

**Eric Hufnagel**  
Mayor

**Bob Craig**  
Vice Mayor

**Jean Ruestman**  
Commissioner

**Tammy Kirschenbauer**  
Commissioner

**Brad Gurski**  
Commissioner



**Jon Stoppels**  
City Manager

**Dave J. Kudwa**  
Community Development

**Mindy J. Seavey**  
City Clerk

**Kristina Kinde**  
City Treasurer

**John B. Salemi**  
City Attorney

**Steven M. Martin**  
Director of Public  
Services

**CITY OF ST. JOHNS  
CITY COMMISSION MEETING  
PROPOSED AGENDA**

**Monday, November 23, 2020 6:00 p.m.**  
**Virtual Meeting Via Telephonic Conference**  
**Dial 1 866 899 4679**

**<https://www.gotomeet.me/CityofStJohns>**  
**Meeting ID: 350-938-341**

**PER PA 228 of 2020 CONCERNING OMA AND DUE TO COVID-19 PANDEMIC**

**If you wish to provide input or ask any questions on any business that will come  
before the public body at the meetings, please call (989) 224-8944.**

- A. **OPENING: (6:00 pm – 6:10 pm)**
1. Invocation
  2. Pledge of Allegiance
  3. Reorganization
    - a. Election of Mayor
    - b. Election of Vice Mayor
  4. **Public Announcement by each commissioner attending the meeting remotely stating their physical location: city and state from which you are attending the meeting remotely**
  5. Consent Agenda (**Action Item**)

*The staff proposes the following items for the Consent Agenda. If any Commissioner or person attending wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:*

- a. Approval of Minutes
  - Regular meeting of November 9, 2020
- b. Approval of Warrants
  - In the amount of \$218,719.50
- c. Board Reappointments
  - Staff recommends that the city commission reappoint members to the following boards/committees: Peter Motz; William Pioszak & Suzanne Fromson – Parks and Recreation Board (two-year term); Anne Rademacher, Board of Review (three-year

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term); Tom Hutton and Keith Peterson – Zoning Board of Appeals (3-year term). (no enclosure)

- d. COVID-19 Preparedness and Response Plan Revision  
-Staff recommends that the city commission adopt the COVID-19 Preparedness and Response Plan revision as presented.
- e. Zoning Ordinance Update (Residential Uses) – Public Engagement Plan  
-Staff recommends that the city commission approve the public engagement plan as presented.
- f. Law Enforcement Reform – Lexipol Policy Service Proposal  
-Staff recommends that the city commission approve approve the Lexipol Policy Service Proposal in the amount of \$7,136.25 and authorize the police chief to sign. This is an unbudgeted expense and staff will be requesting a budget adjustment.

6. Approval of Agenda: ***(6:10 pm – 6:12 pm) Action Item***

**B. PUBLIC HEARINGS:**

1. Public Hearing on the Establishment of an Obsolete Property Rehabilitation District (511 N. Mead) & Resolution #23-2020 ***(6:12 pm – 6:18 pm) Action Item***

**C. PERSONS WISHING TO PRESENT TESTIMONY:**

1. Public comment (Agenda & Non-agenda items) ***(6:18 pm – 6:21 pm) Discussion only***

**D. COMMUNICATIONS:**

**E. OLD BUSINESS:**

1. COVID 19 Response  
***(6:21 pm – 6:25 pm) Discussion only***  
(Presenter: Jon Stoppels, City Manager)
2. Community Master Plan Approval  
***(6:25 pm – 6:35 pm) Action Item***  
(Introduction: Jon Stoppels, City Manager)  
(Presenter: Dave Kudwa, Community Development Director)

**F. NEW BUSINESS:**

1. Re-appointment of Fire Chief  
***(6:35 pm – 6:37 pm) Action Item***  
(Presenter: Jon Stoppels, City Manager)
2. MERS Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals - #24-2020  
***(6:37 pm – 6:39 pm) Action Item***  
(Introduction: Jon Stoppels, City Manager)  
(Presenter: Mindy Seavey, City Clerk)

3. MERS Adoption Agreement Addendums  
(MERS is requiring all plans be re-adopted effective January 1, 2021)  
***(6:39 pm – 6:45 pm) Action Item***  
(Introduction: Jon Stoppels, City Manager)  
(Presenter: Mindy Seavey, City Clerk)
4. Purchase & Installation of High Service Pump  
***(6:45 pm – 6:55 pm) Action Item***  
(Introduction: Jon Stoppels, City Manager)  
(Presenters: Steve Martin, Director of Public Services; Justin Smith, Water Supervisor)
5. Introduction of Ordinance #657 – An Ordinance Amending Chapter 155 of the City of St. Johns Zoning Ordinance to Revise the Process for Approving Site Plans and Special Use Permits  
***(6:55 pm – 7:00 pm) Action Item***  
(Introduction: Jon Stoppels, City Manager)  
(Presenter: Dave Kudwa, Community Development Director)
6. Commissioner Comments  
***(7:00 pm – 7:10 pm) Discussion only***

**G. ADJOURNMENT: (7:10 pm)**

**(Next Regular Meeting Scheduled for Monday, December 14, 2020, 6:00 p.m.)**

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.