

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
January 22, 2024

Department: Administration	Attachments:
Subject: <i>Quarterly Budget Report Presentation</i>	[X] <i>Revenue and Expenditure Report as of 12/31/23</i> [] []
Prepared by: Kristina Kinde Deputy City Manager Treasurer	Approved by: Chad A. Gamble, P.E. City Manager

SUMMARY/HIGHLIGHT: This agenda item is meant to highlight fiscal year-to-date revenue and expenditure activity through the second quarter ending December 31, 2023. All first half budget adjustments have been posted. Through the first quarter, revenues and expenditures represent approximately 50% of the budget.

BACKGROUND/DISCUSSION: The original budget column indicated in the attachment is the budget approved at the May 22, 2023, Commission meeting. The adjusted budget column represents the budget if and/or after the budget adjustments proposed at this meeting are approved.

STRATEGIC PLAN OBJECTIVE: N/A

FISCAL IMPACT: This is a presentation of the budget vs. actual year to date comparison and has no fiscal impact.

RECOMMENDATION: There is no formal action needed to be taken as this is a discussion only item.

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
Fund 101 - GENERAL FUND							
Dept 000 - REVENUE							
101-000-404.000	CURRENT PROPERTY TAX	2,311,863.05	2,464,974.00	2,464,974.00	2,392,205.06	72,768.94	97.05
101-000-404.001	ACT 359	48,175.40	49,977.73	49,977.73	48,425.34	1,552.39	96.89
101-000-404.002	ACT 359-IFT	81.03	0.00	0.00	0.00	0.00	0.00
101-000-405.000	DELINQUENT PROPERTY TAX	77,865.60	0.00	1,900.00	1,911.96	(11.96)	100.63
101-000-405.001	DELQ ACT 359	1,554.67	0.00	0.00	0.00	0.00	0.00
101-000-434.000	TRAILER PARK TAX	630.50	500.00	500.00	196.50	303.50	39.30
101-000-437.000	IND FACILITIES TAX	77.01	0.00	0.00	0.00	0.00	0.00
101-000-445.000	INTEREST-PENALTY/DELINQ TAX	19,680.00	15,000.00	15,000.00	11,666.85	3,333.15	77.78
101-000-448.000	COLLECTION FEE	117,549.70	110,000.00	110,000.00	74,681.94	35,318.06	67.89
101-000-477.000	FRANCHISE FEE	99,468.18	92,000.00	92,000.00	21,502.71	70,497.29	23.37
101-000-478.000	CITY LICENSES AND PERMITS	14,460.00	12,000.00	12,000.00	2,630.00	9,370.00	21.92
101-000-494.000	PARKING PERMITS	932.50	15,000.00	15,000.00	3,925.00	11,075.00	26.17
101-000-528.000	OTHER FEDERAL GRANTS	30,112.80	559,000.00	309,000.00	(26,619.50)	335,619.50	(8.61)
101-000-540.000	STATE GRANTS	0.00	270,000.00	52,000.00	0.00	52,000.00	0.00
101-000-555.000	MID-STATE HEALTH NTWK GRANT	6,671.00	0.00	6,863.00	6,863.00	0.00	100.00
101-000-566.000	ARTS & CULTURE GRANT	22,486.50	0.00	880.00	880.00	0.00	100.00
101-000-569.000	ACT 302 FUNDS-STATE OF MICH	2,231.80	1,300.00	1,900.00	1,899.60	0.40	99.98
101-000-573.000	Local Community Stabilization Share Appr	92,447.13	70,000.00	100,000.00	74,056.87	25,943.13	74.06
101-000-574.000	STATE REVENUE SHAR SALES TAX	0.00	0.00	398.00	796.00	(398.00)	200.00
101-000-574.001	CONSTITUTIONAL	825,879.00	838,759.00	838,759.00	304,871.00	533,888.00	36.35
101-000-574.002	STATUTORY	120,769.00	130,367.00	130,367.00	41,470.00	88,897.00	31.81
101-000-574.003	STATE REVENUE SHAR LIQ LIC	6,502.10	6,000.00	6,000.00	4,668.95	1,331.05	77.82
101-000-574.004	METRO ACT REVENUE	36,431.96	30,000.00	30,000.00	0.00	30,000.00	0.00
101-000-626.002	ADM CHARGES/WATER-SEWER FUND	685,224.00	566,906.00	566,906.00	283,453.00	283,453.00	50.00
101-000-626.005	ADMIN CHARGES-MOBILE EQUIP	0.00	67,373.00	67,373.00	33,686.50	33,686.50	50.00
101-000-626.006	ADMIN CHARGES-GARBAGE	105,979.00	62,162.00	62,162.00	31,081.00	31,081.00	50.00
101-000-626.007	ADMIN CHARGES-LDFA	1,110.00	949.00	949.00	474.50	474.50	50.00
101-000-626.008	ADMIN CHARGES - PSD	3,940.00	4,600.00	4,600.00	2,300.00	2,300.00	50.00
101-000-626.009	ADMIN CHARGES-MAJOR STREET	82,780.00	60,924.00	60,924.00	30,462.00	30,462.00	50.00
101-000-626.010	ADMIN CHARGES-LOCAL STREET	32,032.00	100,273.00	100,273.00	50,136.50	50,136.50	50.00
101-000-626.011	ADMIN CHARGES-DDA	1,040.00	3,203.00	3,203.00	881.50	2,321.50	27.52
101-000-627.000	RENTAL INSPECTION FEES	40,775.00	39,725.00	39,725.00	3,500.00	36,225.00	8.81
101-000-632.000	RURAL FIRE SERVICE	137,426.75	105,000.00	105,000.00	29,458.50	75,541.50	28.06
101-000-632.001	CITY FIRE SERVICE	10,100.00	7,000.00	13,200.00	13,777.56	(577.56)	104.38
101-000-653.000	RECREATION RECEIPTS	31,560.06	37,200.00	37,200.00	10,988.50	26,211.50	29.54
101-000-654.000	WILSON CENTER PROGRAMS	2,849.50	0.00	0.00	0.00	0.00	0.00
101-000-656.000	PARKING VIOLATIONS	10,005.00	2,000.00	2,000.00	1,925.00	75.00	96.25
101-000-657.000	CIVIL INFRACTION FINES	2,800.00	0.00	0.00	2,100.00	(2,100.00)	100.00
101-000-665.000	INTEREST EARNED/INVESTMENTS	4,726.99	5,000.00	5,000.00	7,138.84	(2,138.84)	142.78
101-000-667.002	PARK HOUSE RENTAL	0.00	0.00	0.00	50.00	(50.00)	100.00
101-000-667.006	FELL FARM LAND RENT	4,730.64	4,380.64	4,380.64	4,380.64	0.00	100.00

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-000-667.008	FACILITIES RENTAL	16,517.00	15,700.00	15,700.00	7,907.50	7,792.50	50.37
101-000-667.009	WILSON CENTER FACILITY RENTAL	1,765.00	0.00	0.00	0.00	0.00	0.00
101-000-673.002	SALE OF GFA	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00
101-000-674.000	CONTRIBUTIONS REVENUE-POLICE	700.00	1,000.00	1,000.00	200.00	800.00	20.00
101-000-674.008	DESIGNATED CONTRIBUTIONS - POLICE	3,150.00	2,000.00	3,900.00	3,900.00	0.00	100.00
101-000-674.009	CONTRIBUTIONS REVENUE-FIRE	3,035.25	3,000.00	3,000.00	0.00	3,000.00	0.00
101-000-676.000	REIMBURSEMENTS	2,866.32	1,000.00	9,436.51	9,436.51	0.00	100.00
101-000-676.002	INSURANCE REIMBURSEMENT	75,101.98	45,000.00	53,768.01	32,494.66	21,273.35	60.43
101-000-677.000	MISCELLANEOUS REVENUE	15,560.96	10,000.00	10,000.00	6,921.72	3,078.28	69.22
101-000-678.002	MISC REVENUE-RECREATION-SCHOOL PROG	13,707.60	0.00	0.00	0.00	0.00	0.00
101-000-678.003	RECREATION GIFT CERTIFICATES	2,695.00	3,000.00	3,000.00	1,715.25	1,284.75	57.18
101-000-687.000	DISTRICT COURT REFUNDS	7,960.20	15,000.00	15,000.00	3,425.08	11,574.92	22.83
101-000-699.034	USE OF FUND BALANCE	0.00	200,000.00	200,000.00	0.00	200,000.00	0.00
Net - Dept 000 - REVENUE		5,136,007.18	6,057,273.37	5,655,218.89	3,537,826.04	2,117,392.85	62.56%
Dept 101 - LEGISLATIVE DEPARTMENT							
101-101-702.000	SALARIES AND WAGES	99,791.36	102,639.00	102,639.00	51,861.75	50,777.25	50.53
101-101-702.089	CITY COMMISSION	14,250.00	15,050.00	15,050.00	6,275.00	8,775.00	41.69
101-101-712.000	FRINGE BENEFITS	24,638.62	22,248.06	22,248.06	9,015.02	13,233.04	40.52
101-101-713.001	EMPLOYER SOCIAL SECURITY	7,066.34	7,534.00	7,534.00	3,755.88	3,778.12	49.85
101-101-713.002	MEDICARE/EMPLOYER PORTION	1,652.61	1,762.00	1,762.00	878.39	883.61	49.85
101-101-714.002	PENSION -DEFINED BENEFIT	72,620.99	66,173.97	66,173.97	31,699.56	34,474.41	47.90
101-101-714.003	PENSION-DEFINED CONTRIBUTION	147.76	0.00	0.00	0.00	0.00	0.00
101-101-722.000	SICK LEAVE	3,642.46	3,825.00	3,825.00	3,824.58	0.42	99.99
101-101-806.000	TAX APPEALS	172.47	2,500.00	7,500.00	5,514.74	1,985.26	73.53
101-101-818.000	CONTRACTUAL SERVICES	7,000.00	0.00	0.00	0.00	0.00	0.00
101-101-826.086	AUDIT FEES	25,900.00	27,750.00	27,750.00	24,500.00	3,250.00	88.29
101-101-826.087	ATTORNEY FEES	104,146.63	80,000.00	80,000.00	48,008.45	31,991.55	60.01
101-101-870.091	CITY CLERK	58.65	100.00	100.00	31.70	68.30	31.70
101-101-900.001	COMMISSION PROCEEDINGS	688.65	600.00	600.00	99.35	500.65	16.56
101-101-900.002	NOTICE OF HEARINGS	105.95	1,000.00	1,000.00	275.30	724.70	27.53
101-101-900.003	ORDINANCE PRINTING	3,924.75	2,500.00	2,500.00	913.55	1,586.45	36.54
101-101-900.004	OTHER	249.00	0.00	50.00	15.16	34.84	30.32
101-101-900.006	CODIFICATION/CITY ORDINANCE	2,996.25	3,000.00	3,000.00	371.70	2,628.30	12.39
101-101-901.000	PRINT AND PUBLISHING	2,026.51	1,000.00	1,000.00	404.88	595.12	40.49
101-101-956.000	MISCELLANEOUS	4,001.21	3,750.00	5,250.00	4,946.26	303.74	94.21
101-101-956.001	CHAMBER OF COMMERCE DUES	945.00	0.00	475.00	475.00	0.00	100.00
101-101-956.002	MUNICIPAL LEAGUE DUES	6,123.00	4,600.00	4,800.00	4,779.00	21.00	99.56
101-101-956.005	CLERK/BLDG INSPECTOR DUES	295.00	250.00	260.00	260.00	0.00	100.00
101-101-956.007	PA 425/TAX ALLOCATION TO TWP	2,893.47	3,000.00	3,000.00	0.00	3,000.00	0.00
101-101-956.015	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-101-960.000	EDUCATION AND TRAINING	7,660.85	2,600.00	2,600.00	1,062.96	1,537.04	40.88
101-101-961.003	OTHER ASSOCIATION DUES/MAPS	275.00	275.00	725.00	695.00	30.00	95.86
101-101-962.000	COMMUNITY DEVELOPMENT	198,647.80	140,720.00	148,648.00	92,878.00	55,770.00	62.48

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-101-963.000	ZONING APPEALS BOARD	293.65	0.00	200.00	183.25	16.75	91.63
101-101-963.001	ELECTIONS	13,735.05	10,000.00	10,000.00	543.30	9,456.70	5.43
101-101-963.002	BOARD OF REVIEW	990.35	825.00	825.00	265.91	559.09	32.23
101-101-987.000	VOTING MACHINES AND SUPPLIES	3,677.31	6,000.00	6,000.00	4,524.62	1,475.38	75.41
Net - Dept 101 - LEGISLATIVE DEPARTMENT		(610,616.69)	(510,702.03)	(526,515.03)	(298,058.31)	(228,456.72)	56.61%
Dept 172 - ADMINISTRATION DEPARTMENT							
101-172-702.000	SALARIES AND WAGES	391,930.58	490,974.00	490,974.00	244,932.85	246,041.15	49.89
101-172-712.000	FRINGE BENEFITS	120,106.84	115,658.68	115,658.68	40,546.16	75,112.52	35.06
101-172-713.001	EMPLOYER SOCIAL SECURITY	24,243.84	31,209.00	31,209.00	15,374.00	15,835.00	49.26
101-172-713.002	MEDICARE/EMPLOYER PORTION	5,669.90	7,299.00	7,299.00	3,595.53	3,703.47	49.26
101-172-714.002	PENSION -DEFINED BENEFIT	168,585.95	147,716.01	147,716.01	67,553.34	80,162.67	45.73
101-172-714.003	PENSION-DEFINED CONTRIBUTION	29,847.87	48,700.00	48,700.00	24,336.81	24,363.19	49.97
101-172-714.004	PENSION DEFINED BENEFIT-CM	11,244.00	10,512.00	10,512.00	5,256.00	5,256.00	50.00
101-172-715.003	INSURANCE PACKAGE	109,277.00	112,000.00	112,000.00	105,281.00	6,719.00	94.00
101-172-716.000	UNEMPLOYMENT COMP INSURANCE	267.82	250.00	250.00	24.60	225.40	9.84
101-172-722.000	SICK LEAVE	15,509.76	12,404.00	8,004.00	7,927.12	76.88	99.04
101-172-729.000	POSTAGE	8,949.36	9,000.00	9,000.00	5,383.63	3,616.37	59.82
101-172-730.000	OFFICE SUPPLIES/ADM	8,646.77	8,000.00	8,000.00	3,670.17	4,329.83	45.88
101-172-768.000	UNIFORMS	0.00	0.00	500.00	153.06	346.94	30.61
101-172-814.002	WEBSITE	3,700.00	3,000.00	3,500.00	3,475.00	25.00	99.29
101-172-814.003	HARDWARE MAINTENANCE	18,860.00	22,000.00	36,000.00	34,123.00	1,877.00	94.79
101-172-814.004	SOFTWARE MAINTENANCE	11,764.45	23,500.00	23,500.00	5,641.00	17,859.00	24.00
101-172-814.005	COMPUTER SUPPLIES	6,124.69	4,000.00	11,722.00	10,771.99	950.01	91.90
101-172-818.000	CONTRACTUAL SERVICES	50,425.04	2,000.00	3,200.00	3,758.98	(558.98)	117.47
101-172-853.004	MONTHLY & LONG DISTANCE SERV	10,777.94	1,200.00	6,200.00	5,695.94	504.06	91.87
101-172-870.000	MILEAGE	230.95	300.00	300.00	95.63	204.37	31.88
101-172-870.092	ASSESSOR / MILEAGE	425.50	300.00	1,300.00	600.00	700.00	46.15
101-172-934.001	COPY MACHINE MAINTENANCE	1,764.43	1,500.00	1,500.00	827.53	672.47	55.17
101-172-940.001	POSTAGE METER	727.56	750.00	750.00	363.78	386.22	48.50
101-172-940.003	POST OFFICE BOX	318.00	325.00	325.00	348.00	(23.00)	107.08
101-172-956.000	MISCELLANEOUS	2,550.55	2,000.00	2,000.00	442.60	1,557.40	22.13
101-172-957.000	BOOKS/PERIODICALS/RENTAL/ETC	42.40	100.00	100.00	42.58	57.42	42.58
101-172-958.000	CASH OVER AND SHORT	1.81	0.00	0.00	0.00	0.00	0.00
101-172-960.000	EDUCATION AND TRAINING	11,808.98	500.00	500.00	191.19	308.81	38.24
101-172-961.000	PROFESSIONAL DUES	2,070.00	1,000.00	1,000.00	495.00	505.00	49.50
101-172-961.092	ASSESSOR CERT AND DUES	680.00	400.00	400.00	175.00	225.00	43.75
101-172-977.011	COMPUTER EQUIPMENT	4,492.39	15,500.00	17,684.00	5,297.95	12,386.05	29.96
101-172-977.015	COMPUTER SOFTWARE	6,296.59	6,304.00	6,304.00	1,271.35	5,032.65	20.17
101-172-980.000	OFFICE EQUIPMENT/FURNITURE	17,685.30	5,000.00	5,000.00	3,789.30	1,210.70	75.79
Net - Dept 172 - ADMINISTRATION DEPARTMENT		(1,045,026.27)	(1,083,401.69)	(1,111,107.69)	(601,440.09)	(509,667.60)	54.13%
Dept 265 - MUNICIPAL BUILDING							
101-265-702.000	SALARIES AND WAGES	37.89	0.00	0.00	0.00	0.00	0.00

			2023-24				
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GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-265-713.001	EMPLOYER SOCIAL SECURITY	2.23	0.00	0.00	0.00	0.00	0.00
101-265-713.002	MEDICARE/EMPLOYER PORTION	0.52	0.00	0.00	0.00	0.00	0.00
101-265-931.004	COUNTY CONTRACT	83,718.00	90,000.00	90,000.00	43,590.00	46,410.00	48.43
101-265-943.000	MOBILE EQUIPMENT RENTAL	46.46	0.00	0.00	0.00	0.00	0.00
Net - Dept 265 - MUNICIPAL BUILDING		(83,805.10)	(90,000.00)	(90,000.00)	(43,590.00)	(46,410.00)	48.43%
Dept 301 - POLICE DEPARTMENT							
101-301-702.000	SALARIES AND WAGES	813,367.78	805,469.00	805,469.00	415,477.62	389,991.38	51.58
101-301-702.011	Crossing Guard Wages	4,662.50	5,625.00	5,625.00	1,650.00	3,975.00	29.33
101-301-712.000	FRINGE BENEFITS	105,768.62	134,931.92	134,931.92	36,382.36	98,549.56	26.96
101-301-713.001	EMPLOYER SOCIAL SECURITY	53,410.70	53,542.00	53,542.00	28,743.61	24,798.39	53.68
101-301-713.002	MEDICARE/EMPLOYER PORTION	12,491.32	12,522.00	12,522.00	6,722.24	5,799.76	53.68
101-301-714.001	HARTFORD/OFFICERS	1,798.00	0.00	0.00	0.00	0.00	0.00
101-301-714.002	PENSION -DEFINED BENEFIT	562,239.77	416,918.00	416,918.00	166,629.96	250,288.04	39.97
101-301-714.003	PENSION-DEFINED CONTRIBUTION	54,384.29	89,320.00	89,320.00	50,904.51	38,415.49	56.99
101-301-722.000	SICK LEAVE	17,418.90	22,724.00	19,724.00	18,834.58	889.42	95.49
101-301-723.000	HOLIDAY PAY / POLICE	27,122.19	29,755.00	29,755.00	29,296.20	458.80	98.46
101-301-732.000	OPERATING SUPPLIES/POLICE	5,024.24	5,800.00	5,800.00	2,804.71	2,995.29	48.36
101-301-732.008	AMMUNITION	332.00	2,500.00	4,040.54	1,080.54	2,960.00	26.74
101-301-732.009	CUSTODIAL SUPPLIES	519.93	550.00	550.00	41.89	508.11	7.62
101-301-732.014	OFFICE SUPPLIES	2,214.67	3,000.00	3,000.00	896.22	2,103.78	29.87
101-301-750.002	GASOLINE	29,858.82	28,500.00	28,500.00	9,627.28	18,872.72	33.78
101-301-768.001	UNIFORM	7,555.33	8,200.00	8,200.00	2,736.49	5,463.51	33.37
101-301-768.010	VEST	799.00	5,000.00	5,000.00	470.00	4,530.00	9.40
101-301-804.086	LEGAL/AUDIT	105,256.87	50,000.00	65,000.00	41,380.09	23,619.91	63.66
101-301-818.004	RADIO CONTRACT/COMPUTER ACCESS	14,214.57	14,000.00	14,000.00	8,507.21	5,492.79	60.77
101-301-818.005	CLEANING / UNIFORMS	488.25	750.00	750.00	226.00	524.00	30.13
101-301-818.035	SEAL LOGOS	1,100.00	750.00	750.00	0.00	750.00	0.00
101-301-818.052	INVESTIGATIVE SERVICES	570.00	1,000.00	1,000.00	180.00	820.00	18.00
101-301-818.071	JANITORIAL SERVICES	6,657.89	9,000.00	9,000.00	2,745.60	6,254.40	30.51
101-301-819.000	FLEET AND LIABILITY INSURANC	4,256.00	5,500.00	5,900.00	5,884.16	15.84	99.73
101-301-870.000	MILEAGE	233.56	300.00	300.00	242.36	57.64	80.79
101-301-880.000	COMMUNITY PROMOTION	6,596.78	6,700.00	6,700.00	1,928.65	4,771.35	28.79
101-301-880.001	GRANT-RELATED EXPENSES	3,000.48	3,050.00	26,050.00	25,838.14	211.86	99.19
101-301-880.004	DESIGNATED EXPENDITURES - POLICE	1,989.68	2,000.00	2,000.00	0.00	2,000.00	0.00
101-301-900.000	PRINT AND PUBLISHING	46.55	500.00	500.00	0.00	500.00	0.00
101-301-920.001	NATURAL GAS	3,223.97	4,000.00	4,000.00	710.10	3,289.90	17.75
101-301-920.002	ELECTRIC	5,387.52	6,850.00	6,850.00	2,659.47	4,190.53	38.82
101-301-920.003	TELEPHONE	10,026.96	7,600.00	7,600.00	2,941.81	4,658.19	38.71
101-301-920.006	WATER/SEWER CHARGE	755.99	1,000.00	1,000.00	378.11	621.89	37.81
101-301-931.000	BUILDING MAINTENANCE	13,324.03	11,000.00	11,000.00	5,055.22	5,944.78	45.96
101-301-933.000	EQUIPMENT MAINTENANCE	6,989.75	5,000.00	5,000.00	2,781.36	2,218.64	55.63
101-301-933.004	COPIER MAINTENANCE CONTRACT	2,816.37	2,625.00	2,625.00	1,139.80	1,485.20	43.42
101-301-943.000	MOBILE EQUIPMENT RENTAL	9,490.22	0.00	0.00	0.00	0.00	0.00

		2023-24					
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-301-956.003	PARKING LOT LEASE	250.00	250.00	250.00	250.00	0.00	100.00
101-301-960.000	EDUCATION AND TRAINING	1,595.94	0.00	0.00	0.00	0.00	0.00
101-301-960.009	MICH ASSOC CHIEF/POLICE MTGS	1,363.49	1,500.00	1,500.00	280.00	1,220.00	18.67
101-301-960.010	TRAINING	14,745.96	5,500.00	5,500.00	1,388.43	4,111.57	25.24
101-301-960.012	OTHER DUES	605.00	600.00	600.00	0.00	600.00	0.00
101-301-960.015	COLLEGE INCENTIVE PAY	5,436.63	0.00	0.00	0.00	0.00	0.00
101-301-960.016	TRAINING / ACT 302 FUNDS	425.00	1,300.00	1,300.00	720.00	580.00	55.38
101-301-977.001	MISCELLANEOUS	464.81	750.00	1,000.00	977.00	23.00	97.70
101-301-977.005	HAND GUNS & ACCESSORIES	4,862.21	4,000.00	4,000.00	29.99	3,970.01	0.75
101-301-977.010	RADAR UNIT	2,688.00	2,700.00	2,700.00	0.00	2,700.00	0.00
101-301-977.011	COMPUTER EQUIPMENT	3,655.92	2,500.00	2,500.00	0.00	2,500.00	0.00
101-301-977.015	COMPUTER SOFTWARE	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
101-301-977.037	RADIO EQUIPMENT	1,005.99	1,800.00	1,800.00	0.00	1,800.00	0.00
101-301-980.000	OFFICE EQUIPMENT/FURNITURE	419.96	1,000.00	1,000.00	0.00	1,000.00	0.00
Net - Dept 301 - POLICE DEPARTMENT		(1,932,912.41)	(1,782,881.92)	(1,820,072.46)	(878,541.71)	(941,530.75)	48.27%
Dept 336 - FIRE DEPARTMENT							
101-336-702.000	SALARIES AND WAGES	87,930.78	120,414.00	120,414.00	38,262.45	82,151.55	31.78
101-336-702.032	ADMINISTRATIVE ASST.	12,172.30	14,772.00	14,772.00	5,871.20	8,900.80	39.75
101-336-712.000	FRINGE BENEFITS	3,756.66	4,725.42	4,725.42	916.55	3,808.87	19.40
101-336-713.001	EMPLOYER SOCIAL SECURITY	6,181.40	8,382.00	8,382.00	2,725.41	5,656.59	32.52
101-336-713.002	MEDICARE/EMPLOYER PORTION	1,445.66	1,960.00	1,960.00	637.41	1,322.59	32.52
101-336-714.002	PENSION -DEFINED BENEFIT	3,307.98	2,422.00	2,422.00	955.98	1,466.02	39.47
101-336-714.003	PENSION-DEFINED CONTRIBUTION	0.00	202.00	202.00	0.00	202.00	0.00
101-336-715.002	FIRE DEPARTMENT / ACCIDENT	1,868.31	1,500.00	1,500.00	0.00	1,500.00	0.00
101-336-732.011	BATTERIES	125.48	500.00	500.00	191.19	308.81	38.24
101-336-733.000	OPERATING SUPPLIES/FIRE DEPT	8,288.68	10,500.00	10,500.00	7,223.13	3,276.87	68.79
101-336-733.004	MISCELLANEOUS	(56.97)	0.00	0.00	0.00	0.00	0.00
101-336-750.002	GASOLINE	4,845.46	4,000.00	4,000.00	2,325.88	1,674.12	58.15
101-336-768.000	UNIFORMS	3,708.43	3,600.00	3,600.00	2,106.52	1,493.48	58.51
101-336-786.011	TURNOUT GEAR	8,786.57	10,000.00	10,000.00	6,548.00	3,452.00	65.48
101-336-818.028	OUTSIDE SERVICES	7,830.00	13,650.00	13,650.00	6,135.41	7,514.59	44.95
101-336-818.071	JANITORIAL SERVICES	5,021.63	6,250.00	6,250.00	1,824.00	4,426.00	29.18
101-336-819.000	FLEET AND LIABILITY INSURANC	5,484.00	6,500.00	6,500.00	4,413.12	2,086.88	67.89
101-336-870.000	MILEAGE	0.00	200.00	200.00	0.00	200.00	0.00
101-336-880.000	COMMUNITY PROMOTION	3,473.84	3,100.00	3,100.00	2,110.47	989.53	68.08
101-336-880.001	GRANT-RELATED EXPENSES	0.00	0.00	14,961.51	14,926.78	34.73	99.77
101-336-920.001	NATURAL GAS	5,165.33	3,500.00	3,500.00	1,276.69	2,223.31	36.48
101-336-920.002	ELECTRIC	4,843.37	4,000.00	4,000.00	2,569.04	1,430.96	64.23
101-336-920.003	TELEPHONE	4,206.23	3,000.00	3,000.00	1,166.78	1,833.22	38.89
101-336-920.006	WATER/SEWER CHARGE	5,370.74	4,000.00	4,000.00	2,770.19	1,229.81	69.25
101-336-933.000	EQUIPMENT MAINTENANCE	17,693.73	14,000.00	34,568.01	32,622.93	1,945.08	94.37
101-336-935.001	FIRE HALL MAINTENANCE	12,473.85	6,000.00	3,500.00	2,540.85	959.15	72.60
101-336-956.000	MISCELLANEOUS	776.54	1,000.00	1,250.00	1,667.92	(417.92)	133.43

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-336-960.000	EDUCATION AND TRAINING	6,042.24	1,000.00	1,000.00	177.72	822.28	17.77
101-336-961.000	PROFESSIONAL DUES	175.00	520.00	520.00	420.00	100.00	80.77
101-336-977.001	MISCELLANEOUS	1,236.39	0.00	0.00	0.90	(0.90)	100.00
101-336-977.037	RADIO EQUIPMENT	3,061.97	3,500.00	3,500.00	1,912.00	1,588.00	54.63
101-336-977.061	GENERATOR MAINTENANCE	594.00	600.00	600.00	108.93	491.07	18.16
Net - Dept 336 - FIRE DEPARTMENT		(225,809.60)	(253,797.42)	(287,076.94)	(144,407.45)	(142,669.49)	50.30%
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
101-441-702.000	SALARIES AND WAGES	135,325.90	134,447.00	134,447.00	88,954.09	45,492.91	66.16
101-441-712.000	FRINGE BENEFITS	51,860.24	55,575.89	55,575.89	14,612.55	40,963.34	26.29
101-441-713.001	EMPLOYER SOCIAL SECURITY	9,181.37	8,868.00	8,868.00	5,722.01	3,145.99	64.52
101-441-713.002	MEDICARE/EMPLOYER PORTION	2,147.25	2,074.00	2,074.00	1,338.23	735.77	64.52
101-441-714.002	PENSION -DEFINED BENEFIT	33,830.22	29,642.23	29,642.23	13,555.98	16,086.25	45.73
101-441-714.003	PENSION-DEFINED CONTRIBUTION	(2,684.52)	12,700.00	12,700.00	7,524.03	5,175.97	59.24
101-441-722.000	SICK LEAVE	4,489.24	8,590.00	5,390.00	5,315.10	74.90	98.61
101-441-734.000	OPERATING SUPPLIES/DPW	14,860.28	12,000.00	12,000.00	9,102.08	2,897.92	75.85
101-441-768.008	UNIFORM-SERVICE	10,248.25	8,000.00	8,000.00	5,045.30	2,954.70	63.07
101-441-818.000	CONTRACTUAL SERVICES	7,485.00	5,000.00	3,473.34	0.00	3,473.34	0.00
101-441-818.034	CIVIL DEFENSE	2,082.06	2,000.00	2,000.00	241.29	1,758.71	12.06
101-441-818.054	ALARM MONITORING SERVICE	499.40	700.00	700.00	675.95	24.05	96.56
101-441-853.004	MONTHLY & LONG DISTANCE SERV	1,742.85	3,000.00	3,000.00	853.87	2,146.13	28.46
101-441-920.001	NATURAL GAS	4,252.73	4,500.00	4,500.00	2,040.80	2,459.20	45.35
101-441-920.004	BUILDING AND YARD LIGHT	4,834.84	8,000.00	8,000.00	208.77	7,791.23	2.61
101-441-920.005	STREET LIGHTS	86,002.72	93,000.00	93,000.00	49,529.98	43,470.02	53.26
101-441-920.006	WATER/SEWER CHARGE	1,733.92	1,500.00	1,500.00	955.20	544.80	63.68
101-441-920.009	DOWNTOWN LIGHTS	23,334.27	6,000.00	6,000.00	1,450.19	4,549.81	24.17
101-441-931.003	DEPOT BUILDING MAINTENANCE	11,915.17	10,000.00	10,000.00	3,559.50	6,440.50	35.60
101-441-933.000	EQUIPMENT MAINTENANCE	91.45	0.00	0.00	0.00	0.00	0.00
101-441-943.000	MOBILE EQUIPMENT RENTAL	232.30	500.00	1,500.00	1,115.04	384.96	74.34
101-441-956.000	MISCELLANEOUS	1,415.30	2,500.00	2,500.00	367.53	2,132.47	14.70
101-441-956.006	CODE ENFORCEMENT MOWING	850.00	0.00	1,500.00	1,450.00	50.00	96.67
101-441-960.000	EDUCATION AND TRAINING	250.00	500.00	500.00	317.56	182.44	63.51
101-441-974.015	STREET LIGHT INSTALLATION	54,000.00	45,000.00	45,000.00	651.00	44,349.00	1.45
101-441-974.019	PARKING LOT REPAIRS	8,446.00	0.00	26,196.70	12,433.96	13,762.74	47.46
101-441-975.000	BUILDING IMPROVEMENT	16,747.76	0.00	1,092.00	480.00	612.00	43.96
101-441-977.000	EQUIPMENT PURCHASE	1,321.00	1,500.00	1,500.00	649.99	850.01	43.33
101-441-977.046	SAFETY BOOT ALLOWANCE	717.73	2,000.00	2,000.00	504.25	1,495.75	25.21
Net - Dept 441 - DEPARTMENT OF PUBLIC WORKS		(487,212.73)	(457,597.12)	(482,659.16)	(228,654.25)	(254,004.91)	47.37%
Dept 751 - RECREATION DEPARTMENT							
101-751-702.000	SALARIES AND WAGES	76,710.61	73,399.00	73,399.00	34,247.13	39,151.87	46.66
101-751-702.004	POOL WAGES	10,981.17	12,500.00	12,500.00	5,884.58	6,615.42	47.08
101-751-712.000	FRINGE BENEFITS	30,599.56	22,951.34	22,951.34	11,593.30	11,358.04	50.51
101-751-713.001	EMPLOYER SOCIAL SECURITY	5,322.82	5,467.00	5,467.00	2,530.66	2,936.34	46.29

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-751-713.002	MEDICARE/EMPLOYER PORTION	1,244.86	1,278.00	1,278.00	591.83	686.17	46.31
101-751-714.002	PENSION -DEFINED BENEFIT	9,809.25	10,022.35	10,022.35	5,258.16	4,764.19	52.46
101-751-722.000	SICK LEAVE	2,035.72	2,273.00	2,273.00	2,127.28	145.72	93.59
101-751-732.009	CUSTODIAL SUPPLIES	255.48	0.00	0.00	0.00	0.00	0.00
101-751-736.000	PLAYGROUND SUPPLIES/REC DEPT	474.24	600.00	600.00	0.00	600.00	0.00
101-751-750.002	GASOLINE	1,291.83	900.00	1,800.00	937.51	862.49	52.08
101-751-755.000	OPERATING SUPPLIES	(379.03)	250.00	250.00	0.00	250.00	0.00
101-751-810.000	PROCESSING FEE	1,203.79	1,200.00	1,200.00	274.43	925.57	22.87
101-751-886.001	SUMMER SOFTBALL	1,846.18	1,500.00	1,500.00	1,328.41	171.59	88.56
101-751-886.005	CONCERTS	7,000.00	7,000.00	7,000.00	0.00	7,000.00	0.00
101-751-886.015	FLAG FOOTBALL	1,782.62	2,000.00	2,000.00	1,908.92	91.08	95.45
101-751-886.016	BASKETBALL PROGRAMS	2,984.04	2,300.00	2,300.00	0.00	2,300.00	0.00
101-751-886.017	COMMUNITY ED PROGRAMS	6,161.22	18,770.00	18,770.00	5,377.93	13,392.07	28.65
101-751-886.018	WILSON CENTER EXPENDITURES	39,187.95	0.00	0.00	0.00	0.00	0.00
101-751-920.001	NATURAL GAS	306.29	0.00	0.00	0.00	0.00	0.00
101-751-920.002	ELECTRIC	1,884.58	1,000.00	2,000.00	1,026.61	973.39	51.33
101-751-920.006	WATER/SEWER CHARGE	21,758.87	23,000.00	23,000.00	18,393.00	4,607.00	79.97
101-751-920.007	HEAT/ SPRAY PARK	577.96	800.00	800.00	209.91	590.09	26.24
101-751-920.008	ELECTRIC/SPRAY PARK	1,872.48	2,000.00	2,000.00	390.20	1,609.80	19.51
101-751-929.001	MISCELLANEOUS & MAINTENANCE	521.65	450.00	450.00	150.00	300.00	33.33
101-751-956.000	MISCELLANEOUS	1,532.81	1,500.00	1,500.00	923.53	576.47	61.57
101-751-960.000	EDUCATION AND TRAINING	285.71	250.00	250.00	0.00	250.00	0.00
101-751-977.015	COMPUTER SOFTWARE	2,995.00	2,995.00	6,290.00	3,295.00	2,995.00	52.38
Net - Dept 751 - RECREATION DEPARTMENT		(230,247.66)	(194,405.69)	(199,600.69)	(96,448.39)	(103,152.30)	48.32%
Dept 752 - PARKS DEPARTMENT							
101-752-702.000	SALARIES AND WAGES	49,850.56	89,632.00	89,632.00	30,589.86	59,042.14	34.13
101-752-712.000	FRINGE BENEFITS	1,508.65	7,234.96	7,234.96	2,027.89	5,207.07	28.03
101-752-713.001	EMPLOYER SOCIAL SECURITY	3,074.08	5,557.00	5,557.00	1,881.81	3,675.19	33.86
101-752-713.002	MEDICARE/EMPLOYER PORTION	718.99	1,300.00	1,300.00	440.11	859.89	33.85
101-752-714.002	PENSION -DEFINED BENEFIT	9,363.28	8,204.11	8,204.11	3,751.92	4,452.19	45.73
101-752-714.003	PENSION-DEFINED CONTRIBUTION	760.83	2,629.00	2,629.00	324.03	2,304.97	12.33
101-752-735.000	OPERATING SUPP/PARKS DEPT	10,472.75	5,500.00	5,500.00	3,104.12	2,395.88	56.44
101-752-814.000	COMPUTER SERVICE/ETC	4,127.24	2,500.00	3,000.00	2,998.84	1.16	99.96
101-752-818.012	PARK IMPROVEMENT	365.00	0.00	0.00	0.00	0.00	0.00
101-752-818.044	BAND SHELL	2,567.76	2,500.00	2,500.00	0.00	2,500.00	0.00
101-752-920.001	NATURAL GAS	1,656.86	1,200.00	1,200.00	1,056.13	143.87	88.01
101-752-920.002	ELECTRIC	7,255.33	8,500.00	8,500.00	5,334.52	3,165.48	62.76
101-752-920.003	TELEPHONE	443.83	420.00	1,420.00	691.91	728.09	48.73
101-752-920.006	WATER/SEWER CHARGE	5,689.56	5,400.00	5,400.00	4,357.19	1,042.81	80.69
101-752-936.000	PARK MAINTENANCE	6,189.22	8,500.00	8,500.00	2,077.00	6,423.00	24.44
101-752-956.000	MISCELLANEOUS	24,253.33	1,000.00	1,000.00	99.48	900.52	9.95
101-752-974.008	BALL DIAMOND REPAIRS	563.00	500.00	500.00	0.00	500.00	0.00
101-752-975.000	BUILDING IMPROVEMENT	0.00	6,000.00	6,000.00	4,157.04	1,842.96	69.28

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
101-752-975.001	CITY PARK GRANT COSTS	12,675.00	0.00	0.00	0.00	0.00	0.00
101-752-977.021	PARK IMPROVEMENT	7,340.81	10,000.00	10,000.00	3,846.80	6,153.20	38.47
101-752-977.022	HAND MOWER & LEAF	886.78	0.00	0.00	0.00	0.00	0.00
101-752-977.026	PARK IMPROVEMENT - PARK HOUSE	2,550.66	1,000.00	1,000.00	488.98	511.02	48.90
Net - Dept 752 - PARKS DEPARTMENT		(152,313.52)	(167,577.07)	(169,077.07)	(67,227.63)	(101,849.44)	39.76%
Dept 901 - CAPITAL EXPENSE/RESERVES							
101-901-753.101	DEPOT/SUPPLIES/MATERIALS	916.33	0.00	0.00	0.00	0.00	0.00
101-901-753.102	HICKS PROPERTY IMPROVEMENTS	1,386.84	10,000.00	10,000.00	0.00	10,000.00	0.00
101-901-818.300	CONTRACTUAL SERVICES - ARPA	23,394.05	0.00	412,355.95	17,205.00	395,150.95	4.17
101-901-920.006	WATER/SEWER CHARGE	2,874.51	0.00	0.00	0.00	0.00	0.00
101-901-970.001	CAPITAL OUTLAY - GENERAL GOVERNMENT	59,546.97	420,000.00	20,000.00	480,000.00	(460,000.00)	2,400.00
101-901-970.002	CAPITAL OUTLAY - FIRE	36,873.47	25,500.00	22,700.00	17,921.51	4,778.49	78.95
101-901-970.003	CAPITAL OUTLAY - PUBLIC WORKS	6,000.00	30,000.00	174,000.00	4,500.00	169,500.00	2.59
101-901-970.004	CAPITAL OUTLAY - RECREATION & CULTURE	0.00	810,000.00	310,000.00	44,341.29	265,658.71	14.30
101-901-970.005	CAPITAL OUTLAY - POLICE	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
101-901-970.006	CAPITAL OUTLAY - WILSON CENTER	280,433.32	0.00	54,000.00	50,125.45	3,874.55	92.82
101-901-976.001	LAND PURCHASE	0.00	0.00	1,700.00	1,695.36	4.64	99.73
101-901-977.035	POLICE CAR	108,951.71	0.00	19,121.84	19,045.42	76.42	99.60
101-901-989.004	CAPITAL IMPROVE/CITY DRAINS	3,920.78	0.00	0.00	0.00	0.00	0.00
101-901-989.023	AMBULANCE/CITY SHARE	53,886.00	92,376.00	92,376.00	92,376.00	0.00	100.00
101-901-991.001	GENERAL LONG TERM DEBT PRIN	0.00	0.00	0.00	54,906.79	(54,906.79)	100.00
101-901-993.015	GENERAL LONG TERM DEBT INT	0.00	0.00	0.00	25,513.11	(25,513.11)	100.00
101-901-995.203	TRANSFER TO MAJOR STREET	6,718.75	0.00	0.00	9,414.50	(9,414.50)	100.00
101-901-995.349	TRANS TO 2007 CAP IMP BOND	13,461.00	13,521.26	13,521.26	6,760.63	6,760.63	50.00
101-901-995.661	TRANSFER TO MOBILE	38,833.19	91,833.19	91,833.19	0.00	91,833.19	0.00
Net - Dept 901 - CAPITAL EXPENSE/RESERVES		(637,196.92)	(1,513,230.45)	(1,241,608.24)	(823,805.06)	(417,803.18)	66.35%
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,136,007.18	6,057,273.37	5,655,218.89	3,537,826.04	2,117,392.85	62.56
TOTAL EXPENDITURES		5,405,140.90	6,053,593.39	5,927,717.28	3,182,172.89	2,745,544.39	53.68
NET OF REVENUES & EXPENDITURES		(269,133.72)	3,679.98	(272,498.39)	355,653.15	(628,151.54)	130.52
Fund 202 - MAJOR STREET FUND							
Dept 000 - REVENUE							
202-000-540.000	STATE GRANTS	19,500.00	0.00	150,000.00	0.00	150,000.00	0.00
202-000-546.000	GAS TAX REFUND (ACT 51)	775,636.00	799,677.00	799,677.00	264,243.86	535,433.14	33.04
202-000-546.001	BUILD MICHIGAN (ACT 51)	13,267.53	13,906.00	13,906.00	4,415.56	9,490.44	31.75
202-000-665.000	INTEREST EARNED/INVESTMENTS	673.04	0.00	35.00	35.86	(0.86)	102.46
202-000-676.002	INSURANCE REIMBURSEMENT	1,944.43	1,000.00	1,000.00	484.92	515.08	48.49
202-000-699.007	TRANSFER FROM STREET MILLAGE	132,715.92	183,056.00	183,056.00	158,432.78	24,623.22	86.55
202-000-699.009	GENERAL FUND APPROPRIATION	6,718.75	0.00	0.00	9,414.50	(9,414.50)	100.00
Net - Dept 000 - REVENUE		950,455.67	997,639.00	1,147,674.00	437,027.48	710,646.52	38.08%

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
Dept 451 - NEW CONSTRUCTION							
202-451-995.203	TRANSFER TO LOCAL STREET	30,000.00	67,000.00	67,000.00	0.00	67,000.00	0.00
202-451-995.349	TRANS TO 2007 CAP IMP BOND	164,358.00	102,524.74	102,524.74	51,262.37	51,262.37	50.00
202-451-995.661	TRANSFER TO MOBILE	185,000.00	220,131.33	220,131.33	220,131.33	0.00	100.00
Net - Dept 451 - NEW CONSTRUCTION		(379,358.00)	(389,656.07)	(389,656.07)	(271,393.70)	(118,262.37)	69.65%
Dept 463 - STREET MAINTENANCE							
202-463-702.000	SALARIES AND WAGES	36,238.97	45,617.00	45,617.00	17,651.70	27,965.30	38.70
202-463-712.000	FRINGE BENEFITS	8,582.85	11,411.88	11,411.88	2,743.32	8,668.56	24.04
202-463-713.001	EMPLOYER SOCIAL SECURITY	2,163.83	2,828.00	2,828.00	1,068.79	1,759.21	37.79
202-463-713.002	MEDICARE/EMPLOYER PORTION	506.11	661.00	661.00	249.97	411.03	37.82
202-463-714.002	PENSION -DEFINED BENEFIT	12,292.32	10,770.61	10,770.61	4,925.58	5,845.03	45.73
202-463-714.003	PENSION-DEFINED CONTRIBUTION	3,811.05	4,082.00	4,082.00	1,728.55	2,353.45	42.35
202-463-737.001	SAND	365.00	1,000.00	1,000.00	0.00	1,000.00	0.00
202-463-737.002	GRAVEL	4,492.00	2,000.00	2,100.00	2,100.00	0.00	100.00
202-463-737.003	STORM SEWER MAINTENANCE	23,315.43	20,000.00	26,300.00	7,504.75	18,795.25	28.54
202-463-737.004	CURB AND GUTTER MATERIAL	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
202-463-741.003	COLD PATCH	5,490.21	2,750.00	2,750.00	0.00	2,750.00	0.00
202-463-818.000	CONTRACTUAL SERVICES	21,075.95	0.00	150,000.00	0.00	150,000.00	0.00
202-463-818.019	TREE AND SHRUB MAINTENANCE	20,321.81	25,000.00	25,000.00	19,273.94	5,726.06	77.10
202-463-818.020	CONTRACTUAL MAINTENANCE	12,000.00	0.00	0.00	0.00	0.00	0.00
202-463-818.038	CURB AND GUTTER REPAIR	9,845.00	7,000.00	7,000.00	0.00	7,000.00	0.00
202-463-818.042	TREE PLANTING	2,000.00	2,500.00	2,550.00	2,550.00	0.00	100.00
202-463-818.050	PREVENTATIVE MAINTENANCE	14,376.00	20,000.00	20,000.00	17,984.00	2,016.00	89.92
202-463-818.200	CONTRACTUAL SERVICES - SCOTT ROAD	0.00	65,000.00	65,000.00	40,064.46	24,935.54	61.64
202-463-818.201	CONTRACTUAL SERVICES - TOWNSEND RD CHIP	53,407.59	0.00	0.00	0.00	0.00	0.00
202-463-818.202	CONTRACTUAL SERVICES - LANSING ST	7,630.37	0.00	0.00	0.00	0.00	0.00
202-463-818.203	CONTRACTUAL SERVICES - ANNUAL ST PROJECT	117,370.05	183,056.00	183,056.00	158,432.78	24,623.22	86.55
202-463-818.300	CONTRACTUAL SERVICES - ARPA	6,718.75	0.00	22,231.25	9,414.50	12,816.75	42.35
202-463-931.002	STREET CUT REPAIR	20,169.67	20,000.00	20,000.00	14,441.25	5,558.75	72.21
202-463-943.000	MOBILE EQUIPMENT RENTAL	9,920.39	0.00	0.00	0.00	0.00	0.00
202-463-972.015	STREET CUT REPAIR	10,544.67	15,000.00	15,000.00	0.00	15,000.00	0.00
202-463-974.001	SIDEWALKS	8,500.50	20,000.00	43,890.00	17,315.80	26,574.20	39.45
202-463-974.002	DRIVEWAY APPROACHES	0.00	0.00	1,000.00	1,000.00	0.00	100.00
202-463-974.004	SIDEWALK REIMBURSEMENT PGM	0.00	3,000.00	3,000.00	825.00	2,175.00	27.50
Net - Dept 463 - STREET MAINTENANCE		(411,138.52)	(468,676.49)	(672,247.74)	(319,274.39)	(352,973.35)	47.49%
Dept 475 - TRAFFIC SERVICE MAINTENANCE							
202-475-702.000	SALARIES AND WAGES	4,826.62	3,312.00	3,312.00	2,768.27	543.73	83.58
202-475-712.000	FRINGE BENEFITS	894.57	1,007.82	1,007.82	242.05	765.77	24.02
202-475-713.001	EMPLOYER SOCIAL SECURITY	286.71	205.00	205.00	168.39	36.61	82.14
202-475-713.002	MEDICARE/EMPLOYER PORTION	67.04	48.00	48.00	39.39	8.61	82.06
202-475-714.002	PENSION -DEFINED BENEFIT	3,901.38	3,418.38	3,418.38	1,563.30	1,855.08	45.73

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
202-475-714.003	PENSION-DEFINED CONTRIBUTION	467.63	338.00	338.00	292.79	45.21	86.62
202-475-738.001	SIGNS AND SIGNALS MATERIALS	6,399.76	7,000.00	7,600.00	1,924.96	5,675.04	25.33
202-475-738.003	SAFETY BARRICADES	2,510.95	3,000.00	3,000.00	0.00	3,000.00	0.00
202-475-818.018	LANE MARKING	8,118.46	5,000.00	23,000.00	9,242.94	13,757.06	40.19
Net - Dept 475 - TRAFFIC SERVICE MAINTENANCE		(27,473.12)	(23,329.20)	(41,929.20)	(16,242.09)	(25,687.11)	38.74%
Dept 479 - SNOW AND ICE CONTROL							
202-479-702.000	SALARIES AND WAGES	9,508.24	9,295.00	9,295.00	1,114.05	8,180.95	11.99
202-479-712.000	FRINGE BENEFITS	2,403.68	2,076.28	2,076.28	56.41	2,019.87	2.72
202-479-713.001	EMPLOYER SOCIAL SECURITY	569.37	576.00	576.00	68.96	507.04	11.97
202-479-713.002	MEDICARE/EMPLOYER PORTION	133.17	135.00	135.00	16.13	118.87	11.95
202-479-714.002	PENSION -DEFINED BENEFIT	2,477.08	2,170.40	2,170.40	992.58	1,177.82	45.73
202-479-714.003	PENSION-DEFINED CONTRIBUTION	846.57	951.00	951.00	122.50	828.50	12.88
202-479-743.001	SALT	19,970.90	20,000.00	20,000.00	0.00	20,000.00	0.00
202-479-943.000	MOBILE EQUIPMENT RENTAL	133.32	0.00	0.00	0.00	0.00	0.00
Net - Dept 479 - SNOW AND ICE CONTROL		(36,042.33)	(35,203.68)	(35,203.68)	(2,370.63)	(32,833.05)	6.73%
Dept 483 - ADMINISTRATION AND ENGINEERING							
202-483-702.000	SALARIES AND WAGES	194.80	0.00	0.00	401.28	(401.28)	100.00
202-483-712.000	FRINGE BENEFITS	0.58	0.00	0.00	10.41	(10.41)	100.00
202-483-713.001	EMPLOYER SOCIAL SECURITY	12.08	0.00	0.00	24.88	(24.88)	100.00
202-483-713.002	MEDICARE/EMPLOYER PORTION	2.82	0.00	0.00	5.82	(5.82)	100.00
202-483-714.003	PENSION-DEFINED CONTRIBUTION	19.48	0.00	0.00	40.13	(40.13)	100.00
202-483-804.000	ADMINISTRATION CHARGES	82,780.00	60,924.00	60,924.00	30,462.00	30,462.00	50.00
202-483-818.013	ENGINEERING	2,946.00	10,000.00	10,000.00	0.00	10,000.00	0.00
202-483-818.062	Asset Management	0.00	9,000.00	9,000.00	2,770.00	6,230.00	30.78
Net - Dept 483 - ADMINISTRATION AND ENGINEERING		(85,955.76)	(79,924.00)	(79,924.00)	(33,714.52)	(46,209.48)	42.18%
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		950,455.67	997,639.00	1,147,674.00	437,027.48	710,646.52	38.08
TOTAL EXPENDITURES		939,967.73	996,789.44	1,218,960.69	642,995.33	575,965.36	52.75
NET OF REVENUES & EXPENDITURES		10,487.94	849.56	(71,286.69)	(205,967.85)	134,681.16	288.93
Fund 203 - LOCAL STREET FUND							
Dept 000 - REVENUE							
203-000-546.000	GAS TAX REFUND (ACT 51)	281,207.21	289,884.00	289,884.00	95,938.68	193,945.32	33.10
203-000-546.001	BUILD MICHIGAN (ACT 51)	4,810.08	5,041.00	5,041.00	1,603.16	3,437.84	31.80
203-000-665.000	INTEREST EARNED/INVESTMENTS	8.59	0.00	0.00	2.88	(2.88)	100.00
203-000-676.002	INSURANCE REIMBURSEMENT	1,116.46	1,000.00	1,000.00	417.69	582.31	41.77
203-000-699.007	TRANSFER FROM STREET MILLAGE	118,862.10	415,905.60	415,905.60	209,277.56	206,628.04	50.32
203-000-699.008	TRANSFER FROM MAJOR STREET	30,000.00	67,000.00	67,000.00	0.00	67,000.00	0.00
Net - Dept 000 - REVENUE		436,004.44	778,830.60	778,830.60	307,239.97	471,590.63	39.45%

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
Dept 463 - STREET MAINTENANCE							
203-463-702.000	SALARIES AND WAGES	30,374.73	45,165.00	45,165.00	19,658.38	25,506.62	43.53
203-463-712.000	FRINGE BENEFITS	6,420.18	12,407.57	12,407.57	2,139.44	10,268.13	17.24
203-463-713.001	EMPLOYER SOCIAL SECURITY	1,839.57	2,800.00	2,800.00	1,195.35	1,604.65	42.69
203-463-713.002	MEDICARE/EMPLOYER PORTION	430.20	655.00	655.00	279.49	375.51	42.67
203-463-714.002	PENSION -DEFINED BENEFIT	12,242.79	10,727.20	10,727.20	4,905.78	5,821.42	45.73
203-463-714.003	PENSION-DEFINED CONTRIBUTION	3,122.28	4,480.00	4,480.00	1,840.53	2,639.47	41.08
203-463-741.001	CHLORIDE	825.00	3,000.00	3,000.00	800.00	2,200.00	26.67
203-463-741.002	GRAVEL	0.00	1,000.00	1,050.00	1,040.00	10.00	99.05
203-463-741.003	COLD PATCH	0.00	2,750.00	2,750.00	0.00	2,750.00	0.00
203-463-741.005	SAND	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
203-463-818.019	TREE AND SHRUB MAINTENANCE	36,498.49	25,000.00	25,000.00	19,786.66	5,213.34	79.15
203-463-818.022	STORM DRAINS	15,497.55	20,000.00	32,800.00	13,962.50	18,837.50	42.57
203-463-818.038	CURB AND GUTTER REPAIR	8,885.00	9,000.00	9,000.00	1,320.00	7,680.00	14.67
203-463-818.042	TREE PLANTING	2,000.00	2,500.00	2,500.00	2,550.00	(50.00)	102.00
203-463-818.050	PREVENTATIVE MAINTENANCE	27,402.00	20,000.00	20,000.00	12,751.72	7,248.28	63.76
203-463-818.203	CONTRACTUAL SERVICES - ANNUAL ST PROJECT	118,862.10	415,905.60	415,905.60	209,277.56	206,628.04	50.32
203-463-943.000	MOBILE EQUIPMENT RENTAL	9,920.39	0.00	0.00	0.00	0.00	0.00
203-463-972.015	STREET CUT REPAIR	20,169.66	20,000.00	20,000.00	14,441.25	5,558.75	72.21
203-463-974.001	SIDEWALKS	29,253.94	20,000.00	38,392.00	18,774.20	19,617.80	48.90
203-463-974.002	DRIVEWAY APPROACHES	1,765.00	2,000.00	2,000.00	1,935.00	65.00	96.75
203-463-974.004	SIDEWALK REIMBURSEMENT PGM	325.00	3,000.00	3,000.00	1,962.50	1,037.50	65.42
Net - Dept 463 - STREET MAINTENANCE		(325,833.88)	(622,390.37)	(653,632.37)	(328,620.36)	(325,012.01)	50.28%
Dept 475 - TRAFFIC SERVICE MAINTENANCE							
203-475-702.000	SALARIES AND WAGES	3,103.11	3,195.00	3,195.00	838.14	2,356.86	26.23
203-475-712.000	FRINGE BENEFITS	563.88	966.87	966.87	302.82	664.05	31.32
203-475-713.001	EMPLOYER SOCIAL SECURITY	183.57	198.00	198.00	50.43	147.57	25.47
203-475-713.002	MEDICARE/EMPLOYER PORTION	42.94	46.00	46.00	11.79	34.21	25.63
203-475-714.002	PENSION -DEFINED BENEFIT	4,155.19	3,640.85	3,640.85	1,665.06	1,975.79	45.73
203-475-714.003	PENSION-DEFINED CONTRIBUTION	296.81	326.00	326.00	97.31	228.69	29.85
203-475-742.003	REPLACEMENT SIGNS	955.00	5,000.00	6,563.92	2,001.38	4,562.54	30.49
203-475-818.018	LANE MARKING	0.00	0.00	10,000.00	6,693.16	3,306.84	66.93
Net - Dept 475 - TRAFFIC SERVICE MAINTENANCE		(9,300.50)	(13,372.72)	(24,936.64)	(11,660.09)	(13,276.55)	46.76%
Dept 479 - SNOW AND ICE CONTROL							
203-479-702.000	SALARIES AND WAGES	6,942.53	7,877.00	7,877.00	476.52	7,400.48	6.05
203-479-712.000	FRINGE BENEFITS	1,469.94	1,762.21	1,762.21	17.38	1,744.83	0.99
203-479-713.001	EMPLOYER SOCIAL SECURITY	417.18	488.00	488.00	29.54	458.46	6.05
203-479-713.002	MEDICARE/EMPLOYER PORTION	97.57	114.00	114.00	6.91	107.09	6.06
203-479-714.002	PENSION -DEFINED BENEFIT	2,130.32	1,866.54	1,866.54	853.62	1,012.92	45.73
203-479-714.003	PENSION-DEFINED CONTRIBUTION	612.53	799.00	799.00	47.65	751.35	5.96
203-479-743.001	SALT	18,874.42	20,000.00	20,000.00	7,179.96	12,820.04	35.90
Net - Dept 479 - SNOW AND ICE CONTROL		(30,544.49)	(32,906.75)	(32,906.75)	(8,611.58)	(24,295.17)	26.17%

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
Dept 483 - ADMINISTRATION AND ENGINEERING							
203-483-702.000	SALARIES AND WAGES	779.19	0.00	0.00	0.00	0.00	0.00
203-483-712.000	FRINGE BENEFITS	2.31	0.00	0.00	0.36	(0.36)	100.00
203-483-713.001	EMPLOYER SOCIAL SECURITY	48.31	0.00	0.00	0.00	0.00	0.00
203-483-713.002	MEDICARE/EMPLOYER PORTION	11.30	0.00	0.00	0.00	0.00	0.00
203-483-714.003	PENSION-DEFINED CONTRIBUTION	77.92	0.00	0.00	0.00	0.00	0.00
203-483-804.000	ADMINISTRATION CHARGES	32,032.00	100,273.00	100,273.00	50,136.50	50,136.50	50.00
203-483-818.062	Asset Management	0.00	9,000.00	9,000.00	0.00	9,000.00	0.00
Net - Dept 483 - ADMINISTRATION AND ENGINEERING		(32,951.03)	(109,273.00)	(109,273.00)	(50,136.86)	(59,136.14)	45.88%
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		436,004.44	778,830.60	778,830.60	307,239.97	471,590.63	39.45
TOTAL EXPENDITURES		398,629.90	777,942.84	820,748.76	399,028.89	421,719.87	48.62
NET OF REVENUES & EXPENDITURES		37,374.54	887.76	(41,918.16)	(91,788.92)	49,870.76	218.97
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Dept 000 - REVENUE							
248-000-404.000	CURRENT PROPERTY TAX	64,792.47	49,828.29	35,028.29	35,014.56	13.73	99.96
248-000-582.000	GRANTS	700.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED/INVESTMENTS	102.06	0.00	0.00	12.30	(12.30)	100.00
Net - Dept 000 - REVENUE		65,594.53	49,828.29	35,028.29	35,026.86	1.43	100.00%
Dept 451 - NEW CONSTRUCTION							
248-451-804.000	ADMINISTRATION CHARGES	1,040.00	3,203.00	3,203.00	881.50	2,321.50	27.52
248-451-818.000	CONTRACTUAL SERVICES	10,999.99	11,500.00	11,500.00	9,578.01	1,921.99	83.29
248-451-818.040	DOWNTOWN IMPROVEMENT	13,349.24	50,000.00	50,000.00	8,669.23	41,330.77	17.34
248-451-880.007	FACADE GRANTS	0.00	30,000.00	30,000.00	6,847.00	23,153.00	22.82
Net - Dept 451 - NEW CONSTRUCTION		(25,389.23)	(94,703.00)	(94,703.00)	(25,975.74)	(68,727.26)	27.43%
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		65,594.53	49,828.29	35,028.29	35,026.86	1.43	100.00
TOTAL EXPENDITURES		25,389.23	94,703.00	94,703.00	25,975.74	68,727.26	27.43
NET OF REVENUES & EXPENDITURES		40,205.30	(44,874.71)	(59,674.71)	9,051.12	(68,725.83)	15.17
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND							
Dept 000 - REVENUE							
250-000-404.000	CURRENT PROPERTY TAX	154,812.25	226,463.19	226,463.19	248,898.57	(22,435.38)	109.91
250-000-665.000	INTEREST EARNED/INVESTMENTS	568.75	0.00	0.00	66.84	(66.84)	100.00
Net - Dept 000 - REVENUE		155,381.00	226,463.19	226,463.19	248,965.41	(22,502.22)	109.94%
Dept 172 - ADMINISTRATION DEPARTMENT							

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
250-172-804.000	ADMINISTRATION CHARGES	1,110.00	949.00	949.00	474.50	474.50	50.00
250-172-818.000	CONTRACTUAL SERVICES	63,740.50	43,000.00	43,000.00	5,841.25	37,158.75	13.58
250-172-920.002	ELECTRIC	1,133.43	1,000.00	1,000.00	808.50	191.50	80.85
250-172-956.000	MISCELLANEOUS	3,000.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 172 - ADMINISTRATION DEPARTMENT		(68,983.93)	(44,949.00)	(44,949.00)	(7,124.25)	(37,824.75)	15.85%
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:							
TOTAL REVENUES		155,381.00	226,463.19	226,463.19	248,965.41	(22,502.22)	109.94
TOTAL EXPENDITURES		68,983.93	44,949.00	44,949.00	7,124.25	37,824.75	15.85
NET OF REVENUES & EXPENDITURES		86,397.07	181,514.19	181,514.19	241,841.16	(60,326.97)	133.24
Fund 251 - PRINCIPAL SHOPPING DISTRICT							
Dept 000 - REVENUE							
251-000-452.006	DOWNTOWN BUSINESS DISTRICT	36,050.00	38,975.00	38,975.00	35,200.00	3,775.00	90.31
251-000-541.000	GRANTS	26,500.00	0.00	0.00	0.00	0.00	0.00
251-000-653.001	FARMERS' MARKET	2,126.29	1,500.00	1,500.00	1,687.69	(187.69)	112.51
251-000-653.003	CAR SHOWS	1,968.07	2,000.00	2,000.00	3,848.31	(1,848.31)	192.42
251-000-653.005	MINT FESTIVAL	27,361.96	25,000.00	25,000.00	40,642.65	(15,642.65)	162.57
251-000-653.013	WINTER FESTIVAL	4,038.75	2,000.00	2,000.00	2,595.05	(595.05)	129.75
251-000-665.000	INTEREST EARNED/INVESTMENTS	244.79	0.00	0.00	65.61	(65.61)	100.00
251-000-677.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	606.50	(606.50)	100.00
251-000-679.000	MARKETING CO-OP	3,750.00	2,500.00	2,500.00	2,750.00	(250.00)	110.00
Net - Dept 000 - REVENUE		102,039.86	71,975.00	71,975.00	87,395.81	(15,420.81)	121.43%
Dept 172 - ADMINISTRATION DEPARTMENT							
251-172-730.000	OFFICE SUPPLIES/ADM	0.00	100.00	100.00	24.48	75.52	24.48
251-172-751.000	EVENT COLLABORATION	808.07	1,000.00	1,000.00	497.70	502.30	49.77
251-172-751.001	FARMERS' MARKET	1,260.00	1,800.00	1,800.00	481.39	1,318.61	26.74
251-172-751.002	CAR SHOWS	980.00	1,500.00	1,500.00	3,402.75	(1,902.75)	226.85
251-172-751.003	MINT FESTIVAL	21,386.50	20,000.00	20,000.00	14,596.64	5,403.36	72.98
251-172-751.007	WINTER FESTIVAL	2,961.37	3,000.00	3,000.00	2,001.26	998.74	66.71
251-172-751.010	FALL FESTIVAL	0.00	0.00	0.00	500.00	(500.00)	100.00
251-172-804.000	ADMINISTRATION CHARGES	3,940.00	4,600.00	4,600.00	2,300.00	2,300.00	50.00
251-172-814.002	WEBSITE	948.00	700.00	700.00	0.00	700.00	0.00
251-172-818.000	CONTRACTUAL SERVICES	14,199.99	11,500.00	11,500.00	6,436.64	5,063.36	55.97
251-172-818.040	DOWNTOWN IMPROVEMENT	2,053.94	8,300.00	8,300.00	2,693.14	5,606.86	32.45
251-172-826.086	AUDIT FEES	0.00	500.00	500.00	0.00	500.00	0.00
251-172-853.004	MONTHLY & LONG DISTANCE SERV	883.84	500.00	500.00	367.03	132.97	73.41
251-172-880.008	MARKETING	9,795.05	8,500.00	8,500.00	3,558.73	4,941.27	41.87
251-172-882.000	MARKETING CO-OP	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
251-172-956.000	MISCELLANEOUS	13.09	0.00	0.00	560.48	(560.48)	100.00
251-172-960.000	EDUCATION AND TRAINING	450.00	1,000.00	1,000.00	0.00	1,000.00	0.00
251-172-961.000	PROFESSIONAL DUES	0.00	200.00	200.00	0.00	200.00	0.00

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
251-172-969.000	GRANTS	25,000.00	0.00	0.00	0.00	0.00	0.00
251-172-969.001	MUSIC	2,530.24	1,000.00	1,000.00	600.00	400.00	60.00
251-172-985.000	CAPITAL OUTLAY	0.00	4,000.00	4,000.00	3,794.94	205.06	94.87
Net - Dept 172 - ADMINISTRATION DEPARTMENT		(87,210.09)	(73,200.00)	(73,200.00)	(41,815.18)	(31,384.82)	57.12%
Fund 251 - PRINCIPAL SHOPPING DISTRICT:							
TOTAL REVENUES		102,039.86	71,975.00	71,975.00	87,395.81	(15,420.81)	121.43
TOTAL EXPENDITURES		87,210.09	73,200.00	73,200.00	41,815.18	31,384.82	57.12
NET OF REVENUES & EXPENDITURES		14,829.77	(1,225.00)	(1,225.00)	45,580.63	(46,805.63)	3,720.87
Fund 265 - DRUG LAW ENFORCEMENT FUND							
Dept 000 - REVENUE							
265-000-646.001	VEHICLE SALE/DRUG FORFEITURE	(2,308.50)	0.00	0.00	0.00	0.00	0.00
265-000-665.000	INTEREST EARNED/INVESTMENTS	4.66	0.00	0.00	0.17	(0.17)	100.00
Net - Dept 000 - REVENUE		(2,303.84)	0.00	0.00	0.17	(0.17)	100.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:							
TOTAL REVENUES		(2,303.84)	0.00	0.00	0.17	(0.17)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(2,303.84)	0.00	0.00	0.17	(0.17)	100.00
Fund 355 - 2007 CAPITAL IMPRVMT BOND DEBT							
Dept 000 - REVENUE							
355-000-665.000	INTEREST EARNED/INVESTMENTS	(0.12)	0.00	0.00	0.06	(0.06)	100.00
355-000-699.008	TRANSFER FROM MAJOR STREET	164,358.00	102,524.00	102,524.00	51,262.37	51,261.63	50.00
355-000-699.009	GENERAL FUND APPROPRIATION	13,461.00	13,522.00	13,522.00	6,760.63	6,761.37	50.00
355-000-699.025	TRANSFER FROM WATER/SEWER	26,923.00	27,043.00	27,043.00	14,372.90	12,670.10	53.15
Net - Dept 000 - REVENUE		204,741.88	143,089.00	143,089.00	72,395.96	70,693.04	50.60%
Dept 906 - DEBT ADMINISTRATION							
355-906-992.105	BOND-PRINCIPAL	199,000.00	141,000.00	141,000.00	71,000.00	70,000.00	50.35
355-906-993.000	BOND/INTEREST	5,742.00	2,089.00	2,089.00	1,395.90	693.10	66.82
Net - Dept 906 - DEBT ADMINISTRATION		(204,742.00)	(143,089.00)	(143,089.00)	(72,395.90)	(70,693.10)	50.60%
Fund 355 - 2007 CAPITAL IMPRVMT BOND DEBT:							
TOTAL REVENUES		204,741.88	143,089.00	143,089.00	72,395.96	70,693.04	50.60
TOTAL EXPENDITURES		204,742.00	143,089.00	143,089.00	72,395.90	70,693.10	50.60
NET OF REVENUES & EXPENDITURES		(0.12)	0.00	0.00	0.06	(0.06)	100.00
Fund 401 - FANTASY FOREST							
Dept 000 - REVENUE							

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
401-000-665.000	INTEREST EARNED/INVESTMENTS	6.44	0.00	0.00	0.54	(0.54)	100.00
401-000-674.003	CONTR-DONATIONS/NEW BLDG	300.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000 - REVENUE		306.44	0.00	0.00	0.54	(0.54)	100.00%
Fund 401 - FANTASY FOREST:							
TOTAL REVENUES		306.44	0.00	0.00	0.54	(0.54)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		306.44	0.00	0.00	0.54	(0.54)	100.00
Fund 405 - STREET MILLAGE PROJECTS II							
Dept 000 - REVENUE							
405-000-404.000	CURRENT PROPERTY TAX	750,230.19	0.00	0.00	0.00	0.00	0.00
405-000-437.000	IND FACILITIES TAX	22.88	0.00	0.00	0.00	0.00	0.00
405-000-445.000	INTEREST-PENALTY/DELINQ TAX	2,146.91	0.00	0.00	0.00	0.00	0.00
405-000-573.000	Local Community Stabilization Share Appr	29,332.53	0.00	0.00	0.00	0.00	0.00
Net - Dept 000 - REVENUE		781,732.51	0.00	0.00	0.00	0.00	
Dept 451 - NEW CONSTRUCTION							
405-451-818.000	CONTRACTUAL SERVICES	(0.44)	0.00	0.00	0.00	0.00	0.00
405-451-995.202	TRANSFER TO MAJOR STREET	118,862.10	0.00	0.00	0.00	0.00	0.00
405-451-995.203	TRANSFER TO LOCAL STREET	132,715.92	0.00	0.00	0.00	0.00	0.00
Net - Dept 451 - NEW CONSTRUCTION		(251,577.58)	0.00	0.00	0.00	0.00	
Fund 405 - STREET MILLAGE PROJECTS II:							
TOTAL REVENUES		781,732.51	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		251,577.58	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		530,154.93	0.00	0.00	0.00	0.00	0.00
Fund 406 - STREET MILLAGE FUNDS III							
Dept 000 - REVENUE							
406-000-404.000	CURRENT PROPERTY TAX	0.00	811,818.17	811,818.17	786,454.89	25,363.28	96.88
406-000-445.000	INTEREST-PENALTY/DELINQ TAX	0.00	0.00	0.00	608.17	(608.17)	100.00
406-000-573.000	Local Community Stabilization Share Appr	0.00	0.00	31,000.00	21,380.75	9,619.25	68.97
Net - Dept 000 - REVENUE		0.00	811,818.17	842,818.17	808,443.81	34,374.36	95.92%
Dept 451 - NEW CONSTRUCTION							
406-451-995.202	TRANSFER TO MAJOR STREET	0.00	183,056.00	183,056.00	158,432.78	24,623.22	86.55
406-451-995.203	TRANSFER TO LOCAL STREET	0.00	415,905.60	415,905.60	209,277.56	206,628.04	50.32
Net - Dept 451 - NEW CONSTRUCTION		0.00	(598,961.60)	(598,961.60)	(367,710.34)	(231,251.26)	61.39%
Fund 406 - STREET MILLAGE FUNDS III:							

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
TOTAL REVENUES		0.00	811,818.17	842,818.17	808,443.81	34,374.36	95.92
TOTAL EXPENDITURES		0.00	598,961.60	598,961.60	367,710.34	231,251.26	61.39
NET OF REVENUES & EXPENDITURES		0.00	212,856.57	243,856.57	440,733.47	(196,876.90)	180.73
Fund 515 - GARBAGE FUND							
Dept 000 - REVENUE							
515-000-404.000	CURRENT PROPERTY TAX	149,756.72	189,407.86	189,407.86	183,458.60	5,949.26	96.86
515-000-405.000	DELINQUENT PROPERTY TAX	4,819.23	0.00	25.00	26.48	(1.48)	105.92
515-000-437.000	IND FACILITIES TAX	4.71	0.00	0.00	0.00	0.00	0.00
515-000-445.000	INTEREST-PENALTY/DELINQ TAX	1,042.41	1,000.00	1,000.00	488.15	511.85	48.82
515-000-573.000	Local Community Stabilization Share Appr	7,417.70	3,500.00	4,500.00	4,400.84	99.16	97.80
515-000-635.001	CURRENT SERVICE FEE	560,560.81	574,910.00	574,910.00	558,188.08	16,721.92	97.09
515-000-635.002	DELINQUENT SERVICE FEE	16,273.83	0.00	0.00	0.00	0.00	0.00
515-000-665.000	INTEREST EARNED/INVESTMENTS	654.47	0.00	125.00	126.21	(1.21)	100.97
515-000-676.002	INSURANCE REIMBURSEMENT	1,603.87	1,000.00	1,150.00	1,160.84	(10.84)	100.94
Net - Dept 000 - REVENUE		742,133.75	769,817.86	771,117.86	747,849.20	23,268.66	96.98%
Dept 528 - SANITATION ACTIVITIES							
515-528-702.000	SALARIES AND WAGES	49,516.56	69,294.00	69,294.00	46,718.78	22,575.22	67.42
515-528-712.000	FRINGE BENEFITS	8,634.95	21,377.64	21,377.64	6,989.46	14,388.18	32.70
515-528-713.001	EMPLOYER SOCIAL SECURITY	2,975.74	4,296.00	4,296.00	2,825.50	1,470.50	65.77
515-528-713.002	MEDICARE/EMPLOYER PORTION	696.03	1,005.00	1,005.00	660.78	344.22	65.75
515-528-714.002	PENSION -DEFINED BENEFIT	25,265.90	22,138.08	22,138.08	10,124.16	12,013.92	45.73
515-528-714.003	PENSION-DEFINED CONTRIBUTION	5,021.98	6,464.00	6,464.00	3,909.47	2,554.53	60.48
515-528-804.000	ADMINISTRATION CHARGES	105,979.00	62,162.00	62,162.00	31,081.00	31,081.00	50.00
515-528-818.000	CONTRACTUAL SERVICES	11,828.75	0.00	0.00	0.00	0.00	0.00
515-528-818.023	GARBAGE CONTRACT	334,805.83	343,874.92	343,874.92	171,414.22	172,460.70	49.85
515-528-818.024	SPRING CLEAN UP	49,849.72	49,849.72	49,849.72	0.00	49,849.72	0.00
515-528-818.027	MISCELLANEOUS	15,638.56	24,000.00	36,895.00	18,765.00	18,130.00	50.86
515-528-818.059	COMPOST SCREENING	8,500.00	10,000.00	20,000.00	10,000.00	10,000.00	50.00
515-528-943.000	MOBILE EQUIPMENT RENTAL	56,456.20	0.00	1,200.00	1,161.50	38.50	96.79
515-528-956.000	MISCELLANEOUS	121.00	0.00	0.00	0.00	0.00	0.00
515-528-977.001	MISCELLANEOUS	989.34	1,500.00	1,500.00	0.00	1,500.00	0.00
515-528-995.515	COMPOST SITE IMPROVE/RENTAL	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
515-528-995.661	TRANSFER TO MOBILE	5,000.00	143,408.33	143,408.33	140,608.33	2,800.00	98.05
Net - Dept 528 - SANITATION ACTIVITIES		(681,279.56)	(769,369.69)	(793,464.69)	(444,258.20)	(349,206.49)	55.99%
Fund 515 - GARBAGE FUND:							
TOTAL REVENUES		742,133.75	769,817.86	771,117.86	747,849.20	23,268.66	96.98
TOTAL EXPENDITURES		681,279.56	769,369.69	793,464.69	444,258.20	349,206.49	55.99
NET OF REVENUES & EXPENDITURES		60,854.19	448.17	(22,346.83)	303,591.00	(325,937.83)	1,358.54
Fund 592 - WATER AND WASTEWATER FUND							

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
Dept 000 - REVENUE							
592-000-607.004	NSF FEE	390.00	300.00	330.00	330.00	0.00	100.00
592-000-613.000	DELINQUENT WATER SEWER FEES	26,055.00	0.00	0.00	0.00	0.00	0.00
592-000-633.000	WATER/CAPITAL FEE	3,250.00	1,000.00	2,550.00	2,550.00	0.00	100.00
592-000-633.001	SEWER/CAPITAL FEE	35,850.00	10,000.00	25,250.00	25,250.00	0.00	100.00
592-000-633.002	FINAL/TURN ON-OFF	4,820.58	2,000.00	2,000.00	1,725.00	275.00	86.25
592-000-642.000	SUPPLY SALES	10,095.00	5,000.00	5,000.00	4,981.00	19.00	99.62
592-000-643.000	CITY WATER CHARGES	3,001,241.48	3,270,094.00	3,270,094.00	1,601,111.01	1,668,982.99	48.96
592-000-643.001	TOWNSHIP WATER CHARGES	2,448.52	0.00	8,200.00	8,259.77	(59.77)	100.73
592-000-643.002	TWNSHIP WATER PENALTY	(2,668.75)	0.00	100.00	101.64	(1.64)	101.64
592-000-643.100	CITY WATER CHG PENALTY	23,585.65	15,000.00	24,800.00	24,855.34	(55.34)	100.22
592-000-644.000	CITY SEWER CHARGES	2,719,250.76	2,983,415.00	2,983,415.00	1,396,660.25	1,586,754.75	46.81
592-000-644.001	TOWNSHIP SEWER CHARGES	5,668.96	0.00	31,900.00	31,958.58	(58.58)	100.18
592-000-644.100	CITY SEWER CHG PENALTY	36,681.20	30,000.00	30,000.00	19,941.49	10,058.51	66.47
592-000-644.200	TWNSHIP SEWER PENALTY	258.17	0.00	500.00	573.57	(73.57)	114.71
592-000-653.012	LAB REVENUE	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
592-000-665.000	INTEREST EARNED/INVESTMENTS	18,410.50	10,000.00	10,000.00	8,593.73	1,406.27	85.94
592-000-676.000	REIMBURSEMENTS	5,781.80	0.00	0.00	0.00	0.00	0.00
592-000-676.002	INSURANCE REIMBURSEMENT	28,460.17	15,000.00	15,000.00	11,974.70	3,025.30	79.83
592-000-677.000	MISCELLANEOUS REVENUE	41,083.90	0.00	10,000.00	10,282.54	(282.54)	102.83
Net - Dept 000 - REVENUE		5,960,662.94	6,361,809.00	6,439,139.00	3,149,148.62	3,289,990.38	48.91%
Dept 536 - WATER AND SEWER REVENUE BONDS							
592-536-968.003	AMORTIZE DEFERRED OUTFLOW	18,650.00	0.00	0.00	0.00	0.00	0.00
592-536-993.011	BOND INTEREST/2013 ISSUE	46,738.25	40,792.50	40,792.50	22,365.00	18,427.50	54.83
592-536-993.012	BOND INTEREST/2016 ISSUE	140,052.00	133,758.75	133,758.75	69,032.50	64,726.25	51.61
592-536-993.013	BOND INTEREST/2019 ISSUE	95,428.50	92,292.75	92,292.75	47,205.75	45,087.00	51.15
592-536-993.014	INTEREST PAYMENT	9,055.43	8,868.77	8,868.77	8,868.77	0.00	100.00
592-536-995.349	TRANS TO 2007 CAP IMP BOND	26,923.00	27,042.90	27,042.90	14,372.90	12,670.00	53.15
Net - Dept 536 - WATER AND SEWER REVENUE BONDS		(336,847.18)	(302,755.67)	(302,755.67)	(161,844.92)	(140,910.75)	53.46%
Dept 540 - WATER PRODUCTION							
592-540-702.000	SALARIES AND WAGES	191,974.58	160,390.00	160,390.00	121,233.87	39,156.13	75.59
592-540-712.000	FRINGE BENEFITS	62,931.12	80,523.82	80,523.82	20,003.19	60,520.63	24.84
592-540-713.001	EMPLOYER SOCIAL SECURITY	11,421.58	10,644.00	10,644.00	8,092.16	2,551.84	76.03
592-540-713.002	MEDICARE/EMPLOYER PORTION	2,671.23	2,489.00	2,489.00	1,892.43	596.57	76.03
592-540-714.002	PENSION - DEFINED BENEFIT	162,073.77	181,900.84	181,900.84	67,416.54	114,484.30	37.06
592-540-714.003	PENSION-DEFINED CONTRIBUTION	3,366.02	2,053.00	5,553.00	3,583.15	1,969.85	64.53
592-540-722.000	SICK LEAVE	9,249.32	11,294.00	14,594.00	12,354.63	2,239.37	84.66
592-540-746.000	MATERIALS/SUPPLIES/WTR PROD	18,243.01	32,000.00	33,092.00	10,839.12	22,252.88	32.75
592-540-746.002	CHLORINE	39,428.47	45,000.00	45,000.00	24,381.25	20,618.75	54.18
592-540-746.006	CLEANING SUPPLIES	236.27	400.00	400.00	77.59	322.41	19.40
592-540-746.008	LAB SUPPLIES	(28,272.35)	6,500.00	6,500.00	2,481.16	4,018.84	38.17
592-540-746.011	PHOSPHATE	21,460.00	30,000.00	30,000.00	14,335.00	15,665.00	47.78

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
592-540-768.008	UNIFORM-SERVICE	5,469.82	5,200.00	5,200.00	3,051.52	2,148.48	58.68
592-540-818.000	CONTRACTUAL SERVICES	4,931.85	7,500.00	7,500.00	2,562.21	4,937.79	34.16
592-540-818.026	LAB SERVICES	2,190.97	4,500.00	4,500.00	482.00	4,018.00	10.71
592-540-818.028	OUTSIDE SERVICES	1,964.14	2,500.00	2,500.00	810.68	1,689.32	32.43
592-540-818.031	WELL MAINTENANCE	88,270.00	88,270.00	141,211.90	88,270.00	52,941.90	62.51
592-540-818.047	LAB CERTIFICATION FEES	4,489.60	6,500.00	6,500.00	3,842.88	2,657.12	59.12
592-540-818.054	ALARM MONITORING SERVICE	55.00	0.00	0.00	0.00	0.00	0.00
592-540-870.000	MILEAGE	703.05	1,400.00	1,400.00	60.65	1,339.35	4.33
592-540-900.000	PRINT AND PUBLISHING	1,777.50	2,000.00	2,000.00	18.44	1,981.56	0.92
592-540-920.001	NATURAL GAS	5,149.49	6,500.00	6,500.00	1,800.49	4,699.51	27.70
592-540-920.003	TELEPHONE	7,729.87	5,000.00	5,000.00	2,526.71	2,473.29	50.53
592-540-920.006	WATER/SEWER CHARGE	3,515.59	6,000.00	6,000.00	960.04	5,039.96	16.00
592-540-920.010	ELECTRIC - WELLS	157,832.60	135,000.00	135,000.00	80,692.41	54,307.59	59.77
592-540-920.011	ELECTRIC - WATER TANK	2,585.39	2,700.00	2,700.00	1,010.46	1,689.54	37.42
592-540-931.000	BUILDING MAINTENANCE	3,900.18	13,000.00	13,000.00	432.56	12,567.44	3.33
592-540-933.000	EQUIPMENT MAINTENANCE	4,528.69	12,000.00	12,000.00	1,894.98	10,105.02	15.79
592-540-933.009	WELL MAINTENANCE	2,216.46	3,500.00	3,500.00	20.75	3,479.25	0.59
592-540-933.010	GENERAL PLANT MAINTENANCE	5,728.16	7,500.00	7,500.00	493.74	7,006.26	6.58
592-540-933.012	WELL HOUSE MAINTENANCE	768.95	1,500.00	1,500.00	70.46	1,429.54	4.70
592-540-933.013	CONTROL PANEL MAINT	3,028.00	7,500.00	7,500.00	291.77	7,208.23	3.89
592-540-943.000	MOBILE EQUIPMENT RENTAL	14,494.84	15,000.00	15,000.00	0.00	15,000.00	0.00
592-540-956.000	MISCELLANEOUS	4,039.31	4,000.00	4,000.00	908.38	3,091.62	22.71
592-540-960.000	EDUCATION AND TRAINING	1,876.23	2,600.00	2,600.00	695.00	1,905.00	26.73
592-540-960.001	AMERICAN WATER WORKS ASSOC	400.00	1,500.00	1,500.00	0.00	1,500.00	0.00
592-540-968.000	DEPRECIATION EXPENSE	1,128,256.00	0.00	0.00	0.00	0.00	0.00
592-540-977.001	MISCELLANEOUS	499.33	0.00	0.00	0.00	0.00	0.00
592-540-977.007	WATER GROUND STORAGE MAINT	16,006.02	18,406.92	18,406.92	18,406.92	0.00	100.00
592-540-977.011	COMPUTER EQUIPMENT	489.96	3,000.00	3,000.00	699.52	2,300.48	23.32
592-540-977.061	GENERATOR MAINTENANCE	491.35	2,000.00	2,000.00	0.00	2,000.00	0.00
Net - Dept 540 - WATER PRODUCTION		(1,968,171.37)	(927,771.58)	(988,605.48)	(496,692.66)	(491,912.82)	50.24%
Dept 541 - WATER DISTRIBUTION							
592-541-702.000	SALARIES AND WAGES	172,066.89	268,057.00	268,057.00	69,356.94	198,700.06	25.87
592-541-712.000	FRINGE BENEFITS	44,165.37	62,197.69	62,197.69	12,684.14	49,513.55	20.39
592-541-713.001	EMPLOYER SOCIAL SECURITY	10,249.21	16,620.00	16,620.00	4,168.42	12,451.58	25.08
592-541-713.002	MEDICARE/EMPLOYER PORTION	2,396.97	3,887.00	3,887.00	974.88	2,912.12	25.08
592-541-714.002	PENSION - DEFINED BENEFIT	113,542.96	128,110.48	128,110.48	47,658.00	80,452.48	37.20
592-541-714.003	PENSION-DEFINED CONTRIBUTION	5,988.35	12,709.00	12,709.00	4,896.19	7,812.81	38.53
592-541-747.000	MATERIALS/SUPPLIES/WTR DIST	31,308.78	35,000.00	35,000.00	6,534.30	28,465.70	18.67
592-541-747.011	METER REPAIR PARTS	2,343.60	3,600.00	3,600.00	405.97	3,194.03	11.28
592-541-747.015	GRAVEL AND SAND	9,862.13	12,000.00	12,000.00	2,517.20	9,482.80	20.98
592-541-747.016	CONCRETE	2,404.00	15,000.00	15,000.00	12,000.00	3,000.00	80.00
592-541-747.019	SMALL TOOLS	1,106.32	5,000.00	5,000.00	1,494.99	3,505.01	29.90
592-541-818.028	OUTSIDE SERVICES	20,837.74	35,000.00	35,000.00	6,564.93	28,435.07	18.76

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
592-541-818.029	MISS DIGG	1,453.98	3,000.00	3,000.00	337.99	2,662.01	11.27
592-541-818.037	ELEVATED WATER TOWE MAINTENANC	29,084.93	33,447.67	33,447.67	33,447.67	0.00	100.00
592-541-933.000	EQUIPMENT MAINTENANCE	2,605.61	5,000.00	5,000.00	996.72	4,003.28	19.93
592-541-943.000	MOBILE EQUIPMENT RENTAL	11,879.60	15,000.00	15,000.00	418.14	14,581.86	2.79
592-541-972.008	METER SYSTEM IMPROVEMENT	35,613.77	37,000.00	38,092.00	2,578.45	35,513.55	6.77
592-541-972.009	TRENCH REPAIR/RECAP	575.18	2,000.00	2,000.00	0.00	2,000.00	0.00
592-541-977.000	EQUIPMENT PURCHASE	6,093.93	9,000.00	9,000.00	2,916.93	6,083.07	32.41
592-541-977.046	SAFETY EQUIPMENT	2,772.19	3,200.00	3,200.00	1,009.45	2,190.55	31.55
592-541-977.061	GENERATOR MAINTENANCE	300.00	700.00	700.00	0.00	700.00	0.00
Net - Dept 541 - WATER DISTRIBUTION		(506,651.51)	(705,528.84)	(706,620.84)	(210,961.31)	(495,659.53)	29.85%
Dept 550 - WASTEWATER TREATMENT PLANT							
592-550-702.000	SALARIES AND WAGES	363,005.88	351,289.00	351,289.00	174,732.14	176,556.86	49.74
592-550-712.000	FRINGE BENEFITS	107,658.71	178,086.26	178,086.26	36,540.24	141,546.02	20.52
592-550-713.001	EMPLOYER SOCIAL SECURITY	23,790.00	22,620.00	22,620.00	11,106.78	11,513.22	49.10
592-550-713.002	MEDICARE/EMPLOYER PORTION	5,563.74	5,290.00	5,290.00	2,597.56	2,692.44	49.10
592-550-714.002	PENSION -DEFINED BENEFIT	142,387.13	158,535.75	158,535.75	60,007.92	98,527.83	37.85
592-550-714.003	PENSION-DEFINED CONTRIBUTION	13,331.84	18,255.00	18,255.00	9,073.89	9,181.11	49.71
592-550-722.000	SICK LEAVE	16,104.81	13,556.00	10,256.00	10,175.79	80.21	99.22
592-550-748.001	CHLORINE	7,092.40	6,000.00	6,000.00	4,198.63	1,801.37	69.98
592-550-748.002	COAGULANT	28,462.08	24,000.00	24,000.00	13,850.76	10,149.24	57.71
592-550-748.003	POLYELECTROLITE	10,510.87	8,400.00	8,400.00	4,259.32	4,140.68	50.71
592-550-748.006	LAB EQUIPMENT	4,880.98	5,000.00	5,000.00	2,752.10	2,247.90	55.04
592-550-748.008	LAB SUPPLIES	10,772.60	10,000.00	10,000.00	4,895.83	5,104.17	48.96
592-550-748.009	JANITORIAL SUPPLIES	474.73	250.00	250.00	32.27	217.73	12.91
592-550-748.010	LUBRICANTS AND FUEL	4,004.05	3,500.00	3,500.00	1,919.03	1,580.97	54.83
592-550-748.011	TOOLS AND SUPPLIES	4,014.13	4,000.00	4,000.00	2,087.74	1,912.26	52.19
592-550-748.012	SAFETY EQUIPMENT	2,753.94	2,400.00	2,400.00	2,186.78	213.22	91.12
592-550-748.013	OFFICE AND COMPUTER SUPPLIES	1,898.48	3,000.00	3,000.00	2,641.09	358.91	88.04
592-550-748.015	SULFUR DIOXIDE	4,055.25	5,000.00	5,000.00	1,397.63	3,602.37	27.95
592-550-768.008	UNIFORM-SERVICE	5,881.88	6,500.00	6,500.00	3,160.54	3,339.46	48.62
592-550-818.000	CONTRACTUAL SERVICES	31,582.45	28,000.00	31,000.00	15,045.47	15,954.53	48.53
592-550-818.007	LABORATORY SERVICES	6,999.73	6,000.00	6,000.00	4,946.38	1,053.62	82.44
592-550-818.020	CONTRACTUAL MAINTENANCE	14,677.79	20,000.00	20,000.00	8,157.22	11,842.78	40.79
592-550-818.028	COLLECTION SYS MAINTENANCE	28,200.00	25,000.00	25,000.00	0.00	25,000.00	0.00
592-550-818.029	MISS DIGG	120.00	600.00	600.00	310.00	290.00	51.67
592-550-818.030	SLUDGE PROGRAM	40,167.54	43,000.00	43,000.00	35,110.06	7,889.94	81.65
592-550-818.054	ALARM MONITORING SERVICE	737.00	1,000.00	1,000.00	55.00	945.00	5.50
592-550-870.000	MILEAGE	500.00	1,200.00	1,200.00	0.00	1,200.00	0.00
592-550-920.001	NATURAL GAS	16,849.00	18,000.00	24,000.00	12,988.04	11,011.96	54.12
592-550-920.003	TELEPHONE	2,506.83	1,500.00	4,500.00	2,147.22	2,352.78	47.72
592-550-920.006	WATER/SEWER CHARGE	16,982.91	13,000.00	18,000.00	9,238.70	8,761.30	51.33
592-550-920.012	ELECTRIC / LIFT STATION	11,611.80	15,000.00	15,000.00	4,625.02	10,374.98	30.83
592-550-920.013	ELECTRIC / PLANT	131,932.17	135,000.00	135,000.00	54,440.44	80,559.56	40.33

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
592-550-931.000	BUILDING MAINTENANCE	3,517.33	12,500.00	12,500.00	5,692.86	6,807.14	45.54
592-550-933.000	EQUIPMENT MAINTENANCE	2,249.89	1,500.00	1,500.00	201.65	1,298.35	13.44
592-550-933.014	PLANT EQUIPMENT	34,471.68	30,000.00	30,000.00	9,900.10	20,099.90	33.00
592-550-933.015	BOILER AND SPECIAL EQUIPMENT	15,306.03	5,000.00	5,000.00	510.46	4,489.54	10.21
592-550-933.017	LIFT STATION	3,522.82	5,000.00	5,000.00	3,460.97	1,539.03	69.22
592-550-933.021	ELECTRICAL MAINT	2,374.72	2,000.00	2,200.00	2,177.31	22.69	98.97
592-550-943.000	MOBILE EQUIPMENT RENTAL	5,826.02	0.00	500.00	278.76	221.24	55.75
592-550-956.000	MISC COLL SYS PURCHASES	5,461.84	7,000.00	7,000.00	4,878.09	2,121.91	69.69
592-550-956.014	FEES	5,760.00	5,760.00	5,760.00	5,500.00	260.00	95.49
592-550-960.000	EDUCATION AND TRAINING	3,048.05	3,000.00	3,000.00	2,907.80	92.20	96.93
592-550-960.021	PROFESSIONAL MEMBERSHIPS	270.00	400.00	400.00	285.00	115.00	71.25
592-550-972.008	METER SYSTEM IMPROVEMENT	26,831.10	29,000.00	29,000.00	500.00	28,500.00	1.72
592-550-977.000	EQUIPMENT PURCHASE	59.99	0.00	0.00	0.00	0.00	0.00
592-550-977.001	MISC PLANT PURCHASES	7,969.02	1,000.00	2,000.00	1,941.59	58.41	97.08
592-550-977.011	COMPUTER EQUIPMENT	535.00	1,000.00	1,000.00	65.99	934.01	6.60
592-550-977.061	GENERATOR MAINTENANCE	3,711.00	2,500.00	2,500.00	0.00	2,500.00	0.00
Net - Dept 550 - WASTEWATER TREATMENT PLANT		(1,180,425.21)	(1,238,642.01)	(1,254,042.01)	(532,980.17)	(721,061.84)	42.50%
Dept 560 - CAPITAL IMPROVEMENTS							
592-560-818.000	CONTRACTUAL SERVICES-WATER	9,642.89	1,010,000.00	995,000.00	220,810.50	774,189.50	22.19
592-560-818.077	CONTRACTUAL SERVICES-WASTEWATER	49,268.75	451,000.00	719,363.29	243,130.30	476,232.99	33.80
592-560-818.201	CONTRACTUAL SERVICES - CS MAINTENANCE	0.05	100,000.00	129,116.95	29,116.95	100,000.00	22.55
592-560-818.202	CONTRACTUAL SERVICES - LANSING ST	27,787.75	0.00	0.00	0.00	0.00	0.00
592-560-818.203	CONTRACTUAL SERVICES - ANNUAL ST PROJECT	0.00	65,000.00	65,000.00	0.00	65,000.00	0.00
592-560-818.205	CONTRACTUAL SERVICES - WATER FENCE	0.00	15,000.00	30,000.00	0.00	30,000.00	0.00
592-560-818.206	CONTRACTUAL SERVICES-ASSET MGMT PLANNING	158,341.25	100,000.00	138,826.75	12,921.63	125,905.12	9.31
592-560-818.207	CONTRACTUAL SERVICES - SCOTT RD	(0.50)	0.00	0.00	0.00	0.00	0.00
592-560-972.000	WATER PROD/DIST IMPROVEMENT	42,342.00	50,000.00	50,000.00	2,788.80	47,211.20	5.58
592-560-977.015	COMPUTER SOFTWARE	3,069.47	0.00	0.00	0.00	0.00	0.00
Net - Dept 560 - CAPITAL IMPROVEMENTS		(290,451.66)	(1,791,000.00)	(2,127,306.99)	(508,768.18)	(1,618,538.81)	23.92%
Dept 561 - ADMINISTRATION							
592-561-804.002	WATER CONTRIBUTION/ADM EXP	342,612.00	272,960.00	272,960.00	136,480.00	136,480.00	50.00
592-561-804.003	SEWER CONTRIBUTION/ADM EXP	342,612.00	293,946.00	293,946.00	146,973.00	146,973.00	50.00
592-561-804.004	POSTAGE	3,494.96	4,800.00	4,800.00	1,919.62	2,880.38	39.99
592-561-818.000	CONTRACTUAL SERVICES	14,544.86	6,000.00	6,000.00	2,842.78	3,157.22	47.38
592-561-818.013	ENGINEERING	7,970.00	12,000.00	12,000.00	0.00	12,000.00	0.00
592-561-818.079	H2O COUNTY FARM - WATER PLANS	(0.25)	0.00	0.00	0.00	0.00	0.00
592-561-818.080	H2O MORTON ST - GIBBS TO VAUCONSANT PLAN	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
592-561-818.081	NORTH SPRING ST - SEWER PLANS	1,000.00	0.00	0.00	0.00	0.00	0.00
592-561-818.083	SEWER PLANS M-21 (SCOTT TO BAKER)	7,250.00	0.00	0.00	0.00	0.00	0.00
592-561-818.084	H2O BUCHANAN	5,000.00	0.00	0.00	0.00	0.00	0.00
592-561-881.000	UNCOLLECTABLE ACCOUNTS EXPENSE	545.51	0.00	0.00	0.00	0.00	0.00
592-561-956.000	MISCELLANEOUS	1,138.17	0.00	100.00	16.59	83.41	16.59

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
Net - Dept 561 - ADMINISTRATION		(726,167.25)	(614,706.00)	(614,806.00)	(288,231.99)	(326,574.01)	46.88%
Fund 592 - WATER AND WASTEWATER FUND:							
TOTAL REVENUES		5,960,662.94	6,361,809.00	6,439,139.00	3,149,148.62	3,289,990.38	48.91
TOTAL EXPENDITURES		5,008,714.18	5,580,404.10	5,994,136.99	2,199,479.23	3,794,657.76	36.69
NET OF REVENUES & EXPENDITURES		951,948.76	781,404.90	445,002.01	949,669.39	(504,667.38)	213.41
Fund 661 - MOTOR POOL FUND							
Dept 000 - REVENUE							
661-000-665.000	INTEREST EARNED/INVESTMENTS	2.41	0.00	0.00	0.00	0.00	0.00
661-000-673.000	SALE OF FIXED ASSETS	(21,138.00)	0.00	10,000.00	10,000.00	0.00	100.00
661-000-676.001	RENTAL REIMBURSEMENT	123,657.95	20,000.00	10,000.00	2,973.44	7,026.56	29.73
661-000-676.002	INSURANCE REIMBURSEMENT	7.51	0.00	0.00	9.42	(9.42)	100.00
661-000-699.039	TRANS FM GENERAL FUND DEPTS	38,833.19	91,833.19	91,833.19	0.00	91,833.19	0.00
661-000-699.040	TRANSFERS FROM OTHER DEPTS	190,000.00	348,539.66	348,539.66	348,539.66	0.00	100.00
Net - Dept 000 - REVENUE		331,363.06	460,372.85	460,372.85	361,522.52	98,850.33	78.53%
Dept 271 - MOBILE EQUIPMENT EXPENDITURES							
661-271-702.000	SALARIES AND WAGES	59,474.19	56,522.00	56,522.00	31,513.87	25,008.13	55.76
661-271-712.000	FRINGE BENEFITS	1,817.39	5,755.40	5,755.40	674.28	5,081.12	11.72
661-271-713.001	EMPLOYER SOCIAL SECURITY	3,727.02	3,629.00	3,629.00	2,008.78	1,620.22	55.35
661-271-713.002	MEDICARE/EMPLOYER PORTION	871.64	849.00	849.00	469.80	379.20	55.34
661-271-714.002	PENSION -DEFINED BENEFIT	21,887.72	19,178.19	19,178.19	8,770.56	10,407.63	45.73
661-271-714.003	PENSION-DEFINED CONTRIBUTION	6,192.01	5,791.00	5,791.00	3,311.33	2,479.67	57.18
661-271-722.000	SICK LEAVE	649.59	2,007.00	907.00	892.11	14.89	98.36
661-271-750.000	OPERATING SUPPLIES	2,405.83	9,000.00	9,000.00	5,836.36	3,163.64	64.85
661-271-750.001	MISCELLANEOUS	0.00	0.00	650.00	636.35	13.65	97.90
661-271-750.002	GASOLINE	29,714.19	25,000.00	25,000.00	13,287.23	11,712.77	53.15
661-271-750.003	DIESEL FUEL	26,867.69	25,000.00	25,000.00	10,280.07	14,719.93	41.12
661-271-750.011	TIRES	4,394.41	11,000.00	11,000.00	2,610.19	8,389.81	23.73
661-271-804.000	ADMINISTRATION CHARGES	0.00	67,373.00	67,373.00	33,836.50	33,536.50	50.22
661-271-814.008	TRAINING	850.00	0.00	0.00	0.00	0.00	0.00
661-271-818.001	LEASE PAYMENTS	1,117.86	0.00	0.00	0.00	0.00	0.00
661-271-818.066	CDL TESTING	1,280.00	1,300.00	1,700.00	1,672.20	27.80	98.36
661-271-819.000	FLEET AND LIABILITY INSURANC	17,064.00	18,000.00	20,600.00	20,594.72	5.28	99.97
661-271-920.001	NATURAL GAS	1,151.95	2,000.00	0.00	0.00	0.00	0.00
661-271-920.002	ELECTRIC	1,015.18	2,500.00	0.00	0.00	0.00	0.00
661-271-930.004	HOIST INSPECTION	965.00	2,000.00	2,000.00	735.00	1,265.00	36.75
661-271-933.000	EQUIPMENT MAINTENANCE	6.05	0.00	650.00	603.89	46.11	92.91
661-271-933.018	IN-HOUSE EQUIPMENT MAINT	43,758.71	50,000.00	50,000.00	25,063.85	24,936.15	50.13
661-271-933.019	OUTSIDE SERVICE	25,348.57	15,000.00	15,000.00	9,074.81	5,925.19	60.50
661-271-956.000	MISCELLANEOUS	243.00	0.00	200.00	95.00	105.00	47.50
661-271-968.000	DEPRECIATION EXPENSE	167,985.00	0.00	0.00	0.00	0.00	0.00

			2023-24				
		END BALANCE	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	06/30/2023	BUDGET	AMENDED BUDGET	12/31/2023	BALANCE	USED
661-271-977.002	FRONT-END LOADER	0.00	37,000.00	38,990.16	0.00	38,990.16	0.00
661-271-977.003	FIRE TRUCK	7,618.88	0.00	0.00	6,980.55	(6,980.55)	100.00
661-271-977.009	SWEEPER	(609.00)	0.00	0.00	0.00	0.00	0.00
661-271-977.024	FRONT PLOW	8,165.00	12,000.00	12,000.00	0.00	12,000.00	0.00
661-271-977.029	MISCELLANEOUS EQUIPMENT	845.83	2,500.00	2,500.00	1,268.44	1,231.56	50.74
661-271-977.034	DUMP TRUCK	1,869.36	0.00	1,000.00	921.02	78.98	92.10
661-271-977.036	PICK-UP	0.00	60,000.00	60,000.00	55,403.99	4,596.01	92.34
661-271-977.037	RADIO EQUIPMENT	2,646.93	2,000.00	2,000.00	495.00	1,505.00	24.75
661-271-977.039	EMERGENCY REPLACEMENT	150.00	0.00	0.00	0.00	0.00	0.00
661-271-977.042	TOOL ALLOWANCE	300.00	300.00	300.00	300.00	0.00	100.00
661-271-977.045	TOOLS	0.00	9,000.00	9,000.00	9,000.00	0.00	100.00
661-271-977.067	TRAILER	(0.24)	15,000.00	15,000.00	0.00	15,000.00	0.00
661-271-993.014	INTEREST PAYMENT	6,546.08	0.00	5,900.00	5,814.62	85.38	98.55
Net - Dept 271 - MOBILE EQUIPMENT EXPENDITURES		(446,319.84)	(459,704.59)	(467,494.75)	(252,150.52)	(215,344.23)	53.94%
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		331,363.06	460,372.85	460,372.85	361,522.52	98,850.33	78.53
TOTAL EXPENDITURES		446,319.84	459,704.59	467,494.75	252,150.52	215,344.23	53.94
NET OF REVENUES & EXPENDITURES		(114,956.78)	668.26	(7,121.90)	109,372.00	(116,493.90)	1,535.71
Fund 805 - SPECIAL ASSESSMENT CAPITAL PROJECT FUND							
Dept 000 - REVENUE							
805-000-451.000	SPECIAL ASSESSMENTS	2,343.00	2,250.00	2,250.00	2,252.00	(2.00)	100.090
805-000-665.000	INTEREST EARNED/INVESTMENTS	17.70	0.00	0.00	1.48	(1.48)	100.00
Net - Dept 000 - REVENUE		2,360.70	2,250.00	2,250.00	2,253.48	(3.48)	100.15%
Fund 805 - SPECIAL ASSESSMENT CAPITAL PROJECT FUND:							
TOTAL REVENUES		2,360.70	2,250.00	2,250.00	2,253.48	(3.48)	100.15
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		2,360.70	2,250.00	2,250.00	2,253.48	(3.48)	100.15

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
January 22, 2024

Department: Administration	Attachments:
Subject: Annual Reports Requested by City Commission	[X] <i>2023 Leaf Collection Program</i> [X] Year End Rental Inspection Report – 2023 [X] 2023 Code Enforcement Annual Report
Prepared by: Chad A. Gamble, P.E. City Manger	Approved by: Chad A. Gamble, P.E. City Manager,

SUMMARY/HIGHLIGHT: Commission at various meetings this past fall requested annual reports on the following programs; leaf collection, rental inspection program, and code enforcement. The three formal annual reports are attached to this RCA and a summary of the contents will be presented.

BACKGROUND/DISCUSSION: N/A

STRATEGIC PLAN OBJECTIVE: Two of the annual reports related to this RCA, code enforcement and rental inspection, are the output of specific efforts in key areas of interest in the City's strategic Plan. These areas and related goals are; Neighborhoods GOAL #1: preserve, protect, and enhance the integrity, economic viability and livability of St. Johns neighborhoods (f. Improve property maintenance of existing housing stock for renters and homeowners through enhanced code enforcement and rental inspection.) and Neighborhoods GOAL #2: Provide a housing stock that meets the needs of a diverse City population with supporting amenities (e. Provide housing for all ages. Including younger families and the aging population.) (f. Provide Affordable housing for youth families.) (g. Increase housing stock for growing work force.)

FISCAL IMPACT: N/A

RECOMMENDATION: This item is a discussion only item and it is recommended that the Commission receive the reports accordingly.



MEMORANDUM

To: City Commissioners

From: Chad A. Gamble, P.E., City Manager

Date: January 2, 2024

Subject: 2023 Leaf Collection Program Summary

At the December City Commission meeting a request was made for a summary of the City's leaf collection schedule and general program summary. Please find below information addressing this request. I would like to take this opportunity to thank Jeremy Ritter, Public Works Supervisor, for compiling this report and for his leadership, and the rest of the Public Works Team members for another successful year with the ever-challenging task of leaf collection.

The 2023 fall leaf collection program was advertised via our website and social media to start in Section 1: Properties south of M-21: Nov. 6-17. Section 2: Properties north of M-21: Nov. 20-Dec. 1. The graphic used for this year's collection is shown here and follows the theme of graphics used over the past year by the City as a whole.



Leaf collection officially started the week of November 6, 2023. The second pass throughout the City was completed on December 6. With the understanding that leaf collection days cover Thanksgiving, and other dates frequently associated with vacations, we finished 5 days past the originally scheduled completion date.

The equipment that was used for this year's leaf collection was:

Komatsu Front end loader
John Deere front end loader
Semi and trailer
Dump truck
Chevy Pickup truck
Ford pickup truck
Chevy pickup
Ford pickup
Dump trailer
5 backpack blowers
2023 Leaf Collection Program Summary

January 2, 2024

Page-2-

Manpower varied daily, 4 employees from the Department of Public Works then sometimes 2 to 3 employees from other department's when schedules allowed.

Weekly Summary of Leaf Collection Activities

- November 6th week - a minimal crew working on the collection.
- November 13th week - a few employees were off on Wednesday for deer hunting season, but yard waste bags were collected that day on the north end of the city using requests off the Cognito form.
- November 20th week - Holiday week for Thanksgiving
- November 27th week - a good week of progress
- December 4th week - finished up with first pass of leaf collection. A second pass for leaf collection was completed on the 6th. Also helped with raking approximately 6 resident's yards during the City's service day.
- Currently as weather allows the street sweeper is going around cleaning up the gutter line.

In summary, a total of 21 working days were required to go through the city twice with heavy equipment and manpower. This schedule is right on par with multiple years of data collected for the leaf collection process end date. In prior years, the leaf collection started in the beginning of October and went through to the first week of December for completion. This year the department utilized the weekly Cognito form for requests of yard waste and brush collection right up to the first week in November after which the heavy leaf collection started. With a more concentrated leaf collection schedule, the month of October and the first week of November permitted the Public Works Team to work on other projects/needs around the City instead of being dedicated to leaf collection.



MEMORANDUM

To: Chad A. Gamble, P.E., City Manager

From: Ken Skunda, Rental Inspector

Date: December 19, 2023

Subject: Year End Rental Inspection Report - 2023

As we close out Zone 1 in 2023 and prepare to begin Zone 2 in 2024, below is an overall synopsis of how the Zone 1 inspections fared:

- 189 initial rental unit inspections were completed, along with 45 follow up inspections.
- 144 rental units were passed and certified on their initial inspection.
- 306 violations were found out of the 189 initial inspections.
- Smoke detectors, whether they were missing or not in the proper location, were the number one violation at approximately 63. The report reflects a different count, but it does not take into account that landlords were given the choice to purchase and install them the same day if they were missing or not functioning properly. The landlords were very appreciative of this concept, as it would not trigger a follow up inspection, and it protected the tenants immediately for life safety reasons.
- Carbon monoxide detectors came in at approximately 32. Most were missing completely and the others were not in the proper location.
- Stairwell safety took third place with 22 loose steps, dilapidated steps, or loose handrails.
- Missing handrails came in fourth with 19, which are required for 4 or more steps.
- Another important finding was there were 10 basement bedrooms that were discovered. All 10 of them were missing the egress window and/or the ability to get out of the egress window well in an emergency.

With the start of Zone 2 in January 2024, a tally sheet will be kept with an actual count of missing smoke and carbon monoxide detectors that were same day installs as to not trigger a follow up inspection. When looking back at the first year of inspections, it appears that it was well received by many of the landlords.

There have already been a few major positive outcomes with the first year of rental inspections. A multi-unit rental property located at 210 Ross Street was on their fourth follow-up inspection. After the initial inspections of both units, only one unit had a working smoke detector. In talking to the tenant of the unit and noting they did not have a working smoke detector, he decided to install Bluetooth smoke detectors throughout his own unit. Several weeks later a fire broke out at this property, and it was a total loss. St. Johns Fire Chief Jordan Whitford had made a comment that the tenants were alerted by the smoke detectors and the smoke detectors were still heard functioning during fire suppression operations.

On another note, carbon monoxide detectors have a lifesaving story. An eight-unit apartment building located at 1125 Sunview Drive was inspected and ~~had~~ several violations were noted, including missing carbon monoxide detectors. They were immediately purchased and installed that day by the building maintenance department. The maintenance department took it one step further and installed missing carbon monoxide and smoke detectors in the next two buildings, which are scheduled for 2024 and 2025 for a total of 16 more apartment units. Several months later one of the 8-unit buildings, which was not inspected yet, had developed a cracked heat exchanger on its boiler system, which in turn, set off the newly installed carbon monoxide detectors in that building. Upon arrival and testing for carbon monoxide, St. Johns Fire Chief Jordan Whitford commented on the extremely high concentration levels. Had the uninspected units not been brought up to code by the building maintenance department it could have had a very different outcome.

Something else worth mentioning is the downtown businesses with upstairs apartments. By code, the apartments need to have their addresses on the exterior of the door(s) that access their apartments. Several apartments were found in violation of this. Due to one apartment not having the address on the door it caused Fire & EMS crews precious time trying to locate the proper door to gain access to a medical emergency. Since this incident several other apartment doors have been labeled properly.

In the new year, Zone 2, will bring some challenges as we are embarking on more multi-units and known blighted properties. With the new updated rental checklist that was recently approved, the city will have a firmer grip on certain violations that in 2023 were allowed to pass and be certified. We are looking forward to the next year of inspections as we work towards making the City of St Johns an even more sought after and beautiful city to live in and raise families.

Cordially,

A handwritten signature in dark ink, appearing to be 'Ken Skunda', written over a horizontal line.

Ken Skunda
Rental Inspector

THE ATTACHMENT TO THIS REPORT WAS
AN OUTPUT OF THE CITY'S BSA
DATABASE AND WAS TOO VOLUMINOUS
TO ATTACH TO THIS RCA. PLEASE SEE THE
CITY MANAGER TO OBTAIN COPIES OF
THIS INFORMATION.

PREAPRED BY :

Jessica Austin



2023

**CODE ENFORCEMENT
ANNUAL REPORT**



CODE ENFORCEMENT 2023

There were approximately 313 code enforcement complaints recorded in 2023. The top 5 are reflected in the chart represented in the annual report. 313, however, does not represent the number of anonymous complaints submitted on a sole property this past year. The original complaint was left in the open status and updated every time the city received a complaint. In general, a complaint would be closed in the system once the property owner has complied and a new one started with each complaint.

It should be noted that there also has been a limited snow fall over the last two years limiting the number of calls for complaints about snow covered sidewalks and the number of doorhangers that are left at the property during this time.

Parking complaints consists of vehicular parking on the grass and recreational vehicles that were parking on the grass after October 16. There were parking complaints that were also turned over to the police department for further investigation since the vehicle was not in violation at the time of inspections or did not fall within my authority to enforce. After receiving an anonymous complaint repeatedly, it was determined to have the police assist with this matter after code enforcement hours. Complaints in this instance were noted in the system as turned over to the police department. (TOT)

General complaints pertain mostly to items left in the right of way such as couches and mattresses.

Property Maintenance complaints included copious amounts of items in the right of way, trash accumulating on the property, and unhealthy living conditions.

Grass complaints are any violation where the grass exceeded 8 inches.

Vehicles pertain to inoperable or unplatted vehicles were parked on the property but clearly were inoperable. Some of these complaints may have also fallen under the parking category as well.

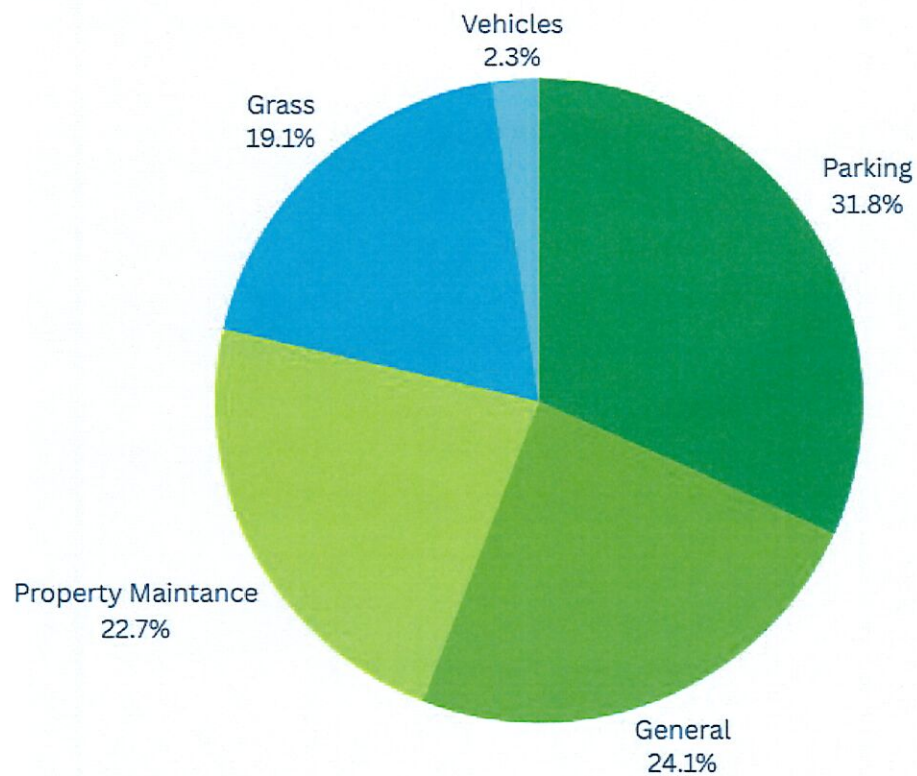
There were 41 violation citations written this year compared to 20 in 2022.

This year in collaboration with the rental inspection program a number of rental properties were cleaned up, sold and are no longer rental properties limiting the number of complaints and code violations for those individual properties. By being consistent with citing properties in violation it has led to the sale of foreclosed homes in the area that needed serious restoration.

April 2024 will be a year that this program has been full-time. There is continued efforts to update the code enforcement program and to make any changes to help it run smoothly, including updating the dangerous building protocol, training in areas that are concerning to the community such as hoarder situations, continued revision of existing ordinances such as parking, recreational storage, and animal ordinances.

I will continue to assist Assessing with site visits and Zoning with code enforcement issues.

TOP 5 VIOLATIONS



- Parking 95
- General 72
- Property Maintenance 68
- Grass 57
- Vehicles 7

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CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
January 22, 2024

Department: Administration	Attachments:
Subject: Discussion and Receipt of City Manager 6-Month Report and List of Accomplishments	<input checked="" type="checkbox"/> Chad Gamble 6-Month job performance review-list of accomplishments <input type="checkbox"/> <input type="checkbox"/>
Prepared by: Chad A. Gamble, P.E. City Manger	Approved by: Chad A. Gamble, P.E. City Manager,

SUMMARY/HIGHLIGHT: As requested by the Personnel Committee, I am submitting my 6-month employment job performance and list of accomplishments for information and discussion.

BACKGROUND/DISCUSSION: n/a

STRATEGIC PLAN OBJECTIVE: n/a

FISCAL IMPACT: n/a

RECOMMENDATION: It is requested to receive feedback from the Commission and other sources on general job performance, accomplishments, and expectations so as to continue the positive progress in the overall management and success of the City.



MEMORANDUM

To: City Commissioners

From: Chad A. Gamble, P.E., City Manager

Date: January 5, 2024

Subject: 6-Month Job Performance Review

It was requested by the members of the St. Johns Commission Personnel Committee for a bulleted list of accomplishments during my first 6-months here at the City of St. Johns. In providing this list I hope it is inherent that almost all accomplishments that I list were the resultant of a team effort by me, regional collaborators, and my City Teammates. It is a blessing for me to be counted amongst the best municipal staff that I have had the pleasure of working with in my 30+ year career.

Being a good City Manager requires balancing of many skills to implement the overall programs, plans and projects that makes a City run well. At the top of the list of these skills are humility, tenacity, resiliency, good work ethic, organization, and the benefits of wisdom earned from a 30-year municipal career. It is my hope that I will continue to use these skills to serve, protect, and lead this great city in what is shaping up to be an amazing 2024.

LIST OF ACCOMPLISHMENTS

1. Collaborated with sr. staff on re-designing the Commission packet submittal process to allow for more time for review by the Commission and City Attorney, and a more formal Request for Commission Action (RCA) document that provides standard information for each action brought before the Commission.
2. Developed a City Commission focused process for the purposeful and intentional consideration of the Wilson Center development project based on facts, a sterile (no formal voting actions) public review and question and answer session of all related documents, and clear and concise PowerPoint presentations of the salient points of the development agreements and funding options. Also used the City's website to continue the excellent website page that communicated all the information related to this project in detail.
3. Performed a detailed and thorough review of all the development documents associated with the Wilson Center Project and made marketed changes to protect the City's position, interests, and liability if the Commission made the decision to proceed with the project.
4. Worked with St. Johns High School Staff and Clinton County RESA team to form a conduit for the acquisition of interns to serve as social media, video media, and website support to further the City's mission and tout the great happenings, businesses, and programs the City has to offer. These interns were

encouraged to work in collaboration with the St. Johns DDA and the Chamber of Commerce to unify efforts and synthesize the objectives of touting all the great things about this City. The interns have also greatly assisted in increasing social media posts at a reduced cost to the City, as compared to other options.

5. Collaborated with City staff on the submission of a Consumers Energy Prosperity Award Grant application.
6. Worked, particularly with Deputy City Manager Kristina Kinde, and Parks and Recreation Coordinator Bill Schaefer, on assembling information and data required for the submission of a 177 page MEDC Michigan Community Center Grant for \$1.9 million worth of funds towards the acquisition and buildout of the Wilson Center. (Grant announcements are now projected before February 1, 2024)
7. Engaged the Lansing Economic Area Partnership (LEAP) and MEDC in working on several different interests in the City including; Top Duck, the Depot area properties, former Wheel Inn site, and the former Federal Mogul property.
8. Partnered with City staff on the development and approval of signage necessary to implement the new Downtown Parking Plan, developed and approved in the Spring of 2023.
9. Met with representative of the Capitol City labor Program (police union) and St. Johns Police Department Sr. leadership to better understand what has challenged the collaborative desires of both parties. In doing so, a clear and focused support of Departmental objectives was forged, and an organizational support structure was reinforced to further and promote the mission of the Department.
10. Continued utilizing the existing King Media contract to continue current efforts of marketing the City via Facebook, tactical engagements for press releases, updating the City's quarterly newsletter, and guidance for improvements to our website.
11. Successfully managed, directed, and coordinated the press responses and media inquiries regarding the trolley accident and subsequent legal updates via joint press release with the County Prosecutor's Office.
12. Worked to streamline the City's budget process and formal presentations to various committees in conjunction with Treasurer Kinde. Also worked to incorporate a working session to discuss the capital improvement projects with Departmental staff that are proposed for the upcoming budget.
13. Worked with Lean and Green Michigan organization to present and obtain passage on the new economic development and improvement process known as Property Assessed Clean Energy (PACE) program.
14. Collaborated with City social media staff and the hard-working members of the Public Works Department to respond to the August 25, 2023 wind storm, post updates via social media, and the City's website, as well as regular emergency management briefings to the Commission.
15. Worked with the Aqui Vida Company to engage and "tee-up" opportunities to activate long standing development objectives and target property that will be conducive to the expansion of proposed development.
16. Partnered with Emily Houk of Research to Practice Consulting, to finalize, present, and obtain adoption of the Commissions Strategic Plan objectives.
17. Met with the Friends of Fantasy Forest and the City Commission to develop a detailed community design engagement plan after the announcement of the award of a \$694,000 SPARK grant. This process was inclusive of the necessary contractual obligations necessary for the delivery of the project and the requirements of the grant and dates for community presentations and Commission approvals.

18. Met with the new owners of the former Federal Mogul Property, Magnibeam, to understand their re-development schedule and overall planned investments in the City. Subsequently, organized collaborative meetings with County to receive briefings on development status and activity and to exchange City and County zoning and building permit requirements.
19. Developed a formal press release addressing and answering questions and officially closing the long outstanding prior investigation of Police Chief David Kirk.
20. Established regular meetings with Eric Silm, Supervisor of Bingham Township, and with representatives of LEAP, with the objectives of forging cooperative agreements that have mutual positive impacts to our communities.
21. Worked with Chris Korey, Mckenna, to make several changes to the City's code of ordinances dealing with chickens, dogs, and cats and related penalties.
22. Led a review meeting with many City staff members at the end of the first year of the Rental Housing Registration Program to recommend and implement necessary changes to the residential checklist.
23. Guided the value engineering and finalizing of the designs of the sand volleyball court and the Scott Road non-motorized pathway connection projects.
24. Collaborated with new St. Johns School Superintendent Anthony Berthiaume to schedule a joint meeting of the School Board and the City Commission scheduled for March of 2024.
25. Worked with the DDA and Commissioners on developing a draft Social District Policy for the consideration of the Commission.

The above list are the major items that I and the City team have accomplished. This of course does not reflect the day-to-day operations/tasks necessary to keep the City running and overall management of the "municipal minutia/customer service tasks" that makes up a percentage of my duties on a daily basis.

When entering any new position, especially that of a City Manager, a prime goal should be to forge excellent relationships. These relationships must be based on trust, collaboration, respect, humility, honesty, and the desire to continue to invest in them. It is my goal to continue forging what I believe are excellent relationships, based on this framework, with City Team Members, residents, business owners, school administrative officers, regional partners, and the Commission. The fruit of these relationships will be the "food" upon which this community will strengthen and grow.

In summary, the City Team has accomplished much in these last 6 months. However, 2024 is shaping up to be a transformative and exciting year in many respects. I am so very excited to be part of the team that will tackle and accomplish many things in the year to come.

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
January 22, 2024

Department: Administration	Attachments:
Subject: Consideration of the Establishment of St. Johns Social District	<input checked="" type="checkbox"/> DDA Packet Containing: <ul style="list-style-type: none">• DDA cover letter• Summary of comments related to the establishment of a Social District• Michigan Downtown Association Chad Responses• Proposed St. Johns Social District Management Plan <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Prepared by: Chad A. Gamble, P.E. City Manger	Approved by: Chad A. Gamble, P.E. City Manager

SUMMARY/HIGHLIGHT: Over the past several months the DDA has been investigating the possibilities of forming a Social District in the downtown environment. PA 124 of 2020 states that “the governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees, whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District.” The DDA has performed extensive study on this topic, including polling local and regional parties as to their preferences and general opinions.

The DDA/PSD has packaged up their survey results above as well as the required Social District Management Plan that governs the district boundaries, signage and hours of operation and other requirements of a Social District.

BACKGROUND/DISCUSSION: Social Districts have become popular, especially over the past several years. The licensing and overall state management is governed by the State of Michigan Licensing and Regulatory Affairs. The website located at <https://www.michigan.gov/lara/bureau-list/lcc/faq/social-districts>, has additional information regarding the details of Social Districts. There are currently 111 established Social Districts located in Michigan.

STRATEGIC PLAN OBJECTIVE: Maintaining a strong, vibrant, and activated downtown is directly correlated to the health of the City.

FISCAL IMPACT: There is no additional fiscal impact to the City other than current contributions that the City makes to the DDA. The DDA will fund most if not all the startup/establishment costs of the district, if approved, and incorporate said costs into their budget.

RECOMMENDATION: For the Commission to consider the establishment of a Social District in the City in conformance with the attached district management plan.



St. Johns Principal Shopping District and Downtown Development Authority
109 E. State, PO Box 477 – St. Johns, MI – 48879 (989) 224-8944 ext. 233 www.DowntownStJohnsMI.com

**BOARD OF
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2023 - 2024**

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Butler Financial

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Monica Ladiski

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Strategic Planning**
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Tyler Barlage
Bruce DeLong
Chad Gamble
Tracy Kossaras
Corinne Trimbach

CONTACT INFO
Executive Director
Heather Hanover
989-224-8944x 233
Email: psdcityofsj@gmail.com

December 27, 2023

Dear City Commissioners,

At the December 6th PSD/DDA board meeting the board voted 6 to 1 to approve recommendation of forming a Social District in Downtown St Johns. We have attached the proposed plan for the Social District which includes a map for the proposed district. There were a few concerns and comments about the district encouraging the use of alcohol when many people have issues with alcoholism but most of the comments were in favor for the economic benefit of having a social district would potentially provide.

Since Covid many social districts have been formed in the state of Michigan. I asked for any input from the downtown executive directors' chat room on the Michigan Downtown Association website and I only received positive comments. The PSD board also conducted a survey of the downtown businesses and the vote was 22 in favor and 5 against.

Therefore, it is the belief of the majority of the board and the downtown business owners, that giving the social district a trail run in downtown St Johns is a worthy endeavor. We hope you will look on this initiative favorably.

Thank you for your consideration,

Heather Hanover
Executive Director

2023 Social District Responses

In Favor: 22

Keith Koneval, Dale Abraham, Lara Boettger, Tracy Kossaras, Mary Ablao, Kirk Gartside, John Sirrine, Brent and Megan Hurst, Kim Zuehlke, Kelly Schafer, Steve Van Ells, Emily Kendall, Nicol Devereaux, Bill Brewbaker, Rehmann's (but they don't allow any drinks in the store), Heather Reed, Lindsay Wood, Ken Jones, Shana and Dean Mazzolini, Diane Gibbs, Hailey Edwards (from the Brewery), Liz Janetske

Against: 5

Ed Lamb, Deb at Jet Speed, Alissa Munger, Tim McCowan, Ruth Pasch

Comments:

Lara, Edward Jones: Yes – I would love to see this in our town. My only concern would be that the towns I have seen it in seem to be more touristy areas where there are a lot of fun and interesting shops. We have some wonderful retail stores downtown, but I'm not sure there's enough that people would want to walk around with their drinks (except perhaps during special events). I love this idea though and I would love to see it be successful. Thanks for asking for input from others.

I don't believe this is practical, why not concentrate on something for the kids to do instead of opening avenues that could cause serious problems. The bars already allow you to have your drinks on the patio or at the tables outside. This is Debbie, not Jim criticizing this idea.

Alissa is not in favor. Her business brings a lot of children downtown and she doesn't feel they should be exposed to people drinking alcohol.

Johns Sirrine: Could this be done with a time limit that would end at 9pm daily?

Kim Pictured Home: My only concern is trash, and if someone is out of hand with the drinking who is going to keep it under control, what if someone spills their drink on my furniture who is liable to replace that 800.00 dollar chair....

I think it's great and hopefully changes the foot traffic....but these concerns are valid.....we want money in our pockets not going out....

2023 Social District Responses

Kelly Schafer: Fantastic idea. I have seen Bark & Brew events, would be super fun.

Steve Van Ells I have had a positive experience in other Social Districts. I don't know any of the statistics for police matters or how the bars/restaurants are impacted. But purely in the role of a patron out to have a good time I have enjoyed social districts.

Emily Adornmint: It's Emily ... YAAAASSSSSSSS that would be amazing !!!!!!!!!!!!! Anything to increase foot traffic and drinky people spend \$\$ lol

Bill Brewbaker: I'd be in favor of it, one concern I'd have is the establishments selling the drink, are they liable for anything once it leaves their premises? I would think not, but Something an atty should answer. The other thing that will be important is how our police officers are engaged in it? It'd be nice to have a friendly presence so people do not get out of hand or damage cars, planters, etc. but on the other side, we don't want them to use it as a DUI trap either.

Tim MacCowan I would not be interested in having something like that here in Saint Johns. I have to deal with enough people coming in here at my shop after having a few drinks wanting to get something done. It's against the law for me to do so. I'm just saying there are 4-5 places that sell drinks and at least 2 of them have outside spaces already. That's my take on it. Thanks Tim

Rehmann's: Not sure. We would probably be in favor. We do not allow beverages in our store, so if this passes, we wouldn't allow alcoholic beverages either.

I just wanted to voice my support for the social district. My office in Lansing is located in a social district and it's been great. We haven't experienced any issues related to it and I've seen more people strolling/looking into the windows at various shops in the area than I did pre-social district. Thanks Kenneth L. Jones

New

Shana Mazzolini: I personally like the idea. I think it could bring more people into town and our business could have the opportunity to have outdoor activities a lot easier. I'm not sure deans exact opinion but believe he said it would be beneficial

Ruth Pasch: This is my response to your inquiry of the formation of a Social District in downtown St. Johns.

To begin with I am unclear as to how much area such a District would include. In the June 22 nd information it was stated consumption would occur within the

2023 Social District Responses

designated commons area. Then in the same information it was mentioned the area would increase foot traffic. So which is it? Do the permit holders stay within a designated area, or are they wandering the streets and in retail establishments?

If inside the stores, are we certain the owners of those businesses want people with drinks inside their stores?

Also what would be the process for a Social District permit holder to be a licensed

premise? Would there be a fee to be one and how would that fee be determined?

It might also increase the cost of law enforcement to monitor the Social District.

What thought has been given to that issue?

What would be the safeguard of drinks not being taken to the drinkers' vehicles and driving with open alcohol?

What days, nights and hours would this Social District be in operation?

We currently have three eating or drinking establishments offering outdoor services. What I have observed of these is the patrons enjoy the outdoor services, but it does not increase foot traffic to other businesses.

You can conclude I am not in favor of this. Do we want St. Johns to be known as an open drinking town?

Thank you for your attention to my response.

Diane Gibbs: I am not opposed to it, it is worth a discussion

Hailey Edwards: We are all for Downtown creating a Social District! Just a couple of questions; Would this be only during Downtown Events or all year long? Only certain times of the day? We are all for bringing money to Downtown but safety is always a concern for us, what regulations would be in place? Would there be an increased police presence within the Social District? You don't have to answer my questions right away, just some things to think about when discussing next steps if the Social District is approved.

Liz Janetske (library) Reading the agenda reminded me of the Social District Discussion. Everyone that I've talked to is in support of it. Those that have visited towns that are social districts are very much in support of it! However, two people had the same question I said I'd ask you about. Would people carry purchased beverages anywhere within the district even inside other businesses? If so, how do owners/managers handle their no food or beverage policy?

Michigan Downtown Association Chat Response on Social Districts

Nick Klempp <nklempp@hollyvillage.org> wrote:

We have one in Holly- it hasn't quite taken off in a big way yet but is starting too but we have had zero issues so far. We are smaller of an area and only have 4 shops as the participants. We are looking at ways to use our consumption area for different entertainment to draw people to the downtown as well.

Nick Klempp
Holly DDA

Natacha Hayden <haydenn@porthuron.org> wrote:

It has been fantastic for Downtown Port Huron. We have eight participating restaurants and waiting for three more to come on board. The restaurants and the community love it, and we have had zero issues thus far.

Stefanie Herder <Stefanie@springlakevillage.org> wrote:

We have one in Spring Lake and our businesses and locals love it. It's not a huge one but we now have 5 licensees. Our Social District encompasses two public lots as well as two parks. We've hosted several public events in one of the lots this past summer and they were hits.

Our neighbors in Grand Haven and Muskegon have awesome Social Districts. I

am not aware of any issues with theirs either. 😊

Stefanie Herder (she/her)
DDA Director, Village of Spring Lake

Laura Cloutier <dda@wixom.us> wrote:

We have one in Wixom, we call it the Junction. It has been great for our downtown, especially on event days/nights, and summer concerts.

Laura Cloutier
Executive Director
Wixom Downtown Development Authority

Kate Knight <kknight@farmgov.com> wrote:

Farmington's social district is the Syndicate. Started NYE 2020, ten participating merchants, no public safety incidents, great economic development tool. We are happy to answer questions.

Michigan Downtown Association Chat Response on Social Districts

Kate Terpstra wrote:

We just got approved for our Discover Coopersville Social District in October. We've had a few events since then and for those it's helped. Our main benefit will be our Music On Main Concert series this summer. Coopersville has 3 parks that the City Council created an ordinance to allow people to bring their own beverages a few years ago, but it was hard to stop people from crossing the street to one of the bars and bringing their beverages back to the park. This creates an adjacent area for everything and clear up the issues we did have before the Social District. Coopersville Downtown is small with only 2 bars, but we meet the minimum requirements.

Kate Terpstra
Marketing & Economic Development



Social District Management Plan

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BACKGROUND

On July 1, 2020, Governor Whitmer signed House Bill 5781 into law creating the Social District Permit. The governing body of a local governmental unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District.

The City of St Johns, in an effort to continue the revitalization of the downtown and increase opportunities for business and recreation, is creating a social district that encompasses all qualified licensees within the downtown and allows for consumption at multiple locations throughout the district.

DISTRICT BOUNDARY AND COMMONS AREA(S)

Exhibit B depicts the social district boundary, the commons area(s), and location of qualifying licensees.

Exhibit C includes the names and addresses of all qualified licensees within the social district.

Current qualified licensees include:

- American Legion
- Bruno's Wonder Bar
- Main Street Café
- Sirens Bar
- St Johns Brewing Company
- Swany's Pub and Grub

Additional commons areas may be designated if new qualified licensees are established within the district, enabling a new area to meet the requirements for a commons area as defined in MCL 436.1551(8)(a).

Temporary commons areas may be established in conjunction with events that are to take place within the district boundary. Temporary commons areas must be approved by the City in conjunction with an event application. Temporary commons areas may occur on public streets if the street is closed to all vehicle traffic with the exception of emergency vehicles.

PUBLIC SAFETY

The City of St Johns Police Department will provide law enforcement services to the social district.

The St Johns Fire Department will respond to all fire, rescue, and EMS-related issues within the district.

WASTE MANAGEMENT

Trash receptacles will be available throughout the district and its consumption areas. If needed, new receptacles for permanent/long-term use will be provided and will match those placed elsewhere throughout downtown.

SIGNAGE AND HOURS OF OPERATION

Standard hours of operation will run from 11 am until 10 pm Tuesday – Saturday.

Temporary commons areas may request special hours of operation in conjunction with an event planned within the social district through the City's Special Event Application.

Signage will be placed throughout the social district to denote the boundaries of the district and its designated consumption areas. Some signage may include a QR code linked to a webpage which includes key information pertaining to the social district. Such information may include, but is not limited to: hours of operation, a list of social district permit holders, and any upcoming special events.

Signs may be posted using any of the following methods, where appropriate:

- Using stanchions
- On building walls
- On street lamps or other posts
- At entrances/exits to social district permit holders
- On the sidewalk

Social District Permit Holders will be required to post signage within, or affixed to, their establishment which includes the district standard hours of operations and map of commons areas.

BEVERAGE CONTAINERS

A district logo has been designed and is shown in Exhibit A.

The stickers featuring the logo of the social district will be acquired from the Principal Shopping District (PSD) Executive Director.

Businesses are required to indicate a drink has been sold by their establishment by including the business's logo, trade name, or other feature unique to the social district permittee on the cup itself.

TEMPORARY COMMONS AREAS & SPECIAL EVENTS

Events planned within the social district may request a temporary commons area and special hours of operation in conjunction with the planned event. Temporary commons areas may occur on public streets if the street is closed to all vehicle traffic with the exception of emergency vehicles. Temporary commons areas, special hours of operation, and requests for additional waste management services will be reviewed and approved by the City in conjunction with the standard event application.

Some permanent/fixed district signage may include a QR code link to a webpage where information regarding the social district will be available, including planned alterations to the social district commons areas and hours of operation.

APPLICATION PROCESS AND COMMUNICATION

Each eligible establishment must apply to the State of Michigan for their permit. The permit requires a letter of approval from the local unit of government which would be the City of St Johns. Please contact the PSD for guidance on completing the application(psdcityofjs@gmail.com, 989-224-8944 Ext 233). Social District Permit holders will be required to submit an email address to the PSD for use when communicating important information that pertains to the social district. Such information may include, but is not limited to, upcoming special events and temporary commons areas.

Exhibit A – Social District Logo



Exhibit B – Social District Boundary & Commons Areas



Eligible Social District Establishments

Exhibit C – Qualified Licensees and Addresses

AMERICAN LEGION POST 153

110 E Walker St
St Johns, MI 48879

Bruno's Wonder Bar

226 N Clinton Ave
St Johns, MI 48879

Main Street Café

207 N Clinton Ave
St Johns, MI 48879

Sirens Bar

119 E Walker St
St Johns, MI 48879

St Johns Brewing Company

200 N Clinton Ave
St Johns, MI 48879

Swany's Pub and Grub

310 N Clinton Ave
St Johns, MI 48879

CITY OF ST. JOHNS, MICHIGAN
REQUEST FOR COMMISSION ACTION
January 22, 2024

Department: Administration	Attachments:
Subject: Consideration of Property Option of Gibbs St. Parcels	[X] Option Agreement [X] Parcel Diagram [X] Excerpt of City of St. Johns 2020 Master Plan
Prepared by: Chad A. Gamble, P.E. City Manger	Approved by: Chad A. Gamble, P.E. City Manager,

SUMMARY/HIGHLIGHT: For several months the City has been contemplating the acquisition of parcels of land to serve the purpose of future planned industrial development. The City's Industrial Park has approximately 10 acres of land still owned by the City. There has been general interest over the last several years to consider planning for additional land that would attract the future commercial/industrial business that will call St. Johns home. This RCA is presenting an agreement that provides the City a one-year option (with the ability to extend this period to 18 months) to consider the outright purchase of this land. The City is not required to acquire the property at the end of the proposed option period but can elect to do so at any time.

BACKGROUND/DISCUSSION: The discussion of how to build/plan additional capacity for commercial and industrial zoned properties in and around the City was the topic of a section adopted in the City's Master Plan in 2020. Bingham Township and the City worked to jointly produce this map and to set the stage for collaborative win/win development in and around the City. The excerpt of this section of the City's 2020 Master Plan is included with this RCA.

STRATEGIC PLAN OBJECTIVE: The provisioning and planning of additional commercial and industrial development is the topic and goals of many sections of the City's Master Plan. Those being Land Use – Development – Goal #1.b, 1.e, 3.a, 3.b, 3.f, 3.g, 4.a,

FISCAL IMPACT: The option amount for the three parcels that comprise this agreement is proposed at \$10,000. If the commission votes to enter into this agreement, a budget amendment would be entered into to incorporate the required monies into the FY 23/24 budget from the current general fund, fund balance.

RECOMMENDATION: For the Commission to consider the option of planning for future industrial property to offer developers/commercial developments. If approved, this would permit a 12-18 month planning phase in order to package up and program funding of the property.

**REAL ESTATE
OPTION
AGREEMENT**

THIS REAL ESTATE OPTION AGREEMENT (the "Agreement") is made as of December _____, 2023, (the "Effective Date") by The City of St Johns (the "Buyer"), whose mailing address is _____, and Norman Gove / Norman Gove Trust (collectively, the "Seller"), whose mailing address is 3233 Creston Circle, Ypsilanti, MI 48198.

1. Grant of Option. Seller grants to Buyer an option to purchase the property including any buildings and improvements thereon (the "Property") which is illustrated or described on Exhibit A, on the terms and conditions stated in this Agreement. The Property is located in the City of St. Johns and Bingham Township, Clinton County, Michigan, Tax Parcel Numbers 300-008-400-015-00, 300-008-400-020-00 and 030-008-300-005-50 and collectively contain approximately 55.44 acres of land. The option shall provide for the Buyer to purchase a minimum of parcels 1 and 2 or all three parcels. The legal description and exact boundaries of the Property shall be determined by the survey to be prepared as provided in this Agreement.

2. Option Term and Fee; Extensions. This option is granted for an initial term of twelve (12) months from the Effective Date, expiring at 11 :59 p.m. on the same day of the twelfth calendar month following the Effective Date. Buyer shall pay an option fee of Ten Thousand Dollars (\$10,000) for this option term. By notice and delivery of an additional option fee of Ten Thousand Dollars (\$10,000) delivered prior to the expiration of the option term, Buyer may extend the option term for an additional six (6) months, expiring at 11 :59 p.m. on the same day of the eighteen-calendar month following the Effective Date. All option fees shall be delivered to the Seller.

3. Disposition of Option Fees. Seller shall be entitled to keep all option fees paid by Buyer except if (i) Seller is in default under this Agreement; or (ii) Seller is not the owner of, or does not have the absolute right to convey to Buyer, good, marketable and indefeasible fee simple title to the Property in the form required by this Agreement; If any of these circumstances exist and Buyer does not purchase the Property, Seller shall promptly refund all option fees to Buyer.

4. Exercise of Option. At any time during the option term, Buyer may exercise the option by giving written notice to Seller of its election to exercise the option. If the option is exercised, Seller shall sell the Property to Buyer on the terms set forth in this Agreement. If the last day upon which the option may be exercised or extended falls on a Saturday, Sunday or legal holiday, the option shall be deemed automatically extended until the next business day. No notice of exercise shall be effective or binding upon Buyer unless it is signed by an officer of Buyer. Closing upon the transaction, without formal notice of exercise, shall also be an acceptable method of exercise. The parcels in this option contain leased farmland. The parties agree that the right to the crops in the ground shall belong to the lessor and the buyer shall provide access to the lessor to harvest before any development occurs.

5. Purchase Price. The purchase price of the Property is \$17,000 Per Acre of the property if lots 1 and 2 are exercised and \$15,000 Per Acre if all three lots are exercised at the same time. In no instance shall lots 1 or 2 be exercised without the other. The purchase price, as adjusted for credits due any party as provided in this Agreement, shall be paid at closing.

6. Title. If Buyer exercises the option to purchase the Property, Seller shall convey to Buyer good, marketable and indefeasible fee simple title to the Property by warranty deed with all transfer and recording taxes paid and with release of homestead and dower rights, if any, and subject only to current taxes not past due and the Permitted Exceptions referenced in paragraph 9.

The warranty deed for the Property will grant to Buyer all of the divisions available for the Property under said Section 108 of the Land Division Act. If the Property is part of a larger parcel, Seller shall at its cost obtain any division necessary to convey the Property to Buyer as required under the Land Division Act.

7. Site Investigation. Buyer shall have the right to conduct a site investigation of the Property during the option term(s). The right to conduct a site investigation shall include the right of Buyer and Buyer's employees, potential assignees, agents and contractors to enter upon any portion of the Property from time to time to take measurements, make inspections, make boundary and topographical survey maps, and to conduct geotechnical, environmental, wetland, woodland and other studies required by Buyer. No such site investigation shall constitute a waiver or relinquishment on the part of Buyer of its rights under any covenant, condition, representation or warranty of Seller in this Agreement. Buyer shall pay the cost of performing any measurements, inspections or tests performed on the Property by or on behalf of Buyer. If Buyer does not exercise this option, at Seller's request, Buyer shall restore the surface of the affected portions of the Property, and any improvements thereto, to as near the condition which existed prior to the commencement of Buyer's site investigation as is reasonably practical. To the furthest extent permitted by law, Buyer shall defend, indemnify and hold Seller harmless from any claim against Seller for personal bodily injury, death or personal property damage, to the extent caused by the negligent act or omission of an employee, agent or contractor of Buyer while conducting the site investigation of the Property during the option term; provided, however, this indemnity shall not cover any claims, losses or demands related to the environmental or physical condition of the Property prior to closing or the reports and findings pertaining thereto. The indemnification and hold harmless clauses of this Paragraph shall survive the closing or the cancellation or termination of this Agreement.

After the execution of this Agreement by the parties, Seller shall provide any existing soil tests, land title surveys, environmental reports, underground storage tank test results and other engineering and professional reports tests and studies pertaining to the Property held by or for Seller. In addition, Seller shall deliver to Buyer, at no cost to Buyer, a copy of the most recent tax bill(s) relating to the Property.

8. Zoning. Buyer may seek to change the existing zoning applicable to the Property or obtain variances, site plan and other approvals, to permit its intended commercial development. Seller shall cooperate fully with Buyer including without limitation filing or joining in the necessary petitions or applications.

9. Survey; Title Insurance. Buyer shall at its cost obtain a survey of the Property, certified as of the current date, prepared by a registered surveyor. The survey shall include the legal description of the Property.

Seller will order a commitment for an owner's title insurance policy from a ATA National Title insurance company (the "Title Insurance Company") in the amount of the purchase price, with the Schedule B General Exceptions deleted or to be deleted at closing, and with such endorsements as Buyer shall require.

If the commitment does not show title to the Property solely in Seller, or the commitment or survey shows or discloses any liens, encumbrances or other exceptions to title, any encroachments or other evidence that another party may claim an interest in the Property, or any other defects or potential defects in title, Buyer shall notify Seller of those matters to which Buyer objects. Seller shall then have thirty (30) days (the "Cure Period") from the date of such notice within which to cure such defects and to furnish a commitment showing such exceptions removed, or to elect not to cure such defects.

Liens or encumbrances of a definite or ascertainable amount shall not be considered defects provided that they will be paid by Seller before closing or out of Seller's proceeds at closing. The Cure Period may be extended by mutual written agreement of the parties. If such defects are not cured and such exceptions are not removed within the Cure Period, Buyer may elect by written notice to Seller to terminate this Agreement in which event all option fees shall be returned to Buyer. If Buyer chooses not to terminate the Agreement and proceeds to close, those defects (a) to which Buyer did not object or (b) to which Buyer did object but which Seller did not cure, shall be considered "Permitted Exceptions" for the purposes of this Agreement.

10. Conditions. If Buyer exercises the option, Buyer's obligation to close is nevertheless subject to the following conditions (the "Conditions") precedent:

- a. That Buyer obtains good, marketable and indefeasible fee simple title to the Property.
- b. That Seller has performed all of its obligations under this Agreement and all representations and warranties made by Seller in this Agreement are true as of the Closing Date in all material respects.
- c. That Buyer obtains assurances from the Title Insurance Company that it will, upon Seller delivering the warranty deed for the Property to Buyer insure good, marketable and indefeasible fee simple title to the Property in Buyer, subject only to the Permitted Exceptions.

Buyer may cancel this Agreement by notice in writing to Seller at any time prior to closing for the reason that the Conditions precedent have not been satisfied or waived by Buyer.

11. Taxes and Assessments. All general real property taxes (including any interest and penalties and any amounts necessary to redeem the Property from any tax sales), and all special assessments (including all unpaid installments), levied upon or becoming due and payable on the Property prior to the Closing Date shall be paid by Seller, or Buyer shall receive a credit on the purchase price in the amount of any such unpaid general real property taxes. General real property taxes billed or to be billed during the calendar year in which the closing occurs shall be aggregated and prorated on a calendar year basis with Seller responsible for the time period from January 1 through the Closing Date, and Buyer responsible for the remainder, with credits allocated accordingly. If the amount of such taxes is not ascertainable as of the Closing Date, credit and prorating shall be on the basis of the amount of the most recent ascertainable taxes.

12. Closing. This transaction will be closed in the office of ATA National Title Insurance Company, via an escrow pursuant to instructions prepared by Buyer, within thirty (30) days after the date the option is exercised, subject to satisfaction or waiver by Buyer of the Conditions at or before closing on a day (the "Closing Date") designated by Buyer. For closing, Seller shall (i) deposit with the title company for delivery to Buyer a recordable warranty deed conveying the Property, as described in the survey, to Buyer subject only to the Permitted Exceptions, (ii) cause the title company to issue the title policy pursuant to the commitment as required in paragraph 9 above, and (iii) pay any liens and encumbrances on the Property and (iv) provide such other forms and documents as shall be required by the Title Insurance Company or Buyer to close the transaction in accordance with this Agreement and statutory requirements. For closing, Buyer shall provide funds in the amount of the purchase price and closing costs payable by Buyer, less any credits due Buyer as provided in this Agreement.

Seller shall pay all applicable transfer taxes, the title insurance premium, and one-half of the closing costs charged by the Title Insurance Company. Buyer shall pay the cost to record the deed and the other one-half of the closing costs charged by the Title Insurance Company. All amounts payable by Seller shall be deducted from Seller's proceeds and paid out at closing, including the amount of any liens or encumbrances on the Property, and any due and unpaid property taxes.

All of the documents to be supplied by Seller shall be satisfactory in form and substance to Buyer.

13. Possession. Complete and exclusive actual possession of the Property, (subject to farming tenants right to crops in the ground) shall be delivered to Buyer on the Closing Date. Within seven days of the Effective Date, Seller shall deliver to Buyer copies of any active leases affecting the Property. During the period between the Effective Date and the Closing Date, Seller may, without Purchaser's prior written consent: (i) enter into, amend or terminate any lease limited to one year or less; or (ii) enforce any lease.

14. Representations and Warranties. Seller represents and warrants to Buyer, as of the Effective Date and as of the Closing Date that: (a) Seller is the owner of good, marketable and indefeasible fee simple title to the Property, or will be as of the Closing Date, and has the capacity and authority to enter into this Agreement and to consummate this transaction; (b) if Seller is a corporation, partnership, limited liability company, trust or other entity, then that the entity is duly organized and in good standing and the person executing this Agreement has the capacity and authority to act on behalf of the entity and bind the entity to the terms of this Agreement; (c) the Property is free of all construction or mechanic's liens, and Seller has not commenced any construction or taken any other action which may result in such a lien; (d) Seller has not received any notice and has no knowledge that any government agency, body or subdivision thereof, or any employee or official considers the Property to have violated or be violating any applicable zoning ordinance or regulation, building code or other law, ordinance, rule, regulation or order, or that any investigation has been commenced respecting any possible violation thereof; (e) Seller has not entered into any agreements, oral or written, and is not subject to any judgment or decree of a court of competent jurisdiction or governmental agency that would limit or restrict Seller's right to enter into and carry out this Agreement; (f) neither the execution of this Agreement nor the consummation of the transactions contemplated herein will constitute a breach under any contract or agreement to which Seller is a party or by which Seller is bound or affected or which affects the Property or any part thereof; (g) there are no actions, suits or proceedings pending, or to the knowledge of Seller threatened, before any judicial body or any governmental authority or any order, writ, injunction, decree or demand of any court or any governmental authority relating to the Property or any part thereof; (h) neither Seller, nor to the best of Seller's knowledge and belief any other person or entity, has ever used, stored, generated, treated, disposed, released, discharged or transported on, to or from the Property any solid or liquid substance or waste which is defined or classified as toxic or hazardous under any federal, state or local law or regulation; to the best of Seller's knowledge and belief the Property (including the subsurface water) has not been contaminated by any such toxic or hazardous substance or waste; (i) to the best of Seller's knowledge and belief, there are not now, nor have there ever been, any underground storage tanks of any kind located on the Property, and neither Seller nor any employee, agent or contractor of Seller has removed any underground storage tank(s) from the Property for so long as Seller has owned the Property, U) Seller has not received any notice of, and to the best of Seller's knowledge and belief there are no (i) proposed special assessments, condemnation, or changes in the roads adjacent to the Property, or (ii) pending public improvements which will result in any charge being levied or assessed against, or a lien being created upon, the Property; and (k) Seller has complete and exclusive actual possession of the Property and there are no leases or licenses applicable to all or any part of the Property.

Seller agrees to fully disclose to Buyer any changes in facts, assumptions or circumstances of which Seller becomes aware between the Effective Date and the Closing Date and which affect the representations and warranties set forth above.

15. Notice. During the term of this Agreement, or until written notice of a change in address is delivered to the other parties, notices shall be in writing and sent by certified mail or by a national overnight

courier providing evidence of delivery (such as Federal Express, UPS, DHL, or Airborne) to the addresses in the caption. Any such notices shall be deemed to have been given on the day after the date on which the notice was delivered to the overnight courier for delivery, or two days after the date the notice was postmarked if the notice was sent by certified mail.

16. Broker. Each party shall be responsible for paying any broker(s) it engaged and shall indemnify the other party against and hold it harmless from any claim, damage, liability or expense, such as commission claims and attorney fees, arising out of any assertion of its having dealt with any broker. The seller's brokerage is RE/MAX Commercial Group and shall receive a fee of six (6%) of the total purchase price subject only to closing, and payable only out of Seller's share of the sale proceeds. Buyer has no responsibility for any brokerage fee to RE/MAX Commercial Group. The foregoing indemnity shall survive the cancellation or termination of this Agreement and shall survive Closing.

17. Utility Charges. All utility charges and all charges for services of any type furnished to the Property by all governmental agencies, public utilities and private utilities shall be paid by the Seller to, but not including the Closing Date.

18. Section 1031 Exchange. Buyer expressly reserves the right to assign its rights under this Agreement to a Qualified Intermediary on or before the Closing Date. However, this assignment in no way relieves Buyer of any obligations or duties under this Agreement. Any other term of this Agreement notwithstanding, under no circumstances shall Seller be required to take title to any "exchange property", but rather, Seller shall receive the purchase price in cash from the Qualified Intermediary. Buyer shall bear any and all additional cost or expense as a result of the 1031 Exchange Transaction.

19. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns. Buyer shall notify Seller of any assignments of this Agreement.

20. Survival. The terms, conditions, provisions, agreements, representations and warranties contained in this Agreement shall not merge into the deed and shall survive the closing of this transaction.

21. Merger. This Agreement, including all exhibits attached hereto, contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.

22. Amendment. This Agreement may not be modified, changed, supplemented, or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein.

23. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect or impair the validity of any other provision or term.

24. Attorneys' Fees. If litigation arises out of or in connection with this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees.

25. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the state where the Property is located that are applied to contracts made and to be performed in that state.

26. Execution. The submission of this Agreement for examination does not constitute an offer to purchase or option to purchase the Property, and this Agreement shall become effective only upon its execution by both Seller and Buyer.

[Signature Page Follows]

FOR SELLER:
Norman Gove Trust

By: _____
Name: Norman Gove
Its: Representative

Norman Gove

By: _____
Name: Norman Gove
Its: Personally

FOR BUYER:
XXXXXX
XXXXXXXXXXXXXXXXXXXXXx

By: _____
Name: _____
Its: _____

**EXHIBIT
A**

The land referred to in this commitment is described as follows:

Lot 1, St. Johns, Michigan

300-008-400-015-00 14.95 Acres

COM 3550 FT E OF W 1/4 POST SEC 8, T7N-R2W, TH S 521.05 FT, W 320 FT, S 915 FT, W 337.86 FT, N 1438.18 FT, E 657.86 FT, TO POB

Lot 2, St. Johns, Michigan

300-008-400-020-00 8 Acres

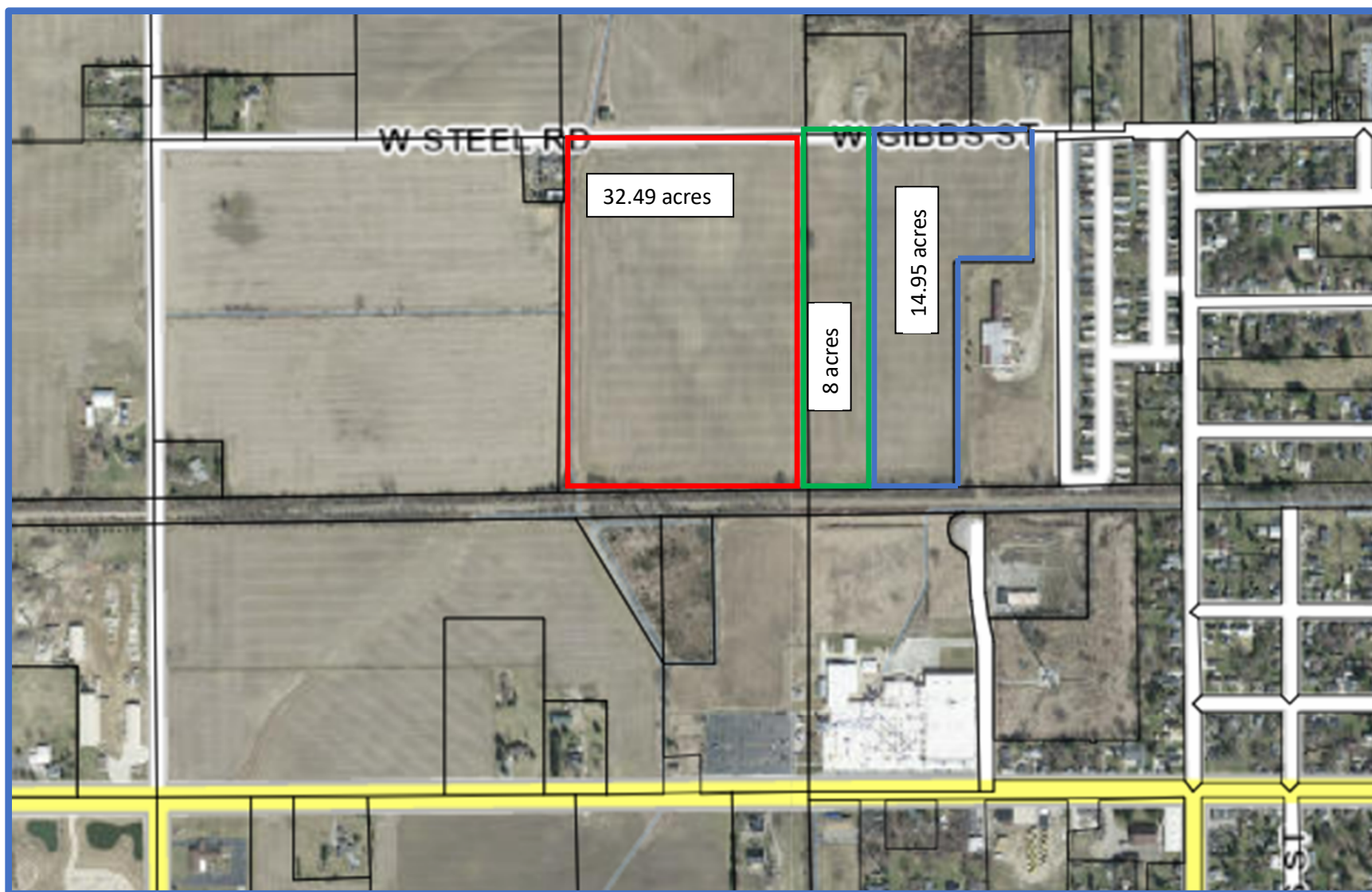
SEC 8, T7N, R2W COM AT A PT ON E--W 1/4 LINE OF SEC 8, PT. BEARING S 88 DEG. 44 MIN, 30 SEC. E 2892.17 FT. FROM W 1/4 POST SEC 8+ TH S 01 DEG. 30 MIN. W 1438.18 FT. TO A PT ON N'LY R-O-W GRAND TRUNK R.R+ TH. N 88 DEG. 55 MIN. 40 SEC. W ALG. R-O-W G. T. R.R. APPROX. 241.9 FT TO CITY LIMIT LINE+ TH. N ALG. CITY LIMIT LINE APPROX 1439 FT TO CENTER OF GIBBS ST+ TH. S 88 DEG 44 MIN 30 SEC. E TO P.O.B. CONT. 8 ACRES

Lot 3

030-008-300-005-50 32.49 Acres

A PARCEL OF LAND IN THE SW 1/4 OF SEC 8, T7N-R2W, BINGHAM TWP, CLINTON COUNTY, MICHIGAN, DESC AS: BEG AT A PT ON THE E AND W 1/4 LINE OF SAID SEC 1658.00 FT N89°-32'-55"E OF THE W 1/4 COR; TH N89°-32'-55"E 973.49 FT; TH S00°-16'-26"E 1428.62 FT TO THE N LINE OF THE FORMER DETROIT, GRAND HAVEN, MILWAUKEE RR ROW; TH S89°-20'-35"W 999.35 FT; TH N00°-19'-20"E 1168.30 FT; TH N89°-32'-55"E 14.51 FT; TH N00°-27'-05"W 264.00 FT TO THE POBSPLIT/COMBINED ON 01/24/2019 FROM 030-008-300-005-00;

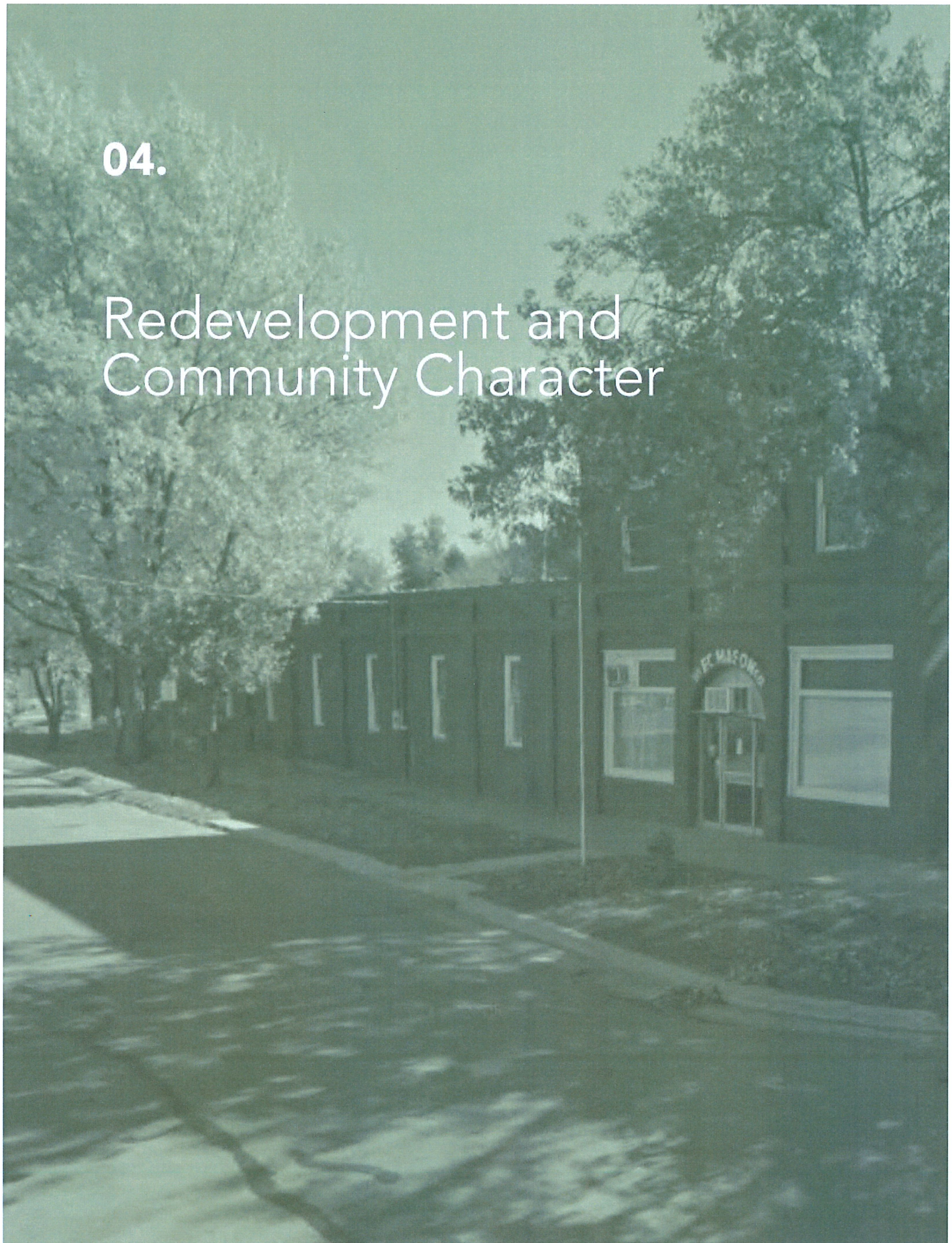
88044:00001:200205787-3



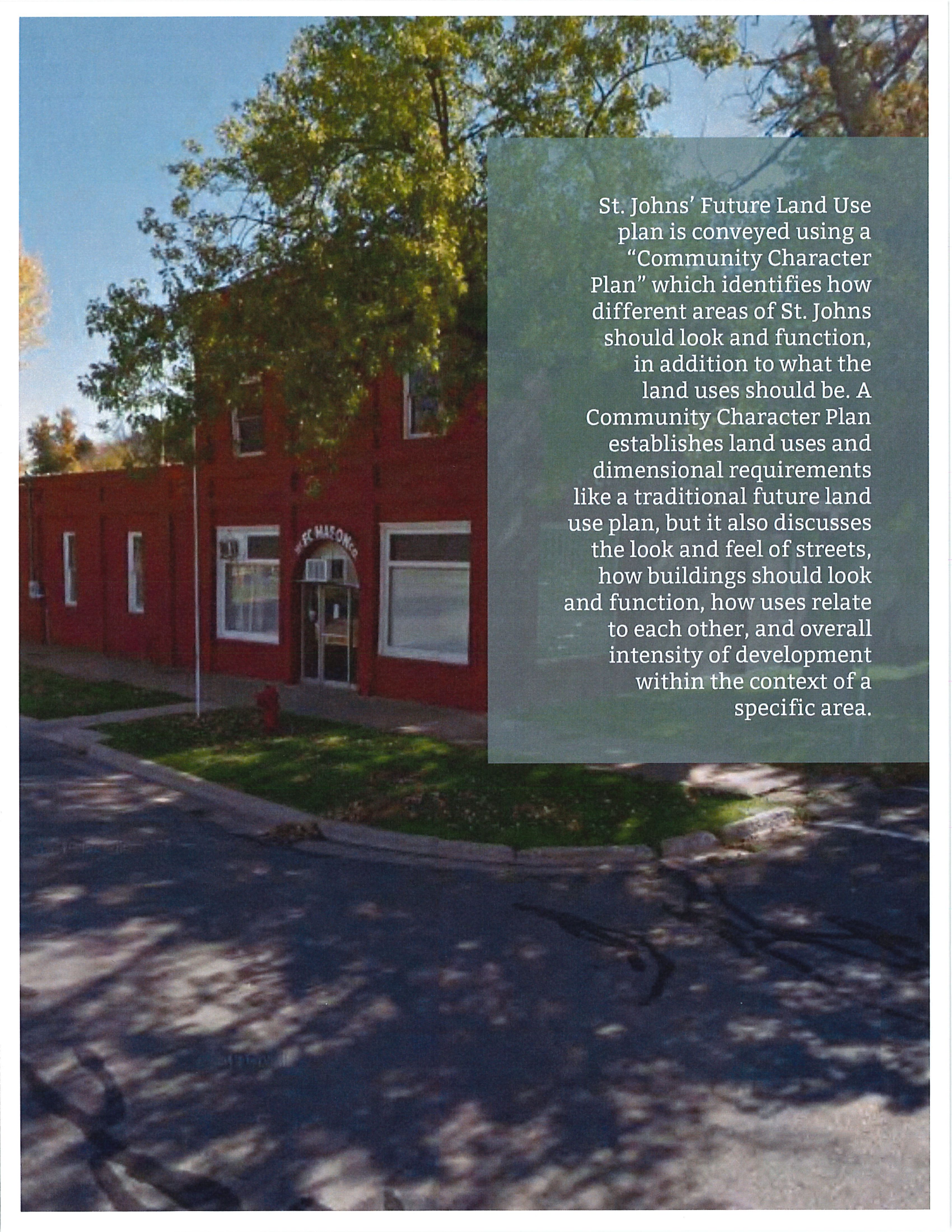
Norman Gove Properties

04.

Redevelopment and Community Character







St. Johns' Future Land Use plan is conveyed using a "Community Character Plan" which identifies how different areas of St. Johns should look and function, in addition to what the land uses should be. A Community Character Plan establishes land uses and dimensional requirements like a traditional future land use plan, but it also discusses the look and feel of streets, how buildings should look and function, how uses relate to each other, and overall intensity of development within the context of a specific area.

Community Character Districts

The purpose of a Community Character Plan is to recognize distinct land use areas like residential, industrial, and commercial, and identify all of the parts that add up to create character, such as use, design, and density. The Plan establishes several Community Character categories, each with the following components:

LAND USE

Uses which are appropriate within the character area.

BUILDINGS

How the building looks and functions and where it is located on the lot.

DESIGN

How lots, streets, and frontages are designed, and how lots relate to each other in the public realm.

Community Character Plan

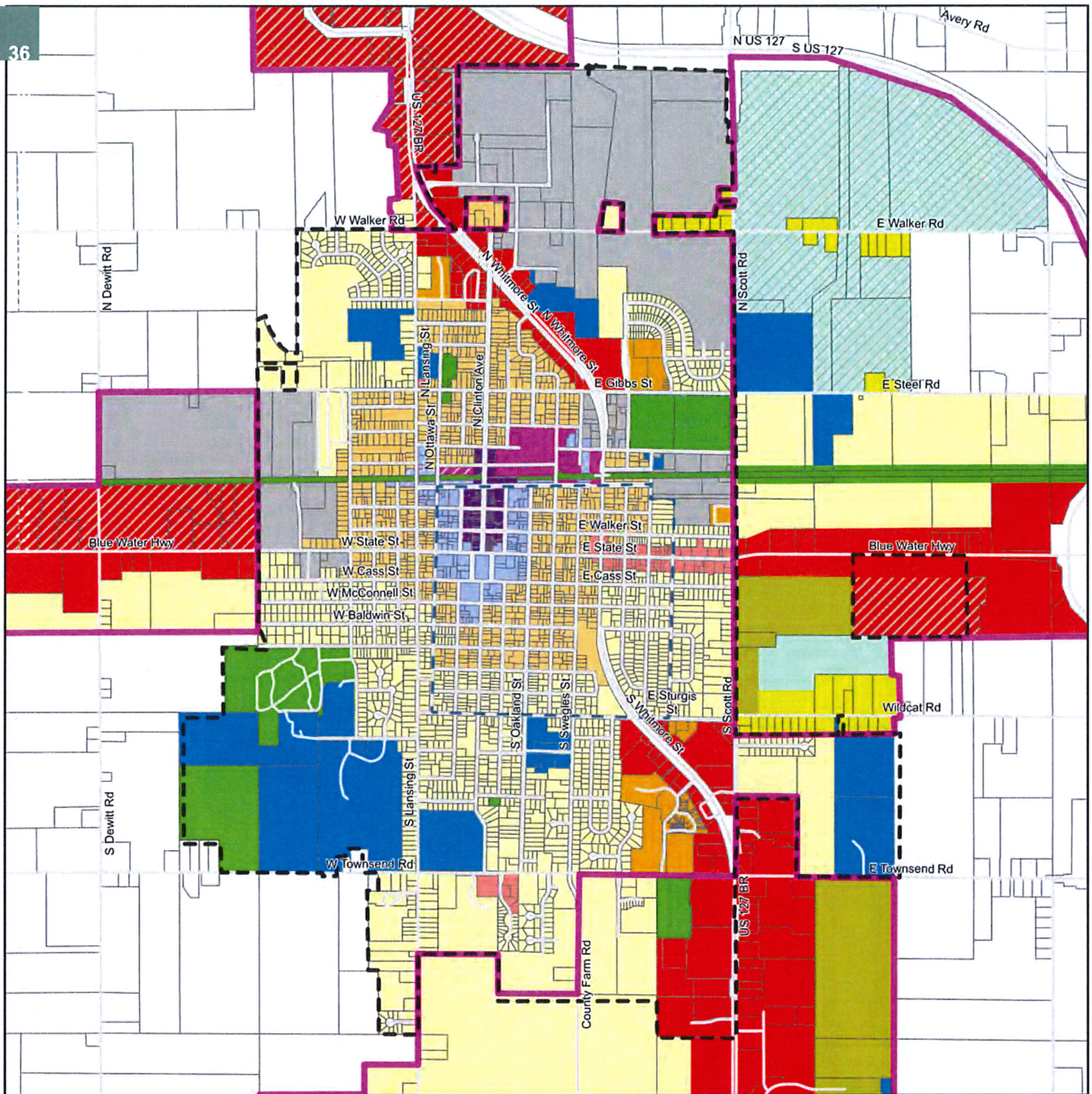
The Community Character Plan serves as a guide for how the community envisions itself in the next 10 to 15 years. It is based on an analysis of land uses issues in the City, existing land use, demographics, housing conditions, retail market potential, housing market potential, community infrastructure, transportation and circulation, public input from workshops and online engagement, and the goals and objectives set forth by the community.

The Community Character Plan constitutes the development policy of the City. The Plan should be updated on a regular basis to address the impact of new developments or other changing conditions. The elected and appointed officials of St. Johns are responsible for the interpretation of the intent of the Community Character Plan.

Community Character Districts and Zoning

The Community Character Districts present a Future Land Use Plan which will be the foundation for the community's zoning plan. The zoning plan will then be the basis for the zoning ordinance. The zoning plan is based on an inventory of conditions pertinent to the zoning within the municipality and the purposes for which zoning may be adopted. The zoning plan identifies the zoning districts and their purposes, as well as the basic standards proposed to control the height, area, bulk, location, and use of buildings and premises in the City.

The eleven Community Character Districts, and the uses and development types presented in each, relate to the ten Zoning Districts in the City's zoning ordinance in the manner described in the Zoning Ordinance earlier in this plan.



Future Land Use

City of St. Johns, Michigan

May 1, 2020

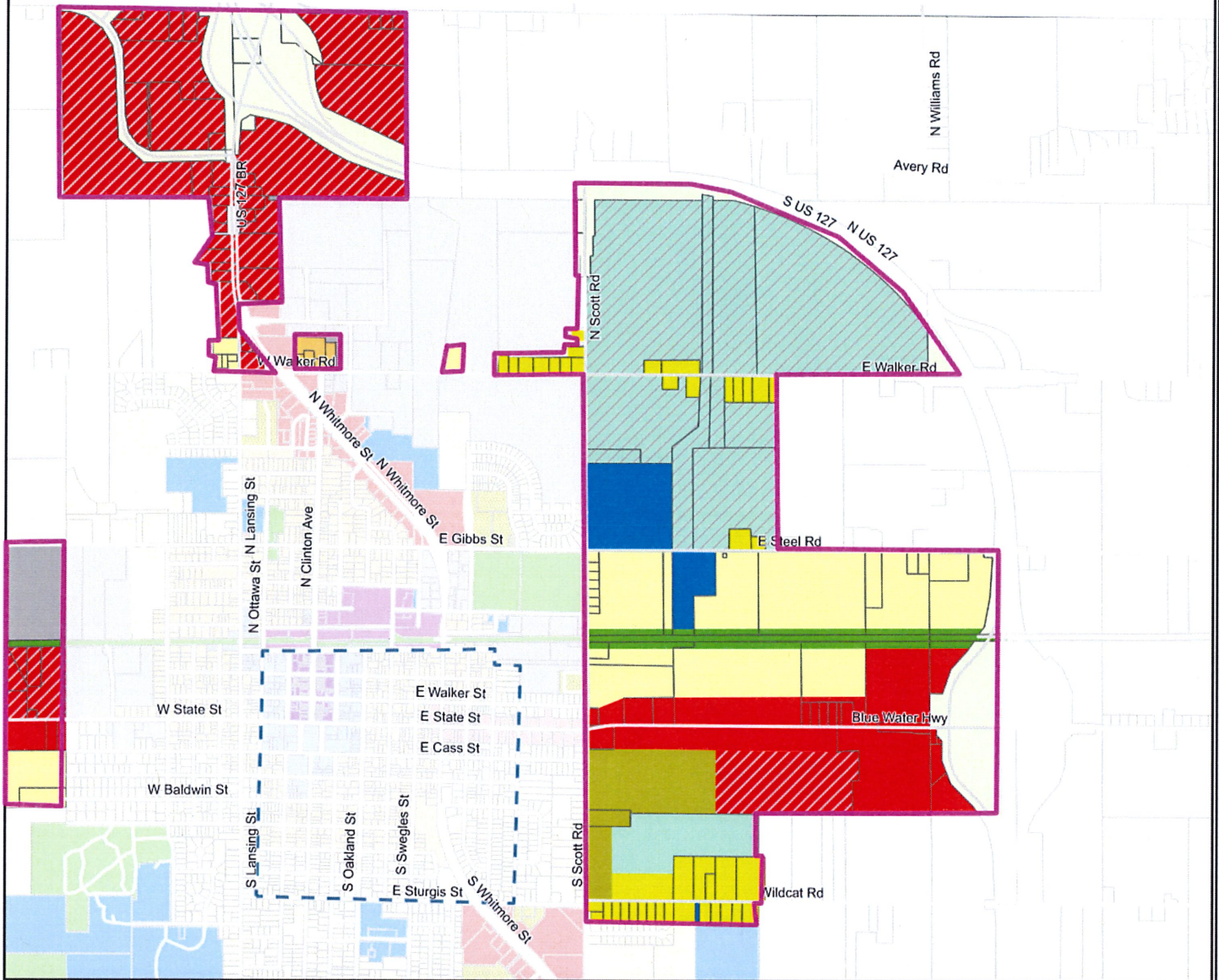
LEGEND

- | | |
|---|-------------------------------|
| City Boundary | Core Downtown |
| Old Village Overlay | Downtown Edge / Mixed Use |
| Joint Planning Areas | Flexible Redevelopment |
| Citywide Community Character Districts | |
| Parks, Open Space, and Greenways | Community Commercial |
| Rural Estate | Gateway Commercial |
| Modern Spacious Residential | Commercial / Industrial |
| Traditional Walkable Residential | Industrial |
| Multiple Family Residential | Agriculture-Energy/Industrial |
| Public / Institutional | Agriculture-Energy |



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a. Data Source: City of St. Johns 2020, McKenna 2020.



North Joint Planning Area

City of St. Johns, Michigan

May 1, 2020

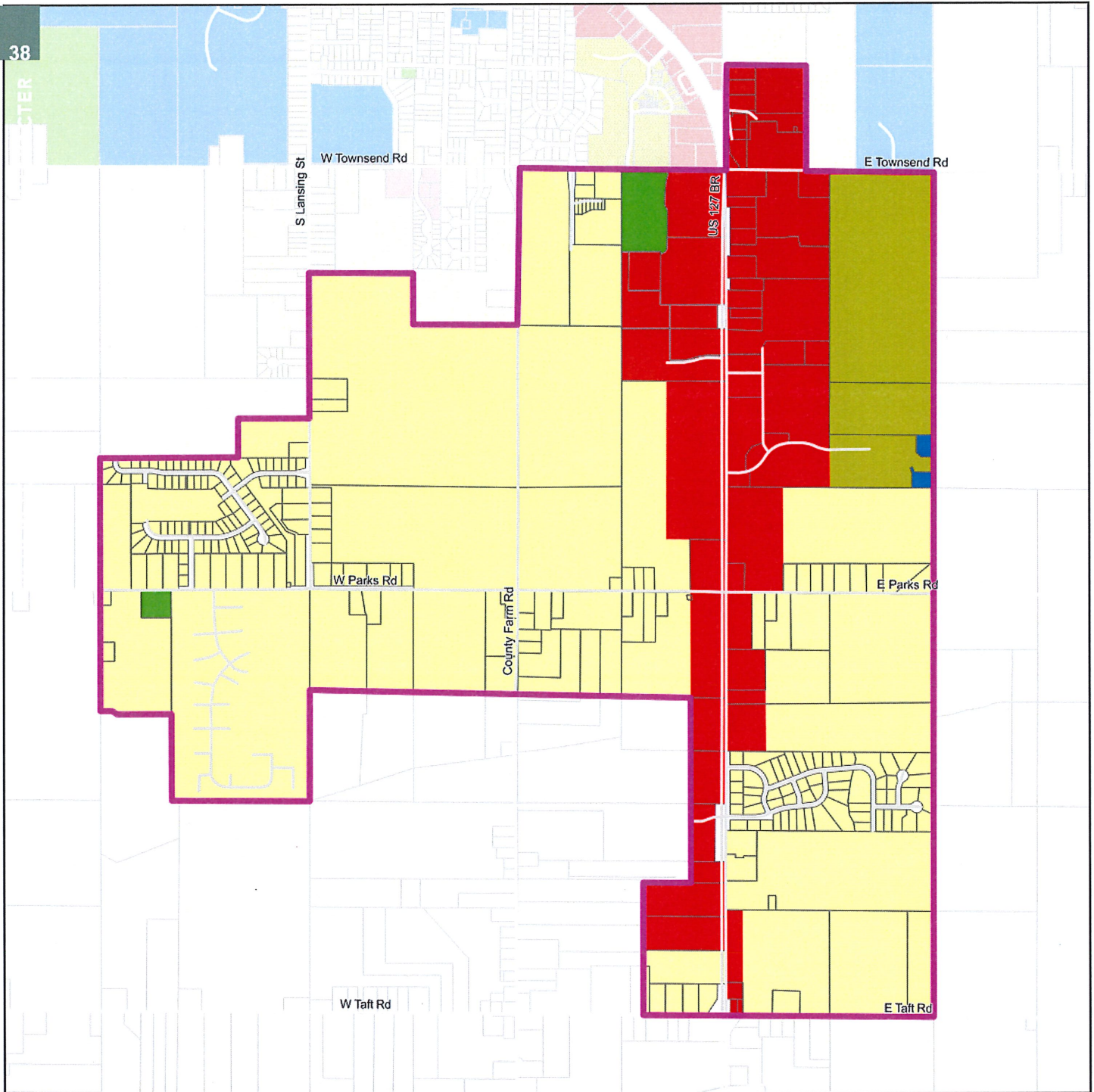
LEGEND

- | | |
|-----------------------------------|-------------------------------|
| Joint Planning Areas | Downtown Edge / Mixed Use |
| Old Village Overlay | Flexible Redevelopment |
| JPA Community Character Districts | Community Commercial |
| Parks, Open Space, and Greenways | Gateway Commercial |
| Rural Estate | Commercial / Industrial |
| Modern Spacious Residential | Industrial |
| Traditional Walkable Residential | Agriculture-Energy/Industrial |
| Multiple Family Residential | Agriculture-Energy |
| Public / Institutional | Core Downtown |
| Core Downtown | JPA_Shade |



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a. Data Source: City of St. Johns 2020. McKenna 2020.



South Joint Planning Area

City of St. Johns, Michigan

May 1, 2020

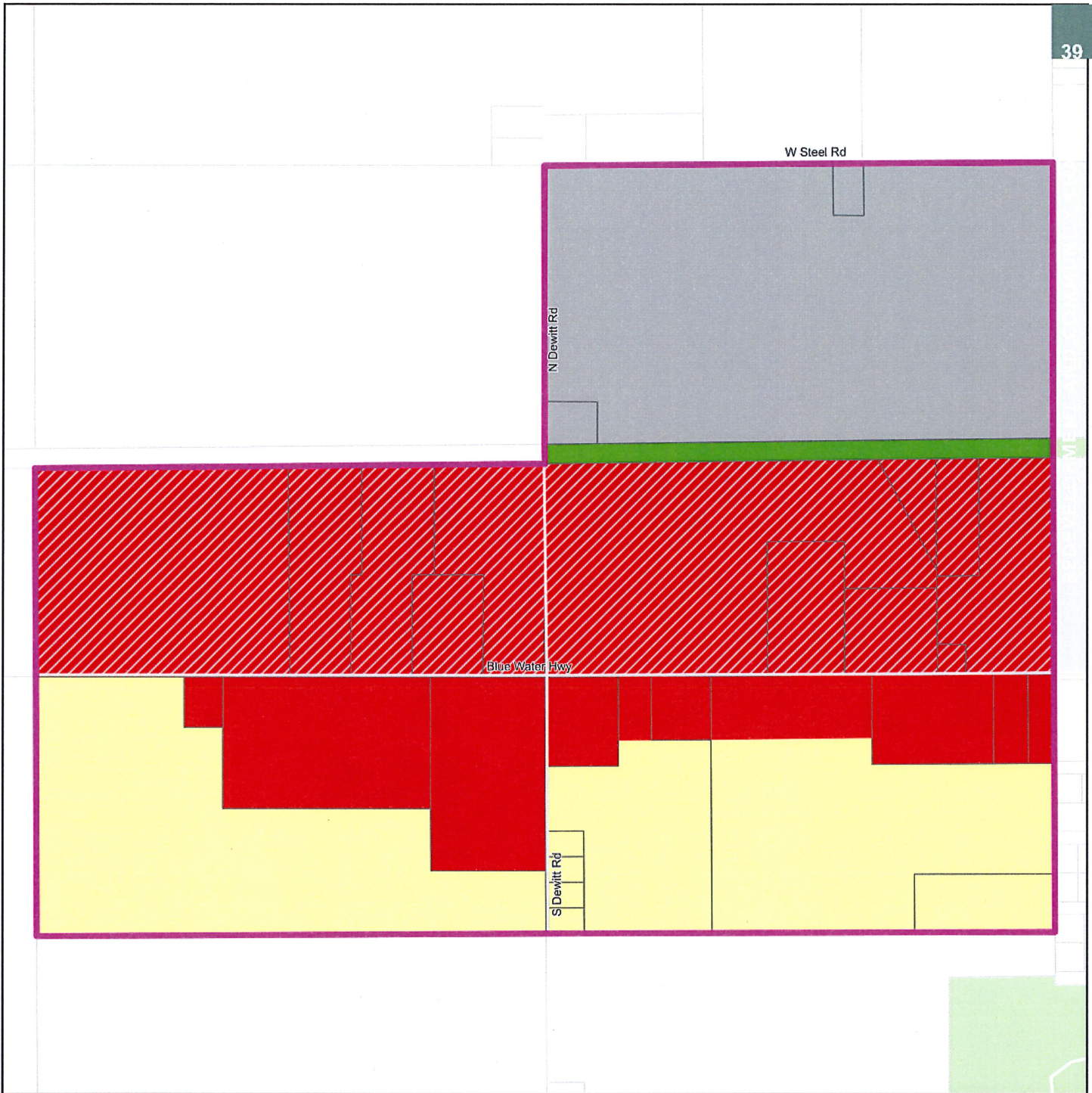
LEGEND

- | | |
|----------------------------------|-------------------------------|
| Old Village Overlay | Downtown Edge / Mixed Use |
| Joint Planning Areas | Flexible Redevelopment |
| Parks, Open Space, and Greenways | Community Commercial |
| Rural Estate | Gateway Commercial |
| Modern Spacious Residential | Commercial / Industrial |
| Traditional Walkable Residential | Industrial |
| Multiple Family Residential | Agriculture-Energy/Industrial |
| Public / Institutional | Agriculture-Energy |
| Core Downtown | |



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a. Data Source: City of St. Johns 2020. McKenna 2020.



West Joint Planning Area

City of St. Johns, Michigan

May 1, 2020

LEGEND

- | | |
|----------------------------------|-------------------------------|
| Old Village Overlay | Downtown Edge / Mixed Use |
| Joint Planning Areas | Flexible Redevelopment |
| Parks, Open Space, and Greenways | Community Commercial |
| Rural Estate | Gateway Commercial |
| Modern Spacious Residential | Commercial / Industrial |
| Traditional Walkable Residential | Industrial |
| Multiple Family Residential | Agriculture-Energy/Industrial |
| Public / Institutional | Agriculture-Energy |
| Core Downtown | |



0 500 1,000
Feet

Basemap Source: Michigan Center for Geographic Information, v. 17a. Data Source: City of St. Johns 2020. McKenna 2020.



Joint Planning Areas

St. Johns and Bingham Township are committed to working together for their shared growth, sustainability, and prosperity. For that reason, the Community Character Plan includes multiple portions of Bingham Township.

The vision for the Joint Planning Areas is articulated by the same Community Character Categories that delineate the City's vision. There are two Community Character Categories that fall within the Township only – Agricultural-Energy and Rural Estate. There are several Community Character Categories that only fall within the City.

Development within the Joint Planning Areas should be governed by the Community Character Categories, as well as the following specific issues:

NEW NEIGHBORHOODS

The Community Character Plan calls for several new neighborhoods in Bingham Township, particularly south of the City of St. Johns. These neighborhoods should be developed according to the Modern Spacious Residential Community Character Area, and should have the following characteristics:

- » The housing stock should be high quality, with durable materials on all faces.
- » The neighborhoods should be built around natural features such as wetlands and water bodies, and their surroundings should be preserved as parks or nature preserves within an overall framework of dense development.
- » The neighborhood should feature a connected network of streets with sidewalks, in a grid to the extent possible. Cul-de-sacs are highly discouraged and should not be permitted unless physical features, existing infrastructure, or legal impediments require them. The street network should connect to all nearby thoroughfares as often as possible, and every street that reaches the edges of the neighborhood should be a stub street to connect to future development.
- » Efforts should also be made to connect new neighborhoods to existing adjacent neighborhoods in as many places as possible. Connecting through streets should be built along section lines, half section lines, and quarter section lines, where streets do not already exist in those places.



WATER / SEWER INFRASTRUCTURE

The Township has its own water and sewer system, separate from the City's. However, as of the adoption of this plan, the Township system only exists in limited and disconnected areas. Development in the northern JPA would require an extension of either Township utilities or City utilities. The City and Township should cooperate to meet the needs of development as envisioned in this plan.

Regardless of the format for cooperation, the City and Township are committed to working together to ensure quality provision of water and sewer infrastructure to the greater St. Johns community as it grows.

MEIJER TRAIL GREENWAY

Along the Meijer CIS Trail in Bingham Township, this plan envisions a 100 foot required setback, which should be planted with trees and other greenery, and supplied with recreational amenities, such as playgrounds, outdoor fitness equipment, small sports facilities (like basketball or tennis), and/or public art. This will provide a rural and recreational setting for the trail itself, while still allowing nearby development. Most of the land along the trail in the Township is designated as Modern Spacious Residential.

PARK ON PARKS ROAD

There is a parcel on Parks Road just west of Loomis Road that is owned by the Township. It is the intent of this plan for that to become a park to serve the existing and planned neighborhoods in that area.

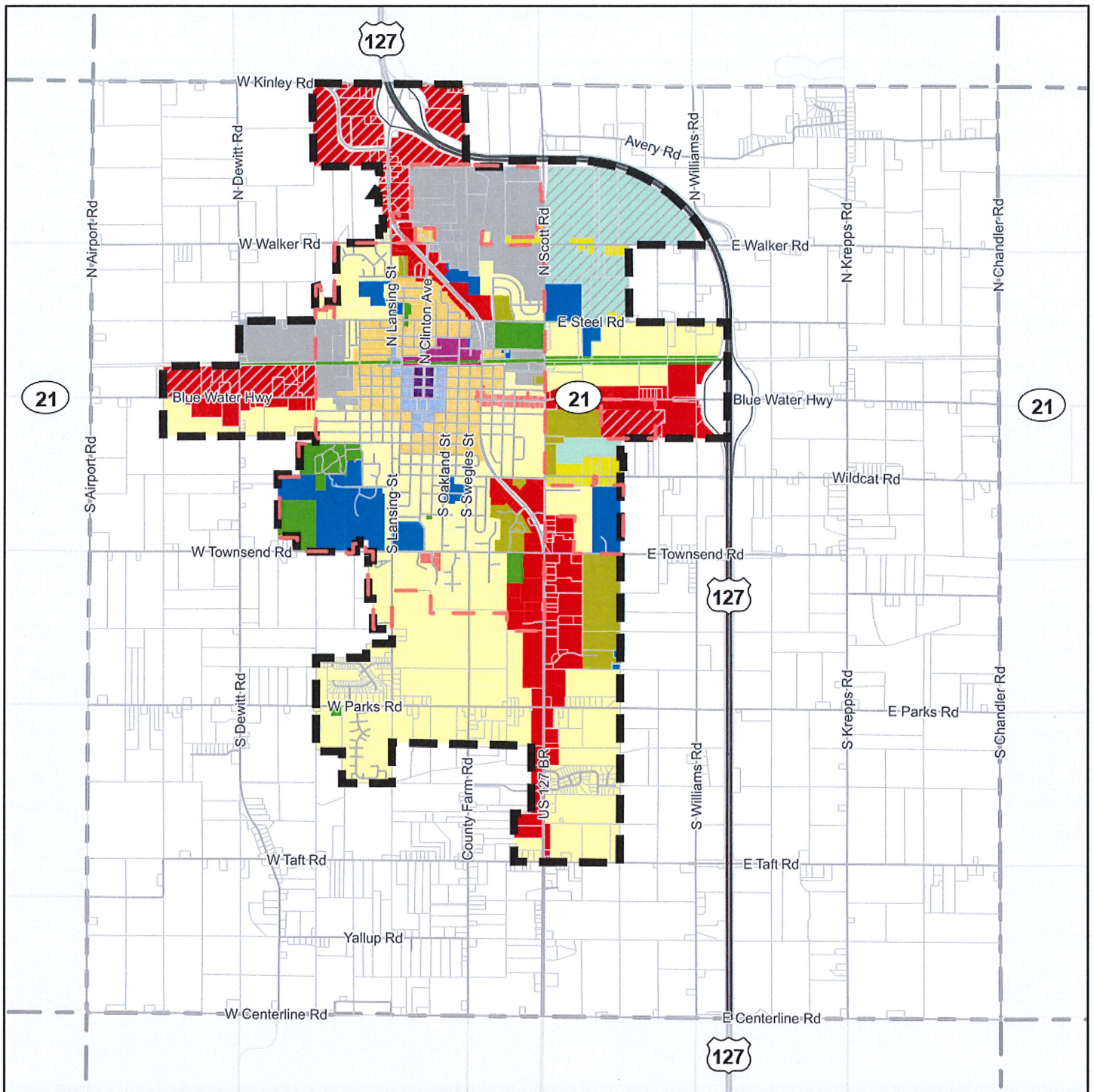
OLD 127 COMMERCIAL – “LEAPFROG” DEVELOPMENT PROHIBITION

Old 127 is designated as Gateway Commercial for most of the stretch between Taft Road and Townsend Road. However, it is the intent of this plan for that commercial corridor to be built out in an orderly, efficient, and sustainable fashion. That means that the Township should only approve rezonings if they are adjacent to, or at least near, existing development and commercially-zoned land. “Leapfrog” development, which means development that occurs leaving farmland or natural land in between developed areas, down the corridor is highly discouraged.

URBAN SERVICES BOUNDARY

The Urban Services Boundary Map on the following page designates the area that St. Johns and Bingham Township envision for the preservation of rural character, natural features, and agriculture. The extension of public water and sewer systems within the boundary, by either jurisdiction, is highly discouraged, and any development within the boundary should be low density and designed to preserve natural features.





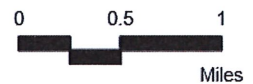
Proposed Urban Services Boundary

City of St. Johns, Michigan

May 1, 2020

LEGEND

- St. Johns Boundary
- Urban Services Boundary
- Clinton County Planning & Zoning Parcels
- Parks, Open Space, and Greenways
- Modern Spacious Residential
- Traditional Walkable Residential
- Multiple Family Residential
- Public / Institutional
- Core Downtown
- Downtown Edge
- Flexible Redevelopment
- Community Commercial
- Gateway Commercial
- Industrial



SOURCES Basemap
Source: Michigan Center for Geographic Information, Version 17a. Data Source: City of St Johns 2020. McKenna 2020.

