

Eric Hufnagel  
Mayor

Jean Ruestman  
Vice Mayor

Bob Craig  
Commissioner

Tammy Kirschenbauer  
Commissioner

Brad Gurski  
Commissioner



Jon Stoppels  
City Manager

Dave J. Kudwa  
Community Development

Mindy J. Seavey  
City Clerk

Kristina Kinde  
City Treasurer

John B. Salemi  
City Attorney

Steven M. Martin  
Director of Public  
Services

**CITY OF ST. JOHNS  
CITY COMMISSION MEETING  
PROPOSED AGENDA**

**Monday, March 8, 2021 6:00 p.m.**  
**Virtual Meeting Via Telephonic Conference**  
**Dial 1 929 205 6099**  
**<https://zoom.us/j/2050014286>**  
**Meeting ID: 205 001 4286**

**PER PA 254 of 2020 CONCERNING OMA AND DUE TO COVID-19 PANDEMIC**

**If you wish to provide input or ask any questions on any business that will come before the public body at the meetings, please call (989) 224-8944, 8 am – 4 pm M-F.**

**A. OPENING: (6:00 pm – 6:05 pm)**

1. Invocation
2. Pledge of Allegiance
3. **Public Announcement by each commissioner attending the meeting remotely stating their physical location: city and state from which you are attending the meeting remotely**
4. Consent Agenda (**Action Item**)  
*The staff proposes the following items for the Consent Agenda. If any Commissioner or person attending wishes to discuss any of these items, it should be placed on the regular agenda. The remaining items and recommendations may be approved en masse:*
  - a. Approval of Minutes  
-Regular meeting of February 22, 2021
  - b. Approval of Warrants  
-In the amount of \$354,063.88
  - c. 2021 Lawn Maintenance Agreement – Police Department  
-Staff recommends that the city commission approve the proposal from Smith Lawnsapes in the amount of \$2,688.00 and authorize the mayor to sign.
  - d. Pest Control Services – Police Department  
-Staff recommends that the city commission approve the proposal from Orkin for pest control services and authorize the mayor to sign.

*100 East State Street, P.O. Box 477, St. Johns, Michigan 48879-0477  
(989) 224-8944 Fax (989) 224-2204  
E-mail: [csj@ci.saint-johns.mi.us](mailto:csj@ci.saint-johns.mi.us)*

- e. Budget Adjustments
  - Staff recommends that the city commission approve the budget adjustments as presented.
- f. Shred It/Stericycle Purge Service Agreements
  - Staff recommends that the city commission approve the two agreements with Shred-it/Stericycle in the total amount of \$1,087.00 and authorize the city clerk to sign.
- g. Downtown Light Pole Replacement Project
  - Staff recommends that the city commission approve the ESM Electric bid in the amount of \$39,907.96.
- h. Detention Pond/Ditch Maintenance - McClintock
  - Staff recommends that the city commission approve the Miller Brothers Excavating bid of \$15,235.00 for this project.
- i. 2021 Street Improvement Agreement – Michigan Paving & Materials
  - Staff recommends that the city commission approve the public services agreement for Michigan Paving and Materials for the 2021 street projects based on the cost estimates and authorize the mayor and city clerk to sign.
- j. Emergency Generator Preventative Maintenance Agreement (3-year)
  - Staff recommends that the city commission approve the three-year agreement with Hamilton Electric in the amount of \$16,749.00 and authorize the mayor and city clerk to sign.
- k. Replacement of Vehicle/Equipment Hoist
  - Staff recommends that the city commission approve the order & installation of the hoist from Automotive Specialists, Inc. in the amount of \$57,440.00.

5. Approval of Agenda: ***(6:05 pm – 6:07 pm) Action Item***

**B. PUBLIC HEARINGS:**

- 1. Public Hearing for OPRA Application – 107 N. Clinton Avenue  
***(6:07 pm – 6:12 pm) Action Item***  
*(Introduction: Jon Stoppels, City Manager)*  
*(Presenter: Kristina Kinde, City Treasurer)*

**C. PERSONS WISHING TO PRESENT TESTIMONY:**

- 1. Public comment - agenda & non-agenda items ***(Please press \*6 to unmute and identify yourself clearly before speaking. Press \*6 afterwards)***  
***(6:12 pm – 6:15 pm) Discussion only***

**D. COMMUNICATIONS:**

**E. OLD BUSINESS:**

- 1. COVID 19 Response  
***(6:15 pm – 6:20 pm) Discussion only***  
*(Presenter: Jon Stoppels, City Manager)*

2. Ordinance #660 – Zoning Update – Central Business District Uses  
***(6:20 pm – 6:23 pm) Action Item***  
*(Introduction: Jon Stoppels, City Manager)*  
*(Presenter: Dave Kudwa, Community Development Director)*
3. Ordinance #661 – Zoning Update – Minimum Apartment Size  
***(6:23 pm – 6:26 pm) Action Item***  
*(Introduction: Jon Stoppels, City Manager)*  
*(Presenter: Dave Kudwa, Community Development Director)*

**F. NEW BUSINESS:**

1. Commissioner Comments  
***(6:26 pm – 6:36 pm) Discussion only***

**G. ADJOURNMENT: (6:36 pm)**

(Next Regular Meeting Scheduled for **Monday, March 22, 2021, 6:00 p.m.**)

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the city clerk 989-224-8944 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.