

CITY OF ST. JOHNS

CITY COMMISSION MINUTES

JULY 1, 2020

The special meeting of the St. Johns City Commission was called to order by Mayor Hufnagel at 2:04 p.m. through a virtual meeting at www.gotomeeting.com.

COMMISSIONERS PRESENT: Heather Hanover, Eric Hufnagel, Bob Craig, Jean Ruestman, Tamara Kirschenbauer

COMMISSIONERS ABSENT: None

STAFF PRESENT: Jon Stoppels, City Manager; Mindy J. Seavey, City Clerk; Kristina Kinde, City Treasurer; Dave Kudwa, Community Development Director; John B. Salemi, City Attorney; David Kirk, Police Chief; Bill Schafer, Recreation Director

Mayor Hufnagel discussed the agenda. He said the purpose of the special meeting was follow-up/wrap-up of the retreat meetings.

City Commission Ordinance Amendment

City Attorney Salemi discussed the draft ordinance. He said the commission has been through the document on a couple of occasions. He discussed: regular meetings; special meetings; order of business; addressing the commission; waiver of rules for conduct of meeting business.

The city commission discussed the draft ordinance.

Commission Standards of Conduct/Rules of Procedure

City Attorney Salemi said we have never had any standards or rules of conduct for the commission. He said not long ago we adopted an ethics ordinance. He discussed: training for new members and incumbents; enforcement of these rules.

The commission discussed the standards of conduct/rules of procedure and discussed a 6-month timeframe for training for new members; orientation within 60 days; MML training recommended.

The commission discussed the process for enforcement of the rules.

2020/2021 Goals

There was a discussion of the proposed goals. The commission discussed: timelines, lead

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staff person involved, with quarterly updates. Target one month from now for new goals matrix document.

Boards & Committees

Mayor Hufnagel discussed the committees that staff felt were no longer necessary.

Mayor Hufnagel discussed the PSD and DDA boards and clarifying information. Pursue an outside source to review.

Motion by Commissioner Craig seconded by Commissioner Hanover that the meeting be adjourned.

Clerk Seavey called a roll call vote:

YEA: Craig

YEA: Hanover

YEA: Kirschenbauer

YEA: Ruestman

YEA: Hufnagel

NAY: None

Motion carried.

The meeting was adjourned at 3:56 p.m.