIT Bag with Spare Facepiece to include 6 feet hose with RIC connector, and 6 feet hose with UEBSS connector, bag shall accommodate a 4500psi / 60-minute cylinder.

Price Each \$3,720.00 x 1 = \$ 3,720.00

Qty: 1 RIT Bag Air Cylinders (4500psi / 60-minute Duration)

Price Each \$1,465.00 x 1 = \$ 1,465.00

Grand Total = \$ 182,335.00

Estimated Delivery Time 60-120 Days

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24th, 2024

Department: Water Department	Attachments:	Submitted to CA for Review
Subject: 24/25 Street Program – Water Utility Improvements - Material Purchase	[X] Etna Supply [] []	[N/A]
Prepared by: Calvin Galecka Water Department Supervisor	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: Included in the 24/25 FY budget are funds to address infrastructure deficiencies within the Water Distribution System, the areas of focus are the streets included in this year’s street millage program. Water staff investigated these areas to determine infrastructure components in need of replacement, thus improving the reliability of our Water Distribution System.

The City of St Johns construction standards specify the use of Waterous fire hydrants and American Flow Control (AFC) valves. ETNA supply is the sole supplier for the state of Michigan, per the purchasing policy this supports the sole source and subsequent quote.

BACKGROUND/DISCUSSION: Since the inception of the Street Millage Program, the Water Division Staff has taken advantage of this program to greatly increase the reliability of the Distribution System along with reducing water outages.

STRATEGIC PLAN OBJECTIVE: Public Facilities – Goal #1: Continue to offer High Quality Services and Facilities for Residents

FISCAL IMPACT: Funds for this project were approved in the FY 24/25 budget in account #592-560-972.000

RECOMMENDATION: Staff recommends approval of ETNA as the sole source provider for Waterous Fire Hydrants and American Flow Control Valves and approval of the water infrastructure components quote from ETNA Supply in the amount of \$60,653.00.



ETNA SUPPLY - GRAND RAPIDS
4901 CLAY AVENUE SW
GRAND RAPIDS, MI 49548-3038
616 241 5414
Fax 616 241 4786



Quotation

QUOTE DATE	QUOTE NUMBER
05/31/2024	S105703309
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	PAGE NO.
	1 of 3

QUOTE TO:

SHIP TO:

CITY OF ST JOHNS
PO BOX 477
ST JOHNS, MI 48879-0477

ST JOHNS CITY OF
815 N OTTAWA
ST JOHNS, MI 48879-0477

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
3895	PARTS QUOTE		Rolly Olney		
WRITER		SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Dalton Potgeter		GLDG	NET 25TH	06/03/2024	No
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
4ea	<div>SHIPPING INSTRUCTIONS</div> <div>DELIVERY DATE: ANY DELIVERY TIME: ANY CONTACT NAME: CONTACT #: ADD'L INSTR: JUSTIN 517-749-8793</div>				
	AFC WAT WB67 3 WAY OL 5'6" 10"B.F. MJ 2-21/2" NS 1-41/2" NS 11/2" PENT OL RED 51/4" VO 6" ALPHA INLET L/ACC 5'6" BURY W/CHAINS PLUG UNINSTALLED TAG 3WAY OL *Nonstock - Restock Policy Applies* Pn: 453044			4190.000/ea	16760.00
2ea	AFC WAT WB67 3WAY OL 6'0" 10"B.F.MJ 2-21/2" NS 1-41/2" NS 11/8" PENT OL RED 51/4" VO 6" ALPHA INLET L/ACC 6'0" BURY W/CHAINS PLUG UNINSTALLED *Nonstock - Restock Policy Applies* Pn: 453048			4280.000/ea	8560.00
Subtotal					
S&H Charges					
Amount Due					

THIS QUOTE HAS BEEN PREPARED BASED ON OUR INTERPRETATION OF THE PROJECT DOCUMENTS PROVIDED. WE RESERVE THE RIGHT TO REVIEW AND AMEND QUOTATION PRICES IN THE EVENT PROJECT DOCUMENTS PROVIDED ARE

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Prices are firm for 3 days. Price subject to change after 3 days.



ETNA SUPPLY - GRAND RAPIDS
4901 CLAY AVENUE SW
GRAND RAPIDS, MI 49548-3038
616 241 5414
Fax 616 241 4786



Quotation

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05/31/2024	S105703309
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	PAGE NO.
	2 of 3

QUOTE TO:

SHIP TO:

CITY OF ST JOHNS
PO BOX 477
ST JOHNS, MI 48879-0477

ST JOHNS CITY OF
815 N OTTAWA
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CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
3895	PARTS QUOTE		Rolly Olney	
WRITER		SHIP VIA	TERMS	EXPIRE DATE
Dalton Potgeter		GLDG	NET 25TH	06/03/2024
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
1ea	AFC WAT WB67 3WAY OL 6'6" 10"BF MJ 2-21/2" NS 1-41/2" NS 1-1/8" PENT RED 51/4" VO 6" ALPHA CONN *Nonstock - Restock Policy Applies* Pn: 663311	4368.000/ea	4368.00	
2ea	AFC 10 ALPHA MJ RW GATE VALVE OL LESS ACC BLACK TOP NUT *Nonstock - Restock Policy Applies* Pn: 452946	3075.000/ea	6150.00	
1ea	AFC 8 ALPHA RW GATE VALVE OL LESS ACC BLACK TOP NUT *Nonstock - Restock Policy Applies* Pn: 452943	1985.000/ea	1985.00	
7ea	AFC 6 ALPHA RW GATE VALVE OL LESS ACC BLACK TOP NUT Pn: 452939	1306.000/ea	9142.00	
2ea	AFC 4 ALPHA RW GATE VALVE OL LESS ACC BLACK TOP NUT *Nonstock - Restock Policy Applies* Pn: 452935	1019.000/ea	2038.00	
4ea	10 MACRO XL 11.00-12.20 TWO-BOLT WIDE RANGE Pn: 461079	671.000/ea	2684.00	

** Continued on Next Page *

Subtotal
S&H Charges

Amount Due

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ETNA SUPPLY - GRAND RAPIDS
4901 CLAY AVENUE SW
GRAND RAPIDS, MI 49548-3038
616 241 5414
Fax 616 241 4786

Quotation

QUOTE DATE	QUOTE NUMBER
05/31/2024	S105703309
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940	PAGE NO.
	3 of 3

QUOTE TO:

SHIP TO:

CITY OF ST JOHNS
PO BOX 477
ST JOHNS, MI 48879-0477

ST JOHNS CITY OF
815 N OTTAWA
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3895	PARTS QUOTE		Rolly Olney		
WRITER		SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Dalton Potgeter		GLDG	NET 25TH	06/03/2024	No
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
4ea	MACRO 4.40-5.60 TWO-BOLT WIDE RANGE 261-0560831 ROMAC Pn: 29396			325.000/ea	1300.00
2ea	MACRO 8.60-9.75 TWO-BOLT WIDE RANGE Pn: 23219			485.000/ea	970.00
18ea	TYLER VB #D BOX WITH LID & #6 BASE <div><div>Kit Components</div><div>1 TYLER VB #6 BASE</div><div>1 TYLER VB 26T TOP SECTION LESS LID</div><div>1 TYLER VB 30 BOTTOM SECTION</div><div>1 TYLER VB WATER LID DROP IN</div></div>			372.000/ea	6696.00
<div>This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found atwww.etnasupply.com/tcsale. All other terms are expressly rejected. To the extent there is aconflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the termsappearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE!</div>				Subtotal	60653.00
				S&H Charges	0.00
				Amount Due	60653.00

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Prices are firm for 3 days. Price subject to change after 3 days.

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24th, 2024

Department: Water Department	Attachments:	Submitted to CA for Review
Subject: Morton St. Water Main Replacement	[X] Miller Bothers [X] Leavitt & Starck [X] MWT LLC. [X] Scarlett Excavating [X] E.T MacKenzie Company [X] McGurirk Sand-Gravel	[N/A]
Prepared by: Calvin Galecka, Water Department Supervisor	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: Included in the FY 24/25 budget is the replacement of the 10-inch watermain on Morton St. with new 12-inch C900 plastic water main, new 1-inch service lines to resident's homes and new fire hydrants and gate valves.

The Water Department received six bids for the replacement of the Morton St. water main.

Contractor	Bid	Adjusted Bid
Miller Brothers Excavating	\$582,903.00	\$582,903.00
Scarlett Excavating	\$838,500.00	\$735,500.00
MWT, LLC	\$860,525.00	\$757,525.00
Leavitt & Starck Excavating, Inc.	\$972,427.00	\$869,427.00
McGuirk Sand-Gravel	\$1,068,300.00	\$965,300.00
E.T Mackenzie Company	\$1,214,593.45	\$1,111,593.45

After reviewing the bids and subsequent bidding documents, it was unclear as to whether the replacement of the asphalt was to be included in the costs/bids. Some contractors included pricing in their bids for the replacement of asphalt and some did not. Working with the DPW supervisor, and after a detailed study of the bids, the estimated cost of the replacement of asphalt was removed from those bids that included said costs within their bid. With doing so Miller Brothers was still the low bid. Due to the large remaining difference in the low bid and next lowest bid, staff recommends Miller Brothers Excavating be awarded the project.

BACKGROUND/DISCUSSION: Morton St. Water infrastructure is showing its age by way of; fire hydrants that can no longer be repaired due to unavailability of parts, water valves in this stretch of main becoming harder to operate, and multiple water main breaks. The replacement of this water main is beneficial to the City's distribution system with better flows and pressures.

STRATEGIC PLAN OBJECTIVE: Public Facilities – Goal #1: Continue to offer High Quality Services and Facilities for Residents

FISCAL IMPACT: Funds for this project were approved in the FY 24/25 Budget. Funds are available in budget line 592-560-818.000

RECOMMENDATION: Staff recommends approval of the Morton St. watermain project to be awarded to Miller Brothers Excavation in the Amount of \$582,903.00.

**MILLER BROTHERS
EXCAVATING**

3026 W. M-21
St Johns, MI 48879
989-224-2066



Estimate

Date	Estimate #
6/3/2024	3173

Name / Address
CITY OF ST. JOHNS 100 E. STATE ST., STE 1300 P.O. BOX 477 ST. JOHNS, MI 48879

Job	Customer Phone #
Morton St. Water Main	989-224-8944

Description	Qty	Cost	Total
<p>MORTON STREET WATER MAIN ATTN: CALVIN</p> <p>Job 1: Installing 12" water main per print / Saw cutting existing asphalt / Demo asphalt and haul off site / All materials for 12" water main, valves, curb boxes / 12" water main, valves, boxes / Fire hydrants / 12" ductile 45 degrees / 1" corp and box / 1" CTS blue / Tracer wires / 40' 12" HiQ pipe / Installing 12" water main per print / Installing valve boxes and hydrants per print / Directional boring 12" pipe Includes: Saw cutting / Machine hours / Moving / Labor / 12" ductile pipe and fittings / 12" SDR-11 pipe and fittings / 1" CTS blue / Tracer wire / Directional boring / 12" HiQ pipe / 21AA crushed concrete / Fill sand / Compaction / Right of way permit / Pressure testing / 12" HiQ pipe / Signage / SME testing / Haul out</p>	1	582,903.00	582,903.00

Estimate is valid for 15 days (pricing may vary due to economical changes)	Total	\$582,903.00
--	--------------	--------------

By accepting this estimate, Miller Brothers Excavating, Inc. (MBE), agrees to provide the services and materials specified therein in a timely and workmanlike manner. This is subject to weather and site conditions beyond the control of MBE. Customer agrees to timely pay for these services and materials as set forth in the estimate, along with the term and conditions therein. Customer acknowledges that in the event the payments are not made consistent with the terms and conditions agreed to by the parties, MBE may bring litigation against customer in Clinton County, Michigan, where venue will be agreed to. Furthermore, customer acknowledges that their expenses associated with the filing of litigation and agrees to pay MBE, in addition for past due amounts owed, all reasonable attorney fees and costs incurred in the collection process. Furthermore, customer acknowledges that MBE reserves the right to assert any and all other remedies available to it under Michigan Law.

Customer acknowledges that there is no automatic grace period as it relates to late payments and acknowledges that interest on late payments should MBE agree to accept same is 1.5% calculated from the date the payment is due unless otherwise specified in the estimate.

Customer Signature _____

Leavitt & Starck Excavating, Inc.

June 3, 2024

City of St. Johns
Morton Street Watermain Installation

Bidder: Leavitt & Starck Excavating, Inc.
16220 National Parkway
Lansing, MI 48906
517-323-7630

Contact: Pat McGann
pat@leavittandstarck.com

RFP: Revised drawings are received and acknowledged

VIII. Bid Proposal

I/We agree to the installation of Morton Street Watermain project per the attached design prints.

TOTAL: \$ 972,427.00

Total amount in words

nine hundred seventy two thousand
four hundred twenty seven and no/100

The undersigned agrees that this proposal shall be effective for a period of thirty (30) days from the date established for opening of all bids.

Signature Tim Stork Date June 3, 2024

Print Name Tim Stork Fax 517-338-0707

Company Leavitt & Storch Excavating Cell _____

Address 10220 National Parkway Lansing, MI 48906

Email Tom@leavittandstorch.com

FED ID# 45-4335441 Company Phone Number 517-323-7030

VIII. Bid Proposal


I/We agree to the installation of Morton Street Watermain project per the attached design prints.

TOTAL: \$ 860,525.⁰⁰

Total amount in words

Eight hundred sixty thousand five hundred twenty five dollars

The undersigned agrees that this proposal shall be effective for a period of thirty (30) days from the date established for opening of all bids.

Signature  Date 6/3/24

Print Name James R. Bryant Fax _____

Company MWT, LLC Cell 517-202-9437

Address P.O. Box 68 Grand Ledge, MI 48837

Email h20tapping@yahoo.com

FED ID# 37-1528211 Company Phone Number 517-202-9437

Introductory letter

- A. Name of Firm
MWT, LLC
- B. Primary contact person working on the proposal with contact info.
Jim Bryant, Owner
5164 Saddlebag Lake Rd
Woodland, MI 48897
H20tappin@yahoo.com
(517)202-9437
- C. Firm Contact info.
P.O. Box 68
Grand Ledge, MI 48837
- D. Acknowledgement of any RFP Amendments posted.
No RFP amendments were posted at the time of this letter.

Comments:

The attached bid sheet has the quantity pricing for this project. If there are additional quantities for any bid item there will be additional charges.

The directional drill price is the price for using SDR 11 HDPE.

The connection from the new watermain to the existing watermain is not bid separately but is bid with the items listed on the bid sheet.

We have 33 years' experience in the excavating field including water, storm, and sanitary pipe. The last watermain projects we completed were Fieldstone Farms Phases 5 & 6 in Grand Ledge, MI. The most recent project we completed was a 25,000 ft. storm sewer project for Eaton County Drain Commission.

Thank you,

Jim Bryant

MWT, LLC
P.O. Box 68
Grand Ledge, MI 48837
(517) 202-9437



City of St. Johns - Morton St. Watermain Project RFP Bid Sheet

Item	Description	Unit	Qty.	Price	Amount
1	Mobilization	LS	1	\$ 40,000.00	\$40,000.00
2	Traffic Control	LS	1	\$ 20,000.00	\$20,000.00
3	Utility Investigation & Protection	LS	1	\$ 15,000.00	\$15,000.00
4	SESC Measures	LS	1	\$ 5,000.00	\$5,000.00
5	12" C900 Watermain	LF	1,362	\$ 150.00	\$204,300.00
6	10" C900 Watermain	LF	10	\$ 145.00	\$1,450.00
7	8" C900 Watermain	LF	60	\$ 135.00	\$8,100.00
8	6" C900 Watermain	LF	89	\$ 125.00	\$11,125.00
9	12"x 12" Tee	EA	3	\$ 1,750.00	\$5,250.00
10	12"x 8" Tee	EA	1	\$ 1,600.00	\$1,600.00
11	12"x 6" Tee	EA	4	\$ 1,450.00	\$5,800.00
12	12" Valve w/ Box	EA	10	\$ 5,000.00	\$50,000.00
13	Hydrant Assembly & 6" Valve/ w Box	EA	4	\$ 10,000.00	\$40,000.00
14	1" copper water service	EA	13	\$ 10,000.00	\$130,000.00
15	12" Bends	EA	26	\$ 1,250.00	\$32,500.00
16	6" Bends	EA	6	\$ 950.00	\$5,700.00
17	12"x 10" Reducer	EA	1	\$ 1,000.00	\$1,000.00
18	12"x 6" Reducer	EA	3	\$ 700.00	\$2,100.00
19	10" Cap	EA	2	\$ 350.00	\$700.00
20	6" Cap	EA	4	\$ 250.00	\$1,000.00
21	12" Storm sewer	LF	40	\$ 80.00	\$3,200.00
22	Directional Bore SDR 11 HDPE	LF	358	\$ 400.00	\$143,200.00
23	Saw cut Bituminous Pavement	LS	1	\$ 10,000.00	\$10,000.00
24	Asphalt Removal	SY	1,750	\$ 5.00	\$8,750.00
25	HMA 13A	SY	1,750	\$ 50.00	\$87,500.00
26	Concrete Drive Removal	SY	10	\$ 50.00	\$500.00
27	Concrete Drive, 5" Reinforced	SY	10	\$ 500.00	\$5,000.00
28	Concrete Sidewalk Removal	SY	5	\$ 50.00	\$250.00
29	Concrete 4" Sidewalk	SY	5	\$ 300.00	\$1,500.00
30	Lawn Restoration	LS	1	\$ 20,000.00	\$20,000.00

Total = \$860,525.00



SCARLETT EXCAVATING, INC.

RFP RESPONSE: ST JOHNS MORTON STREET WATER MAIN INSTALLATION

JUNE 3, 2024

VIII. Bid Proposal

I/We agree to the installation of Morton Street Watermain project per the attached design prints.

TOTAL: \$ 838,500.00

Total amount in words

Eight hundred thirty eight thousand, five hundred dollars and zero cents.

The undersigned agrees that this proposal shall be effective for a period of thirty (30) days from the date established for opening of all bids.

Signature T. Scarlett Date June 3, 2024

Print Name Todd Scarlett Fax _____

Company Scarlett Excavating, Inc Cell 517 202 4190

Address 16486 Grove Road Lansing, MI 48906

Email scarlettexcavating@yahoo.com

FED ID# 38-3570370 Company Phone Number 517 6994190

VIII. Bid Proposal

I/We agree to the installation of Morton Street Watermain project per the attached design prints.

TOTAL: \$ 1,214,593.45

Total amount in words

One million, two hundred fourteen thousand, five hundred ninety three dollars and forty five cents.

The undersigned agrees that this proposal shall be effective for a period of thirty (30) days from the date established for opening of all bids.

Signature  Date June 3, 2024

Print Name Michael S. Marks, President Fax 517-627-4470

Company E.T. Mackenzie Company Cell 517-204-5799

Address 4248 W. Saginaw Hwy. Grand Ledge MI 48837

Email mmarks@mackenzieco.com

FED ID# 38-2405622 Company Phone Number 517-627-8408

* See attached proposal for bid qualifications.



Equal Opportunity Employer

E.T. MacKenzie Company - Grand Ledge

One of The MacKenzie Companies

4248 West Saginaw Highway

Grand Ledge, MI 48837

Phone: (517) 627.8408 Fax: (517) 627.4470

www.mackenzieco.com



To:	City Of Saint Johns	Contact:	
Address:	PO Box 477	Phone:	
	St Johns, MI 48879	Fax:	
Project Name:	Morton Street Watermain Replacement	Bid Number:	
Project Location:		Bid Date:	6/3/2024

E.T. MacKenzie Co is pleased to provide the following proposal. This proposal is based on plans provided by Wolverine with a date of 5-21-24. This proposal includes the following items of work and quantity. Any overages of quantity or work not included in this proposal will be considered extra.

No traffic control plan was provided. This proposal figures to close the entire road for the duration of the project.

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
100	Mobilization	1.00	LS	\$41,700.00	\$41,700.00
102	Traffic Control	1.00	LS	\$11,000.00	\$11,000.00
200	Remove Asphalt	3,345.00	SY	\$11.55	\$38,634.75
202	Remove Concrete Paving	50.00	SY	\$9.50	\$475.00
204	Remove Concrete Walk	86.00	SY	\$13.80	\$1,186.80
205	Remove Hydrant	2.00	EACH	\$1,100.00	\$2,200.00
206	Abandon 10" Water	1,591.00	LF	\$11.60	\$18,455.60
206	Remove Gate Valve	4.00	EACH	\$1,100.00	\$4,400.00
208	Remove Curb And Gutter	238.00	LF	\$11.95	\$2,844.10
210	Remove Water	145.00	LF	\$105.00	\$15,225.00
300	Core And Boot For 12" RCP	2.00	EACH	\$4,100.00	\$8,200.00
302	12" RCP CL IV Storm Sewer - 5'	41.00	LF	\$190.00	\$7,790.00
500	Connect To Existing 10" Watermain	2.00	EACH	\$11,800.00	\$23,600.00
502	Connect To Existing 6" Watermain	3.00	EACH	\$12,000.00	\$36,000.00
504	12" C900 PVC Watermain	1,412.00	LF	\$240.00	\$338,880.00
508	12" Directionally Drilled Watermain	360.00	LF	\$485.00	\$174,600.00
510	08" C900 PVC Watermain	43.00	LF	\$250.00	\$10,750.00
512	06" C900 PVC Hydrant Leads	57.00	LF	\$330.00	\$18,810.00
514	01.00 TY K Copper Water Service	370.00	LF	\$140.00	\$51,800.00
515	01.00" Corp, Curb Stop & Box	12.00	EACH	\$875.00	\$10,500.00
516	12" Gate Valve	8.00	EACH	\$4,200.00	\$33,600.00
518	08" Gate Valve	1.00	EACH	\$3,000.00	\$3,000.00
520	Fire Hydrant Assembly	4.00	EACH	\$7,000.00	\$28,000.00
522	Temporary Water For 12 Houses	1,364.00	LF	\$33.05	\$45,080.20
600	Roadway Excavation	1,382.00	BCY	\$27.25	\$37,659.50
700	Grade Subgrade - Asphalt Paving	3,345.00	SY	\$3.25	\$10,871.25
702	Grade Subgrade - Conc. Paving, 6"	62.00	SY	\$5.65	\$350.30
704	Grade Subgrade - Conc. Walk, 6"	20.00	SY	\$5.65	\$113.00
706	Grade Subgrade - Concrete Walk	73.00	SY	\$5.65	\$412.45
708	Grade Subgrade - Topsoil Respread	693.00	SY	\$8.60	\$5,959.80
720	Sand Subbase - Asphalt Paving	1,115.00	BCY	\$29.75	\$33,171.25
722	Sand Subbase - Conc. Paving, 6"	11.00	BCY	\$39.95	\$439.45
724	Sand Subbase - Conc. Walk, 6"	4.00	BCY	\$39.95	\$159.80
726	Sand Subbase - Concrete Walk	9.00	BCY	\$39.95	\$359.55
730	MDOT 22A - Asphalt Paving	745.00	BCY	\$51.00	\$37,995.00
740	Grade For Curb And Gutter	265.00	LF	\$3.25	\$861.25



Equal Opportunity Employer

E.T. MacKenzie Company - Grand Ledge

One of The MacKenzie Companies

4248 West Saginaw Highway

Grand Ledge, MI 48837

Phone: (517) 627.8408 Fax: (517) 627.4470

www.mackenzieco.com



To:	City Of Saint Johns	Contact:	
Address:	PO Box 477	Phone:	
	St Johns, MI 48879	Fax:	
Project Name:	Morton Street Watermain Replacement	Bid Number:	
Project Location:		Bid Date:	6/3/2024

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
742	Backfill Curb And Gutter	265.00	LF	\$1.85	\$490.25
750	Concrete - Conc. Paving, 6"	554.00	SF	\$11.50	\$6,371.00
752	Concrete - Concrete Walk	655.00	SF	\$9.65	\$6,320.75
754	Concrete - Conc. Walk, 6"	177.00	SF	\$11.30	\$2,000.10
756	Concrete - Curb And Gutter	265.00	LF	\$36.65	\$9,712.25
758	Concrete - ADA Ramp	2.00	EACH	\$390.00	\$780.00
760	Finegrade - Asphalt Paving	3,345.00	SY	\$3.25	\$10,871.25
770	Asphalt Paving - Base And Top	3,345.00	SY	\$31.95	\$106,872.75
772	Pavement Markings	1.00	LS	\$2,200.00	\$2,200.00
780	Respread Topsoil	78.00	BCY	\$135.00	\$10,530.00
782	Seed And Mulch	693.00	SY	\$4.85	\$3,361.05

Total Bid Price: \$1,214,593.45



Office: 989-772-1309
Fax: 989-773-4393
info@mcguirksand.com
website: mcguirksand.com

June 3, 2024

City of St. Johns
100 E. State Street
St Johns, Michigan 48879

**Subject: Morton Street Watermain Installation
Introduction Letter**

To Whom it May Concern,

McGuirk Sand-Gravel, Inc. is please to have the opportunity to provide a proposal for the Morton Street Watermain Installation RFP dated May 13th, 2024. Below you will find the information that was listed as required in the RFP:

Name of Firm: McGuirk Sand-Gravel, Inc.

Primary Contact: Alex Fuller
989-621-7574
Alex.fuller@mcguirksand.com

Firm Contact Info: 3046 Jen's Way
Mt. Pleasant, MI 48858
989-772-1309 office
989-773-4393 fax

Addendum Acknowledgement: No Addendums Posted

Best Regards,

Alex Fuller, Project Manager
McGuirk Sand-Gravel, Inc.

Excavating * Trucking * Site Work * Land Development

Physical Address:
3046 Jen's Way
Mt. Pleasant, MI 48858

Mailing Address:
P.O. Box 530
Mt. Pleasant, MI 48804



REQUESTS FOR PROPOSALS (RFP)
RFP ID: MORTON STREET WATERMAIN INSTALLATION

Issue Date: May 13, 2024

RFP ID: MORTON STREET WATERMAIN INSTALLATION

Issued By: City of St Johns Water Division

Direct inquiries or project specific questions should be directed to Calvin Galecka, Water Systems Supervisor via email only: Cgalecka@stjohnsmi.gov

Proposal Due Date: June 3rd 2024 @ 10 am EST

Delivery Submissions by mail or in person:

City of St Johns
Attention: Mindy Seavey
PO Box 477
100 E. State Street, Suite #1100
St Johns, Michigan 48879
RE: Morton Street Watermain

The City of St Johns reserves the right to reject any or all bids and to waive any defects in the bids in the best interest of the City of St Johns and to accept the proposal which, in the opinion of the commission, best serves the interest and needs of the City of St Johns.

The City of St Johns does not discriminate based on race, color, age, religion, sex, disability and national origin; nor does it discriminate based on handicap status and activities as to employment or the provisions of services. The City of St Johns is an equal opportunity employer.

Respondents are cautioned not to make changes to any of the terms and conditions in this solicitation. Doing so may render a respondent's proposal unacceptable and unresponsive for award. Questions and inquiries must be made in writing.

I. Scope of Proposal

The City of St Johns Water Division is requesting proposal for the installation of 12" Watermain on Morton St. from Gibbs St. continuing south on Morton St past Vauconsant St. Watermain must be installed, disinfected and pressure tested according to AWWA and City of St Johns Standards. All changes and or deviations from the approved plans must be approved by City of St Johns Water Division Staff.

Please note:

1-All specifications for the proposed watermain installations are included in the engineered construction plans attached

II. Anticipated Project Start

Proposals will be reviewed once opened on June 3rd and a formal recommendation will be presented to the St Johns City Commission at their meeting in June for approval. Once approved and the contract signed, the contractor will be expected to begin securing parts and supplies for an early July 2024 start date.

III. Pricing

Please provide lump sum pricing for the complete project.

*100 East State Street, P.O. Box 477, St. Johns, Michigan 48879-0477
(989) 224-8944 Fax (989) 224-2204
E-mail: csj@sjjohnsmi.gov*

IV. Proposal Submittal Requirements

The respondent shall submit Three (3) copies of their proposal in sealed envelope to the City of St Johns.

No facsimile or email responses will be accepted or considered. Submittals received after the deadline or submitted by any method other than those outlined above will not be considered or evaluated.

V. RFP Questions

Questions concerning this RFP shall be submitted in writing as outlined above. Indicate RFP name in the subject heading of the email. Only emailed questions will be addressed and answered. The issuance of such written is the only official method by which interpretation, clarification or additional information will be given by the City of St Johns. Only requests answered by formal written response will be binding. Oral or other interpretations or clarifications will be without legal effect. RFP questions will be shared with all respondents upon request. Visits to the site must be made by appointment with Calvin Galecka, Water Systems Supervisor.

VI. Proposal Submittal Format and Contents

The instructions below provide guidance and information to respondents to prepare and submit concise responses to this RFP. The purpose is to establish the format and contests of the proposal so that the responses are complete, contain all essential information and can be easily evaluated.

Proposal Form

The proposal should be no longer than twenty (20) pages in length, presented in a well organized and concise manner. The proposal shall be bound, and tabs shall be utilized to separate out sections given in the proposal content. The cover letter, tabs and table of contents do not count toward the page count. Pages shall be 8.5x11 size format, three (3) of those pages may be 11x17 fold out sheets for charts only.

Proposal Content

The following items must be addressed in your package:

1. Introductory letter: Respondents shall submit a clear, concise response identifying the following:

A. Name of Firm

*100 East State Street, P.O. Box 477, St. Johns, Michigan 48879-0477
(989) 224-8944 Fax (989) 224-2204
E-mail: csj@sjjohnsmi.gov*

- B. Primary contact person working on the proposal with contact info.
- C. Firm Contact info.
- D. Acknowledgement of any RFP Amendments posted.

2. Signed Bid Proposal sheet.

VII. Evaluation Method

All proposals will be evaluated based on the following criteria:

1. Firm experience/reputation
2. Ability to meet schedule
3. Communications with Water Division Staff
4. Cost

Proposals will be reviewed by a selection committee, who will make a recommendation to the City Commission.

During the evaluation process the City of St Johns reserves the right, where it may serve the authority's best interest, to request additional information or clarification from respondents or to allow corrections for errors or omissions. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposal (RFP) unless clearly and specifically noted in the proposal submitted and confirmed in the engagement between the City of St Johns and the firm selected.

The City of St Johns reserves the right to reject any and all proposals.

All materials submitted in response to the RFP become property of the City of St Johns and supporting materials will not be returned. The City of St Johns is not responsible for any cost incurred by the respondent in the preparation of the proposal or for the presentation or related meeting time.

VIII. Bid Proposal

I/We agree to the installation of Morton Street Watermain project per the attached design prints.

TOTAL: \$ 1,068,300.00

Total amount in words

one Million Sixty-eight thousand three hundred dollars and 00/100 cents

-Does not include Dewatering

The undersigned agrees that this proposal shall be effective for a period of thirty (30) days from the date established for opening of all bids.

Signature  Date 6-3-24

Print Name ALEX FULLER Fax 989-773-4393

Company MCGUIRK SAND-GRAVEL, INC. Cell 989-621-7574

Address 3046 JEN'S WAY, MT. PLEASANT, MI 48858

Email ALEX.FULLER@MCGUIRKSSAND.COM

FED ID# 38-3020702 Company Phone Number 989-772-1309

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24, 2024

Department: Administration	Attachments:	Submitted to CA for Review
Subject: <i>CEDAM AmeriCorps Member – Host Site Agreement</i>	[X] Host Site Agreement [] []	[X]
Prepared by: Chad A. Gamble, P.E., City Manager	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: Over the past several months the City has been exploring ways that we can leverage our capabilities and prepare for new programming for the planned opening of the Wilson Community Center (WCC) in 2025. The Community Economic Development Association of Michigan (CEDAM) coordinates statewide requests for AmeriCorps resources. The City applied for the placement of a Member in our community earlier this year and we were one of the last member locations chosen.

An AmeriCorps Member is a 40 hour a week position that City staff designed to assist in overall parks and recreation programming for the City, as well as begin the formal development of recreational and educational activities for the future WCC. Noting that we were selected very late in the member selection process, we were informed, after the May 20, 2024 Commission meeting that we were required sign and submit the Host Site Agreement back to CEDAM no later than the end of May. Noting that this was after the May Commission meeting, I had to sign it and return it to maintain our eligibility status for the Member position. Therefore, I am requesting approval for me to sign this document, ex post facto.

BACKGROUND/DISCUSSION: N/A.

STRATEGIC PLAN OBJECTIVE: The acquisition of a Americorps Member, along with the designed scope of this position, aligns with many of the strategic plan objectives within the Parks and Recreation section. Specifically,

GOAL #1: ACQUIRE, DEVELOP, MAINTAIN AND PRESERVE SUFFICIENT OPEN SPACE AND RECREATION FACILITIES.

- b. Pursue cooperative arrangements with other public and private groups for the maintenance of facilities.
- d. Pursue all available funding sources to implement park improvements and land acquisition.
- e. Promote, use and increase quality of City parks and other recreational facilities in both jurisdictions.

GOAL #2: CONTINUE TO PROVIDE ALL RESIDENTS OF THE CITY OF ST. JOHNS WITH HIGH QUALITY RECREATION PROGRAMS AND OPPORTUNITIES.

- a. Update and develop recreational programs that serve the needs of persons of all ages.

- c. Provide safe, high-quality recreational experiences.
- e. Improve the administrative process for park maintenance, including communication between recreation programs, park users, and maintenance administrators.

FISCAL IMPACT: The cost of the AmeriCorps position is tied in large part to the size of our City and related parks and recreation budget. CEDAM indicated that a Host Partner Fee for our size City to leverage a full time position from September 2024 to August of 2025 is \$10,000. This award was anticipated and funding was approved in the FY 24/25 budget.

RECOMMENDATION: Staff recommends that the Commission approve the City Manager to sign the Host Site Agreement and to serve as the City's Host Site Executive Director.

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CEDAM'S AMERICORPS STATE PROGRAM HOST SITE AGREEMENT



This agreement is entered into between the Community Economic Development Association of Michigan (CEDAM) and the host site requesting AmeriCorps resources. The following roles and responsibilities are required by each organization in order to participate in CEDAM's program per the policies and procedures set forth by AmeriCorps.

CEDAM Roles and Responsibilities

CEDAM will:

- a. Provide timely direct deposits of AmeriCorps State members' living allowance upon submission of a time and activity report using the OnCorps online time-reporting system.
- b. Provide health care benefits for qualified, full-time AmeriCorps State members.
- c. Reimburse AmeriCorps State members for any required programmatic travel outside of member orientation and three quarterly trainings.
- d. Serve as the primary provider of training and technical assistance for AmeriCorps State members and host sites.
- e. Assist with AmeriCorps State member recruitment by publishing available AmeriCorps State positions in the nationally accessible AmeriCorps recruitment system. CEDAM will review and forward all relevant applications to host sites.
- f. Develop a program year calendar prior to the beginning of the program year that includes all mandatory meetings.
- g. Facilitate member orientation within the first month of the AmeriCorps State service term. Information covered includes AmeriCorps-specific topics. Some general position-specific information will be available but no in-depth discussion on day-to-day activities will be provided.
- h. Provide an orientation for site supervisors. At minimum, this training will cover inclusive hiring, AmeriCorps-specific information, CEDAM's AmeriCorps policies and procedures, and how to utilize the OnCorps timekeeping system.
- i. Arrange compliance site visits with site supervisors and members. The program director will visit at least once per program year. This may be done virtually or in-person.
- j. Develop and distribute forms for the effective evaluation and continuous improvement of AmeriCorps State members and the program as a whole including, but not limited to, mid-year and end-of-year evaluations.
- k. Provide other support as needed, if justifiable as a reasonable cost pursuant to the AmeriCorps grant.

Host Site Roles and Responsibilities

Host sites will:

- a. Be a member of CEDAM for the 2024 and 2025 calendar years.
- b. Identify one host site supervisor for the AmeriCorps State member. This supervisor must be a full-time staff person (1 year+), located at the same office as the member and have 6 or more months of management experience.
- c. Ensure its host site supervisor attends CEDAM's site supervisor orientation sessions.
- d. Sign and submit the Host Site Agreement by **May 27, 2024**.



CEDAM'S AMERICORPS STATE PROGRAM HOST SITE AGREEMENT



- e. Work with program staff to finalize position description and submit a recruitment plan for CEDAM approval by **May 31, 2024**.
- f. Provide the required nonrefundable host site fee to CEDAM by **June 20, 2024**.
- g. Recruit, interview, and recommend candidates for final interviews to CEDAM program staff.
- h. Provide regular, appropriate on-site supervision of the AmeriCorps member as well as a comprehensive orientation to the host agency, community, and the member's service responsibilities.
- i. Meet with the AmeriCorps State member weekly to discuss performance and progress on position description for the entire service term.
- j. Ensure the AmeriCorps member submits sufficient timesheets in OnCorps and approve timesheets by the deadline pursuant to the program handbook.
- k. Maintain documentation of information reported on AmeriCorps monthly reports including volunteer registration forms, client evaluations/surveys, and other supporting documentation of any results reported in reports for at least **three years** following the member's term of service.
- l. Allow time for member to complete required AmeriCorps State trainings, attend AmeriCorps State cohort webinars and attend other AmeriCorps State-mandated events as listed on the program year calendar.
- m. Complete AmeriCorps State required mid-year and end-of-year evaluations on each AmeriCorps member as instructed by the program manager.
- n. Sign off on member travel reimbursements when needed.
- o. Ensure that AmeriCorps service activities are limited to those included in the approved position description.
- p. Ensure that at no time during their service term are AmeriCorps members performing staff functions. Per federal regulations, AmeriCorps members cannot replace paid staff or dedicated volunteer resources.
- q. Act as the liaison between the AmeriCorps member and the program director. This includes informing CEDAM of any violations of the member's service agreement.
- r. Notify CEDAM of any issues and conduct disciplinary actions pursuant to the program's disciplinary process outlined in the AmeriCorps State site supervisor handbook.
- s. Notify CEDAM of any no-call, no-shows within 24 hours.
 - a. Repay CEDAM for any unallowable member living allowance disbursements that happen as a result of a host site's lack of communication.
- t. Provide a designated work area for the member that includes a computer and telephone. Members must also have access to a fax machine, copier, office supplies, postage, and other items as necessary to complete their assignments.
 - a. As it relates to COVID-19, the host site is responsible for providing the AmeriCorps member with the same remote work equipment provided to other staff.
- u. Reimburse AmeriCorps State members for travel required for host organization-related activities, CEDAM's AmeriCorps orientation, and three quarterly trainings per the host site organization's policies and procedures.
- v. Ensure that during service hours AmeriCorps State members do not:
 - Attempt to influence legislation;



CEDAM'S AMERICORPS STATE PROGRAM HOST SITE AGREEMENT



- Organize or engage in protests, petitions, boycotts, or strikes;
 - Assist, promote or deter union organizing;
 - Impair existing contracts for services or collective bargaining agreements;
 - Engage in partisan political activities designed to influence the outcome of an election to any public office;
 - Participate in, or endorse events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
 - Engage in religious instruction; conduct worship services; provide instruction as part of a program that includes mandatory religious instruction or worship; maintain facilities primarily or inherently devoted to religious instruction, worship, or engaging in any form of religious proselytization;
 - Provide a direct benefit to a(n):
 - For-profit entity
 - Labor union
 - Partisan political organization
 - Organization engaged in the religious activities described in the preceding subclause, unless grant funds are not used to support the religious activities; or
 - Nonprofit entity that fails to comply with the restrictions contained in section 501(c)(3) of U.S. Code Title 26
 - Engage in voter registration drives. In addition, AmeriCorps funds may not be used to conduct a voter registration drive.
- w. Forego any rights to royalties in connection with photographs, video, or film taken by the Michigan Community Service Commission or CEDAM. The host site understands that any photograph, video, or film taken of the host site in conjunction with AmeriCorps can be used by MCSC or CEDAM without the host site's express permission.
- x. Model a positive attitude about AmeriCorps and the requirements of the program.
- y. Provide reasonable accommodations to members with disabilities per the host site organizational policy.
- z. Submit CEDAM AmeriCorps State in-kind tracking reports as requested.
- aa. Adhere to all policies and procedures listed in the 2024-25 AmeriCorps State Host Site Supervisor Handbook including CEDAM's diversity, equity, and inclusion policy.

Compliance

The Michigan Community Service Commission and Community Economic Development Association of Michigan reserve the right to inspect all host sites for compliance to grant terms and conditions. All host sites are expected to participate and cooperate with designated officials during an investigation. If CEDAM's AmeriCorps State program is found to be negligent in any way, the host organization will share the financial impact assessed against CEDAM's AmeriCorps program.

Authorization



CEDAM'S AMERICORPS STATE PROGRAM
HOST SITE AGREEMENT



I have read the 2024-25 AmeriCorps host site agreement and that my organization's potential service member is scheduled to serve from September 9, 2024 to August 15, 2025. I understand the duties and responsibilities of the host site and agree to the terms set forth in this document. I agree to comply with all the AmeriCorps policies and procedures, and I understand the financial consequences to our organization if I fail to do so.

Host site organization: City of ST. Johns

Host site address: 100 E. State St., Suite 1100 ST. Johns, MI 48879

Site supervisor name (printed): Bill Schafer

Site supervisor (signature): Bill Schafer

Site supervisor title: Parks & Recreation Director

Date: 5/30/24

Host site executive director name (printed): Chad A. Gamble

Host site executive director (signature): Chad A. Gamble

Date: 5/30/24

CEDAM executive director name: Luke Forrest

CEDAM executive director (signature): _____

Date: _____

*The host site agreement must be signed and returned to CEDAM by May 27, 2024.
A copy of the executed agreement will be returned by CEDAM to the host site within 30 days of receipt.*

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24, 2024

Department: Wastewater	Attachments:
Subject: <i>Conner Rademacher Merit Bonus</i>	[X] <i>Conner Rademacher Merit Bonus Form</i> [] []
Prepared by: Calvin Galecka Water Department Supervisor	Approved by: Chad A. Gamble, P.E., City Manager

SUMMARY/HIGHLIGHT: In May, Conner Rademacher undertook the challenge of testing for his S-4 level water exam. I am happy to report that Conner has successfully passed this difficult exam, a task which he achieved due to his hard work and dedication.

BACKGROUND/DISCUSSION: In the past, individuals who have obtained a new level of licensing have received a one-time bonus of \$900.

STRATEGIC PLAN OBJECTIVE: N/A

FISCAL IMPACT: Monies for this bonus are available within the operating budget.

RECOMMENDATION: Staff recommends the City Commission approve the merit bonus for Conner Rademacher.

Merit Bonus Appraisal Form

Employee Name: Conner Rademacher Title: Water Operator

Department: 500 Employee Payroll Number:

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 Employment Date:

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1	3
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2	0	2	3
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Instructions: A merit bonus is given to an employee, on a year-to-year basis, who does an exceptional job throughout the year. If a Department Head/Supervisor wishes to recommend an employee with a merit bonus, this form must be filled out and given to the City Manager. Employee may take merit bonus in a separate check electronically deposited or have it deposited in his or her City deferred comp program or any other City approved program. If approved, the merit bonus will be payable the first pay period in July.

COMMENTS:

1. Did employee's performance appraisal rate a good or above on all applicable areas?

☒ Yes No

COMMENTS:

2. Has employee passed the 90-day orientation period?

☒ Yes No

3. At least two of the following must have taken place this past year, please check all that applied and comment below:

- ☒ Superior effort in his or her daily duties.
- ☒ Takes on additional duties in a positive manner.
- ☒ Specific job related accomplishments (training, licenses, certifications, etc.).
- ☐ Cost/time saving practices.
- ☐ Completed a special project in a fiscal year.
- ☐ Has made comments or ideas on ways to be more efficient in current City programs or policies.

COMMENTS:

Conner successfully completed his S-4 water exam

Use Page 2 for Additional Comments

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

City Manager's Signature: _____ Date:

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City Commission Approved On:

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CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
April 22, 2024

Department: Administration	Attachments:	Submitted to CA for Review
Subject: King Media	[X] King Media FY 24/25 Contract [] []	[X] [] []
Prepared by: Chad A. Gamble, P.E., City Manager	Approved by: Chad A. Gamble, P.E., City Manager	

SUMMARY/HIGHLIGHT: At the April 22, 2024 Commission meeting, King Media presented a summary of their accomplishments and collaborative work product with the St. Johns City staff on all things marketing and social media. At that meeting their modified contract and scope was approved as a part of the budget process. Noting this approval, this RCA is seeking approval of their modified contract amount totaling \$55,000.

BACKGROUND/DISCUSSION: At the April 22, 2024 meeting King Media representatives presented a summary of the accomplishments to date regarding the City’s communication plan, marketing, and their general public relations support. In addition, their consultant services proposal for FY 24-25 was discussed.

In July of 2021 the City received proposals for the development of a comprehensive communications plan, marketing, and consulting services to assist the City in “public communications and marketing plan that provides clear, consistent, and professional information for city residents, businesses, and visitors.” This contract was awarded to King and they have served in this role for the past three years. King has also offered successful and transparent emergency communications support at various times throughout their time as a consultant for the City. King media will present how they have met this challenge and continue to provide professional direction, marketing and recognizable social media and support for the City.

STRATEGIC PLAN OBJECTIVE: Although not listed specifically as part of the master plan, having a strategic, professional and successful communications plan is inherent on promoting our community as a great place to live, work and play.

FISCAL IMPACT: The FY 24/25 Budget included an appropriation for the approved RFP and related scope of services for the amount of \$55,000.

RECOMMENDATION: Staff recommends the approval of the FY 24/25 King Media contract for the sum of \$55,000.

City of St. Johns

2024-25 Proposal of Services

June 13, 2024

All King Media’s work, from the original contract to consulting services, special projects, crisis communication and more, has been performed in pursuit of this overarching goal. We are proud of the ways in which we have helped the City of St. Johns establish an authentic brand, communicate both celebratory accomplishments and sensitive issues, and develop a strategic plan that emphasizes consistency. The commitment of City staff and the support of the City Commission have made this relationship truly meaningful for us, and we are honored to remain your trusted communications and marketing partner.

King and the City of St. Johns have had three main types of contracts over the past three years:

- Monthly consulting contracts that provided a specific number of hours to be used at the discretion of City staff.
- A contract tied to tasks identified in the Communications and Marketing Plan that outlines specific projects over the course of the fiscal year.
- Additional contracts for special projects, such as the research and development of the Communications and Marketing Plan, logo design, downtown parking signage, etc.

Each of these contract types had its own advantages and limitations. Following a review with City staff, King Media will provide a blended approach for 2024-25, giving King and the City the flexibility to be responsive and nimble, along with the structure to ensure that certain essential communication tactics continue.

The term of this scope of work is July 1, 2024, through June 30, 2025.

Monthly Consulting Services.....\$4,000 per month

King Media will provide up to twenty (20) hours of consulting services per month at the agency’s standard rate of \$200 per hour. These hours can be used for hourly tasks requested by the City of St. Johns, including but not limited to implementation of the Communications and Marketing Plan. Hard costs, including advertising spend, printing, stock images/videos and material production, are not included and will be billed separately upon approval from the City.

Unused hours will be rolled forward into the next month. Should the City need more than twenty (20) hours of consulting services per month, King Media will provide time estimates for approval and will perform approved tasks at our standard agency rate of \$200 per hour.

Monthly consulting invoices will include specific details about the use of hours.

Each quarter or as requested by the City, three (3) hours will be allocated to a regular Zoom meeting with City staff. These meetings will be scheduled for one (1) hour and are expected to include three (3) King Media staff. The purpose of these meetings is to stay regularly connected to the City, receive updates on current City projects, discuss communications and marketing efforts, and plan for upcoming needs.

Potential Overagesestimated \$3,000

In September, December, March and June, twenty (20) hours will be allocated to layout, design and copyediting for the quarterly newsletters. The City should anticipate incurring overage charges of up to \$600 in those four months, to cover the newsletters and the monthly meeting. While this may be offset by rolling over unused hours from previous month(s), we cannot predict whether that will be the case. In addition, we recommend budgeting up to \$250 per newsletter for stock images, which will be billed separately.

The remaining monthly hours will be used on hourly tasks like include press releases, flyers, posters, postcards, website content and more.

Social Media Services\$4,000

King Media will provide up to thirty-two (32) hours of social media services per month at a **reduced rate of \$125 per hour** to be used between July 1, 2024, and June 30, 2025. These hours will be used to provide social media support as requested by the City. Tasks may include, but are not limited to, graphic design, copywriting, approval facilitation, post scheduling, monitoring, metrics evaluation and reporting. Hard costs, including advertising spend for boosted posts, are not included in the above estimate and will be billed separately upon approval from the City.

Should the City need more than thirty-two (32) hours of social media services, King Media will provide time estimates for approval and will perform approved tasks at our discounted rate of \$125 per hour.

Social media invoices will be issued monthly and will include specific details about the use of hours.

Crisis Communication As needed

King Media will continue to provide the City of St. Johns with crisis communication services on an as-needed basis, billed at the agency's standard rate of \$200 per hour.

Crisis communication is defined as the need to communicate information quickly to city staff, residents, the media and other key stakeholder groups. When failure to communicate quickly and clearly to these stakeholders would be detrimental to the City, a situation falls under the category of crisis communication. If the City needs to release potentially sensitive information that is likely to incur significant stakeholder reactions that will need to be addressed immediately, it may also be considered

crisis communication. Finally, any assistance requested outside of normal business hours (Monday – Friday, 7:30 am – 4:30 pm, excluding holidays) will automatically be considered crisis communication.

Crisis communication services may not be taken from the bank of hours provided under monthly consulting services. This excludes requests to participate in after-hours City Commission Meetings unless that request is connected to a crisis communication situation.

Crisis communication invoices will be issued incrementally throughout the incident and will include specific details about the use of hours.

Special Projects As needed

King Media will continue to perform special projects on behalf of the City of St. Johns on an as-needed basis, billed at the agency’s standard rate of \$200 per hour.

Special projects are those that require a significant amount of hours above and beyond the monthly consulting and social media services. They are likely to come out of our monthly meetings as a solution to a need identified by City staff or commissioners. They may also be presented by King as an opportunity to further enhance the City’s communications and marketing efforts.

Special project proposals will be presented to the City as individual scopes of work for the consideration of City staff and/or the City Commission.

Summary of Proposed Twelve-Month Contract

Monthly Retainer	\$48,000
Potential Overages	\$3,000
Social Media Services	\$4,000
Total 2024-25 Contract	\$55,000

Plus crisis communication and special projects as needed.

Total Investment: \$55,000

This covers time devoted to the tasks described above. Hard costs, including stock photo/video purchases and printing, are not included unless otherwise specified. Additional requests beyond this scope of work will be billed at our blended agency rate of \$200 per hour. Additional social media services beyond this scope of work will be billed at our exclusive discounted rate of \$125 per hour.

I. Terms of Contract

This non-exclusive agreement is for provision of professional services to the City of St. Johns, located at 100 E State St #1100, St Johns, MI 48879, herein referred to as Client, by King Media, located at 1555 Watertower Place, East Lansing, MI 48823, herein referred to as Agency.

II. General Billing Procedures

These prices are exclusive to the Client.

Monthly consulting services will be billed in advance, on or near the first of the month. Overages or rollovers will be reflected on the following month's invoice. Hard costs will be billed separately.

Social media services will be billed monthly as the hours are used. Hard costs will be billed separately.

Except for social media services, which are billed at \$125 per hour, any additional tasks beyond the scope of work will be reconciled at the standard agency rate of \$200 per hour before final files are released. Payment is due upon receipt.

Agency invoices are due upon receipt, and prompt payment is expected to keep projects within established timeframes and budgets. Any invoice not paid within thirty (30) days shall be subject to a 15% per month service charge effective as of the invoice date. In the event it is necessary to commence collection proceedings, Client shall pay all collection costs incurred, including reasonable attorney's fees, the fees of collection agencies and other expenses incurred in enforcing any of the terms or conditions thereof.

Agency reserves the right to suspend or terminate a project if timely payment for such project is not received.

The Agency shall use its best efforts to guard against any loss to the Client through failure of media or suppliers to properly execute their commitments, but the Agency shall have no responsibility for any failure on their part.

III. Confidentiality

The Agency shall not, without the Client's express written permission, reveal or otherwise make available to any person or persons any confidential, privileged information, trade secrets, or intellectual property rights not possessed by the Agency regarding the Client's products, business, customers or methods of operation learned by the Agency during the term of this contract.

IV. Indemnification

A. The Agency agrees to exercise its best judgment in the preparation and placement of all advertising and publicity for the Client, with a view to avoiding any claims, proceedings or suits being made or instituted against the Client or Agency. It is mutually agreed, however, that to the extent permitted by law, the Client will indemnify the Agency against any loss it may incur as a result of any claims, proceedings or suits made or brought against it based upon any advertising or publicity the Agency prepared for the Client, and which was approved by the Client prior to publication or broadcast. The Client will not indemnify the Agency against any loss it may sustain as a result of a claim, proceeding or suit made or brought against it based upon any advertising element (i.e., photographs, artwork, etc.)

furnished by the Agency, and which allegedly violates the personal or property rights of any person or persons. Indemnification under this provision shall survive termination of this agreement.

B. To the extent permitted by law, the Client will also indemnify the Agency against any loss it may sustain as a result of a claim, proceeding or suit made or brought against it based upon any advertising element (i.e., photographs, artwork, etc.) furnished by the Client, and which allegedly violates the personal or property rights of any person or persons if Client approved in writing the use of said element before its publication or broadcast. Indemnification under this provision shall survive termination of this agreement.

C. The Agency shall not be held liable for the failure of third-party media or suppliers to meet their obligations.

D. The Agency shall not be liable for delay, omission or error in any advertisement in the absence of willful fault or neglect.

E. Nothing in this agreement shall be deemed to require the Agency to undertake any campaign or prepare any advertising or publicity which is in the Agency's judgment misleading, libelous, unlawful, indecent or otherwise prejudicial to the Agency or to the Client's interest.

F. The Agency shall hold, for a period not to exceed one (1) year, original production vehicles of all Client materials; the Agency shall not be responsible for the destruction of the same through fire, theft or natural disaster.

V. Governing Law/Jurisdiction

This agreement, in its validity, construction and performance, shall be governed in all respects by the laws of the State of Michigan; both parties agree to hereby submit to the jurisdiction of the state and federal courts.

VI. Rights of Usage

Except as otherwise permitted or required by law, any applicable media strategy, tactical strategy and negotiated rates remain confidential and are the intellectual property of the Agency.

The Client shall own any layouts, copy, artwork, drawings, films, video files, photography, and other materials prepared by or purchased by the Agency for the Client and for which the Client has paid, regardless of whether such materials were published, displayed, or otherwise presented during the course of this contract. The Client shall also own any videotape, photo negative or other such item for which the Agency has only paid a fee for the "rights of use." Any unused or rejected marketing, public relations, advertising or other graphic design programs, plans, designs, and ideas prepared by the Agency will remain the property of the Agency, and shall be used as it sees fit, provided it does not involve the release of any confidential information regarding the Client's business or methods of operation or the intellectual property rights not possessed by the Agency.

VII. Modification

This writing contains the entire agreement of the parties. No representations were made or relied on by either party, other than those expressly set forth. No agent, employee, or other representative of either party is empowered to alter any of the terms hereof, unless done in writing and signed by an executive

officer of both parties. No modification of either party which would have the effects of modifying the obligations of the other party (except as to lessen the same) shall be effective unless a memorandum regarding same is executed by an executive officer of both parties.

VIII. Termination

The parties reserve the right to terminate this contract at any time, for any reason, provided the parties give not less than 30 days' written notice of termination by electronic mail and/or postal letter. However, if the agreement is terminated, Client shall be required to pay the pro rata amount of the work or services provided by the effective date of termination and the Agency shall refund to Client any pro rata fees paid by Client for services or work not completed by the effective date of termination.

Approval

Agreement by both parties to confirm acceptance of the requirements, costs and schedule:

Scott Dzurka
Mayor
City of St. Johns

Date

Mindy Seavey
City Clerk
City of St. Johns

Date

Coleen King
President & Founder
King Media

Date

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
June 24, 2024

Department: Administration	Attachments:
Subject: <i>Year-End Budget adjustments</i>	[X] Budget Amendment Detail Report [X] Year-End Budget Report [X] Quarterly Budget Amendment Report
Prepared by: Kristina Kinde, Deputy City Manager Treasurer	Approved by: Chad A. Gamble, P.E., City Manager

SUMMARY/HIGHLIGHT: As a part of our year-end financial analysis, we re-evaluate all accounts and all year-end budget adjustments that need to be made or were made throughout the last 6 months. Included in these adjustments are reclassifications of expenses from one budget line item to another within a Department. Also, there are adjustments for projects that were approved throughout the year as a part of the RCA process. As you will note in the year-end budget report, we are budgeting to add 288,866.84 to fund balance. Of this, \$287,537.88 is the remaining excess from ARPA funding that will be used in the next fiscal year and will be assigned for Capital Projects in the FY 23/24 fund balance.

BACKGROUND/DISCUSSION: Below are some highlights of the adjustments greater than \$15,000 and not a part of the two previously mentioned categories above:

GENERAL FUND ADJUSTMENTS:

- Increase in Other Federal Grants revenue to recognize the remaining ARPA revenue
- Increase in State Grants revenue for the \$150,000 grant received for the US-27 road improvements at the industrial park.
- Increase in Local Community Stabilization revenue for the actual amount received.
- Increase in Insurance Reimbursement revenue for actual reimbursements received.
- Increase in Transfer from Wilson Center revenue for reimbursement of prior year Wilson Center expenditures being reimbursed by the bond proceeds.
- Increase in PA 425 Allocation expense to Bingham Township for ITC. This was an increase due to the taxable value of ITC increasing and this was not paid out in the 2022/23 fiscal year.
- Decrease in Salaries and Wages in the Fire Department due to budgeting conservatively and adjusting to actual.
- Increase in Salaries and Wages for DPW Department due to prior year allocations being used as estimate and adjusting to actual. This increase will cause a decrease in one of the other funds or departments that DPW workers are expensed.

- Increase in Street Light expenditure due to increase in energy costs.
- Increase in Contractual Services ARPA to account for the budgeted amounts for the increased costs to the Volleyball court project.
- Decrease in Capital Outlay – General Government for budgeted capital outlay for electric vehicle charging station if a grant was received.
- Decrease in Capital Outlay – Public Works for Public Works office & vehicle storage plans coming in less than budgeted and power washer not being purchased in current year.
- Increase in Capital Outlay – Recreation & Culture for items approved to purchase at Commission meetings including Phase 3 Camera Project, City Park Gates, and Automatic Locks for Restrooms carried over from prior year.
- Decrease in Capital Outlay – Wilson Center as all Wilson center capital expenditures have been moved to the Wilson Center Capital Projects Fund.
- Increase in Capital Improvement/City Drains – this is a charge from the County drain department and is an unknown. This adjustment is to adjust to actual for the fiscal year.
- Increase in General Long Term Debt Principal and Interest – This is for the first payment on the Fire Truck. This was not budgeted at the beginning year, so this adjustment is to adjust to actual.
- Increase in Transfer to Major Streets for the movement of excess of revenue due to ARPA funds being used to match the grant for the extension of the trail from Astwood Mews to Townsend Rd.
- Increase in Transfer to Fantasy Forest for the City’s approved contribution to the Fantasy Forest program.

MAJOR STREET ADJUSTMENTS

- Increase in State Grant revenue and Transfer from General Funds and Capital Services – ARPA expenditure for the grant for extension of the trail from Astwood Mews to Townsend Rd.
- Increase in Transfer to Motor Pool as discussed during budget process for the Major Streets portion of future equipment purchases.

LDFA

- Increase in Contractual Services for Streets in Industrial Park

FANTASY FOREST CAPITAL PROJECT FUND

- Increase in Transfer from General Fund revenue and Contractors/Outside Services expenditure for the City’s contribution and starting of the Fantasy Forest Project.

WILSON CENTER CAPITAL PROJECT FUND

- Increase to Bond Proceeds and Bond Premium Revenue and Contractual Services, Attorney Fees, Bond Issuance Costs and Transfers to General Fund for the Issuance of the Bonds and all expenditures to date for the Wilson Center project.

GARBAGE FUND

- Increase in Transfer to Motor Pool as discussed during budget process for the Garbage Fund portion of future equipment purchases.

MOTOR POOL

- Increase in Transfer from Other Funds as discussed during budget process for the Garbage and Major Streets Fund portions of future equipment purchases.

STRATEGIC PLAN OBJECTIVE: N/A

FISCAL IMPACT: The attachment shows the net impact and changes of revenues vs. expenditures for each fund.

RECOMMENDATION: Staff recommends the City Commission approve all year end budget adjustments attached.

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-000-528.000	BA	06/17/2024	14946	OTHER FEDERAL GRANTS	495,817.08
101-000-540.000	BA	06/17/2024	14946	STATE GRANTS	(2,100.00)
101-000-540.000	BA	06/17/2024	14947	STATE GRANTS	150,000.00
101-000-573.000	BA	06/17/2024	14946	Local Community Stabilization Sh.	37,000.00
101-000-574.000	BA	06/17/2024	14946	STATE REVENUE SHAR SALES TAX	702.00
101-000-574.004	BA	06/17/2024	14946	METRO ACT REVENUE	4,000.00
101-000-632.001	BA	06/17/2024	14947	CITY FIRE SERVICE	4,000.00
101-000-657.000	BA	06/17/2024	14947	CIVIL INFRACTION FINES	3,000.00
101-000-665.000	BA	06/17/2024	14946	INTEREST EARNED/INVESTMENTS	10,000.00
101-000-665.000	BA	06/17/2024	14947	INTEREST EARNED/INVESTMENTS	1,000.00
101-000-676.000	BA	06/17/2024	14947	REIMBURSEMENTS	5,000.00
101-000-676.002	BA	06/17/2024	14946	INSURANCE REIMBURSEMENT	26,231.99
101-000-677.000	BA	06/17/2024	14947	MISCELLANEOUS REVENUE	6,000.00
101-000-699.402	BA	06/17/2024	14947	TRANSFER FROM WILSON CENTER CAPI'	280,433.32
101-101-806.000	BA	06/17/2024	14946	TAX APPEALS	11,500.00
101-101-900.003	BA	06/17/2024	14946	ORDINANCE PRINTING	2,500.00
101-101-900.006	BA	06/17/2024	14946	CODIFICATION/CITY ORDINANCE	1,500.00
101-101-956.000	BA	06/17/2024	14946	MISCELLANEOUS	1,250.00
101-101-956.007	BA	06/17/2024	14946	PA 425/TAX ALLOCATION TO TWP	37,000.00
101-101-962.000	BA	06/17/2024	14946	COMMUNITY DEVELOPMENT	14,940.00
101-101-963.001	BA	06/17/2024	14946	ELECTIONS	2,000.00
101-101-963.002	BA	06/17/2024	14946	BOARD OF REVIEW	1,175.00
101-172-715.003	BA	06/17/2024	14947	INSURANCE PACKAGE	(6,000.00)
101-172-729.000	BA	06/17/2024	14946	POSTAGE	7,000.00
101-172-818.000	BA	06/17/2024	14946	CONTRACTUAL SERVICES	1,200.00
101-172-853.004	BA	06/17/2024	14946	MONTHLY & LONG DISTANCE SERV	6,800.00
101-172-934.001	BA	06/05/2024	14922	COPY MACHINE MAINTENANCE	1,000.00
101-172-980.000	BA	06/05/2024	14922	OFFICE EQUIPMENT/FURNITURE	(1,000.00)
101-301-732.000	BA	05/29/2024	14917	OPERATING SUPPLIES/POLICE	1,000.00
101-301-750.002	BA	06/03/2024	14923	GASOLINE	(3,032.63)
101-301-931.000	BA	06/03/2024	14923	BUILDING MAINTENANCE	737.22
101-301-933.000	BA	06/03/2024	14923	EQUIPMENT MAINTENANCE	1,879.88
101-301-933.004	BA	06/03/2024	14923	COPIER MAINTENANCE CONTRACT	415.53
101-301-977.010	BA	05/29/2024	14917	RADAR UNIT	(1,000.00)
101-336-702.000	BA	06/17/2024	14947	SALARIES AND WAGES	(32,000.00)
101-336-733.000	BA	06/03/2024	14924	OPERATING SUPPLIES/FIRE DEPT	150.00
101-336-768.000	BA	06/03/2024	14924	UNIFORMS	(150.00)
101-441-702.000	BA	06/17/2024	14946	SALARIES AND WAGES	50,000.00
101-441-713.001	BA	06/17/2024	14946	EMPLOYER SOCIAL SECURITY	4,000.00
101-441-713.002	BA	06/17/2024	14946	MEDICARE/EMPLOYER PORTION	750.00
101-441-714.003	BA	06/17/2024	14946	PENSION-DEFINED CONTRIBUTION	1,500.00
101-441-734.000	BA	06/17/2024	14946	OPERATING SUPPLIES/DPW	8,000.00
101-441-734.000	BA	06/17/2024	14946	OPERATING SUPPLIES/DPW	8,000.00
101-441-768.008	BA	06/17/2024	14946	UNIFORM-SERVICE	2,000.00
101-441-768.008	BA	06/17/2024	14946	UNIFORM-SERVICE	2,000.00
101-441-818.000	BA	06/17/2024	14946	CONTRACTUAL SERVICES	(3,473.34)
101-441-818.000	BA	06/17/2024	14946	CONTRACTUAL SERVICES	(3,473.34)
101-441-818.000	BA	06/17/2024	14947	CONTRACTUAL SERVICES	3,473.34
101-441-818.054	BA	06/17/2024	14946	ALARM MONITORING SERVICE	1,000.00
101-441-920.005	BA	06/17/2024	14946	STREET LIGHTS	20,000.00
101-441-920.006	BA	06/17/2024	14946	WATER/SEWER CHARGE	500.00
101-441-931.003	BA	06/17/2024	14946	DEPOT BUILDING MAINTENANCE	9,000.00
101-441-956.006	BA	06/17/2024	14946	CODE ENFORCEMENT MOWING	1,800.00
101-752-814.000	BA	06/04/2024	14926	COMPUTER & PHONE SERVICE	3,200.00
101-752-977.021	BA	06/04/2024	14926	PARK IMPROVEMENT	(3,200.00)
101-901-753.102	BA	06/17/2024	14946	HICKS PROPERTY IMPROVEMENTS	(10,000.00)
101-901-818.300	BA	06/17/2024	14946	CONTRACTUAL SERVICES - ARPA	25,050.00
101-901-970.001	BA	06/17/2024	14946	CAPITAL OUTLAY - GENERAL GOVERN	(20,000.00)
101-901-970.003	BA	06/17/2024	14947	CAPITAL OUTLAY - PUBLIC WORKS	(20,000.00)
101-901-970.004	BA	06/11/2024	14930	CAPITAL OUTLAY - RECREATION & CU	63,797.60
101-901-970.004	BA	06/17/2024	14947	CAPITAL OUTLAY - RECREATION & CU	(5,000.00)
101-901-970.006	BA	06/17/2024	14946	CAPITAL OUTLAY - WILSON CENTER	(54,000.00)
101-901-989.004	BA	06/17/2024	14946	CAPITAL IMPROVE/CITY DRAINS	15,010.00
101-901-991.001	BA	06/17/2024	14946	GENERAL LONG TERM DEBT PRIN	54,906.79
101-901-993.015	BA	06/17/2024	14946	GENERAL LONG TERM DEBT INT	25,513.11
101-901-995.203	BA	05/29/2024	14920	TRANSFER TO MAJOR STREET	155,500.00
101-901-995.401	BA	06/17/2024	14948	TRANSFER TO FANTASY FOREST	75,000.00
202-000-540.000	BA	05/29/2024	14920	STATE GRANTS	155,500.00
202-000-699.009	BA	05/29/2024	14920	GENERAL FUND APPROPRIATION	155,500.00
202-451-995.661	BA	04/01/2024	14864	TRANSFER TO MOTOR POOL	100,133.34
202-463-818.300	BA	05/29/2024	14920	CONTRACTUAL SERVICES - ARPA	311,000.00
250-172-818.000	BA	05/29/2024	14919	CONTRACTUAL SERVICES	53,211.20
401-000-699.101	BA	06/17/2024	14948	TRANSFER FROM GENERAL FUND	75,000.00
401-451-818.069	BA	05/15/2024	14916	CONTRACTORS/OUTSIDE SERVICES	75,000.00
401-451-818.069	BA	06/17/2024	14946	CONTRACTORS/OUTSIDE SERVICES	75,000.00
401-451-818.069	BA	06/17/2024	14949	CONTRACTORS/OUTSIDE SERVICES	(75,000.00)
402-000-665.009	BA	06/17/2024	14946	BOND PROCEEDS	3,000,000.00
402-000-696.000	BA	06/17/2024	14946	BOND PREMIUM REVENUE	93,898.90
402-451-818.069	BA	06/17/2024	14946	CONTRACTUAL SERVICES	700,000.00
402-451-826.087	BA	06/17/2024	14946	ATTORNEY FEES	17,000.00

GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
402-451-994.001	BA	06/17/2024	14946	Issuance Costs	118,295.00
402-451-995.101	BA	06/17/2024	14946	TRANSFER TO GENERAL FUND	280,433.32
515-528-995.661	BA	04/01/2024	14864	TRANSFER TO MOBILE	25,033.33
592-540-746.000	BA	06/07/2024	14928	MATERIALS/SUPPLIES/WTR PROD	(2,600.00)
592-540-746.002	BA	06/07/2024	14928	CHLORINE	2,600.00
592-550-748.001	BA	02/14/2024	14642	CHLORINE	268.24
592-550-748.001	BA	05/29/2024	14918	CHLORINE	1,958.45
592-550-748.002	BA	02/14/2024	14642	COAGULANT	(268.24)
592-550-748.003	BA	05/29/2024	14918	POLYELECTROLITE	(1,958.45)
592-550-748.008	BA	06/03/2024	14924	LAB SUPPLIES	2,800.00
592-550-748.011	BA	06/03/2024	14924	TOOLS AND SUPPLIES	100.00
592-550-748.015	BA	06/03/2024	14924	SULFUR DIOXIDE	(1,100.00)
592-550-748.015	BA	06/03/2024	14924	SULFUR DIOXIDE	(100.00)
592-550-818.007	BA	06/03/2024	14924	LABORATORY SERVICES	1,100.00
592-550-818.020	BA	06/03/2024	14924	CONTRACTUAL MAINTENANCE	(2,800.00)
592-550-818.030	BA	05/15/2024	14914	SLUDGE PROGRAM	(6,029.48)
592-550-931.000	BA	06/03/2024	14924	BUILDING MAINTENANCE	(100.00)
592-550-933.000	BA	06/03/2024	14924	EQUIPMENT MAINTENANCE	100.00
592-550-933.014	BA	05/15/2024	14914	PLANT EQUIPMENT	6,029.48
661-000-699.040	BA	04/01/2024	14865	TRANSFERS FROM OTHER DEPTS	125,166.67
661-271-818.066	BA	05/30/2024	14925	CDL TESTING	4,125.00
661-271-930.004	BA	03/01/2024	14649	HOIST INSPECTION	(1,265.00)
661-271-933.019	BA	03/01/2024	14649	OUTSIDE SERVICE	2,496.00
661-271-933.019	BA	05/30/2024	14925	OUTSIDE SERVICE	(4,125.00)
661-271-977.029	BA	03/01/2024	14649	MISCELLANEOUS EQUIPMENT	(1,231.00)

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
101-000-404.000	CURRENT PROPERTY TAX	2,464,974.00	2,395,753.73	69,220.27
101-000-404.001	ACT 359	49,977.73	48,491.49	1,486.24
101-000-405.000	DELINQUENT PROPERTY TAX	1,900.00	44,479.12	(42,579.12)
101-000-405.001	DELQ ACT 359		1,078.17	(1,078.17)
101-000-434.000	TRAILER PARK TAX	500.00	385.00	115.00
101-000-445.000	INTEREST-PENALTY/DELINQ TAX	15,000.00	28,488.05	(13,488.05)
101-000-448.000	COLLECTION FEE	110,000.00	113,342.28	(3,342.28)
101-000-477.000	FRANCHISE FEE	92,000.00	64,284.48	27,715.52
101-000-478.000	CITY LICENSES AND PERMITS	12,000.00	6,180.50	5,819.50
101-000-494.000	PARKING PERMITS	15,000.00	12,841.00	2,159.00
101-000-528.000	OTHER FEDERAL GRANTS	804,817.08	804,817.08	
101-000-540.000	STATE GRANTS	199,900.00	7,653.20	192,246.80
101-000-555.000	MID-STATE HEALTH NTKW GRANT	6,863.00	6,863.00	
101-000-566.000	ARTS & CULTURE GRANT	880.00	880.00	
101-000-569.000	ACT 302 FUNDS-STATE OF MICH	1,900.00	1,899.60	0.40
101-000-573.000	Local Community Stabilization Sha	137,000.00	137,328.77	(328.77)
101-000-574.000	STATE REVENUE SHAR SALES TAX	1,100.00	1,194.00	(94.00)
101-000-574.001	CONSTITUTIONAL	838,759.00	441,588.00	397,171.00
101-000-574.002	STATUTORY	130,367.00	62,205.00	68,162.00
101-000-574.003	STATE REVENUE SHAR LIQ LIC	6,000.00	4,668.95	1,331.05
101-000-574.004	METRO ACT REVENUE	34,000.00	34,267.47	(267.47)
101-000-626.002	ADM CHARGES/WATER-SEWER FUND	566,906.00	566,906.00	
101-000-626.005	ADMIN CHARGES-MOBILE EQUIP	67,373.00	67,373.00	
101-000-626.006	ADMIN CHARGES-GARBAGE	62,162.00	62,162.00	
101-000-626.007	ADMIN CHARGES-LDFA	949.00	949.00	
101-000-626.008	ADMIN CHARGES - PSD	4,600.00	4,600.00	
101-000-626.009	ADMIN CHARGES-MAJOR STREET	60,924.00	60,924.00	
101-000-626.010	ADMIN CHARGES-LOCAL STREET	100,273.00	100,273.00	
101-000-626.011	ADMIN CHARGES-DDA	3,203.00	3,203.00	
101-000-627.000	RENTAL INSPECTION FEES	39,725.00	29,750.00	9,975.00
101-000-632.000	RURAL FIRE SERVICE	105,000.00	87,767.00	17,233.00
101-000-632.001	CITY FIRE SERVICE	17,200.00	17,277.56	(77.56)
101-000-653.000	RECREATION RECEIPTS	37,200.00	23,487.52	13,712.48
101-000-656.000	PARKING VIOLATIONS	2,000.00	3,285.00	(1,285.00)
101-000-657.000	CIVIL INFRACTION FINES	3,000.00	3,000.00	
101-000-665.000	INTEREST EARNED/INVESTMENTS	16,000.00	15,967.15	32.85
101-000-667.006	FELL FARM LAND RENT	4,380.64	4,380.64	
101-000-667.008	FACILITIES RENTAL	15,700.00	15,797.50	(97.50)
101-000-673.002	SALE OF GFA	30,000.00		30,000.00
101-000-674.000	CONTRIBUTIONS REVENUE-POLICE	1,000.00	600.00	400.00
101-000-674.008	DESIGNATED CONTRIBUTIONS - POLICE	3,900.00	3,900.00	
101-000-674.009	CONTRIBUTIONS REVENUE-FIRE	3,000.00		3,000.00
101-000-676.000	REIMBURSEMENTS	14,436.51	14,613.49	(176.98)
101-000-676.002	INSURANCE REIMBURSEMENT	80,000.00	80,152.80	(152.80)
101-000-677.000	MISCELLANEOUS REVENUE	16,000.00	16,196.13	(196.13)
101-000-678.002	MISC REVENUE-RECREATION-SCHOOL PR		7,205.50	(7,205.50)
101-000-678.003	RECREATION GIFT CERTIFICATES	3,000.00	2,875.25	124.75
101-000-687.000	DISTRICT COURT REFUNDS	15,000.00	10,635.64	4,364.36
101-000-699.034	USE OF FUND BALANCE	200,000.00		200,000.00
101-000-699.402	TRANSFER FROM WILSON CENTER CAPIT	280,433.32		280,433.32
Totals for dept 000 - REVENUE		6,676,303.28	5,421,970.07	1,254,333.21
TOTAL ESTIMATED REVENUES		6,676,303.28	5,421,970.07	1,254,333.21

APPROPRIATIONS

Dept 101 - LEGISLATIVE DEPARTMENT

101-101-702.000	SALARIES AND WAGES	102,639.00	101,114.57	1,524.43
101-101-702.089	CITY COMMISSION	15,050.00	12,825.00	2,225.00
101-101-712.000	FRINGE BENEFITS	22,248.06	21,899.94	348.12
101-101-713.001	EMPLOYER SOCIAL SECURITY	7,534.00	7,126.45	407.55
101-101-713.002	MEDICARE/EMPLOYER PORTION	1,762.00	1,666.67	95.33
101-101-714.002	PENSION -DEFINED BENEFIT	66,173.97	54,574.34	11,599.63
101-101-714.003	PENSION-DEFINED CONTRIBUTION		295.79	(295.79)
101-101-722.000	SICK LEAVE	3,825.00	3,824.58	0.42
101-101-806.000	TAX APPEALS	19,000.00	18,767.22	232.78
101-101-826.086	AUDIT FEES	27,750.00	24,500.00	3,250.00
101-101-826.087	ATTORNEY FEES	80,000.00	64,088.40	15,911.60
101-101-870.091	CITY CLERK	100.00	31.70	68.30
101-101-900.001	COMMISSION PROCEEDINGS	600.00	547.15	52.85
101-101-900.002	NOTICE OF HEARINGS	1,000.00	516.10	483.90
101-101-900.003	ORDINANCE PRINTING	5,000.00	4,960.95	39.05
101-101-900.004	OTHER	50.00	225.06	(175.06)
101-101-900.006	CODIFICATION/CITY ORDINANCE	4,500.00	4,487.04	12.96
101-101-901.000	PRINT AND PUBLISHING	1,000.00	1,061.73	(61.73)
101-101-956.000	MISCELLANEOUS	6,500.00	6,525.44	(25.44)

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 101 - LEGISLATIVE DEPARTMENT				
101-101-956.001	CHAMBER OF COMMERCE DUES	475.00	925.00	(450.00)
101-101-956.002	MUNICIPAL LEAGUE DUES	4,800.00	4,779.00	21.00
101-101-956.005	CLERK/BLDG INSPECTOR DUES	260.00	280.00	(20.00)
101-101-956.007	PA 425/TAX ALLOCATION TO TWP	40,000.00		40,000.00
101-101-956.015	RECORDS MANAGEMENT	1,000.00		1,000.00
101-101-960.000	EDUCATION AND TRAINING	2,600.00	1,131.63	1,468.37
101-101-961.003	OTHER ASSOCIATION DUES/MAPS	725.00	875.00	(150.00)
101-101-962.000	COMMUNITY DEVELOPMENT	163,588.00	158,232.41	5,355.59
101-101-963.000	ZONING APPEALS BOARD	200.00	389.55	(189.55)
101-101-963.001	ELECTIONS	12,000.00	11,628.33	371.67
101-101-963.002	BOARD OF REVIEW	2,000.00	1,928.47	71.53
101-101-987.000	VOTING MACHINES AND SUPPLIES	6,000.00	5,981.82	18.18
Totals for dept 101 - LEGISLATIVE DEPARTMENT		598,380.03	515,189.34	83,190.69
Dept 172 - ADMINISTRATION DEPARTMENT				
101-172-702.000	SALARIES AND WAGES	490,974.00	481,300.33	9,673.67
101-172-712.000	FRINGE BENEFITS	115,658.68	118,043.29	(2,384.61)
101-172-713.001	EMPLOYER SOCIAL SECURITY	31,209.00	29,742.91	1,466.09
101-172-713.002	MEDICARE/EMPLOYER PORTION	7,299.00	6,956.00	343.00
101-172-714.002	PENSION -DEFINED BENEFIT	147,716.01	102,406.59	45,309.42
101-172-714.003	PENSION-DEFINED CONTRIBUTION	48,700.00	46,705.71	1,994.29
101-172-714.004	PENSION DEFINED BENEFIT-CM	10,512.00	7,884.00	2,628.00
101-172-715.003	INSURANCE PACKAGE	106,000.00	105,281.00	719.00
101-172-716.000	UNEMPLOYMENT COMP INSURANCE	250.00	265.93	(15.93)
101-172-722.000	SICK LEAVE	8,004.00	7,927.12	76.88
101-172-729.000	POSTAGE	16,000.00	13,739.21	2,260.79
101-172-730.000	OFFICE SUPPLIES/ADM	8,000.00	7,712.37	287.63
101-172-768.000	UNIFORMS	500.00	655.02	(155.02)
101-172-814.002	WEBSITE	3,500.00	3,475.00	25.00
101-172-814.003	HARDWARE MAINTENANCE	36,000.00	35,464.00	536.00
101-172-814.004	SOFTWARE MAINTENANCE	23,500.00	23,843.62	(343.62)
101-172-814.005	COMPUTER SUPPLIES	11,722.00	12,107.93	(385.93)
101-172-818.000	CONTRACTUAL SERVICES	4,400.00	4,352.58	47.42
101-172-853.004	MONTHLY & LONG DISTANCE SERV	13,000.00	11,746.87	1,253.13
101-172-870.000	MILEAGE	300.00	128.63	171.37
101-172-870.092	ASSESSOR / MILEAGE	1,300.00	1,000.00	300.00
101-172-934.001	COPY MACHINE MAINTENANCE	2,500.00	2,069.33	430.67
101-172-940.001	POSTAGE METER	750.00	727.56	22.44
101-172-940.003	POST OFFICE BOX	325.00	348.00	(23.00)
101-172-956.000	MISCELLANEOUS	2,000.00	1,095.06	904.94
101-172-957.000	BOOKS/PERIODICALS/RENTAL/ETC	100.00	42.58	57.42
101-172-960.000	EDUCATION AND TRAINING	500.00	623.57	(123.57)
101-172-961.000	PROFESSIONAL DUES	1,000.00	1,434.00	(434.00)
101-172-961.092	ASSESSOR CERT AND DUES	400.00	270.00	130.00
101-172-977.011	COMPUTER EQUIPMENT	17,684.00	7,114.30	10,569.70
101-172-977.015	COMPUTER SOFTWARE	6,304.00	2,006.75	4,297.25
101-172-980.000	OFFICE EQUIPMENT/FURNITURE	4,000.00	3,789.30	210.70
Totals for dept 172 - ADMINISTRATION DEPARTMENT		1,120,107.69	1,040,258.56	79,849.13
Dept 265 - MUNICIPAL BUILDING				
101-265-931.004	COUNTY CONTRACT	90,000.00	81,045.00	8,955.00
Totals for dept 265 - MUNICIPAL BUILDING		90,000.00	81,045.00	8,955.00
Dept 272 - INSURANCE AND RETIREMENT				
101-272-715.001	HEALTH INSURANCE		79,971.47	(79,971.47)
101-272-715.004	LIFE INSURANCE		9,066.62	(9,066.62)
101-272-715.007	DENTAL		12,675.65	(12,675.65)
101-272-715.008	VISION		938.19	(938.19)
Totals for dept 272 - INSURANCE AND RETIREMENT			102,651.93	(102,651.93)
Dept 301 - POLICE DEPARTMENT				
101-301-702.000	SALARIES AND WAGES	805,469.00	798,319.45	7,149.55
101-301-702.011	Crossing Guard Wages	5,625.00	4,950.00	675.00
101-301-712.000	FRINGE BENEFITS	134,931.92	104,709.21	30,222.71
101-301-713.001	EMPLOYER SOCIAL SECURITY	53,542.00	52,490.36	1,051.64
101-301-713.002	MEDICARE/EMPLOYER PORTION	12,522.00	12,275.93	246.07
101-301-714.002	PENSION -DEFINED BENEFIT	416,918.00	257,792.69	159,125.31
101-301-714.003	PENSION-DEFINED CONTRIBUTION	89,320.00	92,267.71	(2,947.71)
101-301-722.000	SICK LEAVE	19,724.00	18,834.58	889.42
101-301-723.000	HOLIDAY PAY / POLICE	29,755.00	31,143.18	(1,388.18)
101-301-732.000	OPERATING SUPPLIES/POLICE	6,800.00	4,048.24	2,751.76
101-301-732.008	AMMUNITION	4,040.54	2,688.78	1,351.76
101-301-732.009	CUSTODIAL SUPPLIES	550.00	261.18	288.82
101-301-732.014	OFFICE SUPPLIES	3,000.00	2,217.19	782.81
101-301-750.002	GASOLINE	25,467.37	18,800.67	6,666.70

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 301 - POLICE DEPARTMENT				
101-301-768.001	UNIFORM	8,200.00	7,098.86	1,101.14
101-301-768.010	VEST	5,000.00	3,190.00	1,810.00
101-301-804.086	LEGAL/AUDIT	65,000.00	63,240.64	1,759.36
101-301-818.004	RADIO CONTRACT/COMPUTER ACCESS	14,000.00	12,452.21	1,547.79
101-301-818.005	CLEANING / UNIFORMS	750.00	549.00	201.00
101-301-818.035	SEAL LOGOS	750.00		750.00
101-301-818.052	INVESTIGATIVE SERVICES	1,000.00	420.00	580.00
101-301-818.071	JANITORIAL SERVICES	9,000.00	4,492.80	4,507.20
101-301-819.000	FLEET AND LIABILITY INSURANC	5,900.00	5,884.16	15.84
101-301-870.000	MILEAGE	300.00	331.47	(31.47)
101-301-880.000	COMMUNITY PROMOTION	6,700.00	5,512.71	1,187.29
101-301-880.001	GRANT-RELATED EXPENSES	26,050.00	25,838.14	211.86
101-301-880.004	DESIGNATED EXPENDITURES - POLICE	2,000.00	122.50	1,877.50
101-301-900.000	PRINT AND PUBLISHING	500.00		500.00
101-301-920.001	NATURAL GAS	4,000.00	2,218.56	1,781.44
101-301-920.002	ELECTRIC	6,850.00	4,675.68	2,174.32
101-301-920.003	TELEPHONE	7,600.00	7,917.09	(317.09)
101-301-920.006	WATER/SEWER CHARGE	1,000.00	708.31	291.69
101-301-931.000	BUILDING MAINTENANCE	11,737.22	12,042.19	(304.97)
101-301-933.000	EQUIPMENT MAINTENANCE	6,879.88	10,439.54	(3,559.66)
101-301-933.004	COPIER MAINTENANCE CONTRACT	3,040.53	3,151.05	(110.52)
101-301-956.003	PARKING LOT LEASE	250.00	250.00	
101-301-960.009	MICH ASSOC CHIEF/POLICE MTGS	1,500.00	1,601.72	(101.72)
101-301-960.010	TRAINING	5,500.00	3,775.93	1,724.07
101-301-960.012	OTHER DUES	600.00	405.00	195.00
101-301-960.016	TRAINING / ACT 302 FUNDS	1,300.00	720.00	580.00
101-301-977.001	MISCELLANEOUS	1,000.00	1,274.05	(274.05)
101-301-977.005	HAND GUNS & ACCESSORIES	4,000.00	1,176.99	2,823.01
101-301-977.010	RADAR UNIT	1,700.00		1,700.00
101-301-977.011	COMPUTER EQUIPMENT	2,500.00	639.23	1,860.77
101-301-977.015	COMPUTER SOFTWARE	5,000.00		5,000.00
101-301-977.037	RADIO EQUIPMENT	1,800.00		1,800.00
101-301-980.000	OFFICE EQUIPMENT/FURNITURE	1,000.00	720.12	279.88
Totals for dept 301 - POLICE DEPARTMENT		1,820,072.46	1,581,647.12	238,425.34
Dept 336 - FIRE DEPARTMENT				
101-336-702.000	SALARIES AND WAGES	88,414.00	78,733.25	9,680.75
101-336-702.032	ADMINISTRATIVE ASST.	14,772.00	11,694.78	3,077.22
101-336-712.000	FRINGE BENEFITS	4,725.42	1,749.42	2,976.00
101-336-713.001	EMPLOYER SOCIAL SECURITY	8,382.00	5,586.88	2,795.12
101-336-713.002	MEDICARE/EMPLOYER PORTION	1,960.00	1,306.62	653.38
101-336-714.002	PENSION -DEFINED BENEFIT	2,422.00	2,441.22	(19.22)
101-336-714.003	PENSION-DEFINED CONTRIBUTION	202.00		202.00
101-336-715.002	FIRE DEPARTMENT / ACCIDENT	1,500.00	2,471.00	(971.00)
101-336-732.011	BATTERIES	500.00	210.18	289.82
101-336-733.000	OPERATING SUPPLIES/FIRE DEPT	10,650.00	10,521.12	128.88
101-336-750.002	GASOLINE	4,000.00	4,093.08	(93.08)
101-336-768.000	UNIFORMS	3,450.00	2,833.02	616.98
101-336-786.011	TURNOUT GEAR	10,000.00	8,759.63	1,240.37
101-336-818.028	OUTSIDE SERVICES	13,650.00	11,081.87	2,568.13
101-336-818.071	JANITORIAL SERVICES	6,250.00	2,875.20	3,374.80
101-336-819.000	FLEET AND LIABILITY INSURANC	6,500.00	4,413.12	2,086.88
101-336-870.000	MILEAGE	200.00		200.00
101-336-880.000	COMMUNITY PROMOTION	3,100.00	2,110.47	989.53
101-336-880.001	GRANT-RELATED EXPENSES	14,961.51	14,926.78	34.73
101-336-920.001	NATURAL GAS	3,500.00	3,773.71	(273.71)
101-336-920.002	ELECTRIC	4,000.00	4,802.43	(802.43)
101-336-920.003	TELEPHONE	3,000.00	2,479.35	520.65
101-336-920.006	WATER/SEWER CHARGE	4,000.00	5,076.09	(1,076.09)
101-336-933.000	EQUIPMENT MAINTENANCE	34,568.01	39,586.09	(5,018.08)
101-336-935.001	FIRE HALL MAINTENANCE	3,500.00	3,032.65	467.35
101-336-956.000	MISCELLANEOUS	1,250.00	1,679.51	(429.51)
101-336-960.000	EDUCATION AND TRAINING	1,000.00	527.72	472.28
101-336-961.000	PROFESSIONAL DUES	520.00	420.00	100.00
101-336-977.001	MISCELLANEOUS		0.90	(0.90)
101-336-977.037	RADIO EQUIPMENT	3,500.00	3,112.00	388.00
101-336-977.061	GENERATOR MAINTENANCE	600.00	908.93	(308.93)
Totals for dept 336 - FIRE DEPARTMENT		255,076.94	231,207.02	23,869.92
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
101-441-702.000	SALARIES AND WAGES	184,447.00	161,006.31	23,440.69
101-441-712.000	FRINGE BENEFITS	55,575.89	41,358.98	14,216.91
101-441-713.001	EMPLOYER SOCIAL SECURITY	12,868.00	11,129.47	1,738.53
101-441-713.002	MEDICARE/EMPLOYER PORTION	2,824.00	2,602.89	221.11
101-441-714.002	PENSION -DEFINED BENEFIT	29,642.23	22,156.77	7,485.46

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 441 - DEPARTMENT OF PUBLIC WORKS				
101-441-714.003	PENSION-DEFINED CONTRIBUTION	14,200.00	13,212.39	987.61
101-441-722.000	SICK LEAVE	5,390.00	5,315.10	74.90
101-441-734.000	OPERATING SUPPLIES/DWP	28,000.00	18,271.73	9,728.27
101-441-768.008	UNIFORM-SERVICE	12,000.00	9,343.89	2,656.11
101-441-818.034	ELECTRIC	2,000.00	1,899.53	100.47
101-441-818.054	ALARM MONITORING SERVICE	1,700.00	1,375.55	324.45
101-441-853.004	MONTHLY & LONG DISTANCE SERV	3,000.00	2,309.75	690.25
101-441-920.001	NATURAL GAS	4,500.00	5,781.20	(1,281.20)
101-441-920.004	BUILDING AND YARD LIGHT	8,000.00	4,189.57	3,810.43
101-441-920.005	STREET LIGHTS	113,000.00	104,192.29	8,807.71
101-441-920.006	WATER/SEWER CHARGE	2,000.00	1,688.55	311.45
101-441-920.009	DOWNTOWN LIGHTS	6,000.00	2,595.40	3,404.60
101-441-931.003	DEPOT BUILDING MAINTENANCE	19,000.00	18,427.75	572.25
101-441-943.000	MOBILE EQUIPMENT RENTAL	1,500.00	1,115.04	384.96
101-441-956.000	MISCELLANEOUS	2,500.00	747.93	1,752.07
101-441-956.006	CODE ENFORCEMENT MOWING	3,300.00	1,625.00	1,675.00
101-441-960.000	EDUCATION AND TRAINING	500.00	395.19	104.81
101-441-974.015	STREET LIGHT INSTALLATION	45,000.00	651.00	44,349.00
101-441-974.019	PARKING LOT REPAIRS	26,196.70	27,047.35	(850.65)
101-441-975.000	BUILDING IMPROVEMENT	1,092.00	1,412.00	(320.00)
101-441-977.000	EQUIPMENT PURCHASE	1,500.00	649.99	850.01
101-441-977.046	SAFETY BOOT ALLOWANCE	2,000.00	1,288.97	711.03
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		587,735.82	461,789.59	125,946.23
Dept 751 - RECREATION DEPARTMENT				
101-751-702.000	SALARIES AND WAGES	73,399.00	60,430.23	12,968.77
101-751-702.004	POOL WAGES	12,500.00	8,908.92	3,591.08
101-751-712.000	FRINGE BENEFITS	22,951.34	25,744.11	(2,792.77)
101-751-713.001	EMPLOYER SOCIAL SECURITY	5,467.00	4,265.27	1,201.73
101-751-713.002	MEDICARE/EMPLOYER PORTION	1,278.00	997.50	280.50
101-751-714.002	PENSION -DEFINED BENEFIT	10,022.35	9,215.37	806.98
101-751-722.000	SICK LEAVE	2,273.00	2,127.28	145.72
101-751-736.000	PLAYGROUND SUPPLIES/REC DEPT	600.00		600.00
101-751-750.002	GASOLINE	1,800.00	1,621.15	178.85
101-751-755.000	OPERATING SUPPLIES	250.00	440.00	(190.00)
101-751-810.000	PROCESSING FEE	1,200.00	274.43	925.57
101-751-886.001	SUMMER SOFTBALL	1,500.00	1,328.41	171.59
101-751-886.005	CONCERTS	7,000.00		7,000.00
101-751-886.015	FLAG FOOTBALL	2,000.00	1,908.92	91.08
101-751-886.016	BASKETBALL PROGRAMS	2,300.00	908.40	1,391.60
101-751-886.017	COMMUNITY ED PROGRAMS	18,770.00	9,334.18	9,435.82
101-751-886.018	WILSON CENTER EXPENDITURES		2,345.49	(2,345.49)
101-751-920.001	NATURAL GAS		264.79	(264.79)
101-751-920.002	ELECTRIC	2,000.00	3,667.30	(1,667.30)
101-751-920.006	WATER/SEWER CHARGE	23,000.00	18,641.20	4,358.80
101-751-920.007	HEAT/ SPRAY PARK	800.00	458.59	341.41
101-751-920.008	ELECTRIC/SPRAY PARK	2,000.00	1,060.58	939.42
101-751-929.001	MISCELLANEOUS & MAINTENANCE	450.00	150.00	300.00
101-751-956.000	MISCELLANEOUS	1,500.00	923.53	576.47
101-751-960.000	EDUCATION AND TRAINING	250.00	625.01	(375.01)
101-751-977.015	COMPUTER SOFTWARE	6,290.00	3,419.95	2,870.05
Totals for dept 751 - RECREATION DEPARTMENT		199,600.69	159,060.61	40,540.08
Dept 752 - PARKS DEPARTMENT				
101-752-702.000	SALARIES AND WAGES	89,632.00	55,398.07	34,233.93
101-752-712.000	FRINGE BENEFITS	7,234.96	4,765.56	2,469.40
101-752-713.001	EMPLOYER SOCIAL SECURITY	5,557.00	3,399.07	2,157.93
101-752-713.002	MEDICARE/EMPLOYER PORTION	1,300.00	794.96	505.04
101-752-714.002	PENSION -DEFINED BENEFIT	8,204.11	5,999.75	2,204.36
101-752-714.003	PENSION-DEFINED CONTRIBUTION	2,629.00	463.80	2,165.20
101-752-735.000	OPERATING SUPP/PARKS DEPT	5,500.00	6,288.38	(788.38)
101-752-814.000	COMPUTER & PHONE SERVICE	6,200.00	5,322.47	877.53
101-752-818.044	BAND SHELL	2,500.00		2,500.00
101-752-920.001	NATURAL GAS	1,200.00	3,466.40	(2,266.40)
101-752-920.002	ELECTRIC	8,500.00	4,469.20	4,030.80
101-752-920.003	TELEPHONE	1,420.00	1,378.68	41.32
101-752-920.006	WATER/SEWER CHARGE	5,400.00	7,290.86	(1,890.86)
101-752-936.000	PARK MAINTENANCE	8,500.00	4,962.00	3,538.00
101-752-956.000	MISCELLANEOUS	1,000.00	425.36	574.64
101-752-974.008	BALL DIAMOND REPAIRS	500.00		500.00
101-752-975.000	BUILDING IMPROVEMENT	6,000.00	4,157.04	1,842.96
101-752-977.021	PARK IMPROVEMENT	6,800.00	3,983.69	2,816.31
101-752-977.026	PARK IMPROVEMENT - PARK HOUSE	1,000.00	595.14	404.86
Totals for dept 752 - PARKS DEPARTMENT		169,077.07	113,160.43	55,916.64

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 901 - CAPITAL EXPENSE/RESERVES				
101-901-753.101	DEPOT/SUPPLIES/MATERIALS			
101-901-818.300	CONTRACTUAL SERVICES - ARPA	437,405.95	67,363.51	370,042.44
101-901-970.002	CAPITAL OUTLAY - FIRE	22,700.00	17,921.51	4,778.49
101-901-970.003	CAPITAL OUTLAY - PUBLIC WORKS	154,000.00	89,000.00	65,000.00
101-901-970.004	CAPITAL OUTLAY - RECREATION & CUL	368,797.60	162,758.79	206,038.81
101-901-970.005	CAPITAL OUTLAY - POLICE	20,000.00	12,834.98	7,165.02
101-901-970.006	CAPITAL OUTLAY - WILSON CENTER			
101-901-970.007	CAPITAL OUTLAY - FANTASY FOREST			
101-901-976.001	LAND PURCHASE	1,700.00	1,695.36	4.64
101-901-977.035	POLICE CAR	19,121.84	19,045.42	76.42
101-901-989.004	CAPITAL IMPROVE/CITY DRAINS	15,010.00	15,006.59	3.41
101-901-989.023	AMBULANCE/CITY SHARE	92,376.00	92,376.00	
101-901-991.001	GENERAL LONG TERM DEBT PRIN	54,906.79	54,906.79	
101-901-993.015	GENERAL LONG TERM DEBT INT	25,513.11	25,513.11	
101-901-995.203	TRANSFER TO MAJOR STREET	155,500.00	9,414.50	146,085.50
101-901-995.349	TRANS TO 2007 CAP IMP BOND	13,521.26	6,760.63	6,760.63
101-901-995.401	TRANSFER TO FANTASY FOREST	75,000.00		75,000.00
101-901-995.661	TRANSFER TO MOBILE	91,833.19		91,833.19
Totals for dept 901 - CAPITAL EXPENSE/RESERVES		1,547,385.74	574,597.19	972,788.55
TOTAL APPROPRIATIONS		6,387,436.44	4,860,606.79	1,526,829.65
NET OF REVENUES/APPROPRIATIONS - FUND 101		288,866.84	561,363.28	272,496.44
BEGINNING FUND BALANCE		2,685,703.19	2,685,703.19	
ENDING FUND BALANCE		2,974,570.03	3,247,066.47	

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
202-000-540.000	STATE GRANTS	305,500.00		305,500.00
202-000-546.000	GAS TAX REFUND (ACT 51)	799,677.00	409,526.10	390,150.90
202-000-546.001	BUILD MICHIGAN (ACT 51)	13,906.00	6,623.32	7,282.68
202-000-665.000	INTEREST EARNED/INVESTMENTS	35.00	35.86	(0.86)
202-000-676.002	INSURANCE REIMBURSEMENT	1,000.00	1,078.82	(78.82)
202-000-699.007	TRANSFER FROM STREET MILLAGE	183,056.00	158,432.78	24,623.22
202-000-699.009	GENERAL FUND APPROPRIATION	155,500.00	9,414.50	146,085.50
Totals for dept 000 - REVENUE		1,458,674.00	585,111.38	873,562.62
TOTAL ESTIMATED REVENUES		1,458,674.00	585,111.38	873,562.62
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
202-451-995.203	TRANSFER TO LOCAL STREET	67,000.00		67,000.00
202-451-995.349	TRANS TO 2007 CAP IMP BOND	102,524.74	51,262.37	51,262.37
202-451-995.661	TRANSFER TO MOTOR POOL	320,264.67	220,131.33	100,133.34
Totals for dept 451 - NEW CONSTRUCTION		489,789.41	271,393.70	218,395.71
Dept 463 - STREET MAINTENANCE				
202-463-702.000	SALARIES AND WAGES	45,617.00	28,907.86	16,709.14
202-463-712.000	FRINGE BENEFITS	11,411.88	4,938.92	6,472.96
202-463-713.001	EMPLOYER SOCIAL SECURITY	2,828.00	1,745.52	1,082.48
202-463-713.002	MEDICARE/EMPLOYER PORTION	661.00	408.21	252.79
202-463-714.002	PENSION -DEFINED BENEFIT	10,770.61	7,388.37	3,382.24
202-463-714.003	PENSION-DEFINED CONTRIBUTION	4,082.00	2,840.17	1,241.83
202-463-737.001	SAND	1,000.00		1,000.00
202-463-737.002	GRAVEL	2,100.00	2,100.00	
202-463-737.003	STORM SEWER MAINTENANCE	26,300.00	7,504.75	18,795.25
202-463-737.004	CURB AND GUTTER MATERIAL	7,000.00		7,000.00
202-463-741.003	COLD PATCH	2,750.00		2,750.00
202-463-818.000	CONTRACTUAL SERVICES	150,000.00		150,000.00
202-463-818.019	TREE AND SHRUB MAINTENANCE	25,000.00	26,257.28	(1,257.28)
202-463-818.038	CURB AND GUTTER REPAIR	7,000.00		7,000.00
202-463-818.042	TREE PLANTING	2,550.00	2,550.00	
202-463-818.050	PREVENTATIVE MAINTENANCE	20,000.00	17,984.00	2,016.00
202-463-818.200	CONTRACTUAL SERVICES - SCOTT ROAD	65,000.00	40,064.46	24,935.54
202-463-818.203	CONTRACTUAL SERVICES - ANNUAL ST I	183,056.00	158,432.78	24,623.22
202-463-818.300	CONTRACTUAL SERVICES - ARPA	333,231.25	209,813.45	123,417.80
202-463-931.002	STREET CUT REPAIR	20,000.00	14,441.25	5,558.75
202-463-972.015	STREET CUT REPAIR	15,000.00		15,000.00
202-463-974.001	SIDEWALKS	43,890.00	17,315.80	26,574.20
202-463-974.002	DRIVEWAY APPROACHES	1,000.00	1,000.00	
202-463-974.004	SIDEWALK REIMBURSEMENT PGM	3,000.00	825.00	2,175.00
Totals for dept 463 - STREET MAINTENANCE		983,247.74	544,517.82	438,729.92
Dept 475 - TRAFFIC SERVICE MAINTENANCE				
202-475-702.000	SALARIES AND WAGES	3,312.00	5,931.81	(2,619.81)
202-475-712.000	FRINGE BENEFITS	1,007.82	834.62	173.20
202-475-713.001	EMPLOYER SOCIAL SECURITY	205.00	359.92	(154.92)
202-475-713.002	MEDICARE/EMPLOYER PORTION	48.00	84.19	(36.19)
202-475-714.002	PENSION -DEFINED BENEFIT	3,418.38	2,344.95	1,073.43
202-475-714.003	PENSION-DEFINED CONTRIBUTION	338.00	609.15	(271.15)
202-475-738.001	SIGNS AND SIGNALS MATERIALS	7,600.00	5,593.96	2,006.04
202-475-738.003	SAFETY BARRICADES	3,000.00		3,000.00
202-475-818.018	LANE MARKING	23,000.00	9,242.94	13,757.06
Totals for dept 475 - TRAFFIC SERVICE MAINTENANCE		41,929.20	25,001.54	16,927.66
Dept 479 - SNOW AND ICE CONTROL				
202-479-702.000	SALARIES AND WAGES	9,295.00	8,382.31	912.69
202-479-712.000	FRINGE BENEFITS	2,076.28	841.01	1,235.27
202-479-713.001	EMPLOYER SOCIAL SECURITY	576.00	508.56	67.44
202-479-713.002	MEDICARE/EMPLOYER PORTION	135.00	118.94	16.06
202-479-714.002	PENSION -DEFINED BENEFIT	2,170.40	1,488.87	681.53
202-479-714.003	PENSION-DEFINED CONTRIBUTION	951.00	849.34	101.66
202-479-743.001	SALT	20,000.00	20,000.00	
Totals for dept 479 - SNOW AND ICE CONTROL		35,203.68	32,189.03	3,014.65
Dept 483 - ADMINISTRATION AND ENGINEERING				
202-483-702.000	SALARIES AND WAGES		401.28	(401.28)
202-483-712.000	FRINGE BENEFITS		10.52	(10.52)
202-483-713.001	EMPLOYER SOCIAL SECURITY		24.88	(24.88)
202-483-713.002	MEDICARE/EMPLOYER PORTION		5.82	(5.82)
202-483-714.003	PENSION-DEFINED CONTRIBUTION		40.13	(40.13)
202-483-804.000	ADMINISTRATION CHARGES	60,924.00	60,924.00	
202-483-818.013	ENGINEERING	10,000.00		10,000.00

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 202 MAJOR STREET FUND
Calculations as of 06/30/2024

Page: 7/23

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 483 - ADMINISTRATION AND ENGINEERING				
202-483-818.062	Asset Management	9,000.00	3,535.00	5,465.00
Totals for dept 483 - ADMINISTRATION AND ENGINEERIN		79,924.00	64,941.63	14,982.37
TOTAL APPROPRIATIONS		1,630,094.03	938,043.72	692,050.31
NET OF REVENUES/APPROPRIATIONS - FUND 202		(171,420.03)	(352,932.34)	(181,512.31)
BEGINNING FUND BALANCE		545,578.98	545,578.98	
ENDING FUND BALANCE		374,158.95	192,646.64	

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
203-000-546.000	GAS TAX REFUND (ACT 51)	289,884.00	148,686.80	141,197.20
203-000-546.001	BUILD MICHIGAN (ACT 51)	5,041.00	2,404.74	2,636.26
203-000-665.000	INTEREST EARNED/INVESTMENTS		2.88	(2.88)
203-000-676.002	INSURANCE REIMBURSEMENT	1,000.00	812.02	187.98
203-000-699.007	TRANSFER FROM STREET MILLAGE	415,905.60	209,277.56	206,628.04
203-000-699.008	TRANSFER FROM MAJOR STREET	67,000.00		67,000.00
Totals for dept 000 - REVENUE		778,830.60	361,184.00	417,646.60
TOTAL ESTIMATED REVENUES		778,830.60	361,184.00	417,646.60
APPROPRIATIONS				
Dept 463 - STREET MAINTENANCE				
203-463-702.000	SALARIES AND WAGES	45,165.00	30,442.90	14,722.10
203-463-712.000	FRINGE BENEFITS	12,407.57	3,335.76	9,071.81
203-463-713.001	EMPLOYER SOCIAL SECURITY	2,800.00	1,851.21	948.79
203-463-713.002	MEDICARE/EMPLOYER PORTION	655.00	432.88	222.12
203-463-714.002	PENSION -DEFINED BENEFIT	10,727.20	7,358.67	3,368.53
203-463-714.003	PENSION-DEFINED CONTRIBUTION	4,480.00	2,892.62	1,587.38
203-463-741.001	CHLORIDE	3,000.00	800.00	2,200.00
203-463-741.002	GRAVEL	1,050.00	1,040.00	10.00
203-463-741.003	COLD PATCH	2,750.00		2,750.00
203-463-741.005	SAND	2,000.00		2,000.00
203-463-818.019	TREE AND SHRUB MAINTENANCE	25,000.00	39,809.16	(14,809.16)
203-463-818.022	STORM DRAINS	32,800.00	13,962.50	18,837.50
203-463-818.038	CURB AND GUTTER REPAIR	9,000.00	1,320.00	7,680.00
203-463-818.042	TREE PLANTING	2,500.00	2,550.00	(50.00)
203-463-818.050	PREVENTATIVE MAINTENANCE	20,000.00	12,751.72	7,248.28
203-463-818.203	CONTRACTUAL SERVICES - ANNUAL ST I	415,905.60	236,490.56	179,415.04
203-463-972.015	STREET CUT REPAIR	20,000.00	14,441.25	5,558.75
203-463-974.001	SIDEWALKS	38,392.00	18,774.20	19,617.80
203-463-974.002	DRIVEWAY APPROACHES	2,000.00	3,762.50	(1,762.50)
203-463-974.004	SIDEWALK REIMBURSEMENT PGM	3,000.00	3,350.00	(350.00)
Totals for dept 463 - STREET MAINTENANCE		653,632.37	395,365.93	258,266.44
Dept 475 - TRAFFIC SERVICE MAINTENANCE				
203-475-702.000	SALARIES AND WAGES	3,195.00	3,811.08	(616.08)
203-475-712.000	FRINGE BENEFITS	966.87	841.26	125.61
203-475-713.001	EMPLOYER SOCIAL SECURITY	198.00	229.39	(31.39)
203-475-713.002	MEDICARE/EMPLOYER PORTION	46.00	53.64	(7.64)
203-475-714.002	PENSION -DEFINED BENEFIT	3,640.85	2,497.59	1,143.26
203-475-714.003	PENSION-DEFINED CONTRIBUTION	326.00	394.61	(68.61)
203-475-742.003	REPLACEMENT SIGNS	6,563.92	2,001.38	4,562.54
203-475-818.018	LANE MARKING	10,000.00	6,693.16	3,306.84
Totals for dept 475 - TRAFFIC SERVICE MAINTENANCE		24,936.64	16,522.11	8,414.53
Dept 479 - SNOW AND ICE CONTROL				
203-479-702.000	SALARIES AND WAGES	7,877.00	6,342.87	1,534.13
203-479-712.000	FRINGE BENEFITS	1,762.21	521.69	1,240.52
203-479-713.001	EMPLOYER SOCIAL SECURITY	488.00	386.95	101.05
203-479-713.002	MEDICARE/EMPLOYER PORTION	114.00	90.51	23.49
203-479-714.002	PENSION -DEFINED BENEFIT	1,866.54	1,280.43	586.11
203-479-714.003	PENSION-DEFINED CONTRIBUTION	799.00	531.55	267.45
203-479-743.001	SALT	20,000.00	8,782.31	11,217.69
Totals for dept 479 - SNOW AND ICE CONTROL		32,906.75	17,936.31	14,970.44
Dept 483 - ADMINISTRATION AND ENGINEERING				
203-483-712.000	FRINGE BENEFITS		0.84	(0.84)
203-483-804.000	ADMINISTRATION CHARGES	100,273.00	100,273.00	
203-483-818.062	Asset Management	9,000.00	665.00	8,335.00
Totals for dept 483 - ADMINISTRATION AND ENGINEERIN		109,273.00	100,938.84	8,334.16
TOTAL APPROPRIATIONS		820,748.76	530,763.19	289,985.57
NET OF REVENUES/APPROPRIATIONS - FUND 203		(41,918.16)	(169,579.19)	(127,661.03)
BEGINNING FUND BALANCE		164,847.00	164,847.00	
ENDING FUND BALANCE		122,928.84	(4,732.19)	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Page: 9/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
248-000-404.000	CURRENT PROPERTY TAX	35,028.29	35,014.56	13.73
248-000-582.000	GRANTS		10,000.00	(10,000.00)
248-000-665.000	INTEREST EARNED/INVESTMENTS		12.30	(12.30)
Totals for dept 000 - REVENUE		35,028.29	45,026.86	(9,998.57)
TOTAL ESTIMATED REVENUES		35,028.29	45,026.86	(9,998.57)
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
248-451-713.001	EMPLOYER SOCIAL SECURITY		299.99	(299.99)
248-451-713.002	MEDICARE/EMPLOYER PORTION		70.16	(70.16)
248-451-804.000	ADMINISTRATION CHARGES	3,203.00	3,203.00	
248-451-818.000	CONTRACTUAL SERVICES	11,500.00	14,416.21	(2,916.21)
248-451-818.040	DOWNTOWN IMPROVEMENT	50,000.00	20,775.13	29,224.87
248-451-880.007	FACADE GRANTS	30,000.00	6,847.00	23,153.00
Totals for dept 451 - NEW CONSTRUCTION		94,703.00	45,611.49	49,091.51
TOTAL APPROPRIATIONS		94,703.00	45,611.49	49,091.51
NET OF REVENUES/APPROPRIATIONS - FUND 248		(59,674.71)	(584.63)	59,090.08
BEGINNING FUND BALANCE		89,827.42	89,827.42	
ENDING FUND BALANCE		30,152.71	89,242.79	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND

Page: 10/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
250-000-404.000	CURRENT PROPERTY TAX	226,463.19	248,898.57	(22,435.38)
250-000-665.000	INTEREST EARNED/INVESTMENTS		66.84	(66.84)
Totals for dept 000 - REVENUE		226,463.19	248,965.41	(22,502.22)
TOTAL ESTIMATED REVENUES		226,463.19	248,965.41	(22,502.22)
APPROPRIATIONS				
Dept 172 - ADMINISTRATION DEPARTMENT				
250-172-804.000	ADMINISTRATION CHARGES	949.00	949.00	
250-172-818.000	CONTRACTUAL SERVICES	96,211.20	5,841.25	90,369.95
250-172-920.002	ELECTRIC	1,000.00	1,304.20	(304.20)
250-172-956.000	MISCELLANEOUS		3,000.00	(3,000.00)
Totals for dept 172 - ADMINISTRATION DEPARTMENT		98,160.20	11,094.45	87,065.75
TOTAL APPROPRIATIONS		98,160.20	11,094.45	87,065.75
NET OF REVENUES/APPROPRIATIONS - FUND 250		128,302.99	237,870.96	109,567.97
BEGINNING FUND BALANCE		502,784.75	502,784.75	
ENDING FUND BALANCE		631,087.74	740,655.71	

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	38,975.00	38,921.60	53.40
251-000-653.001	FARMERS' MARKET	1,500.00	1,687.69	(187.69)
251-000-653.003	CAR SHOWS	2,000.00	3,848.31	(1,848.31)
251-000-653.005	MINT FESTIVAL	25,000.00	40,719.12	(15,719.12)
251-000-653.013	WINTER FESTIVAL	2,000.00	2,845.05	(845.05)
251-000-665.000	INTEREST EARNED/INVESTMENTS		189.77	(189.77)
251-000-677.000	MISCELLANEOUS REVENUE		1,506.50	(1,506.50)
251-000-679.000	MARKETING CO-OP	2,500.00	3,500.00	(1,000.00)
Totals for dept 000 - REVENUE		71,975.00	93,218.04	(21,243.04)
TOTAL ESTIMATED REVENUES		71,975.00	93,218.04	(21,243.04)
APPROPRIATIONS				
Dept 172 - ADMINISTRATION DEPARTMENT				
251-172-713.001	EMPLOYER SOCIAL SECURITY		299.95	(299.95)
251-172-713.002	MEDICARE/EMPLOYER PORTION		70.15	(70.15)
251-172-730.000	OFFICE SUPPLIES/ADM	100.00	47.47	52.53
251-172-751.000	EVENT COLLABORATION	1,000.00	658.70	341.30
251-172-751.001	FARMERS' MARKET	1,800.00	606.39	1,193.61
251-172-751.002	CAR SHOWS	1,500.00	3,902.75	(2,402.75)
251-172-751.003	MINT FESTIVAL	20,000.00	14,596.64	5,403.36
251-172-751.007	WINTER FESTIVAL	3,000.00	2,130.54	869.46
251-172-751.010	FALL FESTIVAL		500.00	(500.00)
251-172-804.000	ADMINISTRATION CHARGES	4,600.00	4,600.00	
251-172-814.002	WEBSITE	700.00	810.00	(110.00)
251-172-818.000	CONTRACTUAL SERVICES	11,500.00	11,295.84	204.16
251-172-818.040	DOWNTOWN IMPROVEMENT	8,300.00	2,693.14	5,606.86
251-172-826.086	AUDIT FEES	500.00	500.00	
251-172-853.004	MONTHLY & LONG DISTANCE SERV	500.00	696.73	(196.73)
251-172-880.008	MARKETING	8,500.00	9,960.73	(1,460.73)
251-172-882.000	MARKETING CO-OP	5,000.00		5,000.00
251-172-956.000	MISCELLANEOUS		560.48	(560.48)
251-172-960.000	EDUCATION AND TRAINING	1,000.00	430.00	570.00
251-172-961.000	PROFESSIONAL DUES	200.00	125.00	75.00
251-172-969.001	MUSIC	1,000.00	1,234.00	(234.00)
251-172-985.000	CAPITAL OUTLAY	4,000.00	3,794.94	205.06
Totals for dept 172 - ADMINISTRATION DEPARTMENT		73,200.00	59,013.45	14,186.55
TOTAL APPROPRIATIONS		73,200.00	59,013.45	14,186.55
NET OF REVENUES/APPROPRIATIONS - FUND 251		(1,225.00)	34,204.59	35,429.59
BEGINNING FUND BALANCE		19,209.26	19,209.26	
ENDING FUND BALANCE		17,984.26	53,413.85	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 265 DRUG LAW ENFORCEMENT FUND

Page: 12/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	2023-24	AVAILABLE
		AMENDED BUDGET	ACTIVITY THRU 06/30/24	BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
265-000-665.000	INTEREST EARNED/INVESTMENTS		0.17	(0.17)
Totals for dept 000 - REVENUE			0.17	(0.17)
TOTAL ESTIMATED REVENUES			0.17	(0.17)
NET OF REVENUES/APPROPRIATIONS - FUND 265			0.17	(0.17)
BEGINNING FUND BALANCE		1,948.85	1,948.85	
ENDING FUND BALANCE		1,948.85	1,949.02	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 355 2007 CAPITAL IMPRVMT BOND DEBT

Page: 13/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
355-000-665.000	INTEREST EARNED/INVESTMENTS		0.06	(0.06)
355-000-699.008	TRANSFER FROM MAJOR STREET	102,524.00	51,262.37	51,261.63
355-000-699.009	GENERAL FUND APPROPRIATION	13,522.00	6,760.63	6,761.37
355-000-699.025	TRANSFER FROM WATER/SEWER	27,043.00	14,372.90	12,670.10
Totals for dept 000 - REVENUE		143,089.00	72,395.96	70,693.04
TOTAL ESTIMATED REVENUES		143,089.00	72,395.96	70,693.04
APPROPRIATIONS				
Dept 906 - DEBT ADMINISTRATION				
355-906-992.105	BOND-PRINCIPAL	141,000.00	141,000.00	
355-906-993.000	BOND/INTEREST	2,089.00	2,088.90	0.10
Totals for dept 906 - DEBT ADMINISTRATION		143,089.00	143,088.90	0.10
TOTAL APPROPRIATIONS		143,089.00	143,088.90	0.10
NET OF REVENUES/APPROPRIATIONS - FUND 355			(70,692.94)	(70,692.94)
BEGINNING FUND BALANCE		667.75	667.75	
ENDING FUND BALANCE		667.75	(70,025.19)	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 401 FANTASY FOREST
Calculations as of 06/30/2024

Page: 14/23

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
401-000-665.000	INTEREST EARNED/INVESTMENTS		0.54	(0.54)
401-000-699.101	TRANSFER FROM GENERAL FUND	75,000.00		75,000.00
Totals for dept 000 - REVENUE		75,000.00	0.54	74,999.46
TOTAL ESTIMATED REVENUES				
		75,000.00	0.54	74,999.46
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
401-451-818.069	CONTRACTORS/OUTSIDE SERVICES	75,000.00	21,928.04	53,071.96
Totals for dept 451 - NEW CONSTRUCTION		75,000.00	21,928.04	53,071.96
TOTAL APPROPRIATIONS				
		75,000.00	21,928.04	53,071.96
NET OF REVENUES/APPROPRIATIONS - FUND 401			(21,927.50)	(21,927.50)
BEGINNING FUND BALANCE		6,111.47	6,111.47	
ENDING FUND BALANCE		6,111.47	(15,816.03)	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 402 WILSON CENTER CAPITAL IMPROVEMENT

Page: 15/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
402-000-665.009	BOND PROCEEDS	3,000,000.00		3,000,000.00
402-000-696.000	BOND PREMIUM REVENUE	93,898.90		93,898.90
Totals for dept 000 - REVENUE		3,093,898.90		3,093,898.90
TOTAL ESTIMATED REVENUES		3,093,898.90		3,093,898.90
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
402-451-818.069	CONTRACTUAL SERVICES	700,000.00	605,974.57	94,025.43
402-451-826.087	ATTORNEY FEES	17,000.00	14,670.00	2,330.00
402-451-994.001	Issuance Costs	118,295.00		118,295.00
402-451-995.101	TRANSFER TO GENERAL FUND	280,433.32		280,433.32
Totals for dept 451 - NEW CONSTRUCTION		1,115,728.32	620,644.57	495,083.75
TOTAL APPROPRIATIONS		1,115,728.32	620,644.57	495,083.75
NET OF REVENUES/APPROPRIATIONS - FUND 402		1,978,170.58	(620,644.57)	(2,598,815.15)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE		1,978,170.58	(620,644.57)	

GL NUMBER	DESCRIPTION	2023-24	2023-24	AVAILABLE
		AMENDED BUDGET	ACTIVITY THRU 06/30/24	BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
405-000-445.000	INTEREST-PENALTY/DELINQ TAX			
Totals for dept 000 - REVENUE				
TOTAL ESTIMATED REVENUES				
NET OF REVENUES/APPROPRIATIONS - FUND 405				
BEGINNING FUND BALANCE		0.44	0.44	
ENDING FUND BALANCE		0.44	0.44	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 406 STREET MILLAGE FUNDS III

Page: 17/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
406-000-404.000	CURRENT PROPERTY TAX	811,818.17	800,547.81	11,270.36
406-000-445.000	INTEREST-PENALTY/DELINQ TAX		1,672.23	(1,672.23)
406-000-573.000	Local Community Stabilization Sha	31,000.00	44,153.43	(13,153.43)
Totals for dept 000 - REVENUE		842,818.17	846,373.47	(3,555.30)
TOTAL ESTIMATED REVENUES		842,818.17	846,373.47	(3,555.30)
APPROPRIATIONS				
Dept 451 - NEW CONSTRUCTION				
406-451-995.202	TRANSFER TO MAJOR STREET	183,056.00	158,432.78	24,623.22
406-451-995.203	TRANSFER TO LOCAL STREET	415,905.60	209,277.56	206,628.04
Totals for dept 451 - NEW CONSTRUCTION		598,961.60	367,710.34	231,251.26
TOTAL APPROPRIATIONS		598,961.60	367,710.34	231,251.26
NET OF REVENUES/APPROPRIATIONS - FUND 406		243,856.57	478,663.13	234,806.56
BEGINNING FUND BALANCE				
ENDING FUND BALANCE		243,856.57	478,663.13	

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
515-000-404.000	CURRENT PROPERTY TAX	189,407.86	183,709.58	5,698.28
515-000-405.000	DELINQUENT PROPERTY TAX	25.00	3,496.89	(3,471.89)
515-000-445.000	INTEREST-PENALTY/DELINQ TAX	1,000.00	1,904.70	(904.70)
515-000-573.000	Local Community Stabilization Sha	4,500.00	9,088.18	(4,588.18)
515-000-635.001	CURRENT SERVICE FEE	574,910.00	562,747.99	12,162.01
515-000-635.002	DELINQUENT SERVICE FEE		12,377.01	(12,377.01)
515-000-665.000	INTEREST EARNED/INVESTMENTS	125.00	127.26	(2.26)
515-000-676.002	INSURANCE REIMBURSEMENT	1,150.00	2,065.10	(915.10)
Totals for dept 000 - REVENUE		771,117.86	775,516.71	(4,398.85)
TOTAL ESTIMATED REVENUES		771,117.86	775,516.71	(4,398.85)
APPROPRIATIONS				
Dept 528 - SANITATION ACTIVITIES				
515-528-702.000	SALARIES AND WAGES	69,294.00	75,936.11	(6,642.11)
515-528-712.000	FRINGE BENEFITS	21,377.64	12,286.02	9,091.62
515-528-713.001	EMPLOYER SOCIAL SECURITY	4,296.00	4,580.88	(284.88)
515-528-713.002	MEDICARE/EMPLOYER PORTION	1,005.00	1,071.34	(66.34)
515-528-714.002	PENSION -DEFINED BENEFIT	22,138.08	15,186.24	6,951.84
515-528-714.003	PENSION-DEFINED CONTRIBUTION	6,464.00	6,807.83	(343.83)
515-528-804.000	ADMINISTRATION CHARGES	62,162.00	62,162.00	
515-528-818.023	GARBAGE CONTRACT	343,874.92	314,695.42	29,179.50
515-528-818.024	SPRING CLEAN UP	49,849.72		49,849.72
515-528-818.027	MISCELLANEOUS	36,895.00	18,765.00	18,130.00
515-528-818.059	COMPOST SCREENING	20,000.00	10,000.00	10,000.00
515-528-943.000	MOBILE EQUIPMENT RENTAL	1,200.00	1,161.50	38.50
515-528-977.001	MISCELLANEOUS	1,500.00		1,500.00
515-528-995.515	COMPOST SITE IMPROVE/RENTAL	10,000.00	4,733.50	5,266.50
515-528-995.661	TRANSFER TO MOBILE	168,441.66	140,608.33	27,833.33
Totals for dept 528 - SANITATION ACTIVITIES		818,498.02	667,994.17	150,503.85
TOTAL APPROPRIATIONS		818,498.02	667,994.17	150,503.85
NET OF REVENUES/APPROPRIATIONS - FUND 515		(47,380.16)	107,522.54	154,902.70
BEGINNING FUND BALANCE		222,708.63	222,708.63	
ENDING FUND BALANCE		175,328.47	330,231.17	

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
592-000-607.004	NSF FEE	330.00	720.00	(390.00)
592-000-633.000	WATER/CAPITAL FEE	2,550.00	5,525.00	(2,975.00)
592-000-633.001	SEWER/CAPITAL FEE	25,250.00	53,025.00	(27,775.00)
592-000-633.002	FINAL/TURN ON-OFF	2,000.00	2,600.00	(600.00)
592-000-642.000	SUPPLY SALES	5,000.00	15,578.06	(10,578.06)
592-000-643.000	CITY WATER CHARGES	3,270,094.00	2,963,890.39	306,203.61
592-000-643.001	TOWNSHIP WATER CHARGES	8,200.00	7,472.32	727.68
592-000-643.002	TWNSHIP WATER PENALTY	100.00	150.85	(50.85)
592-000-643.100	CITY WATER CHG PENALTY	24,800.00	50,130.58	(25,330.58)
592-000-644.000	CITY SEWER CHARGES	2,983,415.00	2,658,564.28	324,850.72
592-000-644.001	TOWNSHIP SEWER CHARGES	31,900.00	59,391.30	(27,491.30)
592-000-644.100	CITY SEWER CHG PENALTY	30,000.00	36,677.71	(6,677.71)
592-000-644.200	TWNSHIP SEWER PENALTY	500.00	996.73	(496.73)
592-000-653.012	LAB REVENUE	20,000.00		20,000.00
592-000-665.000	INTEREST EARNED/INVESTMENTS	10,000.00	31,610.84	(21,610.84)
592-000-676.000	REIMBURSEMENTS		105.00	(105.00)
592-000-676.002	INSURANCE REIMBURSEMENT	15,000.00	21,166.14	(6,166.14)
592-000-677.000	MISCELLANEOUS REVENUE	10,000.00	27,570.16	(17,570.16)
Totals for dept 000 - REVENUE		6,439,139.00	5,935,174.36	503,964.64
TOTAL ESTIMATED REVENUES		6,439,139.00	5,935,174.36	503,964.64
APPROPRIATIONS				
Dept 536 - WATER AND SEWER REVENUE BONDS				
592-536-993.011	BOND INTEREST/2013 ISSUE	40,792.50	40,792.50	
592-536-993.012	BOND INTEREST/2016 ISSUE	133,758.75	133,758.75	
592-536-993.013	BOND INTEREST/2019 ISSUE	92,292.75	92,292.75	
592-536-993.014	INTEREST PAYMENT	8,868.77	8,868.77	
592-536-995.349	TRANS TO 2007 CAP IMP BOND	27,042.90	14,372.90	12,670.00
Totals for dept 536 - WATER AND SEWER REVENUE BONDS		302,755.67	290,085.67	12,670.00
Dept 540 - WATER PRODUCTION				
592-540-702.000	SALARIES AND WAGES	160,390.00	219,109.53	(58,719.53)
592-540-712.000	FRINGE BENEFITS	80,523.82	51,218.46	29,305.36
592-540-713.001	EMPLOYER SOCIAL SECURITY	10,644.00	14,264.13	(3,620.13)
592-540-713.002	MEDICARE/EMPLOYER PORTION	2,489.00	3,335.92	(846.92)
592-540-714.002	PENSION -DEFINED BENEFIT	181,900.84	109,555.16	72,345.68
592-540-714.003	PENSION-DEFINED CONTRIBUTION	5,553.00	8,676.14	(3,123.14)
592-540-722.000	SICK LEAVE	14,594.00	14,584.06	9.94
592-540-746.000	MATERIALS/SUPPLIES/WTR PROD	30,492.00	22,701.45	7,790.55
592-540-746.002	CHLORINE	47,600.00	37,815.00	9,785.00
592-540-746.006	CLEANING SUPPLIES	400.00	173.78	226.22
592-540-746.008	LAB SUPPLIES	6,500.00	5,193.24	1,306.76
592-540-746.011	PHOSPHATE	30,000.00	19,550.00	10,450.00
592-540-768.008	UNIFORM-SERVICE	5,200.00	5,836.67	(636.67)
592-540-818.000	CONTRACTUAL SERVICES	7,500.00	5,005.71	2,494.29
592-540-818.026	LAB SERVICES	4,500.00	482.00	4,018.00
592-540-818.028	OUTSIDE SERVICES	2,500.00	1,797.96	702.04
592-540-818.031	WELL MAINTENANCE	141,211.90	88,270.00	52,941.90
592-540-818.047	LAB CERTIFICATION FEES	6,500.00	4,642.88	1,857.12
592-540-870.000	MILEAGE	1,400.00	116.93	1,283.07
592-540-900.000	PRINT AND PUBLISHING	2,000.00	197.44	1,802.56
592-540-920.001	NATURAL GAS	6,500.00	4,261.44	2,238.56
592-540-920.003	TELEPHONE	5,000.00	5,465.39	(465.39)
592-540-920.006	WATER/SEWER CHARGE	6,000.00	1,597.74	4,402.26
592-540-920.010	ELECTRIC - WELLS	135,000.00	144,936.85	(9,936.85)
592-540-920.011	ELECTRIC - WATER TANK	2,700.00	2,407.45	292.55
592-540-931.000	BUILDING MAINTENANCE	13,000.00	2,093.49	10,906.51
592-540-933.000	EQUIPMENT MAINTENANCE	12,000.00	3,564.05	8,435.95
592-540-933.009	WELL MAINTENANCE	3,500.00	221.67	3,278.33
592-540-933.010	GENERAL PLANT MAINTENANCE	7,500.00	968.83	6,531.17
592-540-933.012	WELL HOUSE MAINTENANCE	1,500.00	519.38	980.62
592-540-933.013	CONTROL PANEL MAINT	7,500.00	1,908.77	5,591.23
592-540-943.000	MOBILE EQUIPMENT RENTAL	15,000.00		15,000.00
592-540-956.000	MISCELLANEOUS	4,000.00	2,325.43	1,674.57
592-540-960.000	EDUCATION AND TRAINING	2,600.00	2,324.75	275.25
592-540-960.001	AMERICAN WATER WORKS ASSOC	1,500.00	824.00	676.00
592-540-977.007	WATER GROUND STORAGE MAINT	18,406.92	18,406.92	
592-540-977.011	COMPUTER EQUIPMENT	3,000.00	1,258.45	1,741.55
592-540-977.061	GENERATOR MAINTENANCE	2,000.00	450.00	1,550.00
Totals for dept 540 - WATER PRODUCTION		988,605.48	806,061.07	182,544.41
Dept 541 - WATER DISTRIBUTION				
592-541-702.000	SALARIES AND WAGES	268,057.00	125,268.01	142,788.99
592-541-712.000	FRINGE BENEFITS	62,197.69	24,751.44	37,446.25

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 541 - WATER DISTRIBUTION				
592-541-713.001	EMPLOYER SOCIAL SECURITY	16,620.00	7,514.34	9,105.66
592-541-713.002	MEDICARE/EMPLOYER PORTION	3,887.00	1,757.32	2,129.68
592-541-714.002	PENSION -DEFINED BENEFIT	128,110.48	76,581.44	51,529.04
592-541-714.003	PENSION-DEFINED CONTRIBUTION	12,709.00	8,303.43	4,405.57
592-541-747.000	MATERIALS/SUPPLIES/WTR DIST	35,000.00	13,051.95	21,948.05
592-541-747.011	METER REPAIR PARTS	3,600.00	519.74	3,080.26
592-541-747.015	GRAVEL AND SAND	12,000.00	5,772.20	6,227.80
592-541-747.016	CONCRETE	15,000.00	13,450.00	1,550.00
592-541-747.019	SMALL TOOLS	5,000.00	2,244.75	2,755.25
592-541-818.028	OUTSIDE SERVICES	35,000.00	22,799.15	12,200.85
592-541-818.029	MISS DIGG	3,000.00	1,942.40	1,057.60
592-541-818.037	ELEVATED WATER TOWE MAINTENANC	33,447.67	33,447.67	
592-541-933.000	EQUIPMENT MAINTENANCE	5,000.00	2,363.55	2,636.45
592-541-943.000	MOBILE EQUIPMENT RENTAL	15,000.00	464.60	14,535.40
592-541-972.008	METER SYSTEM IMPROVEMENT	38,092.00	3,510.45	34,581.55
592-541-972.009	TRENCH REPAIR/RECAP	2,000.00		2,000.00
592-541-977.000	EQUIPMENT PURCHASE	9,000.00	5,543.45	3,456.55
592-541-977.046	SAFETY EQUIPMENT	3,200.00	1,808.79	1,391.21
592-541-977.061	GENERATOR MAINTENANCE	700.00		700.00
Totals for dept 541 - WATER DISTRIBUTION		706,620.84	351,094.68	355,526.16
Dept 550 - WASTEWATER TREATMENT PLANT				
592-550-702.000	SALARIES AND WAGES	351,289.00	336,981.16	14,307.84
592-550-712.000	FRINGE BENEFITS	178,086.26	100,021.99	78,064.27
592-550-713.001	EMPLOYER SOCIAL SECURITY	22,620.00	20,809.57	1,810.43
592-550-713.002	MEDICARE/EMPLOYER PORTION	5,290.00	4,866.79	423.21
592-550-714.002	PENSION -DEFINED BENEFIT	158,535.75	104,282.71	54,253.04
592-550-714.003	PENSION-DEFINED CONTRIBUTION	18,255.00	17,750.02	504.98
592-550-722.000	SICK LEAVE	10,256.00	10,175.79	80.21
592-550-748.001	CHLORINE	8,226.69	6,296.24	1,930.45
592-550-748.002	COAGULANT	23,731.76	23,423.42	308.34
592-550-748.003	POLYELECTROLITE	6,441.55	8,374.30	(1,932.75)
592-550-748.006	LAB EQUIPMENT	5,000.00	5,202.30	(202.30)
592-550-748.008	LAB SUPPLIES	12,800.00	10,679.50	2,120.50
592-550-748.009	JANITORIAL SUPPLIES	250.00	177.26	72.74
592-550-748.010	LUBRICANTS AND FUEL	3,500.00	3,377.48	122.52
592-550-748.011	TOOLS AND SUPPLIES	4,100.00	4,031.15	68.85
592-550-748.012	SAFETY EQUIPMENT	2,400.00	2,432.42	(32.42)
592-550-748.013	OFFICE AND COMPUTER SUPPLIES	3,000.00	4,896.13	(1,896.13)
592-550-748.015	SULFUR DIOXIDE	3,800.00	3,010.63	789.37
592-550-768.008	UNIFORM-SERVICE	6,500.00	5,881.05	618.95
592-550-818.000	CONTRACTUAL SERVICES	31,000.00	24,053.83	6,946.17
592-550-818.007	LABORATORY SERVICES	7,100.00	9,781.38	(2,681.38)
592-550-818.020	CONTRACTUAL MAINTENANCE	17,200.00	10,384.65	6,815.35
592-550-818.028	COLLECTION SYS MAINTENANCE	25,000.00	1,339.00	23,661.00
592-550-818.029	MISS DIGG	600.00	370.00	230.00
592-550-818.030	SLUDGE PROGRAM	36,970.52	36,970.52	
592-550-818.054	ALARM MONITORING SERVICE	1,000.00	55.00	945.00
592-550-870.000	MILEAGE	1,200.00		1,200.00
592-550-920.001	NATURAL GAS	24,000.00	21,888.15	2,111.85
592-550-920.003	TELEPHONE	4,500.00	3,761.15	738.85
592-550-920.006	WATER/SEWER CHARGE	18,000.00	16,798.15	1,201.85
592-550-920.012	ELECTRIC / LIFT STATION	15,000.00	9,496.80	5,503.20
592-550-920.013	ELECTRIC / PLANT	135,000.00	128,513.98	6,486.02
592-550-931.000	BUILDING MAINTENANCE	12,400.00	10,017.37	2,382.63
592-550-933.000	EQUIPMENT MAINTENANCE	1,600.00	1,531.44	68.56
592-550-933.014	PLANT EQUIPMENT	36,029.48	25,132.93	10,896.55
592-550-933.015	BOILER AND SPECIAL EQUIPMENT	5,000.00	5,585.12	(585.12)
592-550-933.017	LIFT STATION	5,000.00	4,989.74	10.26
592-550-933.021	ELECTRICAL MAINT	2,200.00	2,228.31	(28.31)
592-550-943.000	MOBILE EQUIPMENT RENTAL	500.00	369.54	130.46
592-550-956.000	MISC COLL SYS PURCHASES	7,000.00	5,700.87	1,299.13
592-550-956.014	FEES	5,760.00	5,760.00	
592-550-960.000	EDUCATION AND TRAINING	3,000.00	5,176.40	(2,176.40)
592-550-960.021	PROFESSIONAL MEMBERSHIPS	400.00	475.00	(75.00)
592-550-972.008	METER SYSTEM IMPROVEMENT	29,000.00	7,654.32	21,345.68
592-550-977.001	MISC PLANT PURCHASES	2,000.00	2,229.39	(229.39)
592-550-977.011	COMPUTER EQUIPMENT	1,000.00	508.97	491.03
592-550-977.061	GENERATOR MAINTENANCE	2,500.00	2,500.00	
Totals for dept 550 - WASTEWATER TREATMENT PLANT		1,254,042.01	1,015,941.92	238,100.09
Dept 560 - CAPITAL IMPROVEMENTS				
592-560-818.000	CONTRACTUAL SERVICES-WATER	995,000.00	258,937.80	736,062.20
592-560-818.077	CONTRACTUAL SERVICES-WASTEWATER	719,363.29	384,160.12	335,203.17
592-560-818.201	CONTRACTUAL SERVICES - CS MAINTENAN	129,116.95	29,116.95	100,000.00

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 592 WATER AND WASTEWATER FUND

Page: 21/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
APPROPRIATIONS				
Dept 560 - CAPITAL IMPROVEMENTS				
592-560-818.203	CONTRACTUAL SERVICES - ANNUAL ST I	65,000.00		65,000.00
592-560-818.205	CONTRACTUAL SERVICES - WATER FENCE	30,000.00	28,460.00	1,540.00
592-560-818.206	CONTRACTUAL SERVICES-ASSET MGMT PI	138,826.75	25,167.38	113,659.37
592-560-972.000	WATER PROD/DIST IMPROVEMENT	50,000.00	2,788.80	47,211.20
Totals for dept 560 - CAPITAL IMPROVEMENTS		2,127,306.99	728,631.05	1,398,675.94
Dept 561 - ADMINISTRATION				
592-561-804.002	WATER CONTRIBUTION/ADM EXP	272,960.00	272,960.00	
592-561-804.003	SEWER CONTRIBUTION/ADM EXP	293,946.00	293,946.00	
592-561-804.004	POSTAGE	4,800.00	3,422.38	1,377.62
592-561-818.000	CONTRACTUAL SERVICES	6,000.00	5,130.36	869.64
592-561-818.013	ENGINEERING	12,000.00	1,875.00	10,125.00
592-561-818.080	H2O MORTON ST - GIBBS TO VAUCONSA	25,000.00	9,440.00	15,560.00
592-561-956.000	MISCELLANEOUS	100.00	148.59	(48.59)
Totals for dept 561 - ADMINISTRATION		614,806.00	586,922.33	27,883.67
TOTAL APPROPRIATIONS		5,994,136.99	3,778,736.72	2,215,400.27
NET OF REVENUES/APPROPRIATIONS - FUND 592		445,002.01	2,156,437.64	1,711,435.63
BEGINNING FUND BALANCE		8,343,519.99	8,343,519.99	
ENDING FUND BALANCE		8,788,522.00	10,499,957.63	

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
661-000-673.000	SALE OF FIXED ASSETS	10,000.00	20,545.00	(10,545.00)
661-000-673.002	SALE OF GFA		4,000.00	(4,000.00)
661-000-676.001	RENTAL REIMBURSEMENT	10,000.00	3,110.68	6,889.32
661-000-676.002	INSURANCE REIMBURSEMENT		9.42	(9.42)
661-000-699.039	TRANS FM GENERAL FUND DEPTS	91,833.19		91,833.19
661-000-699.040	TRANSFERS FROM OTHER DEPTS	473,706.33	348,539.66	125,166.67
Totals for dept 000 - REVENUE		585,539.52	376,204.76	209,334.76
TOTAL ESTIMATED REVENUES		585,539.52	376,204.76	209,334.76
APPROPRIATIONS				
Dept 271 - MOBILE EQUIPMENT EXPENDITURES				
661-271-702.000	SALARIES AND WAGES	56,522.00	60,654.40	(4,132.40)
661-271-712.000	FRINGE BENEFITS	5,755.40	1,152.52	4,602.88
661-271-713.001	EMPLOYER SOCIAL SECURITY	3,629.00	3,815.50	(186.50)
661-271-713.002	MEDICARE/EMPLOYER PORTION	849.00	892.34	(43.34)
661-271-714.002	PENSION -DEFINED BENEFIT	19,178.19	13,155.84	6,022.35
661-271-714.003	PENSION-DEFINED CONTRIBUTION	5,791.00	6,225.39	(434.39)
661-271-722.000	SICK LEAVE	907.00	892.11	14.89
661-271-750.000	OPERATING SUPPLIES	9,000.00	10,969.31	(1,969.31)
661-271-750.001	MISCELLANEOUS	650.00	636.35	13.65
661-271-750.002	GASOLINE	25,000.00	22,543.77	2,456.23
661-271-750.003	DIESEL FUEL	25,000.00	19,398.04	5,601.96
661-271-750.011	TIRES	11,000.00	7,102.09	3,897.91
661-271-804.000	ADMINISTRATION CHARGES	67,373.00	67,523.00	(150.00)
661-271-814.008	TRAINING		259.00	(259.00)
661-271-818.066	CDL TESTING	5,825.00	2,027.10	3,797.90
661-271-819.000	FLEET AND LIABILITY INSURANC	20,600.00	20,594.72	5.28
661-271-930.004	HOIST INSPECTION	735.00	735.00	
661-271-933.000	EQUIPMENT MAINTENANCE	650.00	603.89	46.11
661-271-933.018	IN-HOUSE EQUIPMENT MAINT	50,000.00	49,106.78	893.22
661-271-933.019	OUTSIDE SERVICE	13,371.00	17,264.47	(3,893.47)
661-271-956.000	MISCELLANEOUS	200.00	95.00	105.00
661-271-977.002	FRONT-END LOADER	38,990.16	33,904.87	5,085.29
661-271-977.003	FIRE TRUCK		6,980.55	(6,980.55)
661-271-977.024	FRONT FLOW	12,000.00		12,000.00
661-271-977.029	MISCELLANEOUS EQUIPMENT	1,269.00	1,268.44	0.56
661-271-977.034	DUMP TRUCK	1,000.00	1,661.93	(661.93)
661-271-977.036	PICK-UP	60,000.00	57,762.25	2,237.75
661-271-977.037	RADIO EQUIPMENT	2,000.00	495.00	1,505.00
661-271-977.042	TOOL ALLOWANCE	300.00	300.00	
661-271-977.045	TOOLS	9,000.00	9,000.00	
661-271-977.067	TRAILER	15,000.00		15,000.00
661-271-993.014	INTEREST PAYMENT	5,900.00	5,814.62	85.38
Totals for dept 271 - MOBILE EQUIPMENT EXPENDITURES		467,494.75	422,834.28	44,660.47
TOTAL APPROPRIATIONS		467,494.75	422,834.28	44,660.47
NET OF REVENUES/APPROPRIATIONS - FUND 661		118,044.77	(46,629.52)	(164,674.29)
BEGINNING FUND BALANCE		505,400.09	505,400.09	
ENDING FUND BALANCE		623,444.86	458,770.57	

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BUDGET REPORT FOR CITY OF ST. JOHNS
Fund: 805 SPECIAL ASSESSMENT CAPITAL PROJECT FUND

Page: 23/23

Calculations as of 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	AVAILABLE BALANCE
ESTIMATED REVENUES				
Dept 000 - REVENUE				
805-000-451.000	SPECIAL ASSESSMENTS	2,250.00	2,252.00	(2.00)
805-000-665.000	INTEREST EARNED/INVESTMENTS		1.48	(1.48)
Totals for dept 000 - REVENUE		2,250.00	2,253.48	(3.48)
TOTAL ESTIMATED REVENUES		2,250.00	2,253.48	(3.48)
NET OF REVENUES/APPROPRIATIONS - FUND 805		2,250.00	2,253.48	(3.48)
BEGINNING FUND BALANCE		15,804.84	15,804.84	
ENDING FUND BALANCE		18,054.84	18,058.32	
ESTIMATED REVENUES - ALL FUNDS		21,200,126.81	14,763,395.21	6,436,731.60
APPROPRIATIONS - ALL FUNDS		18,317,251.11	12,468,070.11	5,849,181.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		2,882,875.70	2,295,325.10	587,550.60
BEGINNING FUND BALANCE - ALL FUNDS		13,104,112.66	13,104,112.66	
ENDING FUND BALANCE - ALL FUNDS		15,986,988.36	15,399,437.76	

Year Ended 06/30/2024

Fund 101 GENERAL FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
101-000-404.000	CURRENT PROPERTY TAX	2,464,974	0	0	0	0	2,464,974	2,395,754	97.19
101-000-404.001	ACT 359	49,978	0	0	0	0	49,978	48,491	97.03
101-000-405.000	DELINQUENT PROPERTY TAX	0	0	1,900	0	0	1,900	44,479	2,341.01
101-000-405.001	DELQ ACT 359	0	0	0	0	0	0	1,078	0.00
101-000-434.000	TRAILER PARK TAX	500	0	0	0	0	500	385	77.00
101-000-445.000	INTEREST-PENALTY/DELINQ TAX	15,000	0	0	0	0	15,000	28,488	189.92
101-000-448.000	COLLECTION FEE	110,000	0	0	0	0	110,000	113,342	103.04
101-000-477.000	FRANCHISE FEE	92,000	0	0	0	0	92,000	64,284	69.87
101-000-478.000	CITY LICENSES AND PERMITS	12,000	0	0	0	0	12,000	6,181	51.50
101-000-494.000	PARKING PERMITS	15,000	0	0	0	0	15,000	12,841	85.61
101-000-528.000	OTHER FEDERAL GRANTS	559,000	0	(250,000)	0	495,817	804,817	804,817	100.00
101-000-540.000	STATE GRANTS	270,000	10,000	(228,000)	0	147,900	199,900	7,653	3.83
101-000-555.000	MID-STATE HEALTH NTKW GRANT	0	0	6,863	0	0	6,863	6,863	100.00
101-000-566.000	ARTS & CULTURE GRANT	0	0	880	0	0	880	880	100.00
101-000-569.000	ACT 302 FUNDS-STATE OF MICH	1,300	0	600	0	0	1,900	1,900	99.98
101-000-573.000	Local Community Stabilization	70,000	0	30,000	0	37,000	137,000	137,329	100.24
101-000-574.000	STATE REVENUE SHAR SALES TAX	0	0	398	0	702	1,100	1,194	108.55
101-000-574.001	CONSTITUTIONAL	838,759	0	0	0	0	838,759	441,588	52.65
101-000-574.002	STATUTORY	130,367	0	0	0	0	130,367	62,205	47.72
101-000-574.003	STATE REVENUE SHAR LIQ LIC	6,000	0	0	0	0	6,000	4,669	77.82
101-000-574.004	METRO ACT REVENUE	30,000	0	0	0	4,000	34,000	34,267	100.79
101-000-626.002	ADM CHARGES/WATER-SEWER FUND	566,906	0	0	0	0	566,906	566,906	100.00
101-000-626.005	ADMIN CHARGES-MOBILE EQUIP	67,373	0	0	0	0	67,373	67,373	100.00
101-000-626.006	ADMIN CHARGES-GARBAGE	62,162	0	0	0	0	62,162	62,162	100.00
101-000-626.007	ADMIN CHARGES-LDFA	949	0	0	0	0	949	949	100.00
101-000-626.008	ADMIN CHARGES - PSD	4,600	0	0	0	0	4,600	4,600	100.00
101-000-626.009	ADMIN CHARGES-MAJOR STREET	60,924	0	0	0	0	60,924	60,924	100.00
101-000-626.010	ADMIN CHARGES-LOCAL STREET	100,273	0	0	0	0	100,273	100,273	100.00
101-000-626.011	ADMIN CHARGES-DDA	3,203	0	0	0	0	3,203	3,203	100.00
101-000-627.000	RENTAL INSPECTION FEES	39,725	0	0	0	0	39,725	29,750	74.89
101-000-632.000	RURAL FIRE SERVICE	105,000	0	0	0	0	105,000	87,767	83.59
101-000-632.001	CITY FIRE SERVICE	7,000	0	6,200	0	4,000	17,200	17,278	100.45
101-000-653.000	RECREATION RECEIPTS	37,200	0	0	0	0	37,200	23,488	63.14
101-000-656.000	PARKING VIOLATIONS	2,000	0	0	0	0	2,000	3,285	164.25
101-000-657.000	CIVIL INFRACTION FINES	0	0	0	0	3,000	3,000	3,000	100.00
101-000-665.000	INTEREST EARNED/INVESTMENTS	5,000	0	0	0	11,000	16,000	15,967	99.79
101-000-667.006	FELL FARM LAND RENT	4,381	0	0	0	0	4,381	4,381	100.00
101-000-667.008	FACILITIES RENTAL	15,700	0	0	0	0	15,700	15,798	100.62
101-000-673.002	SALE OF GFA	30,000	0	0	0	0	30,000	0	0.00
101-000-674.000	CONTRIBUTIONS REVENUE-POLICE	1,000	0	0	0	0	1,000	600	60.00
101-000-674.008	DESIGNATED CONTRIBUTIONS - POI	2,000	0	1,900	0	0	3,900	3,900	100.00
101-000-674.009	CONTRIBUTIONS REVENUE-FIRE	3,000	0	0	0	0	3,000	0	0.00
101-000-676.000	REIMBURSEMENTS	1,000	0	8,437	0	5,000	14,437	14,613	101.23
101-000-676.002	INSURANCE REIMBURSEMENT	45,000	8,768	0	0	26,232	80,000	80,153	100.19
101-000-677.000	MISCELLANEOUS REVENUE	10,000	0	0	0	6,000	16,000	16,196	101.23
101-000-678.002	MISC REVENUE-RECREATION-SCHOOL	0	0	0	0	0	0	7,206	0.00
101-000-678.003	RECREATION GIFT CERTIFICATES	3,000	0	0	0	0	3,000	2,875	95.84
101-000-687.000	DISTRICT COURT REFUNDS	15,000	0	0	0	0	15,000	10,636	70.90
101-000-699.034	USE OF FUND BALANCE	200,000	0	0	0	0	200,000	0	0.00
101-000-699.402	TRANSFER FROM WILSON CENTER CA	0	0	0	0	280,433	280,433	0	0.00
TOTAL Revenues		6,057,274	18,768	(420,822)	0	1,021,084	6,676,304	5,421,971	81.21
101-101-702.000	SALARIES AND WAGES	102,639	0	0	0	0	102,639	101,115	98.51
101-101-702.089	CITY COMMISSION	15,050	0	0	0	0	15,050	12,825	85.22

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Year Ended 06/30/2024

DB: City Of St Johns

Fund 101 GENERAL FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
101-101-712.000	FRINGE BENEFITS	22,248	0	0	0	0	22,248	21,900	98.44
101-101-713.001	EMPLOYER SOCIAL SECURITY	7,534	0	0	0	0	7,534	7,126	94.59
101-101-713.002	MEDICARE/EMPLOYER PORTION	1,762	0	0	0	0	1,762	1,667	94.59
101-101-714.002	PENSION -DEFINED BENEFIT	66,174	0	0	0	0	66,174	54,574	82.47
101-101-714.003	PENSION-DEFINED CONTRIBUTION	0	0	0	0	0	0	296	0.00
101-101-722.000	SICK LEAVE	3,825	0	0	0	0	3,825	3,825	99.99
101-101-806.000	TAX APPEALS	2,500	0	5,000	0	11,500	19,000	18,767	98.77
101-101-826.086	AUDIT FEES	27,750	0	0	0	0	27,750	24,500	88.29
101-101-826.087	ATTORNEY FEES	80,000	0	0	0	0	80,000	64,088	80.11
101-101-870.091	CITY CLERK	100	0	0	0	0	100	32	31.70
101-101-900.001	COMMISSION PROCEEDINGS	600	0	0	0	0	600	547	91.19
101-101-900.002	NOTICE OF HEARINGS	1,000	0	0	0	0	1,000	516	51.61
101-101-900.003	ORDINANCE PRINTING	2,500	0	0	0	2,500	5,000	4,961	99.22
101-101-900.004	OTHER	0	0	50	0	0	50	225	450.12
101-101-900.006	CODIFICATION/CITY ORDINANCE	3,000	0	0	0	1,500	4,500	4,487	99.71
101-101-901.000	PRINT AND PUBLISHING	1,000	0	0	0	0	1,000	1,062	106.17
101-101-956.000	MISCELLANEOUS	3,750	0	1,500	0	1,250	6,500	6,525	100.39
101-101-956.001	CHAMBER OF COMMERCE DUES	0	0	475	0	0	475	925	194.74
101-101-956.002	MUNICIPAL LEAGUE DUES	4,600	0	200	0	0	4,800	4,779	99.56
101-101-956.005	CLERK/BLDG INSPECTOR DUES	250	0	10	0	0	260	280	107.69
101-101-956.007	PA 425/TAX ALLOCATION TO TWP	3,000	0	0	0	37,000	40,000	0	0.00
101-101-956.015	RECORDS MANAGEMENT	1,000	0	0	0	0	1,000	0	0.00
101-101-960.000	EDUCATION AND TRAINING	2,600	0	0	0	0	2,600	1,132	43.52
101-101-961.003	OTHER ASSOCIATION DUES/MAPS	275	0	450	0	0	725	875	120.69
101-101-962.000	COMMUNITY DEVELOPMENT	140,720	7,928	0	0	14,940	163,588	158,232	96.73
101-101-963.000	ZONING APPEALS BOARD	0	0	200	0	0	200	390	194.78
101-101-963.001	ELECTIONS	10,000	0	0	0	2,000	12,000	11,628	96.90
101-101-963.002	BOARD OF REVIEW	825	0	0	0	1,175	2,000	1,928	96.42
101-101-987.000	VOTING MACHINES AND SUPPLIES	6,000	0	0	0	0	6,000	5,982	99.70
101-172-702.000	SALARIES AND WAGES	490,974	0	0	0	0	490,974	481,300	98.03
101-172-712.000	FRINGE BENEFITS	115,659	0	0	0	0	115,659	118,043	102.06
101-172-713.001	EMPLOYER SOCIAL SECURITY	31,209	0	0	0	0	31,209	29,743	95.30
101-172-713.002	MEDICARE/EMPLOYER PORTION	7,299	0	0	0	0	7,299	6,956	95.30
101-172-714.002	PENSION -DEFINED BENEFIT	147,716	0	0	0	0	147,716	102,407	69.33
101-172-714.003	PENSION-DEFINED CONTRIBUTION	48,700	0	0	0	0	48,700	46,706	95.90
101-172-714.004	PENSION DEFINED BENEFIT-CM	10,512	0	0	0	0	10,512	7,884	75.00
101-172-715.003	INSURANCE PACKAGE	112,000	0	0	0	(6,000)	106,000	105,281	99.32
101-172-716.000	UNEMPLOYMENT COMP INSURANCE	250	0	0	0	0	250	266	106.37
101-172-722.000	SICK LEAVE	12,404	0	(4,400)	0	0	8,004	7,927	99.04
101-172-729.000	POSTAGE	9,000	0	0	0	7,000	16,000	13,739	85.87
101-172-730.000	OFFICE SUPPLIES/ADM	8,000	0	0	0	0	8,000	7,712	96.40
101-172-768.000	UNIFORMS	0	0	500	0	0	500	655	131.00
101-172-814.002	WEBSITE	3,000	0	500	0	0	3,500	3,475	99.29
101-172-814.003	HARDWARE MAINTENANCE	22,000	0	14,000	0	0	36,000	35,464	98.51
101-172-814.004	SOFTWARE MAINTENANCE	23,500	0	0	0	0	23,500	23,844	101.46
101-172-814.005	COMPUTER SUPPLIES	4,000	5,222	2,500	0	0	11,722	12,108	103.29
101-172-818.000	CONTRACTUAL SERVICES	2,000	1,200	0	0	1,200	4,400	4,353	98.92
101-172-853.004	MONTHLY & LONG DISTANCE SERV	1,200	0	5,000	0	6,800	13,000	11,747	90.36
101-172-870.000	MILEAGE	300	0	0	0	0	300	129	42.88
101-172-870.092	ASSESSOR / MILEAGE	300	0	1,000	0	0	1,300	1,000	76.92
101-172-934.001	COPY MACHINE MAINTENANCE	1,500	0	0	0	1,000	2,500	2,069	82.77
101-172-940.001	POSTAGE METER	750	0	0	0	0	750	728	97.01
101-172-940.003	POST OFFICE BOX	325	0	0	0	0	325	348	107.08
101-172-956.000	MISCELLANEOUS	2,000	0	0	0	0	2,000	1,095	54.75
101-172-957.000	BOOKS/PERIODICALS/RENTAL/ETC	100	0	0	0	0	100	43	42.58
101-172-960.000	EDUCATION AND TRAINING	500	0	0	0	0	500	624	124.71
101-172-961.000	PROFESSIONAL DUES	1,000	0	0	0	0	1,000	1,434	143.40
101-172-961.092	ASSESSOR CERT AND DUES	400	0	0	0	0	400	270	67.50

User: KKinDE

Year Ended 06/30/2024

DB: City Of St Johns

Fund 101 GENERAL FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
101-172-977.011	COMPUTER EQUIPMENT	15,500	2,184	0	0	0	17,684	7,114	40.23
101-172-977.015	COMPUTER SOFTWARE	6,304	0	0	0	0	6,304	2,007	31.83
101-172-980.000	OFFICE EQUIPMENT/FURNITURE	5,000	0	0	0	(1,000)	4,000	3,789	94.73
101-265-931.004	COUNTY CONTRACT	90,000	0	0	0	0	90,000	81,045	90.05
101-272-715.001	HEALTH INSURANCE	0	0	0	0	0	0	79,971	0.00
101-272-715.004	LIFE INSURANCE	0	0	0	0	0	0	9,067	0.00
101-272-715.007	DENTAL	0	0	0	0	0	0	12,676	0.00
101-272-715.008	VISION	0	0	0	0	0	0	938	0.00
101-301-702.000	SALARIES AND WAGES	805,469	0	0	0	0	805,469	798,319	99.11
101-301-702.011	Crossing Guard Wages	5,625	0	0	0	0	5,625	4,950	88.00
101-301-712.000	FRINGE BENEFITS	134,932	0	0	0	0	134,932	104,709	77.60
101-301-713.001	EMPLOYER SOCIAL SECURITY	53,542	0	0	0	0	53,542	52,490	98.04
101-301-713.002	MEDICARE/EMPLOYER PORTION	12,522	0	0	0	0	12,522	12,276	98.03
101-301-714.002	PENSION -DEFINED BENEFIT	416,918	0	0	0	0	416,918	257,793	61.83
101-301-714.003	PENSION-DEFINED CONTRIBUTION	89,320	0	0	0	0	89,320	92,268	103.30
101-301-722.000	SICK LEAVE	22,724	0	(3,000)	0	0	19,724	18,835	95.49
101-301-723.000	HOLIDAY PAY / POLICE	29,755	0	0	0	0	29,755	31,143	104.67
101-301-732.000	OPERATING SUPPLIES/POLICE	5,800	0	0	0	1,000	6,800	4,048	59.53
101-301-732.008	AMMUNITION	2,500	1,541	0	0	0	4,041	2,689	66.55
101-301-732.009	CUSTODIAL SUPPLIES	550	0	0	0	0	550	261	47.49
101-301-732.014	OFFICE SUPPLIES	3,000	0	0	0	0	3,000	2,217	73.91
101-301-750.002	GASOLINE	28,500	0	0	0	(3,033)	25,467	18,801	73.82
101-301-768.001	UNIFORM	8,200	0	0	0	0	8,200	7,099	86.57
101-301-768.010	VEST	5,000	0	0	0	0	5,000	3,190	63.80
101-301-804.086	LEGAL/AUDIT	50,000	0	15,000	0	0	65,000	63,241	97.29
101-301-818.004	RADIO CONTRACT/COMPUTER ACCESS	14,000	0	0	0	0	14,000	12,452	88.94
101-301-818.005	CLEANING / UNIFORMS	750	0	0	0	0	750	549	73.20
101-301-818.035	SEAL LOGOS	750	0	0	0	0	750	0	0.00
101-301-818.052	INVESTIGATIVE SERVICES	1,000	0	0	0	0	1,000	420	42.00
101-301-818.071	JANITORIAL SERVICES	9,000	0	0	0	0	9,000	4,493	49.92
101-301-819.000	FLEET AND LIABILITY INSURANC	5,500	400	0	0	0	5,900	5,884	99.73
101-301-870.000	MILEAGE	300	0	0	0	0	300	331	110.49
101-301-880.000	COMMUNITY PROMOTION	6,700	0	0	0	0	6,700	5,513	82.28
101-301-880.001	GRANT-RELATED EXPENSES	3,050	0	23,000	0	0	26,050	25,838	99.19
101-301-880.004	DESIGNATED EXPENDITURES - POLI	2,000	0	0	0	0	2,000	123	6.13
101-301-900.000	PRINT AND PUBLISHING	500	0	0	0	0	500	0	0.00
101-301-920.001	NATURAL GAS	4,000	0	0	0	0	4,000	2,219	55.46
101-301-920.002	ELECTRIC	6,850	0	0	0	0	6,850	4,676	68.26
101-301-920.003	TELEPHONE	7,600	0	0	0	0	7,600	7,917	104.17
101-301-920.006	WATER/SEWER CHARGE	1,000	0	0	0	0	1,000	708	70.83
101-301-931.000	BUILDING MAINTENANCE	11,000	0	0	0	737	11,737	12,042	102.60
101-301-933.000	EQUIPMENT MAINTENANCE	5,000	0	0	0	1,880	6,880	10,440	151.74
101-301-933.004	COPIER MAINTENANCE CONTRACT	2,625	0	0	0	416	3,041	3,151	103.63
101-301-956.003	PARKING LOT LEASE	250	0	0	0	0	250	250	100.00
101-301-960.009	MICH ASSOC CHIEF/POLICE MTGS	1,500	0	0	0	0	1,500	1,602	106.78
101-301-960.010	TRAINING	5,500	0	0	0	0	5,500	3,776	68.65
101-301-960.012	OTHER DUES	600	0	0	0	0	600	405	67.50
101-301-960.016	TRAINING / ACT 302 FUNDS	1,300	0	0	0	0	1,300	720	55.38
101-301-977.001	MISCELLANEOUS	750	0	250	0	0	1,000	1,274	127.41
101-301-977.005	HAND GUNS & ACCESSORIES	4,000	0	0	0	0	4,000	1,177	29.42
101-301-977.010	RADAR UNIT	2,700	0	0	0	(1,000)	1,700	0	0.00
101-301-977.011	COMPUTER EQUIPMENT	2,500	0	0	0	0	2,500	639	25.57
101-301-977.015	COMPUTER SOFTWARE	5,000	0	0	0	0	5,000	0	0.00
101-301-977.037	RADIO EQUIPMENT	1,800	0	0	0	0	1,800	0	0.00
101-301-980.000	OFFICE EQUIPMENT/FURNITURE	1,000	0	0	0	0	1,000	720	72.01
101-336-702.000	SALARIES AND WAGES	120,414	0	0	0	(32,000)	88,414	78,733	89.05
101-336-702.032	ADMINISTRATIVE ASST.	14,772	0	0	0	0	14,772	11,695	79.17
101-336-712.000	FRINGE BENEFITS	4,725	0	0	0	0	4,725	1,749	37.02

User: KKinDE

Year Ended 06/30/2024

DB: City Of St Johns

Fund 101 GENERAL FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
101-336-713.001	EMPLOYER SOCIAL SECURITY	8,382	0	0	0	0	8,382	5,587	66.65
101-336-713.002	MEDICARE/EMPLOYER PORTION	1,960	0	0	0	0	1,960	1,307	66.66
101-336-714.002	PENSION -DEFINED BENEFIT	2,422	0	0	0	0	2,422	2,441	100.79
101-336-714.003	PENSION-DEFINED CONTRIBUTION	202	0	0	0	0	202	0	0.00
101-336-715.002	FIRE DEPARTMENT / ACCIDENT	1,500	0	0	0	0	1,500	2,471	164.73
101-336-732.011	BATTERIES	500	0	0	0	0	500	210	42.04
101-336-733.000	OPERATING SUPPLIES/FIRE DEPT	10,500	0	0	0	150	10,650	10,521	98.79
101-336-750.002	GASOLINE	4,000	0	0	0	0	4,000	4,093	102.33
101-336-768.000	UNIFORMS	3,600	0	0	0	(150)	3,450	2,833	82.12
101-336-786.011	TURNOUT GEAR	10,000	0	0	0	0	10,000	8,760	87.60
101-336-818.028	OUTSIDE SERVICES	13,650	0	0	0	0	13,650	11,082	81.19
101-336-818.071	JANITORIAL SERVICES	6,250	0	0	0	0	6,250	2,875	46.00
101-336-819.000	FLEET AND LIABILITY INSURANC	6,500	0	0	0	0	6,500	4,413	67.89
101-336-870.000	MILEAGE	200	0	0	0	0	200	0	0.00
101-336-880.000	COMMUNITY PROMOTION	3,100	0	0	0	0	3,100	2,110	68.08
101-336-880.001	GRANT-RELATED EXPENSES	0	10,000	4,962	0	0	14,962	14,927	99.77
101-336-920.001	NATURAL GAS	3,500	0	0	0	0	3,500	3,774	107.82
101-336-920.002	ELECTRIC	4,000	0	0	0	0	4,000	4,802	120.06
101-336-920.003	TELEPHONE	3,000	0	0	0	0	3,000	2,479	82.65
101-336-920.006	WATER/SEWER CHARGE	4,000	0	0	0	0	4,000	5,076	126.90
101-336-933.000	EQUIPMENT MAINTENANCE	14,000	8,768	11,800	0	0	34,568	39,586	114.52
101-336-935.001	FIRE HALL MAINTENANCE	6,000	0	(2,500)	0	0	3,500	3,033	86.65
101-336-956.000	MISCELLANEOUS	1,000	0	250	0	0	1,250	1,680	134.36
101-336-960.000	EDUCATION AND TRAINING	1,000	0	0	0	0	1,000	528	52.77
101-336-961.000	PROFESSIONAL DUES	520	0	0	0	0	520	420	80.77
101-336-977.001	MISCELLANEOUS	0	0	0	0	0	0	1	0.00
101-336-977.037	RADIO EQUIPMENT	3,500	0	0	0	0	3,500	3,112	88.91
101-336-977.061	GENERATOR MAINTENANCE	600	0	0	0	0	600	909	151.49
101-441-702.000	SALARIES AND WAGES	134,447	0	0	0	50,000	184,447	161,006	87.29
101-441-712.000	FRINGE BENEFITS	55,576	0	0	0	0	55,576	41,359	74.42
101-441-713.001	EMPLOYER SOCIAL SECURITY	8,868	0	0	0	4,000	12,868	11,129	86.49
101-441-713.002	MEDICARE/EMPLOYER PORTION	2,074	0	0	0	750	2,824	2,603	92.17
101-441-714.002	PENSION -DEFINED BENEFIT	29,642	0	0	0	0	29,642	22,157	74.75
101-441-714.003	PENSION-DEFINED CONTRIBUTION	12,700	0	0	0	1,500	14,200	13,212	93.05
101-441-722.000	SICK LEAVE	8,590	0	(3,200)	0	0	5,390	5,315	98.61
101-441-734.000	OPERATING SUPPLIES/DPW	12,000	0	0	0	16,000	28,000	18,272	65.26
101-441-768.008	UNIFORM-SERVICE	8,000	0	0	0	4,000	12,000	9,344	77.87
101-441-818.000	CONTRACTUAL SERVICES	5,000	0	(1,527)	0	(3,473)	0	0	0.00
101-441-818.034	ELECTRIC	2,000	0	0	0	0	2,000	1,900	94.98
101-441-818.054	ALARM MONITORING SERVICE	700	0	0	0	1,000	1,700	1,376	80.91
101-441-853.004	MONTHLY & LONG DISTANCE SERV	3,000	0	0	0	0	3,000	2,310	76.99
101-441-920.001	NATURAL GAS	4,500	0	0	0	0	4,500	5,781	128.47
101-441-920.004	BUILDING AND YARD LIGHT	8,000	0	0	0	0	8,000	4,190	52.37
101-441-920.005	STREET LIGHTS	93,000	0	0	0	20,000	113,000	104,192	92.21
101-441-920.006	WATER/SEWER CHARGE	1,500	0	0	0	500	2,000	1,689	84.43
101-441-920.009	DOWNTOWN LIGHTS	6,000	0	0	0	0	6,000	2,595	43.26
101-441-931.003	DEPOT BUILDING MAINTENANCE	10,000	0	0	0	9,000	19,000	18,428	96.99
101-441-943.000	MOBILE EQUIPMENT RENTAL	500	0	1,000	0	0	1,500	1,115	74.34
101-441-956.000	MISCELLANEOUS	2,500	0	0	0	0	2,500	748	29.92
101-441-956.006	CODE ENFORCEMENT MOWING	0	0	1,500	0	1,800	3,300	1,625	49.24
101-441-960.000	EDUCATION AND TRAINING	500	0	0	0	0	500	395	79.04
101-441-974.015	STREET LIGHT INSTALLATION	45,000	0	0	0	0	45,000	651	1.45
101-441-974.019	PARKING LOT REPAIRS	0	8,850	17,347	0	0	26,197	27,047	103.25
101-441-975.000	BUILDING IMPROVEMENT	0	1,092	0	0	0	1,092	1,412	129.30
101-441-977.000	EQUIPMENT PURCHASE	1,500	0	0	0	0	1,500	650	43.33
101-441-977.046	SAFETY BOOT ALLOWANCE	2,000	0	0	0	0	2,000	1,289	64.45
101-751-702.000	SALARIES AND WAGES	73,399	0	0	0	0	73,399	60,430	82.33
101-751-702.004	POOL WAGES	12,500	0	0	0	0	12,500	8,909	71.27

User: KKinDE

Year Ended 06/30/2024

DB: City Of St Johns

Fund 101 GENERAL FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
101-751-712.000	FRINGE BENEFITS	22,951	0	0	0	0	22,951	25,744	112.17
101-751-713.001	EMPLOYER SOCIAL SECURITY	5,467	0	0	0	0	5,467	4,265	78.02
101-751-713.002	MEDICARE/EMPLOYER PORTION	1,278	0	0	0	0	1,278	998	78.05
101-751-714.002	PENSION -DEFINED BENEFIT	10,022	0	0	0	0	10,022	9,215	91.95
101-751-722.000	SICK LEAVE	2,273	0	0	0	0	2,273	2,127	93.59
101-751-736.000	PLAYGROUND SUPPLIES/REC DEPT	600	0	0	0	0	600	0	0.00
101-751-750.002	GASOLINE	900	0	900	0	0	1,800	1,621	90.06
101-751-755.000	OPERATING SUPPLIES	250	0	0	0	0	250	440	176.00
101-751-810.000	PROCESSING FEE	1,200	0	0	0	0	1,200	274	22.87
101-751-886.001	SUMMER SOFTBALL	1,500	0	0	0	0	1,500	1,328	88.56
101-751-886.005	CONCERTS	7,000	0	0	0	0	7,000	0	0.00
101-751-886.015	FLAG FOOTBALL	2,000	0	0	0	0	2,000	1,909	95.45
101-751-886.016	BASKETBALL PROGRAMS	2,300	0	0	0	0	2,300	908	39.50
101-751-886.017	COMMUNITY ED PROGRAMS	18,770	0	0	0	0	18,770	9,334	49.73
101-751-886.018	WILSON CENTER EXPENDITURES	0	0	0	0	0	0	2,345	0.00
101-751-920.001	NATURAL GAS	0	0	0	0	0	0	265	0.00
101-751-920.002	ELECTRIC	1,000	0	1,000	0	0	2,000	3,667	183.37
101-751-920.006	WATER/SEWER CHARGE	23,000	0	0	0	0	23,000	18,641	81.05
101-751-920.007	HEAT/ SPRAY PARK	800	0	0	0	0	800	459	57.32
101-751-920.008	ELECTRIC/SPRAY PARK	2,000	0	0	0	0	2,000	1,061	53.03
101-751-929.001	MISCELLANEOUS & MAINTENANCE	450	0	0	0	0	450	150	33.33
101-751-956.000	MISCELLANEOUS	1,500	0	0	0	0	1,500	924	61.57
101-751-960.000	EDUCATION AND TRAINING	250	0	0	0	0	250	625	250.00
101-751-977.015	COMPUTER SOFTWARE	2,995	3,295	0	0	0	6,290	3,420	54.37
101-752-702.000	SALARIES AND WAGES	89,632	0	0	0	0	89,632	55,398	61.81
101-752-712.000	FRINGE BENEFITS	7,235	0	0	0	0	7,235	4,766	65.87
101-752-713.001	EMPLOYER SOCIAL SECURITY	5,557	0	0	0	0	5,557	3,399	61.17
101-752-713.002	MEDICARE/EMPLOYER PORTION	1,300	0	0	0	0	1,300	795	61.15
101-752-714.002	PENSION -DEFINED BENEFIT	8,204	0	0	0	0	8,204	6,000	73.13
101-752-714.003	PENSION-DEFINED CONTRIBUTION	2,629	0	0	0	0	2,629	464	17.64
101-752-735.000	OPERATING SUPP/PARKS DEPT	5,500	0	0	0	0	5,500	6,288	114.33
101-752-814.000	COMPUTER & PHONE SERVICE	2,500	0	500	0	3,200	6,200	5,322	85.85
101-752-818.044	BAND SHELL	2,500	0	0	0	0	2,500	0	0.00
101-752-920.001	NATURAL GAS	1,200	0	0	0	0	1,200	3,466	288.87
101-752-920.002	ELECTRIC	8,500	0	0	0	0	8,500	4,469	52.58
101-752-920.003	TELEPHONE	420	0	1,000	0	0	1,420	1,379	97.09
101-752-920.006	WATER/SEWER CHARGE	5,400	0	0	0	0	5,400	7,291	135.02
101-752-936.000	PARK MAINTENANCE	8,500	0	0	0	0	8,500	4,962	58.38
101-752-956.000	MISCELLANEOUS	1,000	0	0	0	0	1,000	425	42.54
101-752-974.008	BALL DIAMOND REPAIRS	500	0	0	0	0	500	0	0.00
101-752-975.000	BUILDING IMPROVEMENT	6,000	0	0	0	0	6,000	4,157	69.28
101-752-977.021	PARK IMPROVEMENT	10,000	0	0	0	(3,200)	6,800	3,984	58.58
101-752-977.026	PARK IMPROVEMENT - PARK HOUSE	1,000	0	0	0	0	1,000	595	59.51
101-901-753.102	HICKS PROPERTY IMPROVEMENTS	10,000	0	0	0	(10,000)	0	0	0.00
101-901-818.300	CONTRACTUAL SERVICES - ARPA	0	12,356	400,000	0	25,050	437,406	67,364	15.40
101-901-970.001	CAPITAL OUTLAY - GENERAL GOVER	420,000	0	(400,000)	0	(20,000)	0	0	0.00
101-901-970.002	CAPITAL OUTLAY - FIRE	25,500	0	(2,800)	0	0	22,700	17,922	78.95
101-901-970.003	CAPITAL OUTLAY - PUBLIC WORKS	30,000	144,000	0	0	(20,000)	154,000	89,000	57.79
101-901-970.004	CAPITAL OUTLAY - RECREATION &	810,000	0	(500,000)	0	58,798	368,798	162,759	44.13
101-901-970.005	CAPITAL OUTLAY - POLICE	20,000	0	0	0	0	20,000	12,835	64.17
101-901-970.006	CAPITAL OUTLAY - WILSON CENTER	0	54,000	0	0	(54,000)	0	0	0.00
101-901-976.001	LAND PURCHASE	0	0	1,700	0	0	1,700	1,695	99.73
101-901-977.035	POLICE CAR	0	18,922	200	0	0	19,122	19,045	99.60
101-901-989.004	CAPITAL IMPROVE/CITY DRAINS	0	0	0	0	15,010	15,010	15,007	99.98
101-901-989.023	AMBULANCE/CITY SHARE	92,376	0	0	0	0	92,376	92,376	100.00
101-901-991.001	GENERAL LONG TERM DEBT PRIN	0	0	0	0	54,907	54,907	54,907	100.00
101-901-993.015	GENERAL LONG TERM DEBT INT	0	0	0	0	25,513	25,513	25,513	100.00
101-901-995.203	TRANSFER TO MAJOR STREET	0	0	0	0	155,500	155,500	9,415	6.05

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
101-901-995.349	TRANS TO 2007 CAP IMP BOND	13,521	0	0	0	0	13,521	6,761	50.00
101-901-995.401	TRANSFER TO FANTASY FOREST	0	0	0	0	75,000	75,000	0	0.00
101-901-995.661	TRANSFER TO MOBILE	91,833	0	0	0	0	91,833	0	0.00
TOTAL Expenditures		6,053,592	279,758	(405,633)	0	459,720	6,387,437	4,860,609	76.10
TOTAL FOR FUND 101									
REVENUES:		6,057,273	18,768	(420,822)	0	1,021,084	6,676,303	5,421,970	0.00
EXPENDITURES		6,053,593	279,757	(405,633)	0	459,719	6,387,436	4,860,607	0.00
NET OF REVENUES vs. EXPENDITURES		3,680	(260,989)	(15,189)	0	561,365	288,867	561,363	0.00

DB: City Of St Johns

QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ST. JOHNS

Page: 7/24

Year Ended 06/30/2024

Fund 202

MAJOR STREET FUND

						FINAL			PCT OF
GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	BUDGET USED
202-000-540.000	STATE GRANTS	0	150,000	0	0	155,500	305,500	0	0.00
202-000-546.000	GAS TAX REFUND (ACT 51)	799,677	0	0	0	0	799,677	409,526	51.21
202-000-546.001	BUILD MICHIGAN (ACT 51)	13,906	0	0	0	0	13,906	6,623	47.63
202-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	35	0	0	35	36	102.46
202-000-676.002	INSURANCE REIMBURSEMENT	1,000	0	0	0	0	1,000	1,079	107.88
202-000-699.007	TRANSFER FROM STREET MILLAGE	183,056	0	0	0	0	183,056	158,433	86.55
202-000-699.009	GENERAL FUND APPROPRIATION	0	0	0	0	155,500	155,500	9,415	6.05
TOTAL Revenues		997,639	150,000	35	0	311,000	1,458,674	585,112	40.11
202-451-995.203	TRANSFER TO LOCAL STREET	67,000	0	0	0	0	67,000	0	0.00
202-451-995.349	TRANS TO 2007 CAP IMP BOND	102,525	0	0	0	0	102,525	51,262	50.00
202-451-995.661	TRANSFER TO MOTOR POOL	220,131	0	0	0	100,133	320,265	220,131	68.73
202-463-702.000	SALARIES AND WAGES	45,617	0	0	0	0	45,617	28,908	63.37
202-463-712.000	FRINGE BENEFITS	11,412	0	0	0	0	11,412	4,939	43.28
202-463-713.001	EMPLOYER SOCIAL SECURITY	2,828	0	0	0	0	2,828	1,746	61.72
202-463-713.002	MEDICARE/EMPLOYER PORTION	661	0	0	0	0	661	408	61.76
202-463-714.002	PENSION -DEFINED BENEFIT	10,771	0	0	0	0	10,771	7,388	68.60
202-463-714.003	PENSION-DEFINED CONTRIBUTION	4,082	0	0	0	0	4,082	2,840	69.58
202-463-737.001	SAND	1,000	0	0	0	0	1,000	0	0.00
202-463-737.002	GRAVEL	2,000	0	100	0	0	2,100	2,100	100.00
202-463-737.003	STORM SEWER MAINTENANCE	20,000	6,300	0	0	0	26,300	7,505	28.54
202-463-737.004	CURB AND GUTTER MATERIAL	7,000	0	0	0	0	7,000	0	0.00
202-463-741.003	COLD PATCH	2,750	0	0	0	0	2,750	0	0.00
202-463-818.000	CONTRACTUAL SERVICES	0	150,000	0	0	0	150,000	0	0.00
202-463-818.019	TREE AND SHRUB MAINTENANCE	25,000	0	0	0	0	25,000	26,257	105.03
202-463-818.038	CURB AND GUTTER REPAIR	7,000	0	0	0	0	7,000	0	0.00
202-463-818.042	TREE PLANTING	2,500	0	50	0	0	2,550	2,550	100.00
202-463-818.050	PREVENTATIVE MAINTENANCE	20,000	0	0	0	0	20,000	17,984	89.92
202-463-818.200	CONTRACTUAL SERVICES - SCOTT F	65,000	0	0	0	0	65,000	40,064	61.64
202-463-818.203	CONTRACTUAL SERVICES - ANNUAL	183,056	0	0	0	0	183,056	158,433	86.55
202-463-818.300	CONTRACTUAL SERVICES - ARPA	0	22,231	0	0	311,000	333,231	209,813	62.96
202-463-931.002	STREET CUT REPAIR	20,000	0	0	0	0	20,000	14,441	72.21
202-463-972.015	STREET CUT REPAIR	15,000	0	0	0	0	15,000	0	0.00
202-463-974.001	SIDEWALKS	20,000	23,890	0	0	0	43,890	17,316	39.45
202-463-974.002	DRIVEWAY APPROACHES	0	0	1,000	0	0	1,000	1,000	100.00
202-463-974.004	SIDEWALK REIMBURSEMENT PGM	3,000	0	0	0	0	3,000	825	27.50
202-475-702.000	SALARIES AND WAGES	3,312	0	0	0	0	3,312	5,932	179.10
202-475-712.000	FRINGE BENEFITS	1,008	0	0	0	0	1,008	835	82.81
202-475-713.001	EMPLOYER SOCIAL SECURITY	205	0	0	0	0	205	360	175.57
202-475-713.002	MEDICARE/EMPLOYER PORTION	48	0	0	0	0	48	84	175.40
202-475-714.002	PENSION -DEFINED BENEFIT	3,418	0	0	0	0	3,418	2,345	68.60
202-475-714.003	PENSION-DEFINED CONTRIBUTION	338	0	0	0	0	338	609	180.22
202-475-738.001	SIGNS AND SIGNALS MATERIALS	7,000	600	0	0	0	7,600	5,594	73.60
202-475-738.003	SAFETY BARRICADES	3,000	0	0	0	0	3,000	0	0.00
202-475-818.018	LANE MARKING	5,000	18,000	0	0	0	23,000	9,243	40.19
202-479-702.000	SALARIES AND WAGES	9,295	0	0	0	0	9,295	8,382	90.18
202-479-712.000	FRINGE BENEFITS	2,076	0	0	0	0	2,076	841	40.51
202-479-713.001	EMPLOYER SOCIAL SECURITY	576	0	0	0	0	576	509	88.29
202-479-713.002	MEDICARE/EMPLOYER PORTION	135	0	0	0	0	135	119	88.10
202-479-714.002	PENSION -DEFINED BENEFIT	2,170	0	0	0	0	2,170	1,489	68.60
202-479-714.003	PENSION-DEFINED CONTRIBUTION	951	0	0	0	0	951	849	89.31
202-479-743.001	SALT	20,000	0	0	0	0	20,000	20,000	100.00
202-483-702.000	SALARIES AND WAGES	0	0	0	0	0	0	401	0.00
202-483-712.000	FRINGE BENEFITS	0	0	0	0	0	0	11	0.00

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
202-483-713.001	EMPLOYER SOCIAL SECURITY	0	0	0	0	0	0	25	0.00
202-483-713.002	MEDICARE/EMPLOYER PORTION	0	0	0	0	0	0	6	0.00
202-483-714.003	PENSION-DEFINED CONTRIBUTION	0	0	0	0	0	0	40	0.00
202-483-804.000	ADMINISTRATION CHARGES	60,924	0	0	0	0	60,924	60,924	100.00
202-483-818.013	ENGINEERING	10,000	0	0	0	0	10,000	0	0.00
202-483-818.062	Asset Management	9,000	0	0	0	0	9,000	3,535	39.28
TOTAL Expenditures		996,789	221,021	1,150	0	411,133	1,630,094	938,043	57.55
TOTAL FOR FUND 202									
REVENUES:		997,639	150,000	35	0	311,000	1,458,674	585,111	0.00
EXPENDITURES		996,789	221,021	1,150	0	411,133	1,630,094	938,044	0.00
NET OF REVENUES vs. EXPENDITURES		850	(71,021)	(1,115)	0	(100,133)	(171,420)	(352,932)	0.00

QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ST. JOHNS
Year Ended 06/30/2024
Fund 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
203-000-546.000	GAS TAX REFUND (ACT 51)	289,884	0	0	0	0	289,884	148,687	51.29
203-000-546.001	BUILD MICHIGAN (ACT 51)	5,041	0	0	0	0	5,041	2,405	47.70
203-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	0	0	0	0	3	0.00
203-000-676.002	INSURANCE REIMBURSEMENT	1,000	0	0	0	0	1,000	812	81.20
203-000-699.007	TRANSFER FROM STREET MILLAGE	415,906	0	0	0	0	415,906	209,278	50.32
203-000-699.008	TRANSFER FROM MAJOR STREET	67,000	0	0	0	0	67,000	0	0.00
TOTAL Revenues		778,831	0	0	0	0	778,831	361,185	46.38
203-463-702.000	SALARIES AND WAGES	45,165	0	0	0	0	45,165	30,443	67.40
203-463-712.000	FRINGE BENEFITS	12,408	0	0	0	0	12,408	3,336	26.88
203-463-713.001	EMPLOYER SOCIAL SECURITY	2,800	0	0	0	0	2,800	1,851	66.11
203-463-713.002	MEDICARE/EMPLOYER PORTION	655	0	0	0	0	655	433	66.09
203-463-714.002	PENSION -DEFINED BENEFIT	10,727	0	0	0	0	10,727	7,359	68.60
203-463-714.003	PENSION-DEFINED CONTRIBUTION	4,480	0	0	0	0	4,480	2,893	64.57
203-463-741.001	CHLORIDE	3,000	0	0	0	0	3,000	800	26.67
203-463-741.002	GRAVEL	1,000	50	0	0	0	1,050	1,040	99.05
203-463-741.003	COLD PATCH	2,750	0	0	0	0	2,750	0	0.00
203-463-741.005	SAND	2,000	0	0	0	0	2,000	0	0.00
203-463-818.019	TREE AND SHRUB MAINTENANCE	25,000	0	0	0	0	25,000	39,809	159.24
203-463-818.022	STORM DRAINS	20,000	12,800	0	0	0	32,800	13,963	42.57
203-463-818.038	CURB AND GUTTER REPAIR	9,000	0	0	0	0	9,000	1,320	14.67
203-463-818.042	TREE PLANTING	2,500	0	0	0	0	2,500	2,550	102.00
203-463-818.050	PREVENTATIVE MAINTENANCE	20,000	0	0	0	0	20,000	12,752	63.76
203-463-818.203	CONTRACTUAL SERVICES - ANNUAL	415,906	0	0	0	0	415,906	236,491	56.86
203-463-972.015	STREET CUT REPAIR	20,000	0	0	0	0	20,000	14,441	72.21
203-463-974.001	SIDEWALKS	20,000	18,392	0	0	0	38,392	18,774	48.90
203-463-974.002	DRIVEWAY APPROACHES	2,000	0	0	0	0	2,000	3,763	188.13
203-463-974.004	SIDEWALK REIMBURSEMENT PGM	3,000	0	0	0	0	3,000	3,350	111.67
203-475-702.000	SALARIES AND WAGES	3,195	0	0	0	0	3,195	3,811	119.28
203-475-712.000	FRINGE BENEFITS	967	0	0	0	0	967	841	87.01
203-475-713.001	EMPLOYER SOCIAL SECURITY	198	0	0	0	0	198	229	115.85
203-475-713.002	MEDICARE/EMPLOYER PORTION	46	0	0	0	0	46	54	116.61
203-475-714.002	PENSION -DEFINED BENEFIT	3,641	0	0	0	0	3,641	2,498	68.60
203-475-714.003	PENSION-DEFINED CONTRIBUTION	326	0	0	0	0	326	395	121.05
203-475-742.003	REPLACEMENT SIGNS	5,000	1,564	0	0	0	6,564	2,001	30.49
203-475-818.018	LANE MARKING	0	10,000	0	0	0	10,000	6,693	66.93
203-479-702.000	SALARIES AND WAGES	7,877	0	0	0	0	7,877	6,343	80.52
203-479-712.000	FRINGE BENEFITS	1,762	0	0	0	0	1,762	522	29.60
203-479-713.001	EMPLOYER SOCIAL SECURITY	488	0	0	0	0	488	387	79.29
203-479-713.002	MEDICARE/EMPLOYER PORTION	114	0	0	0	0	114	91	79.39
203-479-714.002	PENSION -DEFINED BENEFIT	1,867	0	0	0	0	1,867	1,280	68.60
203-479-714.003	PENSION-DEFINED CONTRIBUTION	799	0	0	0	0	799	532	66.53
203-479-743.001	SALT	20,000	0	0	0	0	20,000	8,782	43.91
203-483-712.000	FRINGE BENEFITS	0	0	0	0	0	0	1	0.00
203-483-804.000	ADMINISTRATION CHARGES	100,273	0	0	0	0	100,273	100,273	100.00
203-483-818.062	Asset Management	9,000	0	0	0	0	9,000	665	7.39
TOTAL Expenditures		777,944	42,806	0	0	0	820,750	530,766	64.67
TOTAL FOR FUND 203									
REVENUES:		778,831	0	0	0	0	778,831	361,184	0.00
EXPENDITURES		777,943	42,806	0	0	0	820,749	530,763	0.00

GL NUMBER	DESCRIPTION	ADOPTED	QTR 1	QTR 2	QTR 3	QTR 4	FINAL	YTD	PCT OF
		BUDGET	AMENDMENTS	AMENDMENTS	AMENDMENTS	AMENDMENTS	AMENDED		BUDGET
NET OF REVENUES vs. EXPENDITURES		888	(42,806)	0	0	0	(41,918)	(169,579)	0.00

QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ST. JOHNS
Year Ended 06/30/2024
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
248-000-404.000	CURRENT PROPERTY TAX	49,828	0	(14,800)	0	0	35,028	35,015	99.96
248-000-582.000	GRANTS	0	0	0	0	0	0	10,000	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	0	0	0	0	12	0.00
TOTAL Revenues		49,828	0	(14,800)	0	0	35,028	45,027	128.54
248-451-713.001	EMPLOYER SOCIAL SECURITY	0	0	0	0	0	0	300	0.00
248-451-713.002	MEDICARE/EMPLOYER PORTION	0	0	0	0	0	0	70	0.00
248-451-804.000	ADMINISTRATION CHARGES	3,203	0	0	0	0	3,203	3,203	100.00
248-451-818.000	CONTRACTUAL SERVICES	11,500	0	0	0	0	11,500	14,416	125.36
248-451-818.040	DOWNTOWN IMPROVEMENT	50,000	0	0	0	0	50,000	20,775	41.55
248-451-880.007	FACADE GRANTS	30,000	0	0	0	0	30,000	6,847	22.82
TOTAL Expenditures		94,703	0	0	0	0	94,703	45,611	48.16
TOTAL FOR FUND 248									
REVENUES:		49,828	0	(14,800)	0	0	35,028	45,027	0.00
EXPENDITURES		94,703	0	0	0	0	94,703	45,611	0.00
NET OF REVENUES vs. EXPENDITURES		(44,875)	0	(14,800)	0	0	(59,675)	(585)	0.00

		Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					FINAL		PCT OF
GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	AMENDED BUDGET	YTD ACTUAL	BUDGET USED
250-000-404.000	CURRENT PROPERTY TAX	226,463	0	0	0	0	226,463	248,899	109.91
250-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	0	0	0	0	67	0.00
TOTAL Revenues		226,463	0	0	0	0	226,463	248,966	109.94
250-172-804.000	ADMINISTRATION CHARGES	949	0	0	0	0	949	949	100.00
250-172-818.000	CONTRACTUAL SERVICES	43,000	0	0	0	53,211	96,211	5,841	6.07
250-172-920.002	ELECTRIC	1,000	0	0	0	0	1,000	1,304	130.42
250-172-956.000	MISCELLANEOUS	0	0	0	0	0	0	3,000	0.00
TOTAL Expenditures		44,949	0	0	0	53,211	98,160	11,094	11.30
TOTAL FOR FUND 250									
REVENUES:		226,463	0	0	0	0	226,463	248,965	0.00
EXPENDITURES		44,949	0	0	0	53,211	98,160	11,094	0.00
NET OF REVENUES vs. EXPENDITURES		181,514	0	0	0	(53,211)	128,303	237,871	0.00

QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ST. JOHNS
Year Ended 06/30/2024
Fund 251 PRINCIPAL SHOPPING DISTRICT

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	38,975	0	0	0	0	38,975	38,922	99.86
251-000-653.001	FARMERS' MARKET	1,500	0	0	0	0	1,500	1,688	112.51
251-000-653.003	CAR SHOWS	2,000	0	0	0	0	2,000	3,848	192.42
251-000-653.005	MINT FESTIVAL	25,000	0	0	0	0	25,000	40,719	162.88
251-000-653.013	WINTER FESTIVAL	2,000	0	0	0	0	2,000	2,845	142.25
251-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	0	0	0	0	190	0.00
251-000-677.000	MISCELLANEOUS REVENUE	0	0	0	0	0	0	1,507	0.00
251-000-679.000	MARKETING CO-OP	2,500	0	0	0	0	2,500	3,500	140.00
TOTAL Revenues		71,975	0	0	0	0	71,975	93,219	129.51
251-172-713.001	EMPLOYER SOCIAL SECURITY	0	0	0	0	0	0	300	0.00
251-172-713.002	MEDICARE/EMPLOYER PORTION	0	0	0	0	0	0	70	0.00
251-172-730.000	OFFICE SUPPLIES/ADM	100	0	0	0	0	100	47	47.47
251-172-751.000	EVENT COLLABORATION	1,000	0	0	0	0	1,000	659	65.87
251-172-751.001	FARMERS' MARKET	1,800	0	0	0	0	1,800	606	33.69
251-172-751.002	CAR SHOWS	1,500	0	0	0	0	1,500	3,903	260.18
251-172-751.003	MINT FESTIVAL	20,000	0	0	0	0	20,000	14,597	72.98
251-172-751.007	WINTER FESTIVAL	3,000	0	0	0	0	3,000	2,131	71.02
251-172-751.010	FALL FESTIVAL	0	0	0	0	0	0	500	0.00
251-172-804.000	ADMINISTRATION CHARGES	4,600	0	0	0	0	4,600	4,600	100.00
251-172-814.002	WEBSITE	700	0	0	0	0	700	810	115.71
251-172-818.000	CONTRACTUAL SERVICES	11,500	0	0	0	0	11,500	11,296	98.22
251-172-818.040	DOWNTOWN IMPROVEMENT	8,300	0	0	0	0	8,300	2,693	32.45
251-172-826.086	AUDIT FEES	500	0	0	0	0	500	0	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	500	0	0	0	0	500	697	139.35
251-172-880.008	MARKETING	8,500	0	0	0	0	8,500	9,961	117.19
251-172-882.000	MARKETING CO-OP	5,000	0	0	0	0	5,000	0	0.00
251-172-956.000	MISCELLANEOUS	0	0	0	0	0	0	560	0.00
251-172-960.000	EDUCATION AND TRAINING	1,000	0	0	0	0	1,000	430	43.00
251-172-961.000	PROFESSIONAL DUES	200	0	0	0	0	200	125	62.50
251-172-969.001	MUSIC	1,000	0	0	0	0	1,000	1,234	123.40
251-172-985.000	CAPITAL OUTLAY	4,000	0	0	0	0	4,000	3,795	94.87
TOTAL Expenditures		73,200	0	0	0	0	73,200	59,014	80.62
TOTAL FOR FUND 251									
REVENUES:		71,975	0	0	0	0	71,975	93,218	0.00
EXPENDITURES		73,200	0	0	0	0	73,200	59,013	0.00
NET OF REVENUES vs. EXPENDITURES		(1,225)	0	0	0	0	(1,225)	34,205	0.00

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
265-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	0	0	0	0	0	0.00
	TOTAL Revenues	0	0	0	0	0	0	0	100.00
	TOTAL FOR FUND 265								
	REVENUES:	0	0	0	0	0	0	0	0.00
	EXPENDITURES	0	0	0	0	0	0	0	0.00
	NET OF REVENUES vs. EXPENDITURES	0	0	0	0	0	0	0	0.00

[illegible]

[illegible]

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
402-000-665.009	BOND PROCEEDS	0	0	0	0	3,000,000	3,000,000	0	0.00
402-000-696.000	BOND PREMIUM REVENUE	0	0	0	0	93,899	93,899	0	0.00
TOTAL Revenues		0	0	0	0	3,093,899	3,093,899	0	0.00
402-451-818.069	CONTRACTUAL SERVICES	0	0	0	0	700,000	700,000	605,975	86.57
402-451-826.087	ATTORNEY FEES	0	0	0	0	17,000	17,000	14,670	86.29
402-451-994.001	Issuance Costs	0	0	0	0	118,295	118,295	0	0.00
402-451-995.101	TRANSFER TO GENERAL FUND	0	0	0	0	280,433	280,433	0	0.00
TOTAL Expenditures		0	0	0	0	1,115,728	1,115,728	620,645	55.63
TOTAL FOR FUND 402									
REVENUES:		0	0	0	0	3,093,899	3,093,899	0	0.00
EXPENDITURES		0	0	0	0	1,115,728	1,115,728	620,645	0.00
NET OF REVENUES vs. EXPENDITURES		0	0	0	0	1,978,171	1,978,171	(620,645)	0.00

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
406-000-404.000	CURRENT PROPERTY TAX	811,818	0	0	0	0	811,818	800,548	98.61
406-000-445.000	INTEREST-PENALTY/DELINQ TAX	0	0	0	0	0	0	1,672	0.00
406-000-573.000	Local Community Stabilization	0	0	31,000	0	0	31,000	44,153	142.43
	TOTAL Revenues	811,818	0	31,000	0	0	842,818	846,373	100.42
406-451-995.202	TRANSFER TO MAJOR STREET	183,056	0	0	0	0	183,056	158,433	86.55
406-451-995.203	TRANSFER TO LOCAL STREET	415,906	0	0	0	0	415,906	209,278	50.32
	TOTAL Expenditures	598,962	0	0	0	0	598,962	367,711	61.39
TOTAL FOR FUND 406									
REVENUES:		811,818	0	31,000	0	0	842,818	846,373	0.00
EXPENDITURES		598,962	0	0	0	0	598,962	367,710	0.00
NET OF REVENUES vs. EXPENDITURES		212,857	0	31,000	0	0	243,857	478,663	0.00

QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ST. JOHNS
Year Ended 06/30/2024
Fund 515 GARBAGE FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
515-000-404.000	CURRENT PROPERTY TAX	189,408	0	0	0	0	189,408	183,710	96.99
515-000-405.000	DELINQUENT PROPERTY TAX	0	0	25	0	0	25	3,497	13,987.56
515-000-445.000	INTEREST-PENALTY/DELINQ TAX	1,000	0	0	0	0	1,000	1,905	190.47
515-000-573.000	Local Community Stabilization	3,500	0	1,000	0	0	4,500	9,088	201.96
515-000-635.001	CURRENT SERVICE FEE	574,910	0	0	0	0	574,910	562,748	97.88
515-000-635.002	DELINQUENT SERVICE FEE	0	0	0	0	0	0	12,377	0.00
515-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	125	0	0	125	127	101.81
515-000-676.002	INSURANCE REIMBURSEMENT	1,000	0	150	0	0	1,150	2,065	179.57
TOTAL Revenues		769,818	0	1,300	0	0	771,118	775,517	100.57
515-528-702.000	SALARIES AND WAGES	69,294	0	0	0	0	69,294	75,936	109.59
515-528-712.000	FRINGE BENEFITS	21,378	0	0	0	0	21,378	12,286	57.47
515-528-713.001	EMPLOYER SOCIAL SECURITY	4,296	0	0	0	0	4,296	4,581	106.63
515-528-713.002	MEDICARE/EMPLOYER PORTION	1,005	0	0	0	0	1,005	1,071	106.60
515-528-714.002	PENSION -DEFINED BENEFIT	22,138	0	0	0	0	22,138	15,186	68.60
515-528-714.003	PENSION-DEFINED CONTRIBUTION	6,464	0	0	0	0	6,464	6,808	105.32
515-528-804.000	ADMINISTRATION CHARGES	62,162	0	0	0	0	62,162	62,162	100.00
515-528-818.023	GARBAGE CONTRACT	343,875	0	0	0	0	343,875	314,695	91.51
515-528-818.024	SPRING CLEAN UP	49,850	0	0	0	0	49,850	0	0.00
515-528-818.027	MISCELLANEOUS	24,000	12,895	0	0	0	36,895	18,765	50.86
515-528-818.059	COMPOST SCREENING	10,000	10,000	0	0	0	20,000	10,000	50.00
515-528-943.000	MOBILE EQUIPMENT RENTAL	0	0	1,200	0	0	1,200	1,162	96.79
515-528-977.001	MISCELLANEOUS	1,500	0	0	0	0	1,500	0	0.00
515-528-995.515	COMPOST SITE IMPROVE/RENTAL	10,000	0	0	0	0	10,000	4,734	47.34
515-528-995.661	TRANSFER TO MOBILE	143,408	0	0	0	25,033	168,442	140,608	83.48
TOTAL Expenditures		769,370	22,895	1,200	0	25,033	818,499	667,994	81.61
TOTAL FOR FUND 515									
REVENUES:		769,818	0	1,300	0	0	771,118	775,517	0.00
EXPENDITURES		769,370	22,895	1,200	0	25,033	818,498	667,994	0.00
NET OF REVENUES vs. EXPENDITURES		448	(22,895)	100	0	(25,033)	(47,380)	107,523	0.00

Year Ended 06/30/2024

Fund 592 WATER AND WASTEWATER FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
592-000-607.004	NSF FEE	300	0	30	0	0	330	720	218.18
592-000-633.000	WATER/CAPITAL FEE	1,000	0	1,550	0	0	2,550	5,525	216.67
592-000-633.001	SEWER/CAPITAL FEE	10,000	0	15,250	0	0	25,250	53,025	210.00
592-000-633.002	FINAL/TURN ON-OFF	2,000	0	0	0	0	2,000	2,600	130.00
592-000-642.000	SUPPLY SALES	5,000	0	0	0	0	5,000	15,578	311.56
592-000-643.000	CITY WATER CHARGES	3,270,094	0	0	0	0	3,270,094	2,963,890	90.64
592-000-643.001	TOWNSHIP WATER CHARGES	0	0	8,200	0	0	8,200	7,472	91.13
592-000-643.002	TWNSHIP WATER PENALTY	0	0	100	0	0	100	151	150.85
592-000-643.100	CITY WATER CHG PENALTY	15,000	0	9,800	0	0	24,800	50,131	202.14
592-000-644.000	CITY SEWER CHARGES	2,983,415	0	0	0	0	2,983,415	2,658,564	89.11
592-000-644.001	TOWNSHIP SEWER CHARGES	0	0	31,900	0	0	31,900	59,391	186.18
592-000-644.100	CITY SEWER CHG PENALTY	30,000	0	0	0	0	30,000	36,678	122.26
592-000-644.200	TWNSHIP SEWER PENALTY	0	0	500	0	0	500	997	199.35
592-000-653.012	LAB REVENUE	20,000	0	0	0	0	20,000	0	0.00
592-000-665.000	INTEREST EARNED/INVESTMENTS	10,000	0	0	0	0	10,000	31,611	316.11
592-000-676.000	REIMBURSEMENTS	0	0	0	0	0	0	105	0.00
592-000-676.002	INSURANCE REIMBURSEMENT	15,000	0	0	0	0	15,000	21,166	141.11
592-000-677.000	MISCELLANEOUS REVENUE	0	0	10,000	0	0	10,000	27,570	275.70
TOTAL Revenues		6,361,809	0	77,330	0	0	6,439,139	5,935,174	92.17
592-536-993.011	BOND INTEREST/2013 ISSUE	40,793	0	0	0	0	40,793	40,793	100.00
592-536-993.012	BOND INTEREST/2016 ISSUE	133,759	0	0	0	0	133,759	133,759	100.00
592-536-993.013	BOND INTEREST/2019 ISSUE	92,293	0	0	0	0	92,293	92,293	100.00
592-536-993.014	INTEREST PAYMENT	8,869	0	0	0	0	8,869	8,869	100.00
592-536-995.349	TRANS TO 2007 CAP IMP BOND	27,043	0	0	0	0	27,043	14,373	53.15
592-540-702.000	SALARIES AND WAGES	160,390	0	0	0	0	160,390	219,110	136.61
592-540-712.000	FRINGE BENEFITS	80,524	0	0	0	0	80,524	51,218	63.61
592-540-713.001	EMPLOYER SOCIAL SECURITY	10,644	0	0	0	0	10,644	14,264	134.01
592-540-713.002	MEDICARE/EMPLOYER PORTION	2,489	0	0	0	0	2,489	3,336	134.03
592-540-714.002	PENSION -DEFINED BENEFIT	181,901	0	0	0	0	181,901	109,555	60.23
592-540-714.003	PENSION-DEFINED CONTRIBUTION	2,053	0	3,500	0	0	5,553	8,676	156.24
592-540-722.000	SICK LEAVE	11,294	0	3,300	0	0	14,594	14,584	99.93
592-540-746.000	MATERIALS/SUPPLIES/WTR PROD	32,000	1,092	0	0	(2,600)	30,492	22,701	74.45
592-540-746.002	CHLORINE	45,000	0	0	0	2,600	47,600	37,815	79.44
592-540-746.006	CLEANING SUPPLIES	400	0	0	0	0	400	174	43.45
592-540-746.008	LAB SUPPLIES	6,500	0	0	0	0	6,500	5,193	79.90
592-540-746.011	PHOSPHATE	30,000	0	0	0	0	30,000	19,550	65.17
592-540-768.008	UNIFORM-SERVICE	5,200	0	0	0	0	5,200	5,837	112.24
592-540-818.000	CONTRACTUAL SERVICES	7,500	0	0	0	0	7,500	5,006	66.74
592-540-818.026	LAB SERVICES	4,500	0	0	0	0	4,500	482	10.71
592-540-818.028	OUTSIDE SERVICES	2,500	0	0	0	0	2,500	1,798	71.92
592-540-818.031	WELL MAINTENANCE	88,270	52,942	0	0	0	141,212	88,270	62.51
592-540-818.047	LAB CERTIFICATION FEES	6,500	0	0	0	0	6,500	4,643	71.43
592-540-870.000	MILEAGE	1,400	0	0	0	0	1,400	117	8.35
592-540-900.000	PRINT AND PUBLISHING	2,000	0	0	0	0	2,000	197	9.87
592-540-920.001	NATURAL GAS	6,500	0	0	0	0	6,500	4,261	65.56
592-540-920.003	TELEPHONE	5,000	0	0	0	0	5,000	5,465	109.31
592-540-920.006	WATER/SEWER CHARGE	6,000	0	0	0	0	6,000	1,598	26.63
592-540-920.010	ELECTRIC - WELLS	135,000	0	0	0	0	135,000	144,937	107.36
592-540-920.011	ELECTRIC - WATER TANK	2,700	0	0	0	0	2,700	2,407	89.16
592-540-931.000	BUILDING MAINTENANCE	13,000	0	0	0	0	13,000	2,093	16.10
592-540-933.000	EQUIPMENT MAINTENANCE	12,000	0	0	0	0	12,000	3,564	29.70
592-540-933.009	WELL MAINTENANCE	3,500	0	0	0	0	3,500	222	6.33
592-540-933.010	GENERAL PLANT MAINTENANCE	7,500	0	0	0	0	7,500	969	12.92

User: KINDE

Year Ended 06/30/2024

DB: City Of St Johns

Fund 592 WATER AND WASTEWATER FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
592-540-933.012	WELL HOUSE MAINTENANCE	1,500	0	0	0	0	1,500	519	34.63
592-540-933.013	CONTROL PANEL MAINT	7,500	0	0	0	0	7,500	1,909	25.45
592-540-943.000	MOBILE EQUIPMENT RENTAL	15,000	0	0	0	0	15,000	0	0.00
592-540-956.000	MISCELLANEOUS	4,000	0	0	0	0	4,000	2,325	58.14
592-540-960.000	EDUCATION AND TRAINING	2,600	0	0	0	0	2,600	2,325	89.41
592-540-960.001	AMERICAN WATER WORKS ASSOC	1,500	0	0	0	0	1,500	824	54.93
592-540-977.007	WATER GROUND STORAGE MAINT	18,407	0	0	0	0	18,407	18,407	100.00
592-540-977.011	COMPUTER EQUIPMENT	3,000	0	0	0	0	3,000	1,258	41.95
592-540-977.061	GENERATOR MAINTENANCE	2,000	0	0	0	0	2,000	450	22.50
592-541-702.000	SALARIES AND WAGES	268,057	0	0	0	0	268,057	125,268	46.73
592-541-712.000	FRINGE BENEFITS	62,198	0	0	0	0	62,198	24,751	39.79
592-541-713.001	EMPLOYER SOCIAL SECURITY	16,620	0	0	0	0	16,620	7,514	45.21
592-541-713.002	MEDICARE/EMPLOYER PORTION	3,887	0	0	0	0	3,887	1,757	45.21
592-541-714.002	PENSION -DEFINED BENEFIT	128,110	0	0	0	0	128,110	76,581	59.78
592-541-714.003	PENSION-DEFINED CONTRIBUTION	12,709	0	0	0	0	12,709	8,303	65.34
592-541-747.000	MATERIALS/SUPPLIES/WTR DIST	35,000	0	0	0	0	35,000	13,052	37.29
592-541-747.011	METER REPAIR PARTS	3,600	0	0	0	0	3,600	520	14.44
592-541-747.015	GRAVEL AND SAND	12,000	0	0	0	0	12,000	5,772	48.10
592-541-747.016	CONCRETE	15,000	0	0	0	0	15,000	13,450	89.67
592-541-747.019	SMALL TOOLS	5,000	0	0	0	0	5,000	2,245	44.90
592-541-818.028	OUTSIDE SERVICES	35,000	0	0	0	0	35,000	22,799	65.14
592-541-818.029	MISS DIGG	3,000	0	0	0	0	3,000	1,942	64.75
592-541-818.037	ELEVATED WATER TOWE MAINTENANC	33,448	0	0	0	0	33,448	33,448	100.00
592-541-933.000	EQUIPMENT MAINTENANCE	5,000	0	0	0	0	5,000	2,364	47.27
592-541-943.000	MOBILE EQUIPMENT RENTAL	15,000	0	0	0	0	15,000	465	3.10
592-541-972.008	METER SYSTEM IMPROVEMENT	37,000	1,092	0	0	0	38,092	3,510	9.22
592-541-972.009	TRENCH REPAIR/RECAP	2,000	0	0	0	0	2,000	0	0.00
592-541-977.000	EQUIPMENT PURCHASE	9,000	0	0	0	0	9,000	5,543	61.59
592-541-977.046	SAFETY EQUIPMENT	3,200	0	0	0	0	3,200	1,809	56.52
592-541-977.061	GENERATOR MAINTENANCE	700	0	0	0	0	700	0	0.00
592-550-702.000	SALARIES AND WAGES	351,289	0	0	0	0	351,289	336,981	95.93
592-550-712.000	FRINGE BENEFITS	178,086	0	0	0	0	178,086	100,022	56.16
592-550-713.001	EMPLOYER SOCIAL SECURITY	22,620	0	0	0	0	22,620	20,810	92.00
592-550-713.002	MEDICARE/EMPLOYER PORTION	5,290	0	0	0	0	5,290	4,867	92.00
592-550-714.002	PENSION -DEFINED BENEFIT	158,536	0	0	0	0	158,536	104,283	65.78
592-550-714.003	PENSION-DEFINED CONTRIBUTION	18,255	0	0	0	0	18,255	17,750	97.23
592-550-722.000	SICK LEAVE	13,556	0	(3,300)	0	0	10,256	10,176	99.22
592-550-748.001	CHLORINE	6,000	0	0	268	1,958	8,227	6,296	76.53
592-550-748.002	COAGULANT	24,000	0	0	(268)	0	23,732	23,423	98.70
592-550-748.003	POLYELECTROLITE	8,400	0	0	0	(1,958)	6,442	8,374	130.00
592-550-748.006	LAB EQUIPMENT	5,000	0	0	0	0	5,000	5,202	104.05
592-550-748.008	LAB SUPPLIES	10,000	0	0	0	2,800	12,800	10,680	83.43
592-550-748.009	JANITORIAL SUPPLIES	250	0	0	0	0	250	177	70.90
592-550-748.010	LUBRICANTS AND FUEL	3,500	0	0	0	0	3,500	3,377	96.50
592-550-748.011	TOOLS AND SUPPLIES	4,000	0	0	0	100	4,100	4,031	98.32
592-550-748.012	SAFETY EQUIPMENT	2,400	0	0	0	0	2,400	2,432	101.35
592-550-748.013	OFFICE AND COMPUTER SUPPLIES	3,000	0	0	0	0	3,000	4,896	163.20
592-550-748.015	SULFUR DIOXIDE	5,000	0	0	0	(1,200)	3,800	3,011	79.23
592-550-768.008	UNIFORM-SERVICE	6,500	0	0	0	0	6,500	5,881	90.48
592-550-818.000	CONTRACTUAL SERVICES	28,000	3,000	0	0	0	31,000	24,054	77.59
592-550-818.007	LABORATORY SERVICES	6,000	0	0	0	1,100	7,100	9,781	137.77
592-550-818.020	CONTRACTUAL MAINTENANCE	20,000	0	0	0	(2,800)	17,200	10,385	60.38
592-550-818.028	COLLECTION SYS MAINTENANCE	25,000	0	0	0	0	25,000	1,339	5.36
592-550-818.029	MISS DIGG	600	0	0	0	0	600	370	61.67
592-550-818.030	SLUDGE PROGRAM	43,000	0	0	0	(6,029)	36,971	36,971	100.00
592-550-818.054	ALARM MONITORING SERVICE	1,000	0	0	0	0	1,000	55	5.50
592-550-870.000	MILEAGE	1,200	0	0	0	0	1,200	0	0.00
592-550-920.001	NATURAL GAS	18,000	0	6,000	0	0	24,000	21,888	91.20

Year Ended 06/30/2024

Fund 592 WATER AND WASTEWATER FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
592-550-920.003	TELEPHONE	1,500	0	3,000	0	0	4,500	3,761	83.58
592-550-920.006	WATER/SEWER CHARGE	13,000	0	5,000	0	0	18,000	16,798	93.32
592-550-920.012	ELECTRIC / LIFT STATION	15,000	0	0	0	0	15,000	9,497	63.31
592-550-920.013	ELECTRIC / PLANT	135,000	0	0	0	0	135,000	128,514	95.20
592-550-931.000	BUILDING MAINTENANCE	12,500	0	0	0	(100)	12,400	10,017	80.79
592-550-933.000	EQUIPMENT MAINTENANCE	1,500	0	0	0	100	1,600	1,531	95.72
592-550-933.014	PLANT EQUIPMENT	30,000	0	0	0	6,029	36,029	25,133	69.76
592-550-933.015	BOILER AND SPECIAL EQUIPMENT	5,000	0	0	0	0	5,000	5,585	111.70
592-550-933.017	LIFT STATION	5,000	0	0	0	0	5,000	4,990	99.79
592-550-933.021	ELECTRICAL MAINT	2,000	0	200	0	0	2,200	2,228	101.29
592-550-943.000	MOBILE EQUIPMENT RENTAL	0	0	500	0	0	500	370	73.91
592-550-956.000	MISC COLL SYS PURCHASES	7,000	0	0	0	0	7,000	5,701	81.44
592-550-956.014	FEES	5,760	0	0	0	0	5,760	5,760	100.00
592-550-960.000	EDUCATION AND TRAINING	3,000	0	0	0	0	3,000	5,176	172.55
592-550-960.021	PROFESSIONAL MEMBERSHIPS	400	0	0	0	0	400	475	118.75
592-550-972.008	METER SYSTEM IMPROVEMENT	29,000	0	0	0	0	29,000	7,654	26.39
592-550-977.001	MISC PLANT PURCHASES	1,000	0	1,000	0	0	2,000	2,229	111.47
592-550-977.011	COMPUTER EQUIPMENT	1,000	0	0	0	0	1,000	509	50.90
592-550-977.061	GENERATOR MAINTENANCE	2,500	0	0	0	0	2,500	2,500	100.00
592-560-818.000	CONTRACTUAL SERVICES-WATER	1,010,000	0	(15,000)	0	0	995,000	258,938	26.02
592-560-818.077	CONTRACTUAL SERVICES-WASTEWATE	451,000	268,363	0	0	0	719,363	384,160	53.40
592-560-818.201	CONTRACTUAL SERVICES - CS MAIN	100,000	29,117	0	0	0	129,117	29,117	22.55
592-560-818.203	CONTRACTUAL SERVICES - ANNUAL	65,000	0	0	0	0	65,000	0	0.00
592-560-818.205	CONTRACTUAL SERVICES - WATER F	15,000	0	15,000	0	0	30,000	28,460	94.87
592-560-818.206	CONTRACTUAL SERVICES-ASSET MGM	100,000	38,827	0	0	0	138,827	25,167	18.13
592-560-972.000	WATER PROD/DIST IMPROVEMENT	50,000	0	0	0	0	50,000	2,789	5.58
592-561-804.002	WATER CONTRIBUTION/ADM EXP	272,960	0	0	0	0	272,960	272,960	100.00
592-561-804.003	SEWER CONTRIBUTION/ADM EXP	293,946	0	0	0	0	293,946	293,946	100.00
592-561-804.004	POSTAGE	4,800	0	0	0	0	4,800	3,422	71.30
592-561-818.000	CONTRACTUAL SERVICES	6,000	0	0	0	0	6,000	5,130	85.51
592-561-818.013	ENGINEERING	12,000	0	0	0	0	12,000	1,875	15.63
592-561-818.080	H2O MORTON ST - GIBBS TO VAUCC	25,000	0	0	0	0	25,000	9,440	37.76
592-561-956.000	MISCELLANEOUS	0	0	100	0	0	100	149	148.59
TOTAL Expenditures		5,580,406	394,433	19,300	0	0	5,994,140	3,778,732	63.04
TOTAL FOR FUND 592									
REVENUES:		6,361,809	0	77,330	0	0	6,439,139	5,935,174	0.00
EXPENDITURES		5,580,404	394,433	19,300	0	0	5,994,137	3,778,737	0.00
NET OF REVENUES vs. EXPENDITURES		781,405	(394,433)	58,030	0	0	445,002	2,156,438	0.00

QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ST. JOHNS
Year Ended 06/30/2024
Fund 661 MOTOR POOL FUND

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
661-000-673.000	SALE OF FIXED ASSETS	0	0	10,000	0	0	10,000	20,545	205.45
661-000-676.001	RENTAL REIMBURSEMENT	20,000	0	(10,000)	0	0	10,000	3,111	31.11
661-000-676.002	INSURANCE REIMBURSEMENT	0	0	0	0	0	0	9	0.00
661-000-699.039	TRANS FM GENERAL FUND DEPTS	91,833	0	0	0	0	91,833	0	0.00
661-000-699.040	TRANSFERS FROM OTHER DEPTS	348,540	0	0	0	125,167	473,706	348,540	73.58
TOTAL Revenues		460,373	0	0	0	125,167	585,539	372,205	63.57
661-271-702.000	SALARIES AND WAGES	56,522	0	0	0	0	56,522	60,654	107.31
661-271-712.000	FRINGE BENEFITS	5,755	0	0	0	0	5,755	1,153	20.03
661-271-713.001	EMPLOYER SOCIAL SECURITY	3,629	0	0	0	0	3,629	3,816	105.14
661-271-713.002	MEDICARE/EMPLOYER PORTION	849	0	0	0	0	849	892	105.10
661-271-714.002	PENSION -DEFINED BENEFIT	19,178	0	0	0	0	19,178	13,156	68.60
661-271-714.003	PENSION-DEFINED CONTRIBUTION	5,791	0	0	0	0	5,791	6,225	107.50
661-271-722.000	SICK LEAVE	2,007	0	(1,100)	0	0	907	892	98.36
661-271-750.000	OPERATING SUPPLIES	9,000	0	0	0	0	9,000	10,969	121.88
661-271-750.001	MISCELLANEOUS	0	0	650	0	0	650	636	97.90
661-271-750.002	GASOLINE	25,000	0	0	0	0	25,000	22,544	90.18
661-271-750.003	DIESEL FUEL	25,000	0	0	0	0	25,000	19,398	77.59
661-271-750.011	TIRES	11,000	0	0	0	0	11,000	7,102	64.56
661-271-804.000	ADMINISTRATION CHARGES	67,373	0	0	0	0	67,373	67,523	100.22
661-271-814.008	TRAINING	0	0	0	0	0	0	259	0.00
661-271-818.066	CDL TESTING	1,300	0	400	0	4,125	5,825	2,027	34.80
661-271-819.000	FLEET AND LIABILITY INSURANC	18,000	2,600	0	0	0	20,600	20,595	99.97
661-271-920.001	NATURAL GAS	2,000	0	(2,000)	0	0	0	0	0.00
661-271-920.002	ELECTRIC	2,500	0	(2,500)	0	0	0	0	0.00
661-271-930.004	HOIST INSPECTION	2,000	0	0	(1,265)	0	735	735	100.00
661-271-933.000	EQUIPMENT MAINTENANCE	0	0	650	0	0	650	604	92.91
661-271-933.018	IN-HOUSE EQUIPMENT MAINT	50,000	0	0	0	0	50,000	49,107	98.21
661-271-933.019	OUTSIDE SERVICE	15,000	0	0	2,496	(4,125)	13,371	17,264	129.12
661-271-956.000	MISCELLANEOUS	0	0	200	0	0	200	95	47.50
661-271-977.002	FRONT-END LOADER	37,000	0	1,990	0	0	38,990	33,905	86.96
661-271-977.003	FIRE TRUCK	0	0	0	0	0	0	6,981	0.00
661-271-977.024	FRONT PLOW	12,000	0	0	0	0	12,000	0	0.00
661-271-977.029	MISCELLANEOUS EQUIPMENT	2,500	0	0	(1,231)	0	1,269	1,268	99.96
661-271-977.034	DUMP TRUCK	0	0	1,000	0	0	1,000	1,662	166.19
661-271-977.036	PICK-UP	60,000	0	0	0	0	60,000	57,762	96.27
661-271-977.037	RADIO EQUIPMENT	2,000	0	0	0	0	2,000	495	24.75
661-271-977.042	TOOL ALLOWANCE	300	0	0	0	0	300	300	100.00
661-271-977.045	TOOLS	9,000	0	0	0	0	9,000	9,000	100.00
661-271-977.067	TRAILER	15,000	0	0	0	0	15,000	0	0.00
661-271-993.014	INTEREST PAYMENT	0	0	5,900	0	0	5,900	5,815	98.55
TOTAL Expenditures		459,704	2,600	5,190	0	0	467,494	422,834	90.45
TOTAL FOR FUND 661									
REVENUES:		460,373	0	0	0	125,167	585,540	372,205	0.00
EXPENDITURES		459,705	2,600	5,190	0	0	467,495	422,834	0.00
NET OF REVENUES vs. EXPENDITURES		668	(2,600)	(5,190)	0	125,167	118,045	(50,630)	0.00

GL NUMBER	DESCRIPTION	ADOPTED BUDGET	QTR 1 AMENDMENTS	QTR 2 AMENDMENTS	QTR 3 AMENDMENTS	QTR 4 AMENDMENTS	FINAL AMENDED BUDGET	YTD ACTUAL	PCT OF BUDGET USED
805-000-451.000	SPECIAL ASSESSMENTS	2,250	0	0	0	0	2,250	2,252	100.09
805-000-665.000	INTEREST EARNED/INVESTMENTS	0	0	0	0	0	0	1	0.00
TOTAL Revenues		2,250	0	0	0	0	2,250	2,253	100.15
TOTAL FOR FUND 805									
REVENUES:		2,250	0	0	0	0	2,250	2,253	0.00
EXPENDITURES		0	0	0	0	0	0	0	0.00
NET OF REVENUES vs. EXPENDITURES		2,250	0	0	0	0	2,250	2,253	0.00