

Eric Hufnagel
Mayor

Jean Ruestman
Vice Mayor

Bob Craig
Commissioner

Tammy Kirschenbauer
Commissioner

Brad Gurski
Commissioner



Jon Stoppels
City Manager

Dave J. Kudwa
Community Development

Mindy J. Seavey
City Clerk

Kristina Kinde
City Treasurer

John B. Salemi
City Attorney

Steven M. Martin
Director of Public
Services

**CITY OF ST. JOHNS
CITY COMMISSION MEETING
PROPOSED AGENDA**

Monday, December 14, 2020 6:00 p.m.
Virtual Meeting Via Telephonic Conference
Dial 1 866 899 4679

<https://www.gotomeet.me/CityofStJohns>
Meeting ID: 350-938-341

PER PA 228 of 2020 CONCERNING OMA AND DUE TO COVID-19 PANDEMIC

**If you wish to provide input or ask any questions on any business that will come
before the public body at the meetings, please call (989) 224-8944.**

A. OPENING: (6:00 pm – 6:05 pm)

1. Invocation
2. Pledge of Allegiance
3. **Public Announcement by each commissioner attending the meeting remotely stating their physical location: city and state from which you are attending the meeting remotely**
4. Consent Agenda (**Action Item**)

The staff proposes the following items for the Consent Agenda. If any Commissioner or person attending wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:

- a. Approval of Minutes
-Regular meeting of November 23, 2020
- b. Approval of Warrants
-In the amount of \$707,608.13
- c. Board Reappointments
-Staff recommends that the city commission reappoint members to the following boards/committees: Commissioner Tammy Kirschenbauer as the commission representative on the Ethics Board (3-year term expiring 12/2023). (no enclosure)
- d. Payment of Year End Invoices
-Staff recommends the city commission authorize staff to process year end invoices and submit the report at the first meeting in January of 2021.

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E-mail: csj@ci.saint-johns.mi.us*

- e. Holiday Gift per Section #330 of the Personnel Manual
-Staff recommends the city commission approve the holiday gift as presented.
- f. Set Public Hearing for Parks and Recreation 2021-2025 5-Year Master Plan
-Staff recommends the city commission set a public hearing for the Parks and Recreation 2021-2025 5-Year Master Plan for January 11, 2020 at 6:00 p.m. or as soon thereafter as the matter may be heard.
- g. Site Plan Review – 1835 S. US-127BR – Indoor Mini-Storage
-The planning commission recommends the city commission approve the site plan as presented.
- h. Michigan’s Public Safety Communications System – Member Subscriber Agreement & Public Safety Communications Subscriber Lease Agreement with Clinton County
-Staff recommends the city commission approve the member subscriber agreement with the MPSCS and authorize the police chief to sign and also approve the Public Safety Communications Subscriber Lease Agreement with Clinton County and authorize the mayor and police chief to sign.
- i. Bio Tech Argonomics – Bio-Solids Management
-Staff recommends the city commission ratify a three-year contract with Bio Tech Argonomics, Inc. and authorize the mayor and city clerk to sign.
- j. Drinking Water Asset Management Plan Grant
-Staff recommends the city commission approve the engineering services of Spicer Group in the amount of \$4,000.00 to assist with the application process and authorize the mayor to sign.

5. Approval of Agenda: ***(6:05 pm – 6:07 pm) Action Item***

B. PUBLIC HEARINGS:

C. PERSONS WISHING TO PRESENT TESTIMONY:

- 1. Public comment (Agenda & Non-agenda items) ***(6:07 pm – 6:10 pm)***
Discussion only
- 2. Doug Deeter from Rehmann Robson – Audit Presentation
(6:10 pm – 6:25 pm) Action Item

D. COMMUNICATIONS:

E. OLD BUSINESS:

- 1. COVID 19 Response
(6:25 pm – 6:28 pm) Discussion only
(Presenter: Jon Stoppels, City Manager)
- 2. Ordinance #657 – An Ordinance Amending Chapter 155 of the City of St. Johns Zoning Ordinance to Revise the Process for Approving Site Plans and Special Use Permits
(6:28 pm – 6:33 pm) Action Item
(Introduction: Jon Stoppels, City Manager)

(Presenter: Dave Kudwa, Community Development Director)

F. NEW BUSINESS:

1. Resolution #25-2020 – to Establish a Protocol for Conducting Public Meetings by Electronic Means Per PA 228 of 2020 as of January 1, 2021
(6:33 pm – 6:40 pm) Action Item
(Introduction: Jon Stoppels, City Manager)
(Presenter: John Salemi, City Attorney)
2. Resolution #26-2020 – Regular Meetings of the Planning Commission and Zoning Board of Appeals
(6:40 pm – 6:43 pm) Action Item
(Introduction: Jon Stoppels, City Manager)
(Presenter: Dave Kudwa, Community Development Director)
3. Commissioner Comments
(6:43 pm – 6:53 pm) Discussion only

G. ADJOURNMENT: *(6:53 pm)*

(Next Regular Meeting Scheduled for Monday, January 11, 2021, 6:00 p.m.)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.