

**Scott Dzurka**  
Mayor

**Brad Gurski**  
Vice Mayor

**Eric Hufnagel**  
Commissioner

**Chris Hyzer**  
Commissioner

**Chris DeLiso**  
Commissioner



**Chad A. Gamble, P.E.**  
City Manager

**Mindy J. Seavey**  
City Clerk

**Kristina Kinde**  
City Treasurer

**Michael Homier**  
City Attorney

**Justin Smith**  
Director of Public  
Services

**CITY OF ST. JOHNS  
CITY COMMISSION MEETING  
PROPOSED AGENDA**

**Monday, March 24, 2025, 6:00 p.m.  
Room 2200 – Clinton County Courthouse**

**\*Listen to Meeting Via Telephonic Conference  
Dial 1 929 205 6099**

<https://zoom.us/j/2050014286>

**Meeting ID: 205 001 4286**

**\*Please note, you will not be able to make public comments through Zoom;  
only in-person attendees will be able to participate in public comments.**

**(Times for agenda items are estimated times)**

**A. OPENING: (6:00 pm – 6:05 pm)**

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (**Action Item**)

***The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:***

- a. Approval of Minutes
  - Special meeting minutes of February 24, 2025
  - Regular meeting minutes of February 24, 2025
  - Special meeting minutes of March 11, 2025
- b. Receipt of Warrants
  - In the amount of \$1,365,908.31
- c. Water Department Service Truck
  - Staff recommends that the city commission approve the purchase of the new water department service truck from Young Chevrolet in the amount of \$59,498.00.
- d. Section #307 of the Personnel Handbook – Sick Leave Benefits
  - Staff recommends that the city commission approve the revision of Section #307 of the Personnel Manual – Sick Leave Benefits.

- e. Updated Engineering & Construction Standards
  - Staff recommends that the city commission approve the revised Engineering & Construction Standards (change to HMA mix on page 13 as discussed at the 2/24/25 meeting) as presented.
- f. St. Johns Fire Department joining Michigan Mutual Aid Box Alarm System
  - Staff recommends that the city commission approve authorize the mayor to sign the Amended Michigan Mutual Aid Box Alarm Association Agreement Effective 03/25/2025 on behalf of the St. Johns Fire Department.
- g. Audit Quotes
  - Staff recommends that the city commission approve the engagement letter with Maner Costerisan for the next three years audits with an option to extend the audit for three additional years following the three-year contract without re-bidding and authorize the mayor to sign the engagement letter.

4. Approval of Agenda: *(6:05 pm – 6:07 pm)* Action Item

**B. PUBLIC HEARINGS:**

**C. PRESENTATIONS:**

1. St. Johns Police Department Policy and Procedures Update *(6:07 pm – 6:17 pm)*  
Discussion only  
*(Presenter: David Kirk, Police Chief)*
2. Clinton Area Ambulance Authority Update *(6:17 pm – 6:27 pm)* Discussion only  
*(Presenter: Lynn Weber, Director)*

**D. PERSONS WISHING TO PRESENT TESTIMONY:**

1. Public comment - agenda & non-agenda items *(6:27 pm – 6:30 pm)* Discussion only  
*Each speaker is only entitled to one (1) three-minute time during each Public Comment period.*

**E. COMMUNICATIONS:**

**F. OLD BUSINESS:**

**G. NEW BUSINESS:**

1. Senior Citizen Park MDNR Passport Grant Application – Resolution #16-2025  
*(6:30 pm – 6:35 pm)* Action Item  
*(Presenter: Bill Schafer, Parks and Recreation Director)*
2. Principal Shopping District Special Assessment Renewal – Resolution #17-2025 to Initiate the Principal Shopping District Special Assessment Project *(6:35 pm – 6:40 pm)* Action Item  
*(Presenter: Kristina Kinde, Treasurer)*
3. Principal Shopping District Special Assessment Renewal – Resolution #18-2025 for Public Hearing of Necessity *(6:40 pm – 6:45 pm)* Action Item  
*(Presenter: Kristina Kinde, Treasurer)*
4. Personnel Advisory Committee Report & Discussion *(6:45 pm – 7:15 pm)* Action Item  
*(Presenters: Mayor Scott Dzurka & Commissioner Eric Hufnagel, Personnel Advisory)*

5. City Manager Comments (7:15 pm – 7:25 pm) Discussion only
6. Commissioner Comments (7:25 pm – 7:35 pm) Discussion only

**H. ADJOURNMENT: (7:35 pm)**

(Next Regular Meeting Scheduled for **Monday, April 28, 2025, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodation for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodation.