

Scott Dzurka
Mayor

Brad Gurski
Vice Mayor

Eric Hufnagel
Commissioner

Chris Hyzer
Commissioner

Chris DeLiso
Commissioner



Chad A. Gamble, P.E.
City Manager

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

Michael Homier
City Attorney

Justin Smith
Director of Public
Services

CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA

Monday, December 9, 2024, 6:00 p.m.
Room 2200 – Clinton County Courthouse

Due to reconstruction at the south entrance, please use the north entrance door and proceed to the single elevator on the left to get to the 2nd floor.

*Listen to Meeting Via Telephonic Conference
Dial 1 929 205 6099

<https://zoom.us/j/2050014286>

Meeting ID: 205 001 4286

*Please note, you will not be able to make public comments through Zoom; only in-person attendees will be able to participate in public comments.

(Times for agenda items are estimated times)

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Special meeting minutes of November 25, 2024
 - Regular meeting minutes of November 25, 2024
- b. Receipt of Warrants
 - In the amount of \$414,136.40
- c. Board Re-appointments
 - Staff recommends the city commission reappoint the following: Kerry Nobis, Parking Committee (two-year term expiring November of 2026); appoint Linda Beeman – Sister City Board. (no enclosure)

- d. Wastewater Sludge Transfer Pump Replacement
 - Staff recommends the city commission approve the purchase of the Wemco sludge transfer pump from Detroit Pump in the amount of \$33,990.00.
- e. Andy Vandervest - Merit Bonus
 - Staff recommends the city commission approve the \$900 Merit Bonus to Andy Vandervest in recognition of his successful completion of his D-3 Certified Drinking Water operator license.
- f. Fantasy Forest Lighting and Camera Sole Source Vendor
 - Staff recommends the city commission approve ESM as the designated sole source vendor for lighting and camera equipment for the Fantasy Forest 2.0 Project and all other City Park camera and lighting needs. It is further recommended that the proposed contract with ESM's for the installation of the camera and lighting system, as shown in their proposal, be awarded for the amount of \$136,000.

4. Approval of Agenda: *(6:05 pm – 6:07 pm) Action Item*

B. PUBLIC HEARINGS:

C. PRESENTATIONS:

D. PERSONS WISHING TO PRESENT TESTIMONY:

- 1. Public comment - agenda & non-agenda items *(6:07 pm – 6:10 pm) Discussion only*
Each speaker is only entitled to one (1) three-minute time during each Public Comment period.
- 2. Audit Presentation – Jordan Smith, Maner Costerisan *(6:10 pm – 6:25 pm) Action Item*

E. COMMUNICATIONS:

F. OLD BUSINESS:

G. NEW BUSINESS:

- 1. Establishment of Building Use Policy *(6:25 pm – 6:35 pm) Action Item*
(Presenter: Chad Gamble, City Manager)
- 2. Discussion of Fire Department Chief Position and Impacts to Fire Service Agreements *(6:35 pm – 6:45 pm) Action Item*
(Presenter: Chad Gamble, City Manager)
- 3. Lead Service Line Replacement Plan *(6:45 pm – 7:05 pm) Discussion only*
(Presenters: Chad Gamble, City Manager; Justin Smith, Director of Public Services)
- 4. E-Notify Categories *(7:05 pm – 7:15 pm) Discussion only*
(Presenter: Chad Gamble, City Manager)
- 5. Designation of City Manager to Board of Directors for 101 W. Cass St. Condominium Association & Signatory to Closing Documents *(7:15 pm – 7:20 pm) Action Item*
(Presenter: Chad Gamble, City Manager)

6. Commission Board & Committee Assignments (7:20 pm – 7:25 pm) *Action Item*
(Presenter: Scott Dzurka, Mayor)
7. City Manager Comments (7:25 pm – 7:35 pm) *Discussion only*
8. Commissioner Comments (7:35 pm – 7:45 pm) *Discussion only*

H. ADJOURNMENT: (7:45 pm)

(Next Regular Meeting Scheduled for **Monday, January 27, 2024, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodation.