

Scott Dzurka
Mayor

Brad Gurski
Vice Mayor

Eric Hufnagel
Commissioner

Jean Ruestman
Commissioner

Chris Hyzer
Commissioner



Chad A. Gamble, P.E.
City Manager

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

Michael Homier
City Attorney

Justin Smith
Director of Public
Services

**CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA**

**Monday, July 22, 2024, 6:00 p.m.
Room 2200 – Clinton County Courthouse**

***Listen to Meeting Via Telephonic Conference
Dial 1 929 205 6099
<https://zoom.us/j/2050014286>
Meeting ID: 205 001 4286**

***Please note, you will not be able to make public comments through Zoom;
only in-person attendees will be able to participate in public comments.**

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Closed session minutes of May 20, 2024
 - Regular meeting minutes of June 24, 2024
- b. Receipt of Warrants
 - In the amount of \$637,356.53
 - Includes fiscal year end warrants of \$476,651.51 and current warrants of \$160,705.02.
- c. Renewal of Liability & Property Insurance
 - In accordance with the City's Purchasing Policy, the City Manager recommends to the City Commission that MML be designated as a Sole Source Vendor as the MML can supply the City with a superior product and service regarding the provisioning of the required insurance, including coverage requirements for liability and property by the most cost-effective means.

- d. Michigan Municipal League Workers' Compensation Fund – Board of Trustees
 - Staff recommends that the city commission authorize voting for the 3 trustees for the four-year terms.
- e. Wastewater Department Pick-Up Truck Purchase
 - Staff recommends that the city commission approve the purchase of a new pick-up from Young's Chevrolet in the amount of \$44,999.00.
- f. Equipment Outfitting of the 2025 Western-star Chassis
 - Staff recommends that the city commission approve award of the low bid proposal to Schults Equipment, LLC, for dump truck component installation, for the amount of \$107,951.00.
- g. 2024 Sanitary Sewer Lining Project
 - Staff recommends that the city commission approves the recommendation of award of the 2024 sewer lining project to Corby Energy Services in the amount of \$211,134.00 and authorizes the Mayor to sign the attached agreement and notice of award which have been reviewed and approved by the City Attorney.
- h. 2024 Mint Festival Special Event Application for Chamber & DDA
 - Staff recommends that the city commission support of these events by City staff as detailed in the attached SEPA documents and letters AND to recommend the City approval.
- i. Fee and Rate Revisions
 - Staff recommends that the city commission approve the fee and rate revisions to 2024-2025 Fee and Rate schedule.
- j. National Night Out 2024 Proclamation
 - Staff recommends that the city commission adopt the National Night Out 2024 Proclamation and authorize the mayor and clerk to sign.

4. Approval of Agenda: *(6:05 pm – 6:07 pm) Action Item*

B. PUBLIC HEARINGS:

C. PERSONS WISHING TO PRESENT TESTIMONY:

- 1. MaLissa Schutt, Executive Director at Clinton Area Transit System (6:07 pm – 6:17 pm)
Discussion only
- 2. Public comment - agenda & non-agenda items (6:17 pm – 6:20 pm) Discussion only
Each speaker is only entitled to one (1) three-minute time during each Public Comment period.

D. COMMUNICATIONS:

E. OLD BUSINESS:

- 1. Discussion of Viable Options for Cooperative Agreement with Bingham Township (6:20 pm – 6:45 pm) Discussion only
(Presenter: Chad Gamble, City Manager)

F. NEW BUSINESS:

1. Appeal of Invoice 7161 for Fire Run to 1000 E. Walker St (6:45 pm – 6:55 pm) *Action Item*
(Presenter: Chad Gamble, City Manager)
2. Core Business Technologies – Statement of Work (6:55 pm – 7:05 pm) *Action Item*
(Presenters: Chad Gamble, City Manager; Mindy J. Seavey, City Clerk)
3. Resolution #30-2024 – Consumers Energy Streetlight Resolution (500 Block of West Sickles) (7:05 pm – 7:10 pm) *Action Item*
(Presenter: Justin Smith, Director of Public Services)
4. Resolution #31-2024 – Consumers Energy Streetlight Resolution (200 Block of Wight Street) (7:10 pm – 7:13 pm) *Action Item*
(Presenter: Justin Smith, Director of Public Services)
5. Resolution #32-2024 – Consumers Energy Streetlight Resolution (200 East Cass Street) (7:13 pm – 7:15 pm) *Action Item*
(Presenter: Justin Smith, Director of Public Services)
6. Rental Inspection Ordinance and Fee Schedule Amendments – Resolution to Introduce #33-2024 (7:15 pm – 7:25 pm) *Action Item*
(Presenter: Ken Skunda, McKenna)
7. Social District Permit Application Review – Resolution #34-2024 (7:25 pm – 7:35 pm) *Action Item*
(Presenter: Chad Gamble, City Manager)
8. Depot and Rail Car Strategic Planning and Use Discussion (7:35 pm – 7:50 pm) *Discussion only*
(Presenter: Chad Gamble, City Manager)
9. City Manager – Annual Job Performance Review (7:50 pm – 8:10 pm) *Discussion only*
10. City Manager Comments (8:10 pm – 8:20 pm) *Discussion only*
11. Commissioner Comments (8:20 pm – 8:30 pm) *Discussion only*

G. ADJOURNMENT: (8:30 pm)

(Next Regular Meeting Scheduled for **Monday, August 26, 2024, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodation.