

Scott Dzurka
Mayor

Brad Gurski
Vice Mayor

Eric Hufnagel
Commissioner

Chris Hyzer
Commissioner

Chris DeLiso
Commissioner



Chad A. Gamble, P.E.
City Manager

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

Michael Homier
City Attorney

Justin Smith
Director of Public
Services

**CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA**

**Monday, April 28, 2025, 6:00 p.m.
Room 2200 – Clinton County Courthouse**

***Listen to Meeting Via Telephonic Conference
Dial 1 929 205 6099**

<https://zoom.us/j/2050014286>

Meeting ID: 205 001 4286

***Please note, you will not be able to make public comments through Zoom;
only in-person attendees will be able to participate in public comments.**

(Times for agenda items are estimated times)

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. Consent Agenda (*Action Item*)

The staff proposes the following items for the Consent Agenda. If any Commissioner wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
 - Regular meeting minutes of March 24, 2025
- b. Receipt of Warrants
 - In the amount of \$2,054,399.22
- c. Cintas - Updated Uniform Rental Agreement
 - Staff recommends that the city commission sign and approve the amended agreement from Cintas. The city attorney has reviewed the updated agreement and finds it legally sufficient.
- d. Michigan Paving & Materials Contract – Street Millage Projects
 - Staff recommends that the city commission approve the contract with Michigan Paving and Materials for all non-patch based paving operations/projects through the 28/29 fiscal year and authorize the mayor to sign. The referenced contract was reviewed and deemed legally sufficient.

- e. National Night Out Donation Request
 - Staff recommends that the city commission approve the solicitation of donations to help fund the Police Department's National Night Out event, per the City Donation Policy.
 - f. Greenbush Township Fire Agreement
 - Staff recommends that the city commission approve the proposed Rural Fire and Rescue Run Agreement between the City of St. Johns and Greenbush Township and authorize the mayor and clerk to sign.
 - g. Bengal Township Fire Agreement
 - Staff recommends that the city commission approve the proposed Rural Fire and Rescue Run Agreement between the City of St. Johns and Bengal Township and authorize the mayor and clerk to sign.
 - h. Bingham Township Fire Agreement
 - Staff recommends that the city commission approve the proposed Rural Fire and Rescue Run Agreement between the City of St. Johns and Bingham Township and authorize the mayor and clerk to sign.
 - i. St. Johns Fire Department - Contract with Locality Media/First Due
 - Staff recommends that the city commission approve the Locality Media/First Due Proposal for the first year cost of \$7,200 and then annually for \$6,000 and authorize the Mayor to endorse the same.
 - j. Fire Department Exposure Control Plan
 - Staff recommends that the city commission adopt the Exposure Control Plan for the St. Johns Fire Department and implementation by the Fire Chief.
 - k. Fire Department Policy & Standard Operating Guidelines Manual
 - Staff recommends that the city commission adopt the St. Johns Fire Department Policy and Standard Operating Guideline Manual effective July 1st, 2025.
 - l. Wastewater Treatment Plant Software
 - Staff recommends that the city commission sign and approve the End User License agreement as well as the Support Subscription Agreement from AllMax Software. The City Attorney has reviewed both documents and finds them legally sufficient.
 - m. Marketing and Media Interlocal Agreement with St. Johns Public School District
 - Staff recommends that the city commission approve the Interlocal Agreement with St. Johns Public Schools for shared marketing and media services and authorize the mayor and clerk to sign.
 - n. 25/26 Street Program Parts
 - Staff recommends that the city commission approve ETNA Supply as a sole source vendor for Waterous Fire Hydrants and America Flow Control Valves and approval of the water infrastructure components quote from ETNA Supply in the amount of \$51,200.00.
4. Approval of Agenda: (6:05 pm – 6:07 pm) Action Item

B. PUBLIC HEARINGS:

1. Principal Shopping District Special Assessment Renewal (6:07 pm – 6:15 pm) *Action Item*
(Presenter: Kristina Kinde, Treasurer)

C. PRESENTATIONS:

D. PERSONS WISHING TO PRESENT TESTIMONY:

1. Public comment - agenda & non-agenda items (6:15 pm – 6:18 pm) *Discussion only*
Each speaker is only entitled to one (1) three-minute time during each Public Comment period.

E. COMMUNICATIONS:

F. OLD BUSINESS:

1. Principal Shopping District Special Assessment Renewal – Resolution of Determination - #20-2025 (6:18 pm – 6:20 pm) *Action Item*
(Presenter: Kristina Kinde, Treasurer)
2. Principal Shopping District Special Assessment Renewal – Roll Presentation & Set Public Hearing Resolution - #21-2025 (6:20 pm – 6:22 pm) *Action Item*
(Presenter: Kristina Kinde, Treasurer)

G. NEW BUSINESS:

1. Planning Commission Vacancy Appointment (6:22 pm – 6:30 pm) *Action Item*
(Presenter: Chad Gamble, City Manager)
2. DDA Downtown Mainstreet Membership Discussion (6:30 pm – 6:40 pm) *Discussion only*
(Presenter: Heather Hanover, PSD/DDA Director)
3. Planning Commission Recommendation – Special Land Use – 1201 S. US 127 BR/Red Wing Plaza – Resolution #22-2025 (6:40 pm – 6:48 pm) *Action Item*
(Presenters: Chad Gamble, City Manager; Chris Khorey, McKenna)
4. Planning Commission Recommendation – Special Land Use – Cedar Creek Hospital – 101 W. Townsend Road – Resolution #23-2025 (6:48 pm – 6:55 pm) *Action Item*
(Presenters: Chad Gamble, City Manager; Chris Khorey, McKenna)
5. Development Request for Proposals - Development of City-Owned Land (6:55 pm – 7:05 pm) *Discussion/Action Item*
(Presenters: Chad Gamble, City Manager; Chris Khorey, McKenna)
6. Fifth Amended and Restated Articles of Incorporation of the Clinton Area Ambulance Service Authority (7:05 pm – 7:15 pm) *Action Item*
(Presenter: Brad Gurski, Vice Mayor)
7. Staff Presentation of the Proposed 2025/2026 Fiscal Year Budget to the City Commission and Set Public Hearing for May 19, 2025 (7:15 pm – 7:30 pm) *Action Item*
(Presenters: Chad Gamble, City Manager; Kristina Kinde, Treasurer)
8. Water and Sewer Rate Study - Setting of 2025/26 Utility Rates (7:30 pm – 7:35 pm) *Action Item*
(Presenters: Chad Gamble, City Manager; Kristina Kinde, Treasurer)

9. Proposals for City Entrance and Industrial Park Signs (7:35 pm – 7:40 pm) Discussion only
(Presenter: Chad Gamble, City Manager)
10. Compost Site Appraisal (7:40 pm – 7:50 pm) Discussion only
(Presenter: Chad Gamble, City Manager)
11. City Manager – Annual Job Performance Review & Contract Discussion (7:50 pm – 8:15 pm) Discussion only
12. City Manager Comments (8:15 pm – 8:25 pm) Discussion only
13. Commissioner Comments (8:25 pm – 8:35 pm) Discussion only

H. ADJOURNMENT: (8:35 pm)

(Next Regular Meeting Scheduled for **Monday, May 19, 2025, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodation for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodation.