

**Scott Dzurka**  
Mayor

**Brad Gurski**  
Vice Mayor

**Eric Hufnagel**  
Commissioner

**Jean Ruestman**  
Commissioner

**Chris Hyzer**  
Commissioner



**Chad A. Gamble, P.E.**  
City Manager

**Mindy J. Seavey**  
City Clerk

**Kristina Kinde**  
City Treasurer

**Michael Homier**  
City Attorney

**Justin Smith**  
Director of Public  
Services

**CITY OF ST. JOHNS  
CITY COMMISSION MEETING  
PROPOSED AGENDA**

**Monday, October 28, 2024, 6:00 p.m.  
Room 2200 – Clinton County Courthouse**

**\*Listen to Meeting Via Telephonic Conference  
Dial 1 929 205 6099**

**<https://zoom.us/j/2050014286>**

**Meeting ID: 205 001 4286**

**\*Please note, you will not be able to make public comments through Zoom;  
only in-person attendees will be able to participate in public comments.**

**(Times for agenda items are estimated times)**

**A. OPENING: (6:00 pm – 6:05 pm)**

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

***The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:***

- a. Approval of Minutes
  - Regular meeting minutes of September 23, 2024
  - Special meeting minutes of October 14, 2024
- b. Receipt of Warrants
  - In the amount of \$1,385,721.40
- c. Michigan Municipal League Liability & Property Pool Ballot
  - Staff recommends that the city commission authorize a vote to be cast for the two candidates as Director (3-year term).
- d. Board Appointments
  - Staff recommends the city commission authorize staff to contact board members whose terms are expiring to see if they are interested in reappointment and also permission to contact board members who are not regularly attending meetings to find out their interest in continuing to serve on their board.

- e. 2025 Holidays
  - Staff recommends the city commission approve the 2025 holidays as noted.
- f. 2025 City Commission Meetings
  - Staff recommends the city commission approve the 2025 city commission meeting dates as noted.
- g. 2024 Awards Luncheon
  - Staff recommends that the city commission authorize funds not to exceed \$1,500 for the annual awards luncheon.
- h. Holiday Gift per Section #330 of the Personnel Manual
  - Staff recommends that the city commission approve \$2,500 for use towards leveraging a \$60 Kroger gift card for full-time & regular part-time employees and volunteer firefighters with Kroger donating \$2,000 towards the gift cards.
- i. Renewal of Alcohol/Tobacco Prevention Grant
  - Staff recommends that the City Commission approves the renewal of the Alcohol and Tobacco Prevention Grant for fiscal year 2025 and authorize the Mayor to endorse the same.
- j. Bendzinski & Company – Water/Sewer Rate Study Agreement
  - Staff recommends accepting the contract with Bendzinski and Co. for the 25/26 water/sewer rate stuff for the amount of \$6,000 and authorize the mayor to sign.
- k. Park Utility Vehicle Acquisition
  - Staff recommends the City Commission approve the purchase of the Utility Vehicle from Bobcat of Lansing in the amount of \$39,367.10, with financing through Tax Exempt Leasing Inc. and authorize the City Manager to sign the appropriate paperwork pending City Attorney review of the agreement.
- l. Lively - HRA & COBRA Agreement for 2025
  - Staff recommends that the city commission approve the Master Service Agreement with Lively for HRA and COBRA administration pending city attorney review and approval of the agreement language.

4. Approval of Agenda: *(6:05 pm – 6:07 pm) Action Item*

**B. PUBLIC HEARINGS:**

**C. PRESENTATIONS:**

- 1. Introduction of Rachel Hoten – AmeriCorps Member *(6:07 pm – 6:09 pm) Discussion only*
- 2. Introduction of Walter Conklin – Police Officer *(6:09 pm – 6:11 pm) Discussion only*
- 3. Jaycee Simon – Presentation of Proclamation *(6:11 pm – 6:14 pm) Discussion only*

**D. PERSONS WISHING TO PRESENT TESTIMONY:**

1. Public comment - agenda & non-agenda items (6:14 pm – 6:17 pm) Discussion only  
*Each speaker is only entitled to one (1) three-minute time during each Public Comment period.*

**E. COMMUNICATIONS:**

**F. OLD BUSINESS:**

1. Consideration of Donation of Depot Rail Cars to the City from the Clinton County Arts Council (6:17 pm – 6:23 pm) Action Item (Presenter: Chad Gamble, City Manager)
2. Discussion of the Sale of City Owned Property at Townsend Rd. and Old County Farm Road (6:23 pm – 6:30 pm) Discussion only (Presenters: Chris Khorey, McKenna; Chad Gamble, City Manager)

**G. NEW BUSINESS:**

1. Parking Survey Discussion and Consideration of Changes to Downtown Parking Plan (6:30 pm – 6:40 pm) Action Item (Presenter: Chad Gamble, City Manager)
2. Quarterly Budget Report (6:40 pm – 6:45 pm) Discussion only  
(Presenter: Kristina Kinde, Treasurer)
3. 2025-2026 Fiscal Year Budget Preparation Schedule and Special Commission Meeting Request (6:45 pm – 6:55 pm) Action Item (Presenter: Chad Gamble, City Manager)
4. Wilson Community Center Agreement Modifications due to Proposed Federal Tax Credits (6:55 pm – 7:15 pm) Action Item (Presenter: Chad Gamble, City Manager)
5. Credit Card Issuance and Rebate Program Approval (7:15 pm – 7:30 pm) Action Item  
(Presenters: Chad Gamble, City Manager; Kristina Kinde, Treasurer)
6. City Manager Comments (7:30 pm – 7:40 pm) Discussion only
7. Commissioner Comments (7:40 pm – 7:50 pm) Discussion only

**H. ADJOURNMENT: (7:50 pm)**

(Next Regular Meeting Scheduled for Monday, November 25, 2024, 6:00 p.m.)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodation.